



TEMPLE CITY UNIFIED SCHOOL DISTRICT
Committed to 21st Century Academic Excellence
Student Services

IMPORTANT NOTICE: You must enroll your child in his/her school in the district of residence in the event we are unable to approve the permit.

February 2022

Dear Parent/Guardian/Student:

For your Inter-District Transfer Request to be considered, Student Services must receive a completed Permit application packet with required documents listed below.

1. Signed **release** from the student's school district of the residence
2. Completed Student Transfer Request Application (front page)
3. Completed Student Inter-District Permit Contract (back page)
4. Student's Attendance Report, Discipline Record and Current Report Card/Transcript
 (NOTE: Minimum 2.5 GPA, 95% attendance rate, and disciplinary record are required.
 Final grades, disciplinary and attendance report will also be reviewed.)

The window to submit Inter-District Transfers is February 2, 2022 to June 30, 2022. All application received after June 30, 2022, will be processed during or before the first week of the new school year.

If you have any question, please contact Student Services, Sylvia Mok at (626) 548-5024 or smok@tcusd.net. Monday to Friday, 7:30 AM to 4:00 PM.

9700 Las Tunas Drive • Temple City, CA 91780 • 626-548-5000



天普市学区
 致力于 21 世纪卓越的学术
 学生服务

重要提示：您必须为您的孩子在居住区的学校先登记注册，如果我们无法批准跨學區轉學申請表。

2022 年 2 月

尊敬的家长/监护人/学生：

学生服务部必须收到一份完整的跨學區轉學所需文件，其中包含以下所列，才能考虑您的跨区转学申请。

1. 学生所属学区签字放行文件
2. 已完成的学生转学申请表（首页）
3. 填妥的学生跨學區轉學合约（背面）
4. 学生上学出勤率报告、纪律记录和最新的课程成绩单
 (注：成绩不能低于 2.5 (GPA)平均成绩，95%的出勤率，纪律记录-校外停学和开除是学区不可接受的行为)。
 学年结束的成绩、纪律和出勤报告也将被审查。)

提交跨区转学申请的时间窗口是 2022 年 2 月 2 日至 2022 年 6 月 30 日。2022 年 6 月 30 日之后收到的所有申请将在新学年开学之前或期间第一周处理审核。

如有任何疑问，请致电 (626) 548-5024 或 smok@tcusd.net 与学生服务部联系。周一至周五，上午 7:30 至下午 4:00。

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