

February 6, 2022

Dear Families and Staff of Central Middle School:

Today, we will continue to share more important information to our families and staff, as the administrative team has been working throughout the weekend to ensure Central Middle School students and staff have a great day tomorrow.

### **Monday Two-Hour Delay**

All buses will run on a two-hour delay schedule on Monday in order to provide time for teachers and staff to prepare at the new location.

### **Transportation**

Buses will run as normal this week and pick students up at their usual stops and times (other than tomorrow's two-hour delay).

### **Drop-off and Pick-up**

For those families whose children do not take the school bus, please drop-off and pick-up at CMS, not the alternate location. In order to mitigate traffic challenges, students will be dropped off at CMS and will board shuttle buses with their advisory-based teacher to their alternate sites.

If a parent must drop off an eighth-grader directly at GHS due to time constraints or children with older siblings that are high school students, please have your CMS student go to Door 50 by the music room at the front of the building. This is the door the shuttle buses will utilize to drop off students and staff. Keep in mind, CMS will start before GHS, Tuesday-Friday, so the high school student would be arriving earlier than normal.

### **Shuttle Buses**

Tuesday through Friday this week, the shuttle buses will arrive on or before 7:45 AM and leave the campus at 8:00 AM.

The shuttle buses will leave the alternate locations at 2:30 PM in order to return at their usual time of 2:45 PM.

### **Student Events**

The championship basketball games will occur at previously planned locations at Eastern and Western Middle Schools as scheduled.

The Central MS music concert will occur, but it will now be at Eastern MS since the CMS auditorium is not available.

### **Retrieving Critical Items from CMS**

The building is closed and we ask that families not attempt to gain entry into the building. The staff have been granted a small window of time for critical, monitored, and quick retrieval of

essential instructional materials, like laptops, while staying out of the areas marked as unsafe. If your child has a critical item that needs to be retrieved, we will do our best. Please fill out the following form: [CMS Student Material Pick Up Form](#)

### **Alternate Location Contact Information**

In case of an emergency and you need to speak with a CMS staff member during the school day, please call the numbers below and ask for the CMS office staff. Office staff members will be at each of the three sites and will be able to assist you with any concerns.

#### **Sixth Grade At Cos Cob School**

CMS Administrator on Duty: Lindsey Pontieri ([lindsey\\_pontieri@greenwich.k12.ct.us](mailto:lindsey_pontieri@greenwich.k12.ct.us))  
Office Staff Contact for Emergency: Melissa Pugni ([melissa\\_pugni@greenwich.k12.t.us](mailto:melissa_pugni@greenwich.k12.t.us))  
Phone at Cos Cob: (203) 869-4670

#### **Seventh Grade at Eastern Middle School**

CMS Administrator on Duty: Scott Trungadi ([scott-trungadi@greenwich.k12.ct.us](mailto:scott-trungadi@greenwich.k12.ct.us))  
Office Staff Contact for Emergency: Mary Rose Munnick ([maryrose\\_munnick@greenwich.k12.ct.us](mailto:maryrose_munnick@greenwich.k12.ct.us))  
Phone at Eastern MS: (203) 637-1744

#### **Eighth Grade at Greenwich High School**

CMS Administrator on Duty: Tom Healy ([thomas\\_healy@greenwich.k12.ct.us](mailto:thomas_healy@greenwich.k12.ct.us)) or Brian Ciancio ([brian\\_ciancio@greenwich.k12.ct.us](mailto:brian_ciancio@greenwich.k12.ct.us))  
Office Staff Contact for Emergency: Kim Robinson ([kim\\_robinson@greenwich.k12.ct.us](mailto:kim_robinson@greenwich.k12.ct.us))  
Phone at Greenwich HS: (203) 625-8000

### **Student Medications**

The Central MS nursing staff will have student medications organized by team in the same way we manage medications during field trips.

A special thanks to the entire GPS team who has been working since Friday to evaluate space, organize buses, move furniture, organize lunches, plan for the day, and so much more. It certainly takes a team effort to mobilize an entire school over the weekend to three different locations.

We will continue to communicate with the CMS community to keep you all informed of our progress.

Dr. Toni Jones, Superintendent of Schools  
Thomas C. Healy, CMS Principal