



BOARD MEETING MINUTES

Board Members in Attendance:

- Ryan Cotterman, President
- Roland Lewis Jr., Vice President
- Diego Torres, Secretary

- Yuliya Morris, Treasurer
- Shon Mallory

- Holly Miller
- A. Monica Cutno

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the April 19, 2021 regular monthly board meeting were presented by Ryan Cotterman. No material revisions were made.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.
 Motion: Holly Miller
 Second: Roland Lewis Jr.
 Discussion: None
 Conflict of Interest: None
 Vote: Unanimously approved (4-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. Our window for EOG, EOC and NCFE testing has opened.
 2. Application for ESSER II (PRC 172) funds was submitted. The amount that ESA could apply for was \$133,200, which would primarily be utilized for its summer program, software and hardware purchases.
 3. ESSER III grant will open soon. There is a maximum ask of \$300,000, but official figures have not been released yet.
 4. Insurance plan discussion ensued, resulting in follow-up needed to determine if prices can be lowered/reviced.
 5. ESA Summer Program report was provided by Ms. Johnson. The program consists of ½ days starting June 15 through July 15 and is open to grades K-7.
 6. Read to Achieve and lower school and upper school benchmark report was given by Mr. Gorski.
 7. Discussed the need to reseal asphalt and repaint parking lot and carpool lanes.

B. Finance Committee report was given by Ryan Cotterman.

1. 2021-2022 Budget Review
2. Reviewed the 2020-2021 Audit agreement from Petway Mills & Pearson.

Motion to approve the 2020-2021 Petway Mills & Pearson audit agreement.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

C. Development Committee report was given by Roland Lewis Jr.

1. No trespassing signs have been installed on fencing around soccer fields.
2. North State Resurfacing expects to begin construction of the tennis courts mid-May 2021. Anticipated to take three months. Fencing around tennis courts will be installed upon completion.
3. Turf management for soccer fields will occur prior to start of school in the fall of 2021.
4. Superior Fence and Rail has been retained to fix the fence surrounding the Bioretention pond.

Motion to ratify the Superior Fence and Rail contract.

Motion: Roland Lewis Jr.
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

D. Governance report was given by Ryan Cotterman.

1. Board Training: Two hours of board training and development is required per year (due by June 30, 2021). See BOD Professional Development Log.
2. Review of Updated Policies and Procedures.
3. Title IX Notice will be posted on the School's webpage in addition to revision of school handbook.

- 1) Motion to approve Non-Title IX Bullying and Discrimination Reporting and Grievance Policy.

Motion: Roland Lewis Jr.
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

- 2) Motion to approve Title IX Policy.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

- 3) Motion to approve Section 504 Rights Policy.

Motion: Holly Miller
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

4) Motion to approve Title IX Reporting and Grievance Policy.

Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

V. Closed Session

- A. The Board moved into closed session at 8:09 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.

Motion: Roland Lewis Jr.
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

- B. The Board exited closed session at 9:28 PM and resumed regular board meeting.

Motion to approve ending closed session.

Motion: Diego Torres
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

VI. Actions/Other Business

- A. Motion to accept all personnel recommendations and contracts as discussed in closed session.

Motion: Roland Lewis Jr.
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

VII. Adjournment

- A. Board Retreat is scheduled for June 19, 2021 from 10 AM to 2 PM at Envision Science Academy, 590 Traditions Grande Blvd, Wake Forest, NC 27587.
B. Next regular board meeting is on Monday, June 21, 2021 from 6:30 PM - 8:00 PM via Zoom conference call.
C. Board meeting was adjourned at 9:36 PM.

Motion to adjourn the meeting.

Motion: Holly Miller
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)