



BOARD MEETING MINUTES

Board Members in Attendance:

Ryan Cotterman, President
 Roland Lewis Jr., Vice President
 Diego Torres, Secretary

Yuliya Morris, Treasurer
 Shon Mallory

Holly Miller
 A. Monica Cutno

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:30 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the March 15, 2021 regular monthly board meeting were presented by Ryan Cotterman. No material revisions were made.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: Holly Miller

Second: A. Monica Cutno

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (5-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. ESA lottery update highlighted that all kindergarten seats have been offered. Intent to return letters will go out in May 2021 and remaining offer letters will then be sent out in late May 2021.
 2. Return to in-person instruction under Plan A has gone well to-date with no major incidents to report. The School intends to proceed with either 4 days in person and 1 remote or fully remote through the remainder of the school year.
 3. The summer reading program (Read to Achieve) is in the planning phase.
 4. ESA has received a total of three grants in the past few weeks: PRC 169 for \$18,587, PRC 170 for \$9,302 and \$2,000 for assistance with students that are identified under McKinnie-Vento.
 5. ESA is putting together an application for ESSER II funds (funds for schools that did not accept Title I funds) in the amount of \$133,200.
 6. Ms. Johnson, Dean of Student Service, was recognized by the North Carolina Council for Exceptional Children for her outstanding service, as well as being selected as President-Elect until she fulfills the office of presidency in 2022.

7. Discussion around the potential use of the funds raised by the Boosterthon ensued. Possible uses discussed included: replacement of dining hall tables, picnic tables for the front of the school (12 octagon shaped tables), cultural arts events funding and donor's choose for each grade level.

B. Finance Committee report was given by Ryan Cotterman.

1. Consistent with prior years, the Finance Committee completed an in-depth review of the budget as of March 31st, including the total budget for each line item, the percentage utilized within each line of the budget and the remaining estimated amounts to be spent.
2. Reviewed significant changes to the revenue and expenditures lines of the 2020-2021 budget, including increases in bonuses and legal expenses, which were partially offset by reductions in maintenance, athletics and contracted services.
3. Discussed an opportunity for the Finance Committee to provide future Finance 101 training for the administration team and board members with non-financial background.

C. Development Committee report was given by A. Monica Cutno.

1. If the rain subsides, North State Resurfacing expects to begin construction of the tennis courts beginning in May 2021. Fencing around tennis courts will be installed upon completion.
2. Gates around soccer fields are working well and keys have been distributed to school leadership.
3. No trespassing signs will be needed for soccer fields. Temporary signs will be installed until permanent ones are ordered and received.
4. Quotes have been obtained to fix the fence surrounding the Bioretention pond. Coordination needed between ESA and offender's insurance companies to ensure reimbursement.

V. Closed Session

A. The Board moved into closed session at 7:51 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.

Motion: Roland Lewis Jr.

Second: A. Monica Cutno

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (5-0)

B. The Board exited closed session at 8:45 PM and resumed regular board meeting.

Motion to approve ending closed session.

Motion: Yuliya Morris

Second: Ryan Cotterman

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (5-0)

VI. Actions

Motion to accept all personnel recommendations and contracts as discussed in closed session.

Motion: A. Monica Cutno

Second: Roland Lewis Jr.

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (5-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, May 17, 2021 from 6:30 PM - 8:00 PM via Zoom conference call.
- B. Board meeting was adjourned at 8:54 PM.

Motion to adjourn the meeting.

Motion: Holly Miller

Second: Yuliya Morris

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (5-0)