

Board of Education
Darien, Connecticut

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, FEBRUARY 8, 2022

PLACE:

**DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
MEETING ROOM
7:30 P.M.**

TENTATIVE AGENDA

- | | | |
|--|---|-----------|
| 1. Call to Order..... | Mr. David Dineen | 7:30 p.m. |
| 2. Chairperson's Report..... | Mr. David Dineen | |
| 3. Public Comment*..... | Mr. David Dineen | |
| 4. Superintendent's Report..... | Dr. Alan Addley | |
| 5. Approval of Minutes..... | Board of Education | |
| 6. Board Committee Reports..... | Mr. David Dineen | |
| 7. Presentations/Discussions | | |
| a. Darien Public Schools..... Status Update | Dr. Alan Addley | |
| b. Discussion and Possible..... Acceptance of Contemplated Gift from Darien Youth Lacrosse | Mr. Christopher Manfredonia | |
| c. Discussion and Possible..... Approval of Proposed Middlesex Field Trips | Mr. Christopher Tranberg Ms. Karolyn Rodriguez | |
| d. Update on Diversity, Equity..... and Inclusion | Mr. Christopher Tranberg | |
| e. Further Discussion and Approval. of 2022-2023 Proposed Board of Education Budget | Dr. Alan Addley | |

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 8, 2022**

7. Presentations/Discussions (cont.)

- f. Further Discussion and Action. Mrs. Tara Ochman
on Proposed Revisions to Ms. Marjorie Cion
Board of Education Policies:
1025, Automatic External
Defibrillators; 1050, Possession
of Deadly Weapons or Firearms;
1075, Green Cleaning Programs;
1125, Pool Safety Plan; 1150,
Sexual Offenders; 1175,
Prohibition Against Smoking;
1275, Freedom of Information
and Freedom of Information
Request Log; 1300, Non-
Discrimination (Community)
- g. Further Discussion and Action.. Dr. Alan Addley
on Board Master Agenda for
February - August 2022

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion
 - i. Appointments
 - ii. Resignations/Retirements

9. Public Comment*..... Mr. David Dineen

10. Adjournment..... Mr. David Dineen

AA:nv

*** * The Board of Education meeting will be available to the public in person and via Zoom. In-Person attendance at the Board meeting is limited by room capacity and social distancing requirements. All members of the community must wear masks regardless of vaccination status. Only 14 seats are available for the public which will be available on a first come, first serve basis. Doors open at 7:00 p.m. for the 7:30 p.m. meeting. If you are present and wish to give public comment but are unable to get a seat, you will be required to wait outside and you will be invited into the room when it is your turn to speak.**

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 8, 2022**

Those members of the community wishing to participate in public comment should join the meeting via Zoom:

<https://darienps.zoom.us/j/91041795715>

Those members of the community wishing to view only, should do so through the Darien Youtube link: <https://www.youtube.com/channel/UCUnnvYKBFbFrTWQRuoB6OZA>

In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom

APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 11, 2022

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
7:30 P.M.

Board Members Present:

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Present | x* | x | x | x | x | x | x | x | x* |
| Absent | | | | | | | | | |

*via Zoom

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein (via Zoom), Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

- | | |
|-------------------------|--|
| 1. Call to Order | Mr. David Dineen, Chair At 7:32 p.m. (0:00) |
| 2. Chairperson's Report | Mr. Dineen At 7:32 p.m. (0:00) |
| 3. Public Comment | Mr. Dineen At 7:33 p.m. (0:01) |

| | |
|-------------------|-----------------------------|
| Abigail Hornstein | 17 Edmond Street |
| Gabriela Ccaja | Heights Road |
| Jonathan Dunn | 175 Raymond Street |
| Tiffany O'Connor | 48 Leeuwarden Road |
| Amy Zerbe | 9 Morehouse Drive |
| Bill Lenich | 1 Siwanoy Road |
| Julie Punishill | 23 Fitch Avenue |
| Susie Flaherty | 6 Lake Drive |
| Theresa Vogt | 22 Circle Road |
| Clara Sartori | 161 Old Kings Highway South |
| Melissa Zablocki | 67 Relihan Road |
| Peter McGuinness | 22 Robin Hood Lane |
| Natasha Tomai | 6 McLaren Road South |
| Cara Gately | 596 Hollow Tree Ridge Road |
| Carolina McGoey | 28 Kensett Lane |

| | |
|----------------|-------------------|
| Armél Jacobs | 12 Fitch Avenue |
| Deb Latham | 429 Hoyt Street |
| Caleb Clark | 15 Half Mile Road |
| Doreen Godfrey | 1 Red Mill Lane |
| James Palen | 5 Hickory Lane |
| Barry Palmer | DEA President |
| Krista Carnes | 36 Fitch Avenue |

4. Superintendent's Report

Dr. Alan Addley
At 8:27 p.m. (0:55)

5. Approval of Minutes

Mr. Dineen
At 8:31 p.m. (0:59)

Motion to Approve Minutes of the Regular Meeting held on December 14, 2021; Minutes of the Special Meeting held on January 6, 2022; Minutes of the Regular Meeting held on January 8, 2022.

1st Mr. Maroney

2nd Ms. McCammon

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Yes | x | x | x | x | x | x | x | x | x |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |

RESULT - MOTION PASSED (9-0-0)

6. Board Committee Reports

Mr. Dineen
at 8:32 p.m. (1:00)

PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

a. Darien Public Schools Status Update

Dr. Addley
at 8:32 p.m. (1:00)

b. Curriculum Update: 2022 Curriculum Priorities

Mr. Christopher Tranberg
at 8:46 p.m. (1:14)

c. Update on Implementation of District's Strategic Plan

Dr. Addley
Mr. Tranberg
at 8:59 p.m. (1:27)

- d. Follow Up Discussion on January 8th Board Meeting Questions on 2022-2023 Proposed Board of Education Budget Dr. Addley at 9:16 p.m. (1:44)

8. Action Items

- a. Personnel Items
i. Appointments
ii. Resignations/Retirements

Ms. Marjorie Cion
at 10:12 p.m. (2:40)

Motion to Approve the Personnel Items as Detailed in the Personnel Action Report Dated January 11, 2021:

1st Mr. Brown

2nd Ms. Ochman

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Yes | x | x | x | x | x | x | x | x | x |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |

RESULT - MOTION PASSED (9-0-0)

9. Public Comment

Mr. Dineen
At 10:14 p.m. (2:42)

Nicole Lyons 63 Relihan Road
Susie Flaherty 6 Lake Drive
Iuliia Glukhareva. 137 Hollow Tree Ridge Road

10. Adjournment

Mr. Dineen
At 10:21 p.m. (2:49)

MOTION TO ADJOURN:

1st Mr. McCammon

2nd Mr. Maroney

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Yes | x | x | x | x | x | x | x | x | x |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |

RESULT - MOTION PASSED (9-0-0)

Meeting adjourned at 10:21 p.m. (2:49)

Respectfully Submitted,

Sara Parent
Secretary

APPROVED
SPECIAL MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 18, 2022

PLACE:
DARIEN PUBLIC SCHOOLS
BOARD OF EDUCATION CONFERENCE ROOM
AND VIA ZOOM
7:00 P.M.

Board Members Present:

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Present | x* | x** | x | x | x | x | x | x*** | x |
| Absent | | | | | | | | | |

*Via Zoom

**Arrived at 7:03 p.m.

***Via Zoom, arrived at 7:12 p.m.

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein (via Zoom), Ms. Cion and Mr. Rudl

1. Call to Order..... Mr. David Dineen, Chair
7:01 p.m.
2. Chairperson's Report..... Mr. David Dineen
7:01 p.m. (0:00)
3. Public Comment*..... Mr. David Dineen
7:03 p.m. (0:02)

| | |
|--------------------|-------------------|
| David Vogt | 22 Circle Road |
| Gregory Grambling | Blueberry Lane |
| Jacque Miller | 84 Fitch Avenue |
| Melissa Zablocki. | Relihan Road |
| Susie Flaherty | 6 Lake Drive |
| Theresa Vogt | 22 Circle Road |
| Abigail Hornstein. | 17 Edmond Street |
| Amy Zerbe | 9 Morehouse Drive |
| Dan Guller | 10 Walmsley Road |
| Carolina McGoey | 28 Kensett Lane |
| Peter Orphanos | 67 Raymond Street |

4. Comments from Board of Finance and RTM..... Mr. David Dineen
 Finance and Budget and Education Committees
 on the FY 23 Proposed Budget
 Jack Davis, Chair RTM F&B
 Beth Lane, RTM F&B

Peter Orphanos, RTM F&B
Ed Washecka, Chair RTM
Education
7:26 p.m. (0:25)

5. Further Discussion on 2022-23 Proposed.....
Budget and Follow Up Questions

Dr. Alan Addley
7:48 p.m. (0:47)

6. Adjournment.....

Mr. David Dineen
8:49 p.m. (1:48)

Motion to Adjourn:

1st Ms. McCammon

2ND Mr. Brown

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Yes | x | X | x | x | x | x | x | x | x |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |

RESULT - MOTION PASSED (9-0-0)

Respectfully Submitted,

Sara Parent
Secretary

APPROVED
SPECIAL MEETING OF THE BOARD OF EDUCATION
MONDAY, JANUARY 24, 2022

PLACE:
DARIEN PUBLIC SCHOOLS
BOARD OF EDUCATION CONFERENCE ROOM
AND VIA ZOOM
7:00 P.M.

Board Members Present:

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Present | x | x** | x | x | x | x | x | x* | x |
| Absent | | | | | | | | | |

*Arrived at 7:02 p.m.

**arrived at 7:08 p.m. via Zoom

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion and Mr. Rudl

- | | |
|--|---|
| 1. Call to Order..... | Mr. David Dineen At 7:01 p.m. (0:00) |
| 2. Chairperson's Report..... | Mr. David Dineen At 7:02 p.m. (0:01) |
| 3. Discussion on "Open Choice" | Dr. Alan Addley Dr. Charles Dumais (C.E.S., Executive Director) Mr. Eric Nyquist (C.E.S., Open Choice Coordinator) At 7:02 p.m. (0:01) |
| 4. Discussion on BYOD (Bring Your..... Own Device) for Darien High School | Dr. Alan Addley Mr. Christopher Tranberg At 8:29 p.m. (1:28) |
| 5. Public Comment* | Mr. David Dineen At 9:08 p.m. (2:07) |

| | |
|------------------|----------------------------|
| Julia Giesen | 1 Walmsley Road |
| Stefan Amaraly | 531 Hollow Tree Ridge Road |
| Catherine Bailey | 5 Spring Grove Street |
| Alicja Skinner | Cliff Avenue |
| Katie Vanovitch | 118 Hecker Avenue |
| Joe Oertel | 48 Shields Road |

| | |
|------------------|------------------------------|
| Peter McGuinness | 22 Robin Hood Lane |
| Paola Sardoni | 15 Tower Drive |
| Deb Danile | 66 Middlesex Road |
| Carolina McGoey | 28 Kensett Lane |
| Nicholas LeLarge | 17 Wilson Ridge Road |
| Bill Lenich | 1 Siwanoy Road |
| Karen Cummins | 19 Point O' Woods Road South |
| Jon Dunn | 175 Raymond Street |
| Scott Witthuhn | 12 Fitch Avenue |
| Krista Carnes | 40 Fitch Avenue |
| Natasha Tomai | 6 McLaren Road South |
| Kadi Lublin | 24 Maplewood Drive |

6. Adjournment.....

Mr. David Dineen
At 9:52 p.m. (2:51)

Motion to Adjourn:

1st Ms. Ochman

2ND Ms. Best

| | Best | Brown | Dineen | McCammon | Maroney | Ochman | Parent | Sini | Wurm |
|---------|------|-------|--------|----------|---------|--------|--------|------|------|
| Yes | x | x | x | x | x | x | x | x | x |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |

RESULT - MOTION PASSED (9-0-0)

Meeting adjourned at 9:52 p.m.

Respectfully Submitted,

Sara Parent
Secretary

February 8, 2022

DARIEN PUBLIC SCHOOLS

School Status Update



Updates

1 – COVID Metrics

2 – Mitigation Strategies

3 – CIAC Guidelines

4 – Spectator/Visitor Guidelines

Covid Metrics - State Information

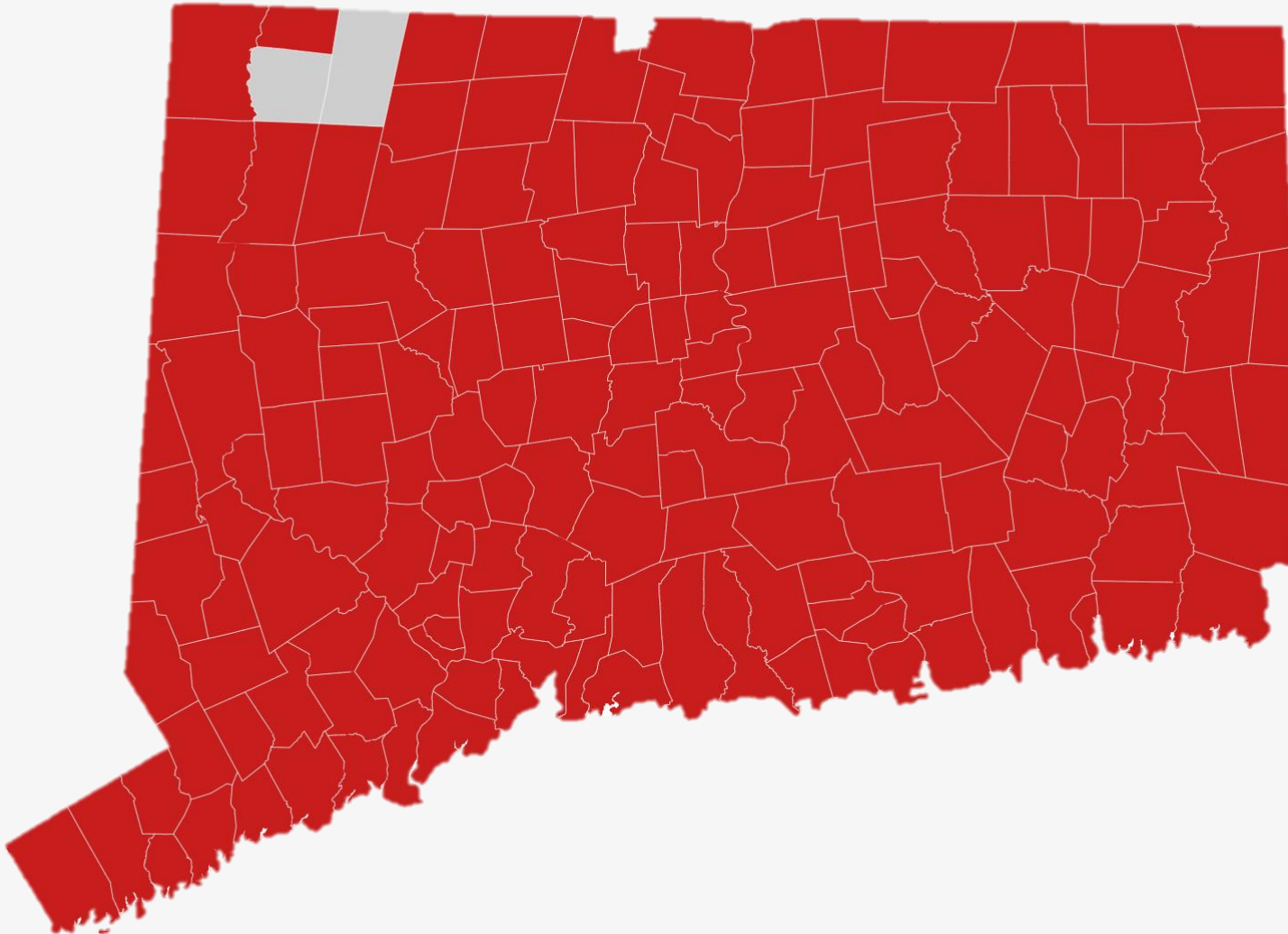
1

Dates Reported:
01/16/22 – 01/29/22

2

Town of Darien:
Cases: 126

Rate / 100,000: 41.4



Covid Metrics - Darien Public Schools

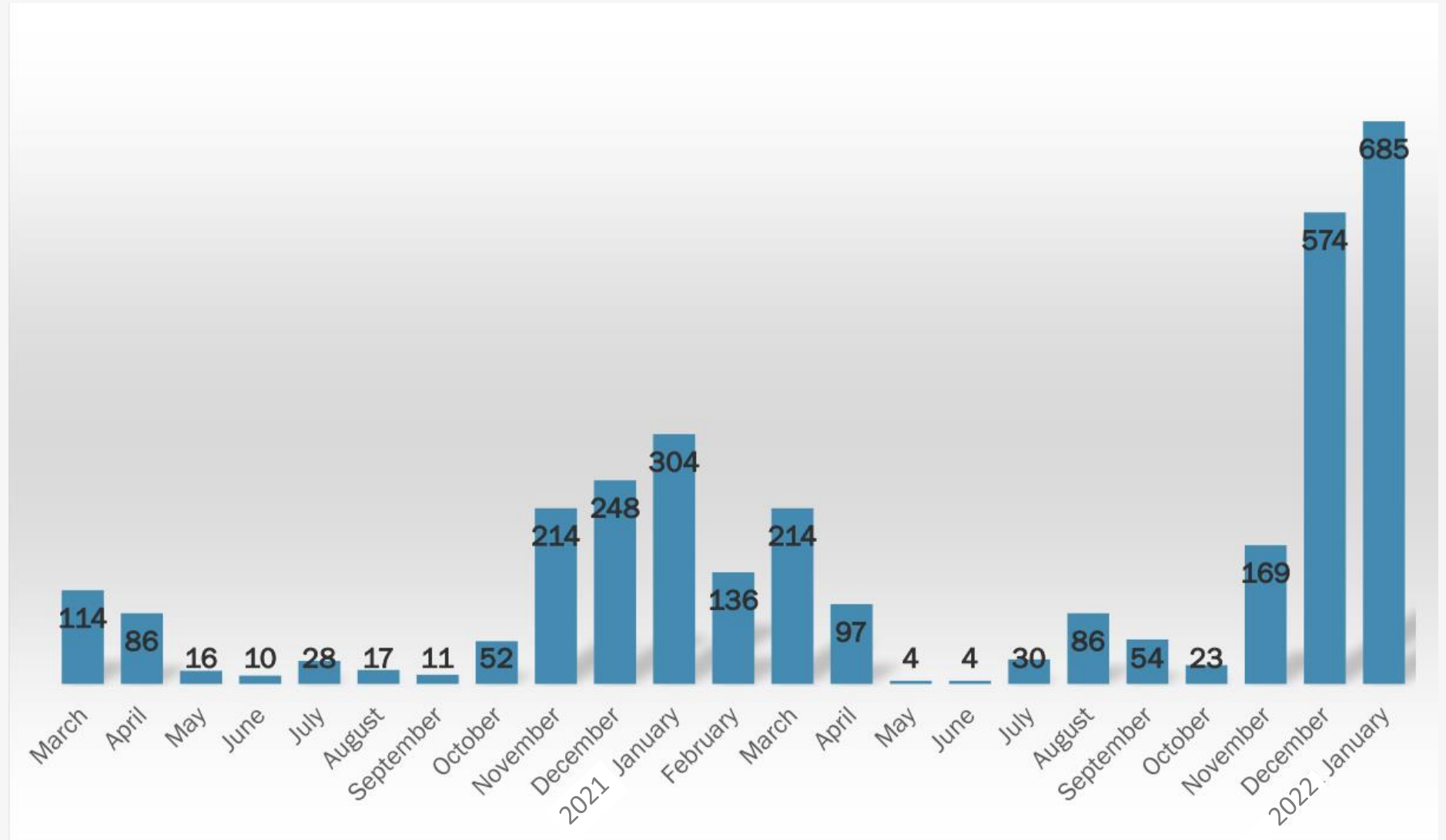
| | DHS/Fitch Academy | MMS | Hindley | Holmes | OxRidge | Royle | Tokeneke | Central Services | Total |
|--|-------------------|-----|---------|--------|---------|-------|----------|------------------|-------|
| Cases reported 2/3/22 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 3 |
| Cases reported 2/1/22-2/7/22 | 1 | 5 | 0 | 0 | 2 | 2 | 2 | 0 | 12 |
| Cases reported 1/25/22-1/31/22 | 11 | 18 | 2 | 4 | 9 | 4 | 10 | 0 | 58 |
| Cases reported 1/19/22-1/24/22 | 11 | 14 | 5 | 5 | 6 | 7 | 5 | 0 | 53 |
| Cases reported 1/11/22-1/18/22 | 18 | 17 | 8 | 9 | 8 | 22 | 13 | 0 | 95 |
| Cases reported 1/3/2022-1/10/2022 | 113 | 57 | 23 | 18 | 16 | 25 | 20 | 4 | 276 |
| Cases reported for the 2021-22 School Year | 252 | 211 | 94 | 81 | 119 | 76 | 88 | 6 | 927 |

Covid Metrics - Town of Darien

Monthly

1

Updated:
Feb 1, 2022

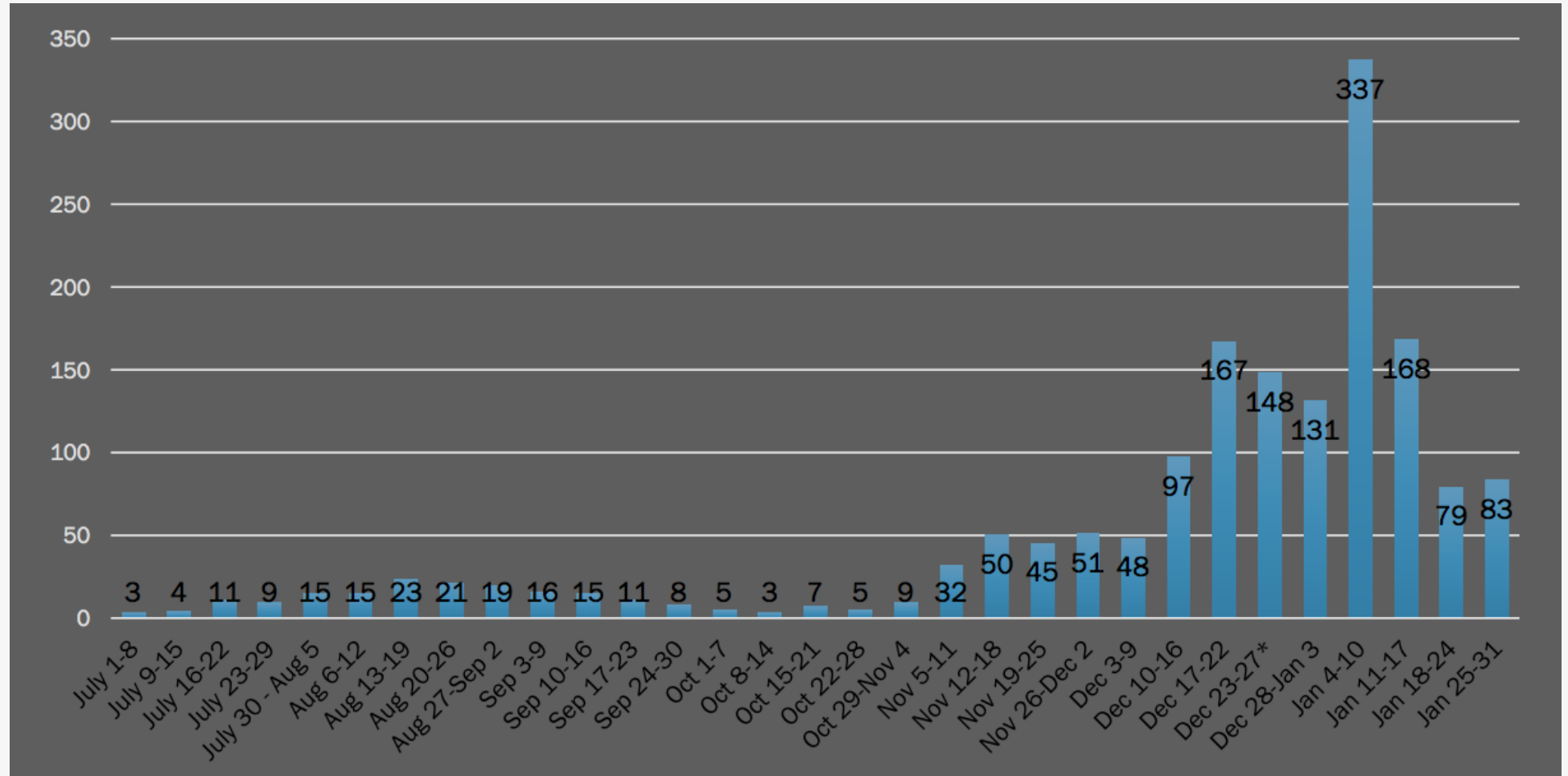


Covid Metrics - Town of Darien

Weekly

1

Updated:
Feb 1, 2022



DARIEN PUBLIC SCHOOLS

Contemplated Gift Form

Gift intended for: DHS Boys and Girls Lacrosse Programs

Group Offering Gift(s): Darien Youth Lacrosse, Inc.

Contact: Jennifer Kuryla

Phone: (917) 439-7927

Email: jkuryla@optonline.net

☐ Hindley

☐ Holmes

☐ Ox Ridge

☐ Royle

☐ Tokeneke

☐ Middlesex Middle School

☒ Darien High School

☐ District

Description of proposed gift(s), including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation 3100-Public Gifts to the Schools" apply.

As part of Darien Youth Lacrosse Spring '22 Registration, participants were given an option to make a \$10 donation to the boys and girls DHS Lacrosse Programs to help the teams cover costs. Some participants chose to donate while others did not. We collected a total of \$6,400 to be donated. We would like to donate \$3,200 to the boys lacrosse program and \$3,200 to the girls program.

Is the value of the gift(s) \$ 500.00 or more? ☒ Yes ☐ No

Note: If the proposed gift involves donated materials or services please place an estimated dollar value on them.

If your answer to the previous question is Yes please check one of the following categories of value for the proposed gift(s):

| | |
|---|--|
| <input type="checkbox"/> 500-1,000 | <input type="checkbox"/> 5,000-10,000 |
| <input type="checkbox"/> 1,000-2,000 | <input type="checkbox"/> 10,000-15,000 |
| <input type="checkbox"/> 2,000-3,000 | <input type="checkbox"/> 15,000-20,000 |
| <input checked="" type="checkbox"/> 3,000-4,000 | <input type="checkbox"/> 20,000+ |
| <input type="checkbox"/> 4,000-5,000 | |

Do not write below this line

Status: Date received by Superintendent 1/25/2022

Notes on actions by Superintendent of Schools-

Actions, if any, by the Board of Education-

Final disposition of the gift offer-

Quiz Bowl Trip Proposal- March 11th & 12th to Ellicott City, MD

- a) Name of staff initiating trip: **Ken Romeo**
- b) Exact dates, times, etc.: We would leave **Friday, March 11th at 12:00 PM**, travel to **Burleigh Manor Middle School** (4200 Centennial Ln, Ellicott City, MD 21042) in **Ellicott City, MD**, to compete in a quiz bowl tournament. We will be staying at a hotel in Elkridge, MD (Holiday Inn, Express, 6064 Marshalee Drive, Elkridge, Maryland 21075)
- c) Rationale: Burleigh Manor MS is hosting a regional quiz bowl tournament. Schools from all over the region will compete at a chance to qualify for the nationals in Chicago. Students will compete in an academic tournament, answering questions from every middle school curriculum.
- d) Outline of Pre-trip and Post-trip activities: We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.
- e) Modes of transportation and housing: We will charter a 52- passenger bus from Elite Coach (elitecoach.com) and staying at the Holiday Inn Express in Elkridge, MD.
- f) Schedule:

| | | |
|---|------------------------|------------|
| Friday | | |
| Leave MMS at 12:00 PM, arrive at hotel, check in, have dinner at a local restaurant (TBA) | | |
| Saturday | | |
| 8:00–9:00 | team check-in | TBA |
| 8:00–8:30 | Staff check-in | TBA |
| 8:30–9:00 | Staff meeting | TBA |
| 9:00–9:30 | Player meeting | TBA |
| 9:30–12:00 | Preliminary rounds 1–6 | Classrooms |
| 12:00–1:30 | Lunch (not provided) | - |
| 1:30–4:15 | Playoff rounds 7–10 | Classrooms |
| Afterwards, we depart for MMS | | |

- g) Expenses: Travel is approximately **\$200.00 per person**. Hotel is approximately \$125.00 per room. The bus is \$3000, and entrance fee \$75.00 per team (approximately 8 teams).

We would be asking parents to help cover the cost of the bus and the cost of coaches' hotel rooms. Any food costs must be covered by parents as well.

- h) Sources of funding: The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to play for part of our entry fees. We also will rely heavily on parent contributions.
- i) Related costs to the district: Chaperones will need **substitutes** for blocks 6, 7, and 8 on Friday.

Chaperones: **Ken Romeo & Barbara Ivey**

Parents are encouraged to ride the bus, but students cannot attend (and stay at the hotel) without an adult.

On **March 12th** we will compete in a tournament in **Ellicott City, MD**. If your son and/or daughter can join us, we will be leaving from Middlesex around **noon on Friday, March 11th**, staying **overnight** in Falls Church, and return after the tournament the following day.

We will be staying at the **Holiday Inn Express in Elkridge, MD**, and having dinner at (TBD) Friday evening.

We are asking students to pay **\$200 to cover the cost of the bus and the hotel**. This cost does **not** cover the cost of meals. We are also asking that any student who comes has a chaperone. If you CANNOT accompany your child, please make arrangements with another parent to chaperone your child and have them stay in their chaperone's room. If your child is staying with another adult, we ask that you work out the payment of the \$125 room with the other parent. You don't need to pay for a hotel room that you are not using.

[Please use this link to sign up.](#) Since we have to reserve the bus, the hotel, and the restaurants, please let us know if you can come by **February 11th**. On February 11th I have to submit a room list to the hotel.

Here is the plan for our trip:

- Students will attend classes, periods 1 – 5 on Friday, March 11th. 6th graders, who normally eat block 6 on Fridays will eat in the with the 7th graders block 5.
- We will board the bus will leave MMS around 12:15. If you are riding the bus with us, please be here by 12:05.
- The bus will make a stop, if needed on the Jersey Turnpike, otherwise we will proceed to our hotel, Holiday Inn, Express, 6064 Marshalee Drive, Elkridge, Maryland 21075
- Breakfast is complimentary at the hotel. Please be ready to board the bus at 8:00.
- We will travel to Longfellow Middle School (2000 Westmoreland St, Falls Church, VA 22043). If you are NOT staying at the hotel, we plan to be there by 8:15 AM.
- After the tournament is over, we will travel back and likely make another stop on the Turnpike before returning to Darien.

So what should the kids bring with them?

- The can bring their suitcase to school Friday and leave it in room 236. Otherwise, if you are riding the bus with us, please bring it then.
- Kids need to wear their quiz bowl shirts/fleece and khaki pants Saturday.
- Kids should have enough money to cover dinner on Friday, lunch on Saturday, and dinner on Saturday.

We hope you can join us! I know our players love these overnight trips; it's a great bonding experience for them. Parents usually have a good time too! As always, student are expected to be following school rules and acting in a way that promotes the positive culture of our team.

| | | | | | | | |
|--|--|---------------------------------------|--|--|--|------------------|--|
|  Signature of Trip Organizer | | 1/25/22 Date | |  Signature of Principal | | 2/2/2022 Date | |
| <input type="checkbox"/> Approved | | <input type="checkbox"/> Not approved | | Signature of Superintendent/Designee | | Date | |

DARIEN PUBLIC SCHOOLS
SPECIAL FIELD TRIP REQUEST FORM
Trips Beyond 500 Miles, or Outside the U.S.
 (Board of Education Policy HJ3.1)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

| Friday (evening) | | |
|-------------------------|---------------------------------|---------------------------|
| 5:00–9:30 | Staff check-in | TBA |
| 6:00–9:30 | Team check-in | TBA |
| 6:00–9:30 | Scrimmage round organization | TBA |
| Saturday | | |
| 8:00–9:00 | Late arrival team check-in | Enterprise Ballroom Foyer |
| 8:30–9:00 | Staff check-in | TBA |
| 9:00–9:30 | Player meeting | Enterprise Ballroom 1-4 |
| 9:00–9:30 | Staff meeting | TBA |
| 9:45–12:45 | Preliminary rounds 1–6 | Meeting rooms |
| 12:45–2:15 | Lunch (not provided) | - |
| 2:15–5:45 | Preliminary rounds 7–12 | Meeting rooms |
| Sunday | | |
| 7:30 a.m. | Playoff bracket posted | Information desk |
| 7:30–8:20 | Playoff cards distributed | Information desk |
| 8:00–8:20 | Staff meeting | TBA |
| 8:30–12:00 | Playoff rounds 13–18 | Meeting rooms |
| 8:40–12:00 | Consolation round organization | TBA |
| 12:00–1:00 | Lunch (not provided) | - |
| 1:00 | Packet pickup | Information Desk |
| 1:00–2:15 | Playoff rounds 20–21 | Meeting rooms |
| 2:15 | Finals (rounds 22 and maybe 23) | Enterprise Ballroom 1-4 |
| After finals | Awards | Enterprise Ballroom 1-4 |

- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Entrance fee \$635.00 per team (2 teams, so far).

- h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to play for part of our entry fees. We also will rely heavily on parent contributions.

- i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

We do not seek any special materials or items from the Darien Public Schools. Coaches will need coverage for Friday, May 6th, and Monday, May 9th.

DARIEN PUBLIC SCHOOLS
SPECIAL FIELD TRIP REQUEST FORM
Trips Beyond 500 Miles, or Outside the U.S.
(Board of Education Policy HJ3.1)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Planning Requirements: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. **This form MUST be submitted to Central Office for approval before final plans or commitments are begun.** All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

☐ **Special Trips** (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip
Ken Romeo, Barbara Ivey, Andrew Turriago, Michele Mattera, Colby Blake

b. **Exact dates, times, destination(s) of the trip, and what instructional time will be impacted**, as well as potential conflicts with major school events or standardized testing.

Date: May 6th-9th, 2022 Time: All Day Destination: MSNCT in Chicago, IL
Affected school time: We request permission to use Friday and Monday as travel days.

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

This is one of our two national championships. Schools from all over the country will compete. Students will compete in an academic tournament, answering questions from every middle school curricula.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.

e. The exact modes and times of travel, as well as the exact housing arrangements.

We will stay at the hotel that will be hosting this tournament (The Hyatt Regency O'Hare)

f. Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS
SPECIAL FIELD TRIP REQUEST FORM
 Trips Beyond 500 Miles, or Outside the U.S.
 (Board of Education Policy HJ3.1)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

| | |
|--------------------------|--|
| <input type="checkbox"/> | Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur. |
| <input type="checkbox"/> | The submission of a trip request, does <u>not</u> , in-and-of-itself, constitute any explicit or implied approval. |
| <input type="checkbox"/> | No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures. |
| <input type="checkbox"/> | <i>The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.</i> |

| | | | |
|--|---------------------------------|--|----------------------------------|
|  _____ <i>Signature of Trip Organizer</i> | 1/25/22 _____ <i>Date</i> |  _____ <i>Signature of Principal</i> | 2/2/2022 _____ <i>Date</i> |
|--|---------------------------------|--|----------------------------------|

| | | | |
|--|----------|--------------------------|--------------|
| <input type="checkbox"/> | Approved | <input type="checkbox"/> | Not approved |
| _____ <i>Signature of Superintendent/Designee</i> | | _____ <i>Date</i> | |



Memorandum

To: Darien Board of Education
From: Alan Addley, Ed.D, Superintendent of Schools
Christopher Tranberg, Assistant Superintendent of Curriculum and Instruction
RE: DEI Update
Date: February 8, 2022

This memo offers updates regarding District progress and efforts supporting Diversity, Equity and Inclusion (DEI). Previous updates include:

- Presentation on the purpose of the DEI Team ([Memo](#), [Slide Deck](#)) 9/10/21
- Previous DEI Update to BOE ([Memo](#)) 10/26/21
- Previous DEI Update to BOE ([Memo](#)) 12/10/21

Black History Month

Activities are planned across the District throughout the month of February in recognition of Black History Month. This annual recognition began in the United States in 1926 as a weeklong celebration around the birthdays of Abraham Lincoln and Frederick Douglass. The origins of the transition to Black History Month trace back to 1969 with official recognition by President Gerald Ford in 1976. This month is intended to honor and recognize the contributions of Black and African Americans and raise awareness of Black history. Activities across the District include:

- Featured library displays related to the contributions, innovations and culture of Black and African Americans
- Curricular connections and celebrations across grade levels recognizing contributions, innovations and culture of black and African American artists, innovators and leaders
- Eighth grade enrichment program, *The Blues and Beyond*, examining how black history shaped a popular music pathway in American Music
- DHS focuses on *Celebrating Black Excellence* through morning announcements and music by Black and African American artists during passing time. All disciplines will make a content specific connection to Black History Month in February.

Darien High School

The Leadership Forum met twice in January to add student voices to Black History Month events and to begin planning for the ADL *Names Can Really Hurt Us* program scheduled for April. The leadership team for the event will be composed of students in grades 10 - 12 as well as teachers across different disciplines. Team training will take place in March and 9th graders will participate in the event in April.

Middle School

The Middle School is working to increase diverse visual representation of different cultures with bulletin boards and visual displays throughout the building. Additionally the recently established GSA, Gay Straight Alliance, is up and running with weekly meetings. The MPA, Middlesex Parent Association, and Darien Public Library are collaborating with building administration to start a student book club this spring.



DEI Team

The DEI Team is tentatively scheduled for their first meeting on February 28th. Members of the team include teachers, students, administrators, BOE members, parents and community members who have expressed an interest in supporting the work. We look forward to our launch and providing updates to the Board

Professional Development

Ken Shelton provided professional development for teachers on Friday, 1/14/22. Teachers participated in a 90 minute session with their elementary, middle, or high school colleagues. The session began with a self-reflection process for identifying individual talents that brought awareness to the unique insights and contributions they bring as individuals to learning and discussions. Teachers were introduced to and applied a process for problem solving connecting to challenges they face with learner empowerment or learner wellness. Teachers identified a specific challenge area to explore with a small group and engaged in a collaborative effort to work toward a variety of possible solutions. Mr. Shelton will continue his work on site later this month working with smaller groups of staff, administrators and student leaders.

| | | |
|--|---------------|-------|
| FY 22 Budget | \$106,624,199 | |
| FY23 Superintendent's Recommended Budget | \$110,832,569 | 3.95% |
| Net Changes | \$35,764 | |
| BOE Adopted Budget | \$110,868,333 | 3.98% |

| RC | Recommendation | Location | Account | Account Description | Superintendent's Recommended Budget | Potential Change | BOE Adopted Change | BOE Adopted Budget | Note | Yes or No | Change | Add'l Adjustment | Net Change | Cumulative Adjustment |
|----|-----------------|-----------|---------|----------------------------|-------------------------------------|------------------|--------------------|--------------------|--|-----------|--------|------------------|------------|-----------------------|
| 1 | Dennis Maroney | DHS | 110134 | Physical Education Teacher | \$710,934 | (\$43,684) | \$0 | \$710,934 | Eliminate 0.6FTE Request | N | 0 | 0 | 0 | 0 |
| 25 | Dennis Maroney | DHS | 82003 | Health Insurance | \$14,408,490 | (\$22,232) | \$0 | \$14,408,490 | Eliminate Health Insurance for 0.6FTE PE Teacher | N | 0 | 0 | 0 | 0 |
| 25 | Dennis Maroney | DHS | 84002 | Fica/Medicare | \$2,133,823 | (\$633) | \$0 | \$2,133,823 | Payroll Taxes for 0.6FTE Request | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 21220 | Curriculum Supervision | \$41,506 | (\$4,701) | \$0 | \$41,506 | China Exchange Stipend | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 21220 | Curriculum Supervision | \$41,506 | (\$4,701) | \$0 | \$41,506 | SSD Coordinator Stipend | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 102003 | Other Student Activities | \$17,000 | (\$7,000) | \$0 | \$17,000 | China Exchange | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 21102 | Assistant Principal | \$578,670 | (\$192,890) | \$0 | \$578,670 | Reduction of 1.0 FTE Assistant Principal | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 82003 | Health Insurance | \$14,408,490 | (\$26,548) | \$0 | \$14,408,490 | Reduction of Health Insurance for Assitant Principal | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 84002 | Fica/Medicare | \$2,133,823 | (\$2,797) | \$0 | \$2,133,823 | Reduction of Payroll Taxes | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 21215 | Department Chairs | \$589,655 | (\$589,655) | \$0 | \$589,655 | Eliminate Department Chairs | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 82003 | Health Insurance | \$14,408,490 | (\$106,192) | \$0 | \$14,408,490 | Health Insurance for Department Chairs | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 84002 | Fica/Medicare | \$2,133,823 | (\$8,550) | \$0 | \$2,133,823 | Payroll Taxes for Department Chairs | N | 0 | 0 | 0 | 0 |
| 1 | Dave Brown | DHS | 21602 | Campus Monitor | \$207,757 | (\$38,855) | \$0 | \$207,757 | Eliminate 1 Campus Monitor and shift to MMS | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 82003 | Health Insurance | \$14,408,490 | (\$22,514) | \$0 | \$14,408,490 | Health Insurance for Campus Monitor | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | DHS | 84002 | Fica/Medicare | \$2,133,823 | (\$2,972) | \$0 | \$2,133,823 | Payroll Taxes for Campus Monitor | N | 0 | 0 | 0 | 0 |
| 1 | John Sini | DHS | 102007 | Parking Fees | (\$11,000) | (\$14,740) | \$0 | (\$11,000) | 100% of Parking Revenue to BOE | N | 0 | 0 | 0 | 0 |
| 3 | Dave Brown | MMS | 21215 | Department Chairs | \$147,415 | (\$147,415) | \$0 | \$147,415 | Eliminate Department Chairs | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | MMS | 82003 | Health Insurance | \$14,408,490 | \$0 | \$0 | \$14,408,490 | Health Insurance Reflected in RC1 Reduction | N | 0 | 0 | 0 | 0 |
| 25 | Dave Brown | MMS | 84002 | Fica/Medicare | \$2,133,823 | (\$2,138) | \$0 | \$2,133,823 | Payroll Taxes | N | 0 | 0 | 0 | 0 |
| 3 | Dave Brown | MMS | 24011 | General Teaching Supplies | \$64,046 | (\$16,125) | \$0 | \$64,046 | Genius Hour | N | 0 | 0 | 0 | 0 |
| 5 | Dennis Maroney | HIN | 510534 | Physical Education Teacher | \$147,561 | (\$14,561) | \$0 | \$147,561 | Eliminate 0.2FTE requested PE Teacher | N | 0 | 0 | 0 | 0 |
| 25 | Dennis Maroney | HIN | 84002 | Fica/Medicare | \$2,133,823 | (\$211) | \$0 | \$2,133,823 | Payroll Taxes | N | 0 | 0 | 0 | 0 |
| 5 | BOE vote 5 to 4 | HIN | 22002 | Textbook-Replacements | \$1,317 | (\$12) | (\$12) | \$1,305 | Eliminate Open Choice at Hindley | Y | (12) | 0 | (12) | (12) |
| 5 | BOE vote 5 to 4 | HIN | 22003 | Textbook-Consumables | \$27,818 | (\$320) | (\$320) | \$27,498 | Eliminate Open Choice at Hindley | Y | (320) | 0 | (320) | (332) |
| 5 | BOE vote 5 to 4 | HIN | 23002 | Classroom Reference | \$527 | (\$5) | (\$5) | \$522 | Eliminate Open Choice at Hindley | Y | (5) | 0 | (5) | (337) |
| 5 | BOE vote 5 to 4 | HIN | 23003 | Periodicals | \$263 | (\$2) | (\$2) | \$261 | Eliminate Open Choice at Hindley | Y | (2) | 0 | (2) | (339) |
| 5 | BOE vote 5 to 4 | HIN | 23010 | Audio Visuals | \$263 | (\$2) | (\$2) | \$261 | Eliminate Open Choice at Hindley | Y | (2) | 0 | (2) | (341) |
| 5 | BOE vote 5 to 4 | HIN | 24011 | General Teaching Supplies | \$18,701 | (\$170) | (\$170) | \$18,531 | Eliminate Open Choice at Hindley | Y | (170) | 0 | (170) | (511) |
| 15 | BOE vote 5 to 4 | HIN | 24011 | General Teaching Supplies | \$25,596 | (\$48) | (\$48) | \$25,548 | Eliminate Open Choice at Hindley | Y | (48) | 0 | (48) | (559) |
| 5 | BOE vote 5 to 4 | HIN | 143007 | Open Choice Revenue | (\$12,000) | \$12,000 | \$12,000 | \$0 | Eliminate Open Choice at Hindley | Y | 12,000 | 0 | 12,000 | 11,441 |
| 7 | BOE vote 5 to 4 | HOL | 22002 | Textbook-Replacements | \$1,365 | (\$12) | (\$12) | \$1,353 | Eliminate Open Choice at Holmes | Y | (12) | 0 | (12) | 11,429 |
| 7 | BOE vote 5 to 4 | HOL | 22003 | Textbook-Consumables | \$28,730 | (\$320) | (\$320) | \$28,410 | Eliminate Open Choice at Holmes | Y | (320) | 0 | (320) | 11,109 |
| 7 | BOE vote 5 to 4 | HOL | 23002 | Classroom Reference | \$546 | (\$5) | (\$5) | \$541 | Eliminate Open Choice at Holmes | Y | (5) | 0 | (5) | 11,104 |
| 7 | BOE vote 5 to 4 | HOL | 23003 | Periodicals | \$273 | (\$2) | (\$2) | \$271 | Eliminate Open Choice at Holmes | Y | (2) | 0 | (2) | 11,102 |
| 7 | BOE vote 5 to 4 | HOL | 23010 | Audio Visuals | \$273 | (\$2) | (\$2) | \$271 | Eliminate Open Choice at Holmes | Y | (2) | 0 | (2) | 11,100 |
| 7 | BOE vote 5 to 4 | HOL | 24011 | General Teaching Supplies | \$19,383 | (\$170) | (\$170) | \$19,213 | Eliminate Open Choice at Holmes | Y | (170) | 0 | (170) | 10,930 |
| 15 | BOE vote 5 to 4 | HOL | 24011 | General Teaching Supplies | \$25,596 | (\$48) | (\$48) | \$25,548 | Eliminate Open Choice at Holmes | Y | (48) | 0 | (48) | 10,882 |
| 7 | BOE vote 5 to 4 | HOL | 143007 | Open Choice Revenue | (\$12,000) | \$12,000 | \$12,000 | \$0 | Eliminate Open Choice at Holmes | Y | 12,000 | 0 | 12,000 | 22,882 |
| 8 | BOE vote 5 to 4 | OX | 22002 | Textbook-Replacements | \$1,449 | (\$12) | (\$12) | \$1,437 | Eliminate Open Choice at Ox Ridge | Y | (12) | 0 | (12) | 22,870 |
| 8 | BOE vote 5 to 4 | OX | 22003 | Textbook-Consumables | \$30,429 | (\$320) | (\$320) | \$30,109 | Eliminate Open Choice at Ox Ridge | Y | (320) | 0 | (320) | 22,550 |
| 8 | BOE vote 5 to 4 | OX | 23002 | Classroom Reference | \$580 | (\$5) | (\$5) | \$575 | Eliminate Open Choice at Ox Ridge | Y | (5) | 0 | (5) | 22,545 |
| 8 | BOE vote 5 to 4 | OX | 23003 | Periodicals | \$290 | (\$2) | (\$2) | \$288 | Eliminate Open Choice at Ox Ridge | Y | (2) | 0 | (2) | 22,543 |
| 8 | BOE vote 5 to 4 | OX | 23010 | Audio Visuals | \$290 | (\$2) | (\$2) | \$288 | Eliminate Open Choice at Ox Ridge | Y | (2) | 0 | (2) | 22,541 |
| 8 | BOE vote 5 to 4 | OX | 24011 | General Teaching Supplies | \$20,576 | (\$170) | (\$170) | \$20,406 | Eliminate Open Choice at Ox Ridge | Y | (170) | 0 | (170) | 22,371 |
| 15 | BOE vote 5 to 4 | OX | 24011 | General Teaching Supplies | \$25,596 | (\$48) | (\$48) | \$25,548 | Eliminate Open Choice at Ox Ridge | Y | (48) | 0 | (48) | 22,323 |
| 8 | BOE vote 5 to 4 | OX | 143007 | Open Choice Revenue | (\$12,000) | \$12,000 | \$12,000 | \$0 | Eliminate Open Choice at Ox Ridge | Y | 12,000 | 0 | 12,000 | 34,323 |
| 10 | BOE vote 5 to 4 | TOK | 22002 | Textbook-Replacements | \$1,230 | (\$12) | (\$12) | \$1,218 | Eliminate Open Choice at Tokeneke | Y | (12) | 0 | (12) | 34,311 |
| 10 | BOE vote 5 to 4 | TOK | 22003 | Textbook-Consumables | \$25,704 | (\$320) | (\$320) | \$25,384 | Eliminate Open Choice at Tokeneke | Y | (320) | 0 | (320) | 33,991 |
| 10 | BOE vote 5 to 4 | TOK | 23002 | Classroom Reference | \$492 | (\$5) | (\$5) | \$487 | Eliminate Open Choice at Tokeneke | Y | (5) | 0 | (5) | 33,986 |
| 10 | BOE vote 5 to 4 | TOK | 23003 | Periodicals | \$246 | (\$2) | (\$2) | \$244 | Eliminate Open Choice at Tokeneke | Y | (2) | 0 | (2) | 33,984 |
| 10 | BOE vote 5 to 4 | TOK | 23010 | Audio Visuals | \$246 | (\$2) | (\$2) | \$244 | Eliminate Open Choice at Tokeneke | Y | (2) | 0 | (2) | 33,982 |
| 10 | BOE vote 5 to 4 | TOK | 24011 | General Teaching Supplies | \$17,466 | (\$170) | (\$170) | \$17,296 | Eliminate Open Choice at Tokeneke | Y | (170) | 0 | (170) | 33,812 |
| 15 | BOE vote 5 to 4 | TOK | 24011 | General Teaching Supplies | \$25,596 | (\$48) | (\$48) | \$25,548 | Eliminate Open Choice at Tokeneke | Y | (48) | 0 | (48) | 33,764 |
| 10 | BOE vote 5 to 4 | TOK | 143007 | Open Choice Revenue | (\$12,000) | \$12,000 | \$12,000 | \$0 | Eliminate Open Choice at Tokeneke | Y | 12,000 | 0 | 12,000 | 45,764 |
| 11 | Dave Brown | Athletics | 21201 | Director of Athletics | \$191,960 | (\$191,960) | \$0 | \$191,960 | Eliminate Director of Athletics | N | 0 | 0 | 0 | 45,764 |
| 25 | Dave Brown | Athletics | 82003 | Health Insurance | \$14,408,490 | (\$26,548) | \$0 | \$14,408,490 | Eliminate Benefits for Director of Athletics | N | 0 | 0 | 0 | 45,764 |
| 25 | Dave Brown | Athletics | 84002 | Fica/Medicare | \$2,133,823 | (\$2,783) | \$0 | \$2,133,823 | Eliminate Payroll Taxes | N | 0 | 0 | 0 | 45,764 |
| 12 | Dennis Maroney | Maint | 71001 | Groundskeeper | \$481,270 | (\$75,795) | \$0 | \$481,270 | Eliminate Request for additional groundskeeper | N | 0 | 0 | 0 | 45,764 |
| 25 | Dennis Maroney | Maint | 82003 | Health Insurance | \$14,408,490 | (\$22,232) | \$0 | \$14,408,490 | Eliminate Benefits for additional groundskeeper | N | 0 | 0 | 0 | 45,764 |
| 25 | Dennis Maroney | Maint | 84002 | Fica/Medicare | \$2,133,823 | (\$5,798) | \$0 | \$2,133,823 | Eliminate Payroll Taxes | N | 0 | 0 | 0 | 45,764 |
| 13 | Julie Best | Music | 65005 | Uniforms | \$0 | \$8,307 | \$0 | \$0 | Add Music Uniforms | N | 0 | 0 | 0 | 45,764 |
| 15 | Dave Brown | Tech | 13035 | Software Maintenance | \$953,716 | \$109,350 | \$0 | \$953,716 | Add OpenGov | N | 0 | 0 | 0 | 45,764 |

| | | | | | | | | | | | | | | |
|----|----------------|-------|--------|--------------------------------------|--------------|-------------|------------|--------------|---|---|----------|---|----------|--------|
| 15 | Dave Brown | Tech | 21201 | Director of Instructional Technology | \$191,960 | (\$191,960) | \$0 | \$191,960 | Eliminate Director of Instructional Technology | N | 0 | 0 | 0 | 45,764 |
| 25 | Dave Brown | Tech | 82003 | Health Insurance | \$14,408,490 | (\$26,548) | \$0 | \$14,408,490 | Eliminate Benefits for Director of Instructional Tech | N | 0 | 0 | 0 | 45,764 |
| 25 | Dave Brown | Tech | 84002 | Fica/Medicare | \$2,133,823 | (\$2,783) | \$0 | \$2,133,823 | Eliminate Payroll Taxes | N | 0 | 0 | 0 | 45,764 |
| 15 | Dennis Maroney | Tech | 11044 | Technology Support | \$859,414 | (\$75,000) | \$0 | \$859,414 | Eliminate Requested Technician 1.0 FTE | N | 0 | 0 | 0 | 45,764 |
| 25 | Dennis Maroney | Tech | 82003 | Health Insurance | \$14,408,490 | (\$22,232) | \$0 | \$14,408,490 | Eliminate Benefits for Requested Technician | N | 0 | 0 | 0 | 45,764 |
| 25 | Dennis Maroney | Tech | 84002 | Fica/Medicare | \$2,133,823 | (\$5,738) | \$0 | \$2,133,823 | Eliminate Payroll Taxes | N | 0 | 0 | 0 | 45,764 |
| 16 | Dave Brown | Admin | 12001 | Consultant Services | \$28,500 | (\$10,000) | \$0 | \$28,500 | Eliminate demographer | N | 0 | 0 | 0 | 45,764 |
| 16 | Dave Brown | Admin | 12001 | Consultant Services | \$28,500 | (\$10,000) | (\$10,000) | \$18,500 | Eliminate Open Choice Liasion | Y | (10,000) | 0 | (10,000) | 35,764 |
| 16 | Dave Brown | Admin | 12001 | Consultant Services | \$28,500 | (\$2,500) | \$0 | \$28,500 | Eliminate Weather Service | N | 0 | 0 | 0 | 35,764 |
| 16 | Dave Brown | Admin | 12001 | Consultant Services | \$28,500 | (\$6,000) | \$0 | \$28,500 | Eliminate Superintendent Discretionary Consultants | N | 0 | 0 | 0 | 35,764 |
| 16 | Dave Brown | Admin | 13003 | Other Board Expenses | \$27,500 | (\$18,300) | \$0 | \$27,500 | Eliminate funds to tape BOE meetings | N | 0 | 0 | 0 | 35,764 |
| 18 | John Sini | Pers | 31000 | Budget Control | \$218,421 | (\$72,807) | \$0 | \$218,421 | Eliminate 1 Budget Control | N | 0 | 0 | 0 | 35,764 |
| 19 | John Sini | Cur | 12001 | Consultant Services | \$93,000 | (\$20,000) | \$0 | \$93,000 | Reduce Consultant Services in Curriculum | N | 0 | 0 | 0 | 35,764 |
| 19 | Dennis Maroney | Cur | 12001 | Consultant Services | \$93,000 | (\$45,000) | \$0 | \$93,000 | Eliminate DEI consultant services | N | 0 | 0 | 0 | 35,764 |
| 19 | Dave Brown | Cur | 25003 | Professional Development | \$126,925 | (\$24,000) | \$0 | \$126,925 | Eliminate Equitable Instructional Practices PD | N | 0 | 0 | 0 | 35,764 |
| 26 | Sara Parent | ELP | 143003 | ELP Tuition | (\$350,655) | (\$3,395) | \$0 | (\$350,655) | Increase Tuition by 4% instead of 3% | N | 0 | 0 | 0 | 35,764 |
| | | | | | | | \$0 | \$0 | | N | 0 | 0 | 0 | 35,764 |

Total Recommended Changes (\$1,967,073) \$35,764 \$0 \$35,764

| | |
|---|--------------|
| FY23 Superintendent's Recommended Capital Budget | \$ 2,821,477 |
| Net Changes | \$ - |
| BOE Adopted Capital Budget | \$ 2,821,477 |

CAPITAL

| | | | | | | | | | | | | | |
|---------|----------------|----------------|----------------------------|-----------|-------------|-----|-----------|---------------------------------------|---|---|---|---|---|
| Capital | Dennis Maroney | Central Office | Eliminate HVAC Replacement | \$155,000 | (\$155,000) | \$0 | \$155,000 | Eliminate HVAC project central office | N | 0 | 0 | 0 | 0 |
|---------|----------------|----------------|----------------------------|-----------|-------------|-----|-----------|---------------------------------------|---|---|---|---|---|

Total Recommended Changes (\$155,000) \$0

Memorandum

To: Board of Education

From: Tara Ochman
Marjorie Cion

Date: January 25, 2022

Re: Updates to Board Policies 1025, 1050, 1075, 1125, 1150, 1175, 1275 and 1300

The Policy Committee has begun its work on ensuring that all of the Board's policies are up to date and in compliance with Federal and State laws and regulations as well as best practices. The Committee began with a review of the policies in Series 1000, Community/Board Operation. Many of the changes to the policies in this section are technical in nature.

Board Policy 1025, Automatic External Defibrillators has been revised in accordance with legal trends and best practices relating to the use of an automatic external defibrillator ("AED") on school property. The requirement for schools to register AEDs with the state has been removed, since that regulation was repealed.

Policy 1050, Possession of Deadly Weapons or Firearms has been revised to clarify that deadly weapon and firearms are prohibited on school transportation. The Policy has also been amended to expand the definition of "peace officer" in order to reflect changes in the related statute.

Policy 1075, Green Cleaning Programs has been updated to reflect the correct statutory references. The Policy also contains some stylistic changes suggested by Shipman and Goodwin. This policy contains the language that was added during the COVID pandemic.

Policy 1125, Pool Safety Plan has been revised to include updated legal citations and to remove certain superfluous language.

Policy 1150, Sexual Offenders has been revised to update legal references and correct the reference to the Connecticut Department of Emergency Services and Public Safety Protection.

Policy 1175, Prohibition Against Smoking has been revised to clarify that smoking is prohibited on school grounds as well as on the real property of any administrative building. The policy has been further revised to clarify the definition of a "vapor product" and to update the legal references.

Policy 1275, Freedom of Information and Freedom of Information Request Log has been revised to clarify that the names and address of the requester will only be included in the Log if such inclusion does not violate Federal or State laws including FERPA. The Policy has been further revised to clarify that the Log "*may*" include the number of pages responsive to any request. Freedom of Information

Requests made in the ordinary course of business are often completed electronically and absent extenuating circumstances, the “number of pages responsive to the request” may not always provide relevant information to the Board. Shipman and Goodwin has confirmed that should the District experience a significant increase in the number of FOIA requests, this information may become important to the Board and that all requests during such a period would be handled in the same manner.

Policy 1300, Non-Discrimination (Community) has been revised to remove references to genetic information under the Genetic Information Nondiscrimination Act of 2008, since that Act applies only to employers and their employees and not to the community in general. The Policy has been further revised to clarify that discrimination based on alienage or citizenship status is prohibited by law and that racial discrimination includes discrimination based on certain hairstyles. Further revisions to the policy reflect the changes to the definition of “veteran”, required by Public Act No.21-79. The Policy now clarifies that complaints can be filed regarding either discrimination or harassment and directs individuals who wish to request or discuss accommodations based on religion or disability to contact relevant school officials. The regulations have been revised to reflect that discrimination and harassment complaints against the Superintendent should be filed with the Board Chair. Certain additional timelines, definitions and legal citations have also been clarified.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1025

AUTOMATIC EXTERNAL DEFIBRILLATORS

In order to assist individuals who may experience ~~cardiac arrest on school property~~ sudden cardiac arrest or a similar life-threatening emergency during the school's normal operational hours, during school-sponsored athletic practices and athletic events taking place on school grounds, and during school sponsored events not occurring during the normal operational hours of the school, the Darien Board of Education (the "Board") ~~maintains at each school under the Board's jurisdiction, automatic has acquired~~ external defibrillators ("AED's") ~~for use in certain school buildings and school personnel trained in the operation of such automatic external defibrillators and the use of cardiopulmonary resuscitation~~. It is the policy of the ~~Darien~~ Board of Education to support the use of these automatic external defibrillators and trained school personnel during medically appropriate circumstances ~~on school property~~.

Requirements concerning the use and maintenance of AEDs are set forth in the accompanying Administrative Regulations as may be supplemented by or amended by the Administration from time to time.

For purposes of this policy and the accompanying regulations, an AED is a device that:

- 1) is used to administer an electric shock through the chest wall to the heart;
- 2) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiologic signals, make medical diagnosis and, if necessary apply therapy;
- 3) guides the user through the process of using the device by audible or visual prompts; and
- 4) does not require the user to employ any discretion or judgment in its use.

Legal References:

Connecticut General Statutes

19a-175 Definitions

~~19a-197 Automatic external defibrillators. Registry established. Regulations. Simultaneous communication with physician not required.~~

52-557b Good Samaritan Law

10-212d Availability of Automatic External Defibrillators in Schools

Regulations of Connecticut State Agencies
Department of Public Health 19a-179-1 et seq.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

APPROVED BY THE BOARD OF EDUCATION: January 27, 2015

REVISED

DRAFT

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION

POLICY R-1025

AUTOMATIC EXTERNAL DEFIBRILLATORS
(Administrative Regulations)

I. Definitions:

Automatic External Defibrillator (AED) —~~means~~ a device that: (A) is used to administer an electric shock through the chest wall to the heart; (B) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiologic signals, make medical diagnosis, and, if necessary, apply therapy; (C) guides the user through the process of using the device by audible or visual prompts; and (D) does not require the user to employ any discretion or judgment in its use.

~~CPR Provider~~**AED certified person**— a person who is ~~CPR~~-certified in the operation of automatic external defibrillators and the use of cardiopulmonary resuscitation, and has a copy of his/her certification on record with the Darien Public Schools.

II. Defibrillator Location

1. The Darien Public Schools will have ~~defibrillators in school buildings and at least one AED certified person in each school building under the jurisdiction of the designated by the~~ Darien Board of Education (the “Board”).
2. The AEDs will be strategically placed and readily accessible to maximize rapid utilization.
3. ~~Each AED within the District will be registered with the Town’s Emergency Medical Service Provider and with the Connecticut Office of Emergency Medical Services through the use of Appendix VI of these Regulations.~~

III. Responsibility for Operation, Maintenance and Record-Keeping

1. The school nurse at each building in which an AED is installed will check the AED in the building on a regular basis, at least monthly. It will be that nurse's responsibility to verify that the unit is in the proper location, that it has all the appropriate equipment (battery, mask, case, emergency pack), that it is ready for use, and that it has performed its self-diagnostic evaluation. If the nurse notes any problems, or the AED's self-diagnostic test has identified any problems, the nurse must contact the School Nurse Supervisor or designee immediately to report the problem.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

2. After performing an AED check, the nurse shall indicate on the AED service log (Appendix ~~III~~V) that the unit has been inspected and that it was found to be "In-Service" or "Out-of-Service".
3. The Director of Nursing Services or his/her designee shall be responsible for the following:
 - a) AED service checks during the contracted school year;
 - b) the replacement of equipment and supplies for the AED;
 - c) the repair and service of the AED;
 - d) all recordkeeping for the equipment during the school year;
 - e) ~~providing/scheduling~~ training for all Board employees who require such training or would like to receive such training;
 - f) maintaining a list of AED-CPR certified persons;
 - g) ~~keeping-maintaining~~ all records concerning incidents involving the use of an AED;
 - h) maintaining of copies of the certifications signed by ~~the CPR-certified person regarding understanding of and agreement to comply with the Darien Board of Education AED policies and procedures~~ AED certified persons (Appendix ~~III~~V);
 - i) reporting the need for revising the AED policy and administrative regulations to the Special Education Director and/or Superintendent;
 - j) registering the AEDs in accordance with state law (Appendix VI).

IV. Training for CPR-AED certified persons

The ~~Darien~~ Board of ~~Education~~ will provide initial training or refresher training to the following classes of individuals on an annual basis:

- 1) Staff who work in the Health Services Department, including all school nurses and the ~~Nursing Supervisor~~ Director of Nursing Services;
- 2) Staff who work in the Athletic Department, including all athletic trainers, head coaches and the Athletic Director;
- 3) All building administrators; and
- 4) ~~Volunteers from the~~ Other designated faculty and staff at each school.

The training will be provided in accordance with the standards set forth by the American Red Cross or American Heart Association. ~~Individuals~~ An Individual completing this training will be considered an AED-CPR certified person.

V. Procedures for Use of an AED

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

1. To the extent practicable, AEDs should be retrieved and used by ~~CPR-AED~~ certified persons or other trained emergency medical services personnel. A 911 call should be placed as soon as possible. In the event no ~~AEDCPR~~ certified person or other trained emergency medical services personnel is available or present, an AED may be used by ~~Trained and Untrained Individuals-any individual~~ in order to provide emergency care to an individual who may be in cardiac arrest or who may be experiencing a similar life-threatening emergency on school property.
2. AEDs may only be used in medically appropriate circumstances.
3. In the event of use, ~~the school's nurse shall or the the~~ Director of Nursing Services shall promptly thereafter complete an AED check and verify that the unit is in the proper location, that it has all the appropriate equipment (battery, mask, case, emergency pack), that it is ready for use, and that it has performed its self-diagnostic evaluation. Any problems with the AED shall be immediately reported to the School Nurse.

REVIEWED BY THE BOARD OF EDUCATION: January 27, 2015

REVISED

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

APPENDIX I

DARIEN PUBLIC SCHOOLS
AUTOMATIC EXTERNAL DEFIBRILLATOR LOG

Any time the AED is retrieved and/or used, the AED must be returned to its original location after retrieval/use and the individual returning the ~~form~~ AED must complete the necessary information below:

| Retrieved (Date & Time) | In- Service | *Out- of- Service | Returned (Date & Time) | In- Service | *Out- of- Service | User Signature |
|--|------------------------|----------------------------------|---------------------------------------|------------------------|----------------------------------|---------------------------|
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***If out-of-service, immediately contact the ~~School Nurse~~ Director of Nursing Services.**

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

APPENDIX II

DARIEN PUBLIC SCHOOLS
AUTOMATIC EXTERNAL DEFIBRILLATOR
INCIDENT REPORT

Name of person completing report: _____

Date Report is being completed: _____ Date of Incident: _____

Name of ~~patient~~ individual on which AED was applied: _____

Age: of individual on whom AED was used _____

Known status of individual ~~Patient~~: _____

Student _____

_____ Parent of Student

_____ Other, Explain _____

Describe incident:

List series of events from the ~~state~~ beginning of the emergency until its conclusion:

~~Your~~ Signature of person completing the form: _____

Please forward to the Director of Nursing Services no later than 48 hours after the incident.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

APPENDIX III

DARIEN PUBLIC SCHOOLS
AUTOMATIC EXTERNAL DEFIBRILLATOR SERVICE LOG

| Date | Inspected and In-Service | Inspected and Out-of-Service | Signature of Nurse |
|-------------|-------------------------------------|---|---------------------------|
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Once per month or more often the school nurse will inspect the AED. If the AED is out-of-service or does not have the appropriate equipment, the school nurse will contact the Director of Nursing Services or designee immediately.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

APPENDIX IV

CERTIFICATION OF UNDERSTANDING AND AGREEMENT

AED AGENCY NOTIFICATION LETTER

To: ~~Office of Emergency Medical Services~~Darien Board of Education

From: ~~The Darien Public Schools~~

I _____, hereby certify that I have completed the training provided by the Darien Board of Education concerning the operation of an automatic external defibrillator and the use of cardiopulmonary resuscitation. I further certify that I have read, understand, and agree to comply with the Darien Board of Education Policy Regarding Automatic External Defibrillators and the accompanying Administrative Regulations.

~~We would like to notify you and your department about a Public Access Defibrillator Program in the Darien Public Schools. Our Director of Nursing Services for the AED program is **Lynn Steinbrick**. She works directly with the school nurse regarding the implementation and management of the AED program. We have Automatic External Defibrillators in all school buildings. The defibrillators are strategically placed and readily accessible to maximize rapid utilization. The AED is available during school hours and after school hours during on site school activities. Each school nurse, administrator and athletic coach has received training in the use of the AED.~~

~~We look forward to meeting the challenge of healthcare in the new millennium and are constantly trying to enhance and improve our program. We appreciate your support.~~

Sincerely,

Assistant Superintendent for Special Education and Student Services
AED certified person

Date: _____

School Nurse

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1050

POSSESSION OF DEADLY WEAPONS OR FIREARMS

I. Definitions:

- A. **Deadly Weapon** means "any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles." Conn. Gen. Stat. § 53a-3 (6).
- B. **Firearm** means "any sawed-off shotgun, machine gun, rifle, shotgun, pistol, revolver, or other weapon, whether loaded or unloaded, from which a shot may be discharged." Conn. Gen. Stat. § 53a-3 (19).
- C. **Peace Officer** means "a member of the Division of State Police within the Department of Emergency Services and Public Protection or an organized local police department, a chief inspector or inspector in the Division of Criminal Justice, a state marshal while exercising authority granted under any provision of the general statutes, a judicial marshal in the performance of the duties of a judicial marshal, a conservation officer or special conservation officer, as defined in section 26-5, a constable who performs criminal law enforcement duties, a special policeman appointed under section 29-18, 29-18a or 29-19, an adult probation officer, an official of the Department of Correction authorized by the Commissioner of Correction to make arrests in a correctional institution or facility, any investigator in the investigations unit of the office of the State Treasurer, an inspector of motor vehicles in the Department of Motor Vehicles who is certified under the provisions of sections 7-294a to 7-294e, inclusive, a United States Marshal or deputy marshal, any special agent of the federal government authorized to enforce the provisions of Title 21 of the United States Code, or a member of a law enforcement unit of the Mashantucket Pequot Tribe or the Mohegan Tribe of Indians of Connecticut created and governed by a memorandum of agreement under section ~~2 of public act 13-170~~ 47-65c who is certified as a police officer by the Police Officer Standards and Training Council pursuant to sections 7-294a to 7-294e, inclusive." Conn. Gen. Stat. § 53a-3 (9).
- D. **Real Property** means the land and all temporary and permanent structures comprising the district's elementary and secondary schools, and administrative office buildings. Real property includes, but is not limited to, the following:

classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.

- E. **School-Sponsored Activity** "means any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property." Conn. Gen. Stat. § 10-233a(h).

II. Prohibition of Deadly Weapons and Firearms

In accordance with Conn. Gen. Stat. § 29-28(e) and § 53a-217b, the possession and/or use of a deadly weapon or firearm on the real property of any school or administrative office building in this district, on school transportation, or at a school-sponsored activity, is prohibited, even if the person possessing the deadly weapon or firearm has a permit for such item.

III. Peace Officer Exception

A peace officer engaged in the performance of his or her official duties who is in lawful possession of a deadly weapon or firearm may bring such item on the real property of any school or administrative office building in this district, or to a school-sponsored activity.

IV. Other Exceptions

Persons in lawful possession of a deadly weapon or firearm may possess such item on the real property of any school or administrative office building in this district, on school transportation, or to a school-sponsored activity if:

- A. The person brings the deadly weapon or firearm on the real property of any school or administrative office building, on school transportation, or to a school-sponsored activity for use in a program approved by school officials. In such case, the person must give school officials notice of his/her intention to bring such item, and the person must receive prior written permission from school officials.
- B. The person possesses the deadly weapon or firearm on the real property of any school or administrative office building, on school transportation, or at a school-sponsored activity pursuant to a written agreement with school officials or a written agreement between such person's employer and school officials.

- C. An armed security officer employed by the Board of Education to provide security services pursuant to Conn. Gen. Stat. Section 10-244a ~~Public Act 13-188~~ engaged in the performance of his or her official duties who is in lawful possession of a deadly weapon or firearm may bring such item on the real property of any school or administrative office building in this ~~district, district, on school transportation,~~ or to a school-sponsored activity.

V. Consequences

- A. Unless subject to one of the exceptions listed above, any person who possesses a deadly weapon or firearm on the real property of an elementary or secondary school in this district, or administrative office building, on school transportation,, or at a school-sponsored activity, whether or not the person is lawfully permitted to carry such deadly weapon or firearm, will be reported to the local police authorities once school officials become aware of its possession.
- B. A student who possesses and/or uses any deadly weapon or firearm on ~~school property~~the real property of an elementary or secondary school in this district, or administrative office building, on school transportation, or at a school-sponsored activity in violation of this policy shall be disciplined in accordance with Board of Education Student Discipline Policy (Series 5000: Students. Policy 5220).
- C. The Board of Education reserves the right to forbid anyone caught possessing a deadly weapon or firearm on the real property of its school buildings or administrative office buildings, on school transportation, or at a school-sponsored activity, from using any and all school facilities.

APPROVED BY THE BOARD OF EDUCATION: January 27, 2015

REVISED:

Legal References:

Connecticut General Statutes §10-233a, 10-244a§ 29-28(e), §53a-3, §53a-217b ~~and Public Act 13-188.~~

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1075

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GREEN CLEANING PROGRAMS

It is the policy of the Darien Board of Education ([the "Board"](#)) to implement a green cleaning program in which the Board procures and properly uses environmentally preferable cleaning products in school buildings and facilities.

The [Darien Board of Education](#) shall provide the staff of each school and, upon request, the parents and guardians of each child enrolled in each school with a written statement of the school district's green cleaning program. Such notice shall include (1) the types and names of environmentally preferable cleaning products being applied in schools, (2) the location of the application of such cleaning products in the school buildings and facilities, (3) the schedule of when such cleaning products are applied in the school buildings and facilities, (4) the statement, "No parent, guardian, teacher or staff member may bring into the school facility any consumer product which is intended to clean, deodorize, sanitize or disinfect.", and (5) the name of the school administrator, or a designee, who may be contacted for further information. Such notice shall be provided to the parents or guardians of any child who transfers to a school during the school year and to staff hired during the school year.

Pursuant to subsection (a)(2)(A) of section 10-231g of the Connecticut General Statutes, any disinfectant, disinfecting cleaner, sanitizer or any other antimicrobial product approved by federal law may be used by the Darien Board of Education.

The [Darien Board of Education](#) shall make such notice, as well as the report submitted to the Department of Education pursuant to subsection (a) of section 10-220 of the general statutes (i.e. required report on condition of facilities, action taken to implement the Board's long-term school building program, indoor air quality and green cleaning program), available on its web site and the web site of each school under such board's jurisdiction. If no such web site exists, the board shall make such notice otherwise publicly available.

Legal References:

Connecticut General Statutes:

———§10-220(a) [Duties of board of education](#)

———§10-231g [Green cleaning program at schools: Definitions, Implementation, Notice.](#)

APPROVED BY THE BOARD OF EDUCATION: January 27, 2015

REVISED: October 13, 2020

REVISED: October 12, 2021

[REVISED:](#)

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY R-1125

POOL SAFETY PLAN
(Administrative Regulations)

The Darien Board of Education ([the “Board”](#)) establishes these procedures to govern the conduct of any student aquatic activity that takes place in any of its school swimming pools.

I. Definitions:

- A. **School Swimming Pool:** means any swimming pool approved for use by the Board for student aquatic activities;
- B. **Student Aquatic Activities:** means any physical education class, interscholastic athletics or extracurricular activities offered to students by the board of education that makes use of a school swimming pool;
- C. **Qualified Swimming Coach:** means any person who (A) holds a valid coaching permit issued by the State Board of Education, and (B) (i) is certified as a lifeguard by the American Red Cross or another nationally-recognized organization that conducts aquatic training programs, (ii) has completed a safety training for swim coaches and instructors course offered by the American Red Cross or an organization approved by the State Board of Education, or (iii) was certified as a lifeguard for at least five years during the previous ten years and has at least five years' experience as a swimming coach or an instructor of a physical education course that makes use of a school swimming pool;
- D. **Qualified Educator:** means any person who (A) holds a valid certificate issued by the State Board of Education, pursuant to section 10-145b of the general statutes, with an endorsement in physical education, (B) (i) is certified as a lifeguard by the American Red Cross or another nationally-recognized organization that conducts aquatic training programs, (ii) has completed a safety training [course](#) for swim coaches and instructors course offered by the American Red Cross or an organization approved by the State Board of Education, or (iii) was certified as a lifeguard for at least five years during the previous ten years and has at least five years' experience as a swimming coach or an instructor of a physical education course that makes use of a school swimming pool, (C) is certified in cardiopulmonary resuscitation, pursuant to section 19a-113a-1 of the regulations of Connecticut state agencies, as amended from time to time, and (D) has

completed a course in first aid offered by the American Red Cross, the American Heart Association, the Department of Public Health or any director of health;

- E. **Qualified Lifeguard:** means any person who (A) is sixteen years of age or older, (B) is certified as a lifeguard by the American Red Cross or another nationally-recognized organization that conducts aquatic training programs, (C) is certified in cardiopulmonary resuscitation, pursuant to section 19a-113a-1 of the regulations of Connecticut state agencies, as amended from time to time, and (D) has completed a course in first aid offered by the American Red Cross, the American Heart Association, the Department of Public Health or any director of health.

II. Mandatory Supervision

- A. In addition to the person responsible for conducting any student aquatic activity that makes use of a Board school swimming pool, there shall be at least one qualified educator, qualified swimming coach or qualified lifeguard who shall be solely responsible for monitoring such school swimming pool during such student aquatic activities for swimmers who may be in distress and providing assistance to such swimmers when necessary.
- B. ~~For the school year commencing July 1, 2014, and each school year thereafter, a~~Any physical education course that makes use of a Board school swimming pool shall have at least one qualified educator who shall serve as the instructor of such physical education course and be responsible for implementing the provisions of the school swimming pool safety plan, and at least one qualified educator, qualified swimming coach or qualified lifeguard whose primary responsibility is to monitor the school swimming pool for swimmers who may be in distress and provide assistance to such swimmers when necessary.
- C. ~~For the school year commencing July 1, 2014, and each school year thereafter, any~~Any interscholastic athletic activity that makes use of a Board school swimming pool shall have at least one qualified swimming coach who shall serve as a coach of the participating students and be responsible for implementing the provisions of the school swimming pool safety plan, and at least one qualified educator, qualified swimming coach or qualified lifeguard whose primary responsibility is to monitor the school swimming pool for swimmers who may be in distress and provide assistance to such swimmers when necessary.
- D. For the school year commencing July 1, 2014, and each school year thereafter, any extracurricular activity that makes use of a Board school swimming pool shall have at least one qualified lifeguard who will monitor the school swimming pool for swimmers who may be in distress and

provide assistance to such swimmers when necessary, and be responsible for implementing the provisions of the school swimming pool safety plan.

III. Plan Review

The Board's Pool Safety Plan shall be reviewed and updated as necessary prior to the commencement of each school year.

Legal References:

State Law:

~~[*Public Act 13-161, An Act concerning Pool Safety at Public Schools*](#)~~

[Conn. Gen. Stat. Sec 10-2201](#)

REVIEWED BY THE BOARD OF EDUCATION: January 27, 2015

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY R-1150

SEXUAL OFFENDERS
(Administrative Regulations)

Pursuant to state law, the Connecticut Department of Emergency Services and Public Safety Protection is obligated to notify school superintendents whenever a sexual offender is released into the community or whenever a registered sexual offender changes his or her address.

In addition, ~~s~~School district personnel shall cross-reference the Connecticut Department of Emergency Services and Public Protection~~Safety~~'s sexual offender registry prior to hiring any new employee and prior to permitting a volunteer to work with students in any capacity. Registration as a sexual offender constitutes grounds for denial of employment and/or volunteer opportunities in the Darien Public Schools.

The Superintendent or his/her designee shall provide training to appropriate staff members regarding the methods for accessing the sexual offender registry information posted on the Connecticut Department of Emergency Services and Public Safety Protection and the provisions of these regulations.

Legal references:

Conn. Gen. Stat. §54-258 Availability of registration information. Immunity.

~~Public Act 14-213, "An Act Concerning Notice To The Superintendent Of Schools Or
Chief Executive Officer Of A Municipality Upon Release Or Relocation Of A
Registered Sexual Offender Into The School District Or Municipality"~~

REVIEWED BY THE BOARD OF EDUCATION: January 27, 2015

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1175

PROHIBITION AGAINST SMOKING

The Darien Board of Education (the “Board”) prohibits smoking, including smoking using an electronic nicotine delivery system (e.g. e-cigarettes), electronic cannabis delivery system or vapor product, within any of its schools, including in any area of a school building, including but not limited to any indoor facility owned or leased or contracted for and utilized by the Board for the provision of routine or regular preschool, kindergarten, elementary or secondary education or library services to children or on the grounds of such school or at any school-sponsored activity, on the real property of any school or administrative office building or at any school-sponsored activity. ~~Real property means the land and all temporary and permanent structures comprising the district's elementary and secondary schools, and administrative office building and includes, but is not limited to, classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.~~

The Board further prohibits smoking including smoking using an electronic nicotine delivery system (e.g., e-cigarettes), electronic cannabis delivery system, or vapor product on the real property of any administrative office building. Real property means the land and all temporary and permanent structures comprising the district’s administrative office building(s) and includes, but is not limited to storage facilities and parking lots.

The following definitions shall apply to this policy:

“Any area” shall mean the interior of a school building and the outside area within twenty-five feet of any doorway, operable window or air intake vent of a school building.

“Cannabis” shall mean marijuana, as defined in Conn. Gen. Stat. § 21a-240.

~~For purposes of this policy, the term “Electronic Nicotine Delivery System” shall mean an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.~~ device including but not limited to electronic cigarette liquid or synthetic nicotine.

~~As defined by Conn. Gen. Stat. § 10-233a(h), a “School-Sponsored Activity” shall mean any activity sponsored, recognized or authorized by the Board of Education and includes activities conducted on or off school property.”~~

“Smoke” or “smoking” shall mean the burning of a lighted cigar, cigarette, pipe or any other similar device, whether containing, wholly or in part, tobacco, cannabis or hemp.

“Vapor product” shall mean any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine or cannabis and is inhaled by the user of such product

Legal References:

Pro-Children Act of 2001, Pub. L. 107-110, 115 Stat. 1174, 20 U.S.C. § 7183

~~Public Act 14-76, “An Act Concerning The Governor’s Recommendations Regarding Electronic Nicotine Delivery Systems And Youth Smoking Prevention”~~

Conn. Gen. Stat. § 10-233a(h)

Conn. Gen. Stat. § 19a-342

Conn. Gen. Stat. § 19a-342a

Conn. Gen. Stat. § 21a-415

Conn. Gen. Stat. § 53-344b

June Special Session, Public Act No. 21-1

APPROVED BY THE BOARD OF EDUCATION: February 10, 2015

REVISED:

DARIEN PUBLIC SCHOOLS

Darien, CT

SERIES 1000 – COMMUNITY/BOARD OPERATION POLICY 1275

FREEDOM OF INFORMATION AND FREEDOM OF INFORMATION REQUEST LOG

Freedom of Information

It is the policy of the Darien Board of Education to comply with all aspects of the Freedom of Information Act (“FOIA”), Conn. Gen. Stat. § 1-200 et seq. In that regard, all records maintained by the Board shall be public records, unless exempt from disclosure by federal or state law, and every person shall have the right to inspect and receive copies of such records, in accordance with federal and state law.

The Superintendent of Schools, or designee, is authorized to establish procedures for compliance with FOIA requests and to impose reasonable charges for the production of public records in response to any FOIA request.

Freedom of Information Request Log

The Superintendent of Schools, or designee, is authorized to maintain a Freedom of Information Request Log (the “Log”), which Log shall include the following information:

1. Name and address of requester (unless such disclosure would conflict with applicable federal and state laws as set forth described below)
2. Affiliate organization of requester, if applicable
3. Date of request
4. Description of request
- ~~5. The number of pages responsive to the request~~
5. Date on which the request is closed

6. The Superintendent of Schools or designee may also, from time to time, include the number of pages responsive to any request.

The Superintendent of Schools will review the Log with the Board of Education as part of the budget process each year and more frequently if the number or volume of the requests increases significantly. The Log will be made available to members of the public upon request.

The Log shall comply with all applicable federal and state laws, including but not limited to the Family Educational Rights and Privacy Act (“FERPA”), which ensures the confidentiality of personally identifiable student information. For example, requests made by parents of current students in the Darien Public Schools shall not be listed in the FOIA log when such requests are related to the student.

Legal Reference: Freedom of Information Act
C.G.S. §§1-200 through 1-241 inclusive

DARIEN PUBLIC SCHOOLS
Darien, CT

Approved:

Revised:

DRAFT

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATIONS
POLICY 1300
NON-DISCRIMINATION

It is the policy of the Board of Education that any form of discrimination or harassment on the basis of race, religion, color, national origin, ancestry, alienage, sex, sexual orientation, marital status, age, disability, ~~_(including pregnancy)~~, ~~genetic information~~, gender identity or expression, veteran status, or any other basis prohibited by state or federal law is prohibited, whether by students, Board employees or third parties subject to the control of the Board. The Board's prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics, as well as the district website. It is also the policy of the Board of Education to provide for the prompt and equitable resolution of complaints alleging any discrimination or harassment on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, ancestry, alienage, disability ~~(including pregnancy)~~, ~~genetic information~~, gender identity or expression, or veteran status.

~~For the purposes of this policy, "genetic information" means the information about genes, gene products, or inherited characteristics that may derive from an individual or a family member. "Genetic information" may also include an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.~~

For the purposes of this policy, "gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.

For the purposes of this policy, "veteran" means any person honorably discharged from, ~~or~~ released under honorable conditions from or released with an other than honorable discharge based on a qualifying condition from active service in, the United States Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard. . "Qualifying condition" means (A) a diagnosis of post-traumatic stress disorder or traumatic brain injury made by an individual licensed to provide health care services at a United States Department of Veterans Affairs facility, (B) an experience of military sexual trauma disclosed to an

DARIEN PUBLIC SCHOOLS
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individual licensed to provide health care services at a United States Department of Veterans Affairs facility, or (C) a determination that sexual orientation, gender identity or gender expression was more likely than not the primary reason for an other than honorable discharge, as determined in accordance with Conn. Gen. Stat. §§ 27-103(c), (d).

For the purposes of this policy “race” is inclusive of ethnic traits historically associated with race, including but not limited to, hair texture and protective hairstyles. “Protective hairstyles” includes, but is not limited to wigs, headwraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.

Any individual wishing to file a complaint regarding discrimination or harassment may obtain a copy of the Board’s complaint procedures and complaint form which are included in the Board’s Administrative Regulations Regarding Non-Discrimination. These regulations accompany Board Policy 1300 and are available online at www.darienps.org or upon request from the main office of any district school.

If a complaint involves allegations of discrimination or harassment based on reasons such as gender/sex, gender identity, sexual orientation ~~or disability,~~ or pregnancy such complaints will be handled in accordance with other appropriate policies (e.g., Policy 4118, Sex Discrimination/Harassment in the Workplace; Policy 5275 Sex Discrimination and Sexual Harassment (Students); Policy 4111 Section 504/ADA (Personnel), and Policy 5125, Section 504/ADA (Students)).

Individuals also may file a complaint with the Office for Civil Rights, U.S. Department of Education (“OCR”):

Office for Civil Rights, Boston Office
U.S. Department of Education
8th Floor
5 Post Office Square
Boston, MA 02109- 3921
(617) 289-0111
<http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

Employees may also file a complaint regarding employment discrimination or harassment with the Equal Employment Opportunity Commission:

Equal Employment Opportunity Commission, Boston Area Office
John F. Kennedy Federal Building
475 Government Center
Boston, MA 02203
(800-669-4000)

Individuals may also file a complaint with the Connecticut Commission on Human Rights and Opportunities:

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Darien, Connecticut

Connecticut Commission on Human Rights and Opportunities
450 Columbus Blvd.
Hartford, CT 06103-1835
(800-477-5737)

Anyone who has questions or concerns about this policy, ~~or~~ and/or who may wish to request or discuss accommodations based on religion, and/or who would like a copy of the Board's complaint procedures or complaint forms related to claims of discrimination ~~or harassment~~ may contact:

Marjorie Cion
Director of Human Resources
35 Leroy Avenue
Darien, CT 06/820
203-656-7406

Anyone who has questions or concerns about the Board's policies regarding discrimination or harassment on the basis of gender/sex, gender identity or sexual orientation may contact the Board's Title IX Coordinator ~~is~~:

Marjorie Cion
Director of Human Resources
35 Leroy Avenue
Darien, CT 06/820
203-656-7406

Anyone who has questions or concerns about the Board's policies regarding discrimination or harassment on the basis of disability and/or who may wish to request or discuss accommodations for a disability may contact the Board's Section 504/ADA Coordinator ~~is~~:

Shirley Klein
Assistant Superintendent for Special Education and Student Services
35 Leroy Avenue
Darien, CT 06/820
203-656-7474
~~Marjorie Cion~~
~~Director of Human Resources~~
~~35 Leroy Avenue~~
~~Darien, CT 06/820~~

Legal References:

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.

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Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e et seq.

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq.

Age Discrimination in Employment Act, 29 U.S.C. § 621

Americans with Disabilities Act, 42 U.S.C. § 12101

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794

Connecticut General Statutes Sec 1-1n, "Gender Identity or Expression" defined.

Connecticut General Statutes Sec 46a-51, Definitions

Connecticut General Statutes Sec 27-103

~~Title II of the Genetic Information Nondiscrimination Act of 2008,~~

~~Pub.L.110-233, 42 U.S.C. § 2000ff; 29 CFR 1635.1 et seq.~~

~~Connecticut General Statutes § 10-153. Discrimination on basis of marital~~

~~status- Connecticut General Statutes Sec. 46a-58 Deprivation of~~

~~Rights~~

Connecticut Fair Employment Practices Act, Connecticut General Statutes
§ 46a-60

Connecticut General Statutes § 46a-81a ~~Discrimination on basis of~~
~~S~~sexual orientation discrimination: Definitions

Connecticut General Statutes § 46a-81c Sexual orientation discrimination:
Employment.

~~Public Act 17-127, An Act Concerning Discriminatory Practices Against
Veterans, Leaves of Absence for National Guard Members,
Application for Certain Medicaid Programs, and Disclosure of
Certain Records to Federal Military Law Enforcement~~

~~Public Act No 21-79 "An Act Redefining "Veteran" and Establishing a
Qualifying Review Board~~

ADOPTED: June 12, 2018

REVISED:

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

**ADMINISTRATIVE REGULATIONS REGARDING DISCRIMINATION
COMPLAINTS (COMMUNITY MEMBERS)**

It is the policy of the Darien Board of Education that any form of discrimination or harassment on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability (including pregnancy), ~~genetic information~~, gender identity or expression, or veteran status is forbidden, whether by students, Board employees or third parties subject to the control of the Board. Students, Board employees and third parties are expected to adhere to a standard of conduct that is respectful of the rights of all members of the school community.

It is the express policy of the Board to provide for the prompt and equitable resolution of complaints alleging any discrimination or harassment on the basis of protected characteristics such as race, color, religion, age, sex, marital status, sexual orientation, national origin, alienage, ancestry, disability, (including pregnancy), ~~genetic information~~, ~~or~~ gender identity or expression, or veteran status.

If a complaint involves allegations of discrimination or harassment based on reasons such as gender/sex, gender identity, sexual orientation, or disability or pregnancy, such complaints will be handled, as appropriate, in accordance with other Board policies (e.g., Policy 4118 Sex Discrimination/Harassment in the Workplace (Personnel); Policy 5275 Sex Discrimination and Sexual Harassment (Students); Policy 4111 Section 504/ADA (Personnel), and Policy 5125, Section 504/ADA (Students)).

Preferably, complaints should be filed within thirty (30) calendar days of the alleged occurrence. Timely reporting of complaints facilitates the investigation and resolution of such complaints. The district will investigate such complaints promptly and equitably, and will take corrective action when allegations are verified.

The district will not tolerate any reprisals or retaliation that occur as a result of the good faith reporting of charges of harassment or discrimination on the basis of race, color, religion, age, sex, sexual orientation, marital status, national origin, alienage, ancestry, disability, (including pregnancy), ~~genetic information~~, gender identity or expression, or veteran status. Any such reprisals or retaliation will result in disciplinary action against the retaliator, and other corrective actions as appropriate.

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The school district will periodically provide staff development for district administrators and periodically distribute this ~~p~~Policy and implementing Administrative Regulations to staff and students in an effort to maintain an environment free of harassment and discrimination.

Complaint Procedure

As soon as an individual feels that he or she has been subjected to discrimination or harassment on the basis of race, color, religion, age, sex, sexual orientation, marital status, national ~~origin, origin, alienage, ancestry~~ disability, ~~(including pregnancy), genetic information,~~ gender identity or expression, or veteran status he/she should make a written complaint to the Superintendent, or his/her designee. The individual and any respondent (if applicable) will be provided a copy of the Board's policy and regulation and made aware of his/her rights.

In the event the Superintendent or designee receives a complaint alleging discrimination or harassment based on gender/sex, gender identity, sexual orientation, disability or pregnancy, the Superintendent or designee shall follow the procedures identified in the appropriate Board policies (e.g., Policy 4118, Sexual Discrimination and Harassment in the Workplace, Policy 5275 Sex discrimination and Sexual Harassment (Students); and Policy 5125 Section 504 of the Rehabilitation Act of 1973;)

If the discrimination or harassment complaint being filed is against the Superintendent, the complaint should be filed with the Board Chair, who will take appropriate steps, such as retaining an independent investigator, to cause the matter to be investigated in a manner consistent with the Board's non-discrimination policy and regulation. If either the Superintendent or any other party to the complaint is not satisfied with the findings and conclusions of the investigation, within (30) calendar days of receiving the findings, such party may present the complaint and written outcome to the Board Chair, who will take appropriate steps, such as retaining an independent investigator different from the investigator who investigated the complaint, to cause the matter to be reviewed in a manner consistent with the Board's non-discrimination policy and regulation.

The complaint should state the:

- A. Name of the complainant,
- B. Date of the complaint,
- C. Date(s) of the alleged harassment/discrimination,

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- D. Name(s) of the harasser(s) or discriminator(s),
- E. Location where such harassment/discrimination occurred,
- F. Names of any witness(es) to the harassment/discrimination,
- G. Detailed statement of the circumstances constituting the alleged harassment/discrimination; and
- H. Proposed remedy.

Any individual who makes an oral complaint of harassment or discrimination will be provided a copy of this regulation and will be requested to make a written complaint pursuant to the above procedure. If an individual is unable to make a written complaint, the staff member receiving the oral complaint will either reduce the complaint to writing or assist the individual with completing the written complaint form.

All complaints received by staff members are to be forwarded immediately to the Superintendent or his/her designee. Upon receipt of a complaint alleging harassment or discrimination under this complaint procedure, the Superintendent or his/her designee shall promptly investigate the complaint. During the course of the investigation, the investigator shall interview or consult with all individuals reasonably believed to have relevant information, including the complainant, the alleged harasser/discriminator ("respondent") and any witnesses to the conduct. Complaints will be investigated promptly within the timeframes identified below. Timeframes may be extended as needed given the complexity of the investigation, availability of individuals with relevant information and other extenuating circumstances. Confidentiality will be maintained by all persons involved in the investigation to the extent possible, as determined by the investigator.

Upon receipt of a written complaint of discrimination or harassment, the investigator should:

1. offer to meet with the complainant and respondent (if applicable) within ten (10) business days (provided that such timeframe may be reasonably extended based on the availability of necessary witnesses and/or participants ~~during periods of time when school is not in session~~ the complexity of the investigation and/or other extenuating circumstances) to discuss the nature of the complaint, identify individuals the complainant believes has relevant information, and obtain any relevant documents the complainant may have;
2. provide the complainant and respondent (if applicable) with a copy of the Board's non-discrimination policy and accompanying regulations;
3. investigate the factual basis of the complaint, including, as applicable, conducting interviews with individuals deemed relevant to the complaint;

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4. conduct an investigation that is adequate, reliable, and impartial. Investigate the factual basis for the complaint, including conducting interviews with individuals with information and review of documents relevant to the complaint;
5. maintain confidentiality to the extent practicable throughout the investigative process, in accordance with state and federal law;
6. communicate the outcome of the investigation in writing to the complainant and respondent (if any) (to the extent permitted by state and federal confidentiality requirements), within thirty (30) business days (provided that such timeframe may be ~~extended by fifteen (15) business days during periods of time when school is in session or~~ reasonably extended based on the availability of necessary witnesses and/or participants ~~during periods of time when school is not in session~~) the complexity of the investigation and/or other extenuating circumstances) from the date the complaint was received by the Superintendent's office. The complainant and respondent (if any) shall be notified of any extension of the investigation timeline. The written notice shall include a finding whether the complaint was substantiated and if so, shall identify, to the extent possible, how the district will remedy the discrimination or harassment, adhering to the requirements of state and federal law;
7. if a complaint is made during summer recess, the complaint will be reviewed and addressed as quickly as possible given the availability of staff and/or other individuals who may have information relevant to the complaint. If fixed timeframes cannot be met, the complainant and respondent (if any) will receive notice and interim measures may be implemented as necessary (see sub-paragraph 6);
8. whenever allegations are verified, ensure that appropriate corrective action is taken (including, but not limited to, disciplinary action) aimed at preventing the recurrence of the harassment or discrimination. Corrective action should include steps to avoid continuing discrimination or harassment;
9. if either party to the complaint is not satisfied with the findings and conclusions of the investigation, ~~the complainant~~ such party may present the complaint and written outcome to the Superintendent within thirty (30) calendar days of receiving the findings. Upon review of a written request from the party requesting an appeal, the Superintendent shall review the investigative results of the investigator and determine if further action and/or investigation is warranted. Such action may include consultation with a designated investigator (if applicable), complainant, and respondent (if any) and meeting with appropriate individuals to attempt to resolve the complaint, or a decision affirming or overruling a designated investigator's conclusions or findings (if applicable). The Superintendent shall provide written notice to the complainant

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and respondent (if any) of the proposed actions within fifteen (15) business days (provided that such timeframe may be reasonably extended based on the availability of necessary witnesses and/or participants during periods of time when school is not in session), the complexity of the investigation and/or other extenuating circumstances) following the receipt of the written request for review.

A complainant alleging ~~race, color, national origin, sex, disability or age~~ discrimination or harassment may file a formal complaint with the Boston Office, Office for Civil Rights U.S. Department of Education, 8th Floor, 5 Post Office Square, Boston, MA 02109-3921 (TELEPHONE NUMBER: 617-289-0111).

A complainant may also file a complaint with the Connecticut Commission on Human Rights and Opportunities 450 Columbus Blvd., Hartford, CT 06103-1835 (TELEPHONE NUMBER: ~~800-477-5737~~860-541-3400).

An employee alleging discrimination related to their employment may also file a complaint with the Equal Employment Opportunity Commission, Boston Area Office. John F. Kennedy Federal Building, 475 Government Center, Boston, MA 02203 (TELEPHONE NUMBER: 800-669-4000).

Anyone who has questions or concerns about these regulations, and/or who may wish to request or discuss accommodations based on religion, may contact:

Marjorie Cion
Director of Human Resources
35 Leroy Avenue
Darien, CT 06/820
203-656-7406

Anyone who has questions or concerns about the Board's policies regarding discrimination or harassment on the basis of gender/sex, gender identity, or sexual orientation may contact the Board's Title IX Coordinator:

Marjorie Cion
Director of Human Resources
35 Leroy Avenue
Darien, CT 06/820
203-656-7406

Anyone who has questions or concerns about the Board's policies regarding discrimination or harassment on the basis of disability, and/or who may wish to request

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or discuss accommodations for a disability, may contact the Board's Section 504/ADA Coordinator:

Shirley Klein
Assistant Superintendent for Special Education and Student Services
35 Leroy Avenue
Darien, CT 06820
203-656-7474

DRAFT

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DISCRIMINATION/~~HARASSMENT~~ COMPLAINT FORM

(For complaints based on race, color, religion, age, sex, marital status, sexual orientation, national origin, alienage, ancestry, ~~disability (including pregnancydisability, pregnancy,)~~, ~~genetic information~~, gender identity or expression, or veteran status)

Name of the complainant _____

Date of the complaint _____

Date of the alleged discrimination/harassment _____

Name or names of the discriminator(s) or harasser(s) _____

Location where such discrimination/harassment occurred _____

Name(s) of any witness(es) to the discrimination/harassment _____

Detailed statement of the circumstances constituting the alleged discrimination or harassment _____

Proposed remedy: _____

P R O P O S E D
BOARD OF EDUCATION MASTER AGENDA
FEBRUARY 2022 THROUGH AUGUST 2022

(Changes/Added Agenda Items in “Red”, “Bold”)

February 8th

- Further Discussion and Approval of Proposed Board of Education 2022-2023 Budget
- Darien Public Schools Status Update
- Update on Diversity, Equity and Inclusion
- **Discussion and Possible Acceptance of Contemplated Gift from Darien Youth Lacrosse**
- **Further Discussion and Action on Board of Education Policies – Series 1000 – Community/Board Relation: 1025, Automatic External Defibrillators; 1050, Possession of Deadly Weapons or Firearms; 1075, Green Cleaning Programs; 1125, Pool Safety Plan; 1150, Sexual Offenders; 1175, Prohibition Against Smoking; 1275, Freedom of Information and Freedom of Information Log; 1300, Non-Discrimination (Community)**
- **Further Discussion and Action on Board Master Agenda for February – August 2022**
- **Discussion and Possible Approval of Proposed Middlesex Field Trips**

March 2nd (Wednesday)

- Continued Review, Revision and Update of Board of Education Policies
- Discussion on January 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Update on District Strategic Plan
- Curriculum Update: **Library Reimagined**

March 9th (Wednesday)

- Abridged Presentation and Discussion on Darien High School Second Semester Enrollment Distribution Report – or March 22
- Interim Progress Report on 2021-2022 Board Goals and Objectives
- Darien Public Schools Status Update

March 22nd

- Abridged Presentation and Discussion on Darien High School Second Semester Enrollment Distribution Report – or March 9
- Discussion and Possible Action on Elementary Parent Conference Days for 2022-23 School Year – or April 26
- Discussion on February 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Discussion and Possible Action on Establishing 2022 Darien High School Graduation Date
- Darien Public Schools Status Update

April 6th (Wednesday)

- Further Discussion and Possible Action on Establishing 2022 Darien High School Graduation Date
- Action on Non-Renewal of Certified Staff Working under One-Year Contracts and Long Term Substitutes – or April 26
- Further Discussion on FY23 Budget
- Darien Public Schools Status Update
- Continued Review, Revision and Update of Board of Education Policies
- NEASC Update
- **Update on Diversity, Equity and Inclusion**

April 26th

- Action on Non-Renewal of Certified Staff Working under One-Year Contracts and Long Term Substitutes – or April 6
- Discussion on March 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Discussion and Possible Action on Elementary Parent Conference Days for 2022-23 School Year – or March 22
- Darien Public Schools Status Update
- Review of Reciprocal Agreement for Use of Facilities with the YMCA
- Safety and Security (Executive Session)

May 10th

- Update and Discussion on Extended School Year Program
- Darien Public Schools Status Update
- **Marilyn Friend - Presentation and Discussion**

May 24th

- First Reading and Discussion on 2023-2024 Darien School Calendar
- Discussion on April 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Update on District Technology Plan
- Darien Public Schools Status Update

June 14th

- Superintendent's Award Recipients
- Recognition of DPS Retirees
- Report on High School College Acceptances and Awards; Profile on High School Class of 2022 and Post High School Plans – or June 28
- Report on Senior Internship Project at Darien High School
- Update on High School Vision of a Graduate
- Discussion of Proposed Dates and Times for High School Professional Learning Communities for 2022-2023 School Year
- Further Discussion and Possible Action on 2023-2024 District School Calendar
- Curriculum Update: **Library Reimagined**
- **Update on Diversity, Equity and Inclusion**

June 28th

- Annual Progress Report on 2021-2022 Board Goals and Objectives
- Annual Report on Donations
- Update Master Agenda – February through August 2022 – or July 26
- Discussion on May 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Update on District Strategic Plan
- First Reading and Discussion on Proposed Schedule of 2022-2023 Regular Board of Education Meetings and Subcommittee Meetings
- Report on High School College Acceptances and Awards; Profile on High School Class of 2022 and Post High School Plans – or June 14
- Update on High School NEASC Accreditation Process
- Further Discussion and Possible Action on Proposed Dates and Times for High School Professional Learning Communities for 2022-2023 School Year
- Report on DAEG Barbara Harrington Fund Awards
- Discussion and Possible Action on Proposed Athletic Field Trips

July , Special Meeting (date TBD)

- Board Self-Evaluation
- Renewal of Superintendent's Contract
- Success Strategies for Leadership Team Evaluation: Board of Education and Superintendent of Schools

July 26th

- First Reading and Discussion on Proposed District Goals for 2022-2023
- Further Discussion and Action on Proposed Schedule of 2022-2023 Regular Board of Education Meetings and Subcommittee Meetings
- Update on Enrollment for the 2022-23 School Year and Possible Action on Utilization of Budget Control
- Update Master Agenda – February through August 2022 – or June 28
- Discussion on June 2021-22 and Year End Financial Report and Possible Action on Proposed Budget Transfers - or August 23

August 23rd

- Verbal Update on Regular and Special Education Staffing for 2022-2023
- Discussion on June 2021-22 and Year End Financial Report and Possible Action on Proposed Budget Transfers – or July 26
- First Reading of Board Master Agenda for August 2022-January 2023 – or September 13, 2022
- Action on District Goals and Objectives for 2022-2023
- Update on Summer Facilities Projects
- Appointment of an Impartial Hearing Officer for Student Disciplinary Matters for the 2022-2023 School Year, as they arise
- Action Item – to Delegate to its Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals, including Transportation Appeals as provided by Statute

nv
1/19/22 (updated)
2/3/22 (updated)

PERSONNEL ACTION REPORT

February 8, 2022

| Item | Name | Action | Replacing/Location/Position | Effective Date | | Tenure Area | Certification Class/Step |
|---|-------------------|-------------|---|----------------|-----------|-------------|----------------------------------|
| | | | | From | To | | |
| Appointments | | | | | | | |
| 1 | Kaitlyn Yerina | Appointment | R Laude/ELP/Special Education Paraprofessional (0.8 FTE) | 2/7/2022 | 6/30/2022 | | |
| 2 | Benjamin Lovewell | Appointment | L Evans/DHS/Biology | 1/25/2022 | 6/30/2022 | Teacher | Biology 7 - 12 MA + 15 Step 3 |
| Resignations and Retirements (Informational Only) | | | | | | | |
| 3 | Riahi Elbaqi | Resignation | Royle/Campus Monitor | | 2/8/2022 | | |