



BOARD MEETING MINUTES

Board Members in Attendance:

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|--|--|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Roland Lewis Jr., Vice President | <input checked="" type="checkbox"/> Shon Mallory | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Diego Torres, Secretary | | |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from August 17, 2020 regular monthly board meeting were presented by Ryan Cotterman.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: Holly Miller

Second: Shon Mallory

Conflict of Interest: None

Vote: Unanimously approved (5-0)

Roland Lewis Jr. joined the meeting.

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Finance Committee report was given by Yuliya Morris.
 - 1. Phyllis Pearson, of Petway, Mills and Pearson, presented the 2019-2020 draft of the audited financial statements. Audit is clean with an unqualified opinion and no findings or deficiencies.
 - 2. Need to investigate reclassifying “Capital Purchases,” which includes Athletic Fields expenses as identified on budget.
 - 3. Reviewed the 2020-2021 working budget, which showed no significant changes from last month.
 - 4. Added new revenue and expense lines for \$30K Confucius Classroom grant.
 - 5. Coverage and liquidity ratios continue to be healthy and in good standing.

B. Academic Committee report was given by Dr. Fuller.

1. Reviewed Equal Eyes Vision Services contract for temporary EC need. Since it is one-time need, contract will be treated as an invoice for services rendered.
2. BOD meeting calendar for 2020-2021 must be submitted to Office of Charter Schools. Meetings are typically on 3rd Monday of month, except in December and January due to holiday schedules.
3. BCCG and National Coatings coordinated to repair paint bubbles on building exterior. BCCG to contact paint manufacturer regarding paint quality and recurrence of issue.
4. Staff is doing a great job of providing quality online instruction and support services to students.
5. Mr. Hargrove, Mr. Wilkins, and Nurse Merritt were commended for quality of work in keeping building sanitized for on-site staff.
6. COVID Relief Funds (CRF) officially approved by SBE, and receipt expected in next few weeks. May have to return some funds because they do not apply to ESA, e.g. Wi-Fi on buses.
7. Discussed transition from Plan C (100% virtual) to Plan B (hybrid) model. Mr. Gorski provided survey data summary and potential plan B graphics.

Motion to approve 2020-2021 BOD meeting calendar with two changes: move meeting from December 21, 2020 to December 14, 2020 and meeting from January 18, 2021 to January 11, 2021.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to approve transition to Plan B, beginning October 21, 2020, with flexibility to adjust by a few days if not ready.

Motion: A. Monica Cutno
Second: Yuliya Morris
Conflict of Interest: None
Vote: Approved (5-1)

C. Development report was given by A. Monica Cutno and Roland Lewis Jr.

1. Evaluating moving forward with North State Resurfacing for tennis courts installation. Court One never responded to attempts to contact them, and Carolina Sport Court came in with higher costs.
2. References for North State Resurfacing provided positive feedback.
3. JPM to clear debris on soccer fields and reseed areas where grass died.
4. Roland to obtain quotes for fencing around soccer fields.

D. Governance report was given by Ryan Cotterman.

1. Lisa Gordon-Stella provided model language for COVID-related policies from the State (e.g. telecommuting and staff returning to work), which is to be customized by school.

V. Closed Session

A. Board entered closed session at 7:46 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to go into closed session.

Motion: Shon Mallory
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

B. Board exited closed session 8:20 PM and resumed regular board meeting.

Motion to end closed session.

Motion: Shon Mallory
Second: Roland Lewis Jr.
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VI. Actions

Motion to accept Dr. Fuller's HR recommendations.

Motion: Yuliya Morris
Second: Shon Mallory
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VII. Adjournment

A. Next regular board meeting is scheduled for Monday, October 19, 2020 at 6:30PM - 8:00PM via google meet conference call.

B. Board meeting was adjourned at 8:28 PM.

Motion to adjourn the meeting.

Motion: A. Monica Cutno
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (6-0)