

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

January 27, 2022

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 27, 2022, at 4:30 p.m. via Zoom (<https://zoom.us/j/528616088>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:34 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed
Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the December 2, 2021 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed
Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Financial Business Manager’s Report**

Erik Okazaki, Associate Client Manager and Assistant to Kristin Dietz, Vice President of EdTec and Financial Business Manager of the FCPS, presented the following information:

- Clean Audit and Strong Financials -
 - Revenue:
 - \$48.2M total audited revenue
 - Adjusted for State STRS on-behalf contributions (+\$1.37M) compared to Unaudited Actuals; nets with expense adjustment
 - Expenses:
 - \$42.1M total audited expenses
 - Adjusted for State STRS on-behalf contributions (-\$1.37M) compared to Unaudited Actuals; nets with revenue adjustment
 - Net Income:
 - \$7.10M total audited net income
 - Slight adjustment of +\$8K compared to Unaudited Actuals (correction related to depreciation)
 - Fund Balance:
 - \$29.6M or 71.9% of annual budget
 - Conclusion:
 - No weaknesses identified in internal controls, compliance or other matters
 - No findings
- 2021-2022 Forecast Update -
 - Consolidated net income is \$387K, an increase of \$382K from the previous update. The main drivers for this change include:
 - Reducing ADA rates down to 95.5% for all schools, which are closer to reality (\$809K consolidated decrease in revenue)
 - Shifting and repurposing of ESSER II funds (\$1.74M consolidated decrease in expense)

- Increase in substitute costs due to high need caused by the continuing pandemic (\$465K consolidated increase in expense)
 - Governor’s January Proposal Summary -
 - LCFF:
 - COLA of 5.33%
 - Districts may choose between three ADA options – CY (Current-Year ADA), PY (Prior-Year ADA), or 3-year average (computed average ADA using the prior three years’ ADA)
 - The proposed solution would not apply to charter schools, but the Governor intends “to explore options for providing declining enrollment protection for charter schools” by engaging in outreach and discussions with interested charter school parties.
 - SPED:
 - Increase of ~\$105/ADA
 - SPED addendum to LCAP – not expected to apply to ’22-23
 - Funding formula adjusted to calculate at LEA level – not SELPA level
 - ELO-P (Expanded Learning Opportunities Program):
 - 2.5X funding compared to this year (additional \$3.4B ongoing; \$4.4B total funding for ELO-P annually)
 - Plus, one-time infrastructure investment (\$937M) with arts and music focus
 - Other:
 - TK, early literacy, meals, independent study flexibility
 - SB 740 - \$30M for remodeling, deferred maintenance, equipment, site improvements, and renovations to mitigate COVID spread

D. Directors’ Reports

Directors’ reports will resume at the March board meeting.

E. Chief Operating Officer’s Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to receive and file 2020-2021 School Accountability Report Card (SARC) documents for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

B. Recommendation to approve 2022-2023 instructional calendar

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A. and III.B.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed

Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to receive and file the June 30, 2021 consolidated audit for FCPS

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to receive and file the June 30, 2020 consolidated audit for FCPS (Item IV.A.) was approved.

Jed Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

On **MOTION** of Daniel Laughlin, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB3 361 and Executive Order N-15-21 (Item IV.B.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to ratify and accept executive action on the transfer of instructional days to professional development days in response to the COVID-19 global pandemic for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy on January 6, January 7, and January 10, 2022

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to ratify and accept executive action on the transfer of instructional days to professional development days in response to the COVID-19 global pandemic for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy on January 6, January 7, and January 10, 2022 (Item IV.C.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to ratify and accept executive action on the implementation of paid time off up to 10 days for Fenton staff in quarantine or isolation due to the COVID-19 global pandemic

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to ratify and accept executive action on the implementation of paid time off up to 10 days for Fenton staff in quarantine or isolation due to the COVID-19 global pandemic (Item IV.D.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve the removal of RBT I – Tier 2 position from the Classified Staff Salary Schedule

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to

approve the removal of RBT I – Tier 2 position from the Classified Staff Salary Schedule (Item IV.E.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

F. Recommendation to approve the Expanded Learning Opportunities Program Plans (ELO-Ps) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Expanded Learning Opportunities Program Plans (ELO-Ps) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica, Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.F.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve an update on the Annual Update to the 2021-22 Local Control and Accountability Plan and Budget Overview for Parents for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve an update on the Annual Update to the 2021-22 Local Control and Accountability Plan and Budget Overview for Parents for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.G.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)

Abstentions: (0)

H. Recommendation to approve the transfer of \$1,918,195 from SFV Education 501(c)(3) account to the Fenton Charter Public Schools 501(c)(3) account

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the transfer of \$1,918,195 from the SFV Education 501(c)(3) account to the Fenton Charter Public Schools 501(c)(3) account (Item IV.H.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

I. Recommendation to approve the closure of the SFV Dronfield LLC account and move \$96,794 to the Fenton Charter Public Schools 501(c)(3) account

On **MOTION** of Daniel Laughlin, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the closure of the SFV Dronfield LLC account and move \$96,794 to the Fenton Charter Public Schools 501(c)(3) account (Item IV.I.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

J. Recommendation to approve the move of the reserve cash amount of \$4,500,000 from Fenton Avenue Charter School, Fenton Primary Center, and Santa Monica Boulevard Community Charter School into the FCPS investment account with Cathay Wealth Management

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the move of the reserve cash amounts of \$1,000,000 from Fenton Avenue Charter School; \$500,000 from Fenton Primary Center; and \$3,000,000 from Santa Monica Boulevard Community Charter School for a total of \$4,500,000 to be deposited into the FCPS investment account with Cathay Wealth Management (Item IV.J.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

K. Recommendation to approve Chief Executive Officer, David Riddick, as a signatory on the Fenton Charter Public Schools 501(c)(3) account

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Chief Executive Officer, David Riddick, as a signatory on the Fenton Charter Public Schools 501(c)(3) account (Item IV.K.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

L. Recommendation to approve expenditures above spending authority of Chief Executive Officer

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve expenditures above the spending authority of the Chief Executive Officer (*\$60,000 for At-Home Rapid Antigen COVID-19 Test Kits*) (Item IV.L.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

M. Recommendation to ratify and accept executive action to implement a COVID-19 Vaccine Requirement for Students in 2022-2023 School Year

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 1 (NO), the recommendation to ratify and accept executive action to implement COVID-19 Vaccine Requirement for Students in 2022-2023 School Year (Item IV.M.) was approved.

Aye: (4) Yvette King-Berg, Joe Lucente, Jed Wallace,
Walter Wallace
Nay: (1) Daniel Laughlin
Abstentions: (0)

N. Recommendation to transfer funds from East West Bank to Pacific Western Bank, and the termination of accounts (with the exception of revolving accounts) with East West Bank

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to transfer funds from East West Bank to Pacific Western Bank, and the termination of accounts (with the exception of revolving accounts) with East West Bank (Item IV.N.) was approved.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

- A. Form 700 Filers**
- B. Update on FCPS OPEB Trust**
- C. Progress on expansion of FCLA and STEM**
- D. Updates to the COVID-19 Safety Plan for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**
- E. Evaluations for the Chief Executive Office and the Chief Operating Officer**
- F. Intervention Specialists for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton Stem Academy and Fenton Charter Leadership Academy**
- G. Hiring of a Business Data Manager at the Fenton Charter Public Schools Business Office**
- H. Hiring of a Payroll Manager at the Fenton Charter Public Schools Business Office**

I. Insights into the 2022-2023 Budgets for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

These were information items only and no action was taken.

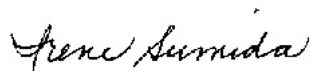
VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 3, 2022, at 4:30 pm via Zoom meeting.

VII. ADJOURNMENT

The meeting was adjourned at 6:33 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board