



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|---|--|
| <input type="checkbox"/> Ryan Cotterman, President | <input type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Roland Lewis Jr., Vice President | <input type="checkbox"/> Shon Mallory | <input type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Diego Torres, Secretary | | |

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:32 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the November 16, 2020 regular monthly board meeting were presented by Ryan Cotterman.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

Motion: A. Monica Cutno

Second: Roland Lewis Jr.

Conflict of Interest: None

Vote: Unanimously approved (5-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

Diego Torres and Yuliya Morris joined the meeting.

- A. Academic Committee report was given by Dr. Fuller.

1. Dr. Fuller provided an update on COVID-19, the results of the November 30th parent survey and overall plan to continue under Plan B, but under two separate cohorts, for second semester.
2. The Deans presented the specific plans for the upper and lower school, as well as the social-emotional status of ESA students.
3. Due to continued increased in COVID-19 cases and the upcoming holidays, the School presented an ask to move to Plan C immediately and for a month after the holidays. Discussion ensued on the appropriate plan based on the present conditions.
4. Discussed COVID-19 funds that have been approved and provided to the School to-date, as well as the planned use for the funds.
5. The additional staff that were hired in order for the School to effectively move to Plan B have been instrumental in the success of this plan.
6. Discussion ensued regarding proposed admissions policy changes that will be revisited by administration and discussed in future board meeting.

Motion to approve to move to Plan C until February 1, 2021, with reevaluation to occur at the January board meeting.

Motion: Shon Mallory
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve moving the January board meeting to Tuesday, January 19, 2021.

Motion: Ryan Cotterman
Second: Yuliya Morris
Conflict of Interest: None
Vote: Unanimously approved (7-0)

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed changes to the revenue and expenditures lines of the 2020-2021 budget, noting that there were no significant changes.
2. Coverage ratio and days cash on hand are in good standing.

C. Development Committee report was given by Roland Lewis Jr.

1. Discussion regarding continued progress towards installing the fencing around the soccer fields.
2. Update regarding the finalization of the contract with North State Resurfacing and progress towards starting the construction of the tennis courts.

V. Closed Session

A. The Board moved into closed session at 8:03pm to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.

Motion: Diego Torres
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (7-0)

B. The Board exited closed session at 9:02pm and resumed regular board meeting.

Motion to approve ending closed session.

Motion: A. Monica Cutno
Second: Roland Lewis Jr.
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Holly Miller left the meeting.

VI. Actions

Motion to accept Dr. Fuller's HR recommendations.

Motion: Diego Torres

Second: Ryan Cotterman

Conflict of Interest: None

Vote: Unanimously approved (6-0)

Motion to approve legal strategy discussed and proposed in closed session.

Motion: Diego Torres

Second: Roland Lewis Jr.

Conflict of Interest: None

Vote: Unanimously approved (6-0)

VII. Adjournment

A. Next regular board meeting is rescheduled for Tuesday, January 14, 2020 from 6:30PM - 8:00PM at 590 Traditions Grand Blvd, Wake Forest, NC.

B. Board meeting was adjourned at 9:11 PM.

Motion to adjourn the meeting.

Motion: Yuliya Morris

Second: Shon Mallory

Conflict of Interest: None

Vote: Unanimously approved (6-0)