



Date: September, 2021

Re: Online Professional Learning Experiences

Due to COVID-19, temporary modifications have been made for Online Course Prior Approval Procedures 2020 - 2021. We have extended these changes through 6/30/22. Below are the 2021- 2022 Procedures.

PLEASE REFER TO THE CHART BELOW. Explanations follow. For further information or questions please email: opdc@oceansideschools.org

OPLC ONLINE LEARNING QUICK CHART		
COURSE	APPLICATION TO USE	TURNAROUND TIME
District Catalogue/Administrator Arranged	No Application. File for Prior Approval	Speak to your supervisor
Graduate Classes for Salary Advancement (15-45 hours each)	On-Line Course Application. File for Prior Approval	30 Days. File for Prior approval. Do not pay for or take course without approval CHECK THIS LIST
Trusted Partners: (Other Teacher Centers) SUNY, CUNY, NYSTC, BOCES, Hofstra, CW Post, Adelphi, NYSUT (15 -45)	On-Line Application File for Prior Approval	4-7 Days. Do not pay for or take course without approval
In-Service Classes Sponsored by an online retail provider (15 - 45 hours)	On-Line Course Application File for Prior Approval	30 Days. File for Prior approval. Do not pay for or take course without approval Check this list
Webinars, Zoom Conferences, Google Classroom Events sponsored by a trusted partner, an online retail provider or outside source	SOMA . MUST RESULT IN CERTIFICATE OR ATTENDANCE FORM. File for Prior Approval	4-7. Do not pay for or take course without approval
Class or Workshop Leading to a Certificate, Turnkey, or New Skill or microcredential	SOMA Application File for Prior Approval	4-7 Days. Do not pay for or take course without approval