



2022

TOWN OF WEST HARTFORD
DEPARTMENT OF
LEISURE SERVICES

50 South Main Street, Room 128, West Hartford, CT 06107
Phone: 860-561-7510 | Fax: 860-561-7519 | www.westhartfordct.gov/leisure

**LEISURE SERVICES SCHOLARSHIP FUND
ELIGIBILITY & DISCOUNT INFORMATION**

The Department of Leisure Services offers West Hartford residents a variety of programs for all ages throughout the year. Some residents may be eligible to register at a discounted rate (**75% discount**), including youth, senior citizens and persons with disabilities. The *Leisure Services Scholarship Fund* is capped at \$600 per eligible child per year (\$200 for senior citizens or adults with disabilities). For more information on eligibility criteria, application instructions and approval, please contact the *West Hartford Community Partnerships Division Staff* at (860) 561-7569 or (860) 561-7580.

LEISURE SERVICES SCHOLARSHIP FUND – AUTHORIZATION PROCESS

Step 1: Please call *West Hartford Community Partnerships Division Staff* to determine your eligibility for the Leisure Services program discount. They will verify your *Leisure Services Discount Authorization Form*.

General Guidelines for Discounts:

- Leisure Services discounts are for West Hartford residents younger than 18 or who have a disability.
- The value of each eligible child's **discount will not exceed \$600** per child per year (12 months of registration date).
- Each eligible child can receive the following:
 - **75% discount on a maximum of four weeks** of summer camp/program
AND/OR
 - **75% discount on one** program in **one** of the remaining seasons (Fall, Winter, Spring)
Season cycles: *Fall* (Sept–Dec); *Winter* (Jan–March); *Spring*: (March–June 15)
- Seniors ages 65 and older may receive a discount on one (1) program per season not to exceed \$200 per calendar year per individual.

Discounts may be applied for instructional program registration fees only – not memberships. The Leisure Services Scholarship Fund may **NOT** be used for the following:

- Season passes or greens fees at Rockledge or Buena Vista Golf Courses
- Cornerstone memberships (*exception*: a discount on one 3-month membership may be considered for special medical circumstances with doctor's note; discuss with Leisure Services staff)
- Senior Center fitness center memberships or Senior Center memberships
- Department-sponsored trips or special events.

The **Leisure Services Discount Authorization Form** will be kept on file for one (1) year from the date of application **unless your income or assets have changed since the initial application**. It is not necessary to fill out a scholarship application form each time you wish to register for a program during that 12 month period.

Step 2: Before registering for camp, please call the *Leisure Services Office*, 860-561-7510 during the day (M-F 8:30 a.m. to 2:30 p.m.) to see if you have an account set up. If not, you will need to create an account in RecDesk. (see page 4 for website). If an account has been established, you may register over the phone using a credit/debit card. Program registration is contingent upon class space being available at the time of registration.