

# VARIANCE REQUEST FORM

## 2022-2023 School Year



Use this form to request your student attend a school in ONE91 other than your school of residence. If approved, parent/guardian is responsible for transportation. A decision will be communicated after the lottery process is held on the 5<sup>th</sup> of the month. The variance process can be viewed on the district website at [www.isd191.org](http://www.isd191.org).

Variance requests do NOT need to be completed annually; only when the student's **address or school changes** (e.g. elementary to middle school).

**Submit one form per student to:**

ONE91 Enrollment Center, 200 West Burnsville Parkway, Burnsville, MN 55337, E-mail to [enrollmentcenter@isd191.org](mailto:enrollmentcenter@isd191.org) or Fax to 952-707-4181.

**Student Information:**

Name (Last, First, Middle) \_\_\_\_\_

Current Grade: \_\_\_\_\_ Requested Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Parent/Guardian Information:**

Name (Last, First, Middle) \_\_\_\_\_

Address (Street, City, Zip) \_\_\_\_\_

Telephone Number(s) \_\_\_\_\_

E-mail Address \_\_\_\_\_

\_\_\_\_\_  
**School of Residence**

\_\_\_\_\_  
**School Requested**

\_\_\_\_\_  
**Requested Start Date**

**Reason for request:**

- To remain at the school my student is currently attending.
- Student has a sibling who currently attends the requested school.
- Student has a parent who works at the requested school.
- Student has child care in the neighborhood of the requested school.
- Other: \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

**For Office Use Only:** Student ID # \_\_\_\_\_ Variance Code: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_