



HOLDERNESS

Part Time Registered Nurse

The Position

The Holderness School Health Center takes part in a crucial role for our students life helping to manage students' overall health. Our part time school RN will be available evenings from 2:30 pm until 7:30 pm, occasional weekends and day shifts to administer student medications, and immunizations. Our nurses also provide health care services and respond to health concerns, while working to promote healthy choices that enhances students' physical and mental well-being.

The opportunity to be a school nurse in a small and caring boarding school environment allows a skilled professional the ability to directly influence young people in developing health awareness, self-care, and independence. The work environment is very team-oriented and involves close collaboration with students, parents, and all departments of the school, so we can effectively provide a nurturing and healthy living environment for our students.

The ideal candidate will be organized, detail-oriented, follow policies about clinical care, with the ability to work independently. Our Health Center team maintains medical records electronically. Must possess the ability to understand and engage in supportive relationships with adolescents. Candidates should be a licensed Registered Nurse.

Overview

Located amid the lakes and mountains of central New Hampshire, Holderness School is a traditional co-ed independent secondary school, serving grades 9-12. Holderness strives to strike a balance in fostering the resources of the mind, body, and spirit: the mind through a challenging college preparatory curriculum; the body through outdoor activities and required interscholastic athletics; and the spirit through school and community service and affiliation with the Episcopal Church. Holderness remains by choice a small school where everybody plays an important role, and where students, faculty, and staff maintain close personal relationships.

The Process

If interested in this position, please send a resume with a cover letter to Karen Penny, Director of the Health Center, kpenny@holderness.org. No phone calls please. We prefer electronic attachments rather than paper. An on-site interview is required. Review of applications will begin immediately and applications will be accepted until the position is filled. Criminal Background Checks are performed on all new hires.

Holderness School is an equal opportunity employer, and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law.



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Universal Employee Objectives

All employees should act in support of the mission and strategic goals of the school. The mission is: Holderness School fosters equally in each student the resources of the mind, body, and spirit in the creation of a caring community, inspiring all to work for the betterment of humankind and God's creation.

Leadership at Holderness is each person's journey to best serve and empower others. It is expected that all employees of Holderness model leadership in their conduct and the performance of their jobs through the exhibition of four characteristics:

Initiative

Be a proactive and continuous learner: take opportunities to learn new skills and to extend one's education.

Strive to Continuously Improve: regularly looks for ways to improve practice.

Anticipate Challenges: be prepared to deal with difficulties and rise to challenges.

Empathy

Be a Role Model: colleagues should look at you as a positive model and a resource.

Actively Seek Feedback: gather feedback from peers, supervisors, and those you serve in order to improve your performance.

Collegial and Congenial: be respectful, supportive, and caring of those around you.

Dependability

Consistent Achiever: Effectively and efficiently manage all areas of responsibilities.

Diligent: Be on time and meet deadlines.

Active Communicator: take the initiative to communicate important information to the appropriate people in a timely and professional manner.

Fairness

Positive Force: seeks and recognizes strengths in others and provides specific and positive feedback to others.

Supportive and Preventative: supportive of others, working both individually and collectively to construct and maintain a safe environment.

Deal Directly: Feedback and communication should be made directly, not through others.