

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**LUMMI VOCATIONAL REHABILITATION PROGRAM**  
**AND**  
**FERNDALE SCHOOL DISTRICT**  
**2021-2022**

**Introduction:**

The Lummi Vocational Rehabilitation Program (LVRP) provides services to assist eligible American Indians and Alaska Natives with disabilities to prepare for and gain employment. This will occur consistent with each individual's strength's, capabilities, abilities, resources, priorities, concerns, and informed choice. LVRP will ensure equal access and treatment of eligible American Indians and Alaska Natives to Vocational Rehabilitation services that are culturally relevant and sensitive to individual needs.

The Lummi Vocational Rehabilitation Program focuses on promoting successful transitions for students who are eligible for special education services under the Individuals with Disabilities Education Improvement Act (IDEA) and for accommodations under Section 504 of the Rehabilitation Act of 1973 and who are leaving high school to engage in post-secondary career related education or training and/or employment activities.

The Ferndale School District recognizes that the social, emotional, and physical health of students greatly impacts student success and achievement. It also recognizes that learning deficits and other persistent barriers to learning must be addressed if students are to learn effectively, not only in the school environment but throughout their lives.

**Purpose of Agreement:**

This Memorandum of Agreement (MOA) between the Ferndale School District (FSD) and the Lummi Vocational Rehabilitation Program (LVRP) has been developed for the following purposes:

1. To provide a framework for the successful implementation and operation of assigning responsibility to each party of this MOA as to its role in cooperating in coordinated activities that promote successful transitions for students who are eligible for special education services or for Section 504 plans, and who are eligible for services through Lummi Vocational Rehabilitation Program;
2. To support the mission of the Ferndale School District, and to enhance academic performance, increase on-time graduation rates, increase attendance rates, increase student and staff morale, and decrease discipline referrals;
3. To collaborate as a team to establish and maintain the common goal of student learning and academic success, and to promote healthy development for all Native students;
4. To enhance communication, coordination and collaboration among all parties providing services to American Indians and Alaska Natives youth at Ferndale School District.
5. There will be no exchange of funds between LVRP and the FSD associated with this MOA. Monetary services will be provided only to the LVRP eligible student, the parent/guardian or a LVRP vendor providing services to the student.

### **Scope of Work:**

- Promote outreach to identify students who are eligible for special education services and/or eligible for Section 504 plans in need of transition services as early as possible.
- Review this agreement annually to determine if modifications are needed.
- Population of focus – ages 14 to 21.

### **Lummi Vocational Rehabilitation Program Responsibilities:**

- Provide access to LVRP personnel to consult with and provide technical assistance to assist FSD to plan for the transition of students with disabilities from school to post-school activities, including vocational rehabilitation services.
- Attend regularly scheduled meetings with FSD Transition Liaison and conduct outreach in cooperation with FSD personnel to identify students with disabilities who are in need of transition services as early as possible during the transition planning process. Outreach includes, at a minimum, a description of the purpose of vocational rehabilitation, eligibility requirements, application procedures and scope of services.
- Provide input in transition planning with FSD personnel for students with disabilities that facilitates the development of the transition component of the Individual Education Plan (IEP) and/or Section 504 plan process, and attend IEP or 504 Team meetings for students who have transition plans.
- LVRP will develop an Individualized Plan for Employment (IPE) that is convenient and appropriate as determined by student and parent/guardian to ensure that services and supports are in place as the student leaves high school and begins post-high school requirements
- LVRP will assist the student while in high school with outreach, information, referral, counseling and guidance to in post-secondary career related education, training and/or employment activities.
- LVRP will collaborate with the Ferndale School Faculty and Staff to ensure that a signed Informed Consent form is in place before services are provided
- Provide monthly reports on VR services to FSD Special Education Director.

### **Ferndale School District Responsibilities:**

- FSD is responsible for providing transition services for students eligible for special education or for accommodations under Section 504 within a results-oriented process.
- FSD is focused on improving the academic and functional achievement of the student to facilitate his/her movement from school to post-school activities, including post-secondary education, vocational education, integrated employment, supported employment, continuing and adult education, adult services, independent living, community participation and culturally appropriate services.
- Activities may include: career exploration, community based work experiences, and activities providing knowledge about work habits and personal responsibility.
- Contact the parents/guardians of students to secure their permission to move forward with a LVRP referral.
- Provide a confidential space for LVRP Transition Counselor to meet with students on a weekly basis for 2-3 hours.
- With written authorization of parents, LVRP will be allowed access to student's 504 Plan or IEP and Grades and other educational records when referring students.

### **Financial Responsibility:**

- There is no cost to the FSD or the student or parent/guardian for outreach, information and referral, counseling and guidance provided by LVRP related to IEP consultation and planning.
- While the student is in high school, the LVRP only pays for services that are outside the scope of special education services viable to the student under the IEP.
- LVRP authorizes and pays for any services needed to establish a transition student's eligibility for LVRP services.

**Period of Performance:**

Subject to its other provisions, the period of performance of this Program Agreement shall Commence on October 1, 2016, or date of execution, whichever is later, and be completed on September 30, 2017 unless terminated sooner as provided herein. This Agreement shall be renewed from year to year unless either party terminates it by providing written notice to the other party at least 60 days before the end of the current academic year.

**Agreement Alterations and Amendments:**

This Program Agreement may be amended by mutual agreement of the parties. Such Amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**Contract Management:**

The program manager for LVRP and the Special Education Director of the Ferndale School District shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Program Agreement.

**Dispute Resolution:**

In the event of a dispute under this Agreement, the parties shall attempt to resolve the dispute with program personnel. In the event that program personnel cannot resolve the dispute, the parties agree that the respective director level personnel of the two departments shall confer as soon as possible and resolve the dispute.

**IN WITNESS WHEREOF**, the parties have executed this Agreement

\_\_\_\_\_  
Ferndale School District  
Superintendent/Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ferndale High School  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ferndale School District  
Special Education Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chastity Jefferies  
Lummi Vocational Rehabilitation  
Program Manager

\_\_\_\_\_  
Date

