

How to use the Digital Access Library Cards issued by the Dubois County Contractual Library.

Logon to the JCDPL website: <http://www.jdcpl.lib.in.us/databases.php>

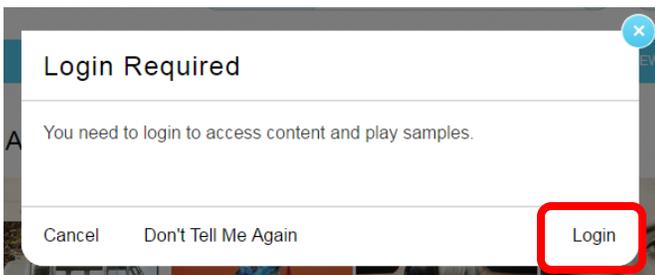
This page lists the online databases available. Note that some require you to be onsite at one of the library branches to use their database but that is that company's requirement, not the library's.

Every database is going to have its own way of accessing their database. If you need help accessing a certain database, call the library at (812) 482-2712, ext. 6100.

Select a database you'd like to access. For example, freegal.

	protect themselves.	library
	The simplest, most effective tool for résumé creation on the market today. Specifically designed for job seekers skittish about writing, Cypress Résumé allows anyone to create a professional résumé--one that will stand out to potential employers--in a matter of minutes.	* Requires library card when not in the library
	A robust online database that includes the complete content of printed reference sets.	* Requires library card when not in the library
	Free DMV permit practice tests for cars, motorcycles, and CDL with handbooks and other learning resources.	
	This database aims to include the best, most enduring, and most popular novels in series that might appeal to today's adult readers.	* Requires library card when not in the library
	A download music service sold to Libraries for free use by its registered cardholders.	* Requires library card when not in the library
	Offers a wide range of highly interactive, instructor led courses that you can take entirely online.	* Requires library card when not in the library
	Search through many databases to find ancestors and information on people and places in history.	* Available only within the library
	A collection of academic databases and other information resources that can be accessed by Indiana residents.	
	Morningstar provides data on more than 500,000 investment offerings, including stocks, mutual funds, and similar vehicles, along with real-time global market data. The button on the left may be used only within the library.	

For freegal, this message pops up. Select "Login."



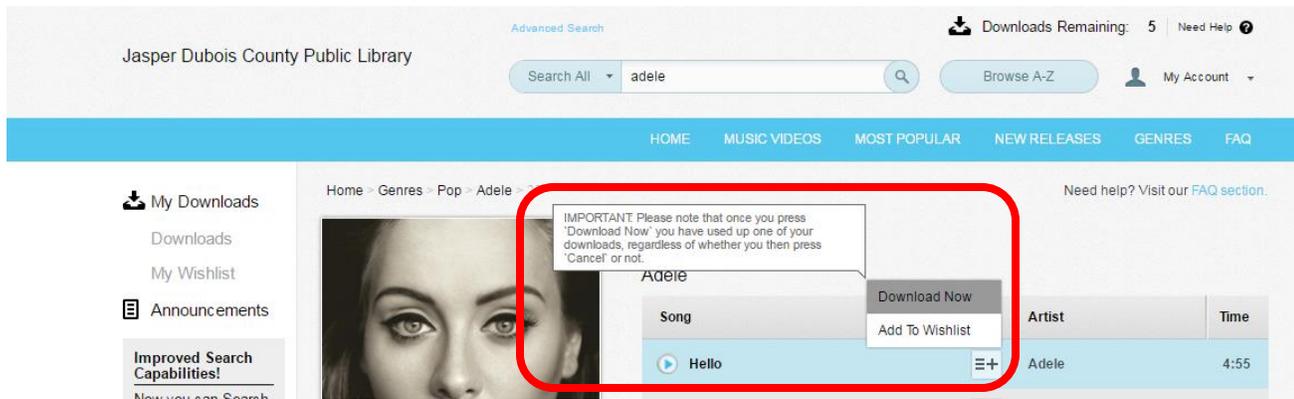
Type the barcode number from your new access card; "Login."

This site requires you to accept their End User License Agreement. "Accept."

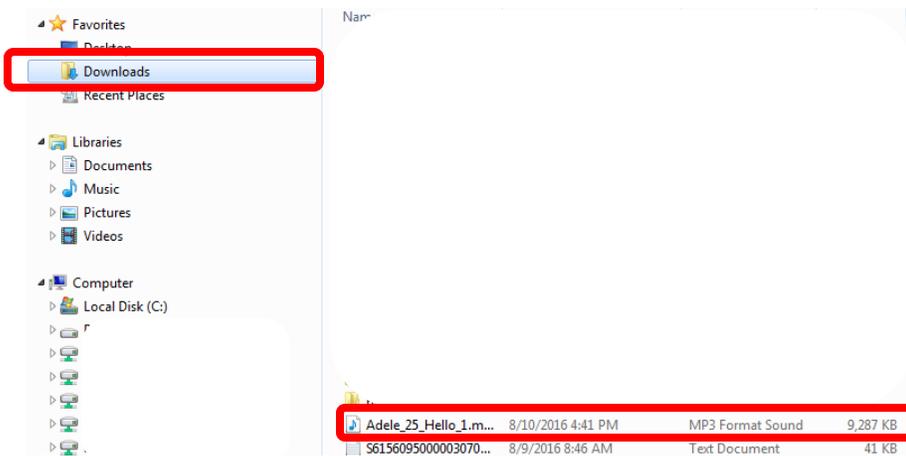
Side Note: A screen popped up asking for an email; I selected "Do not show this again" and hit submit and I didn't have to enter an email at all.

Type in your artist, and then select your song.

Click on the three lines/+ box, then the “Download Now” option.

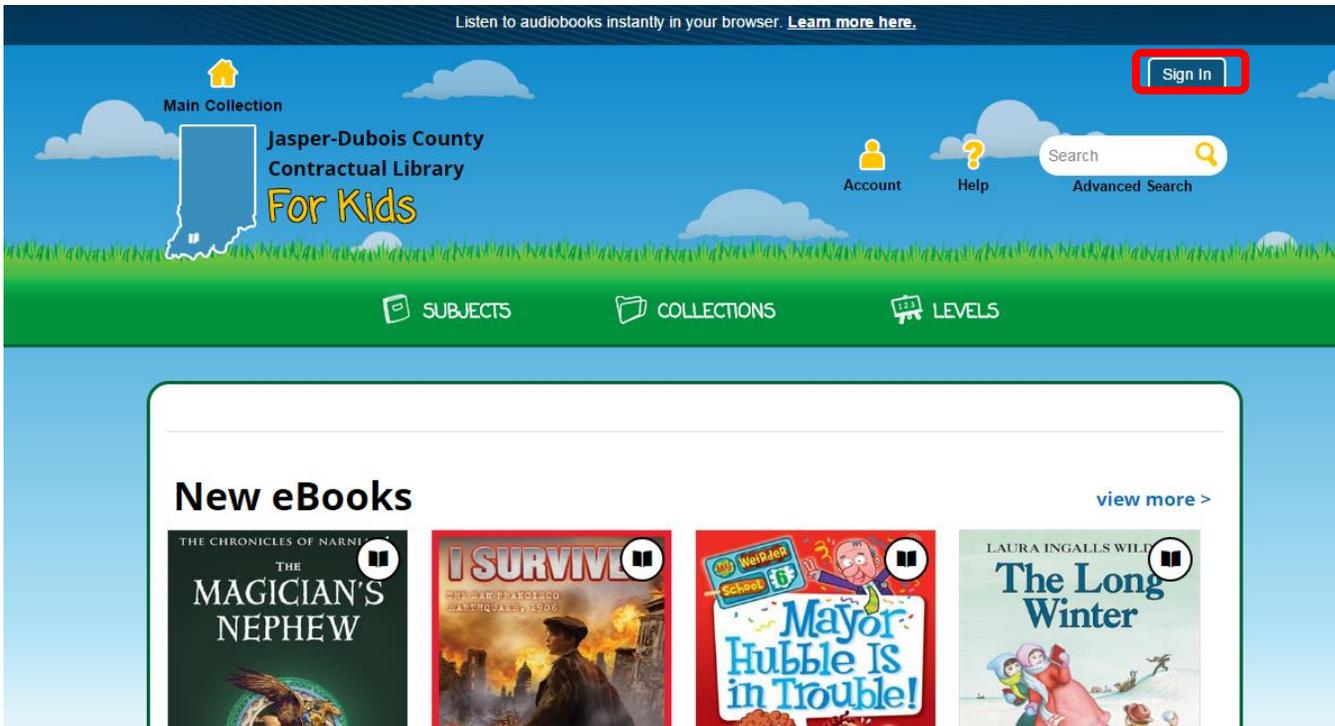


Since I did this on a PC, it downloaded into my “Downloads” folder.

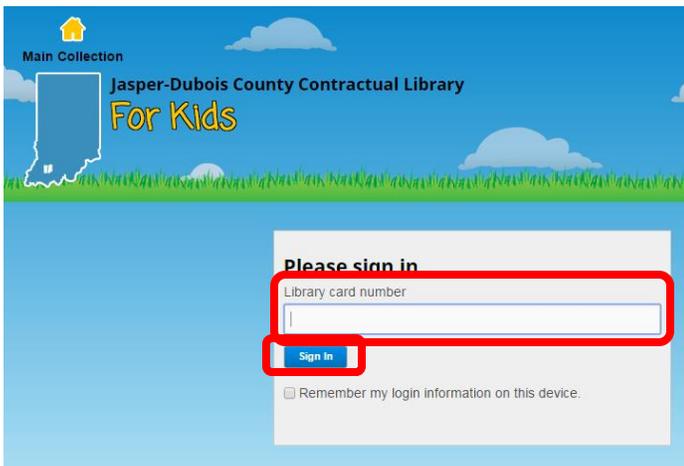


It is now yours!! Logout of “freegal” when you are finished. I think you can download 5 per week.

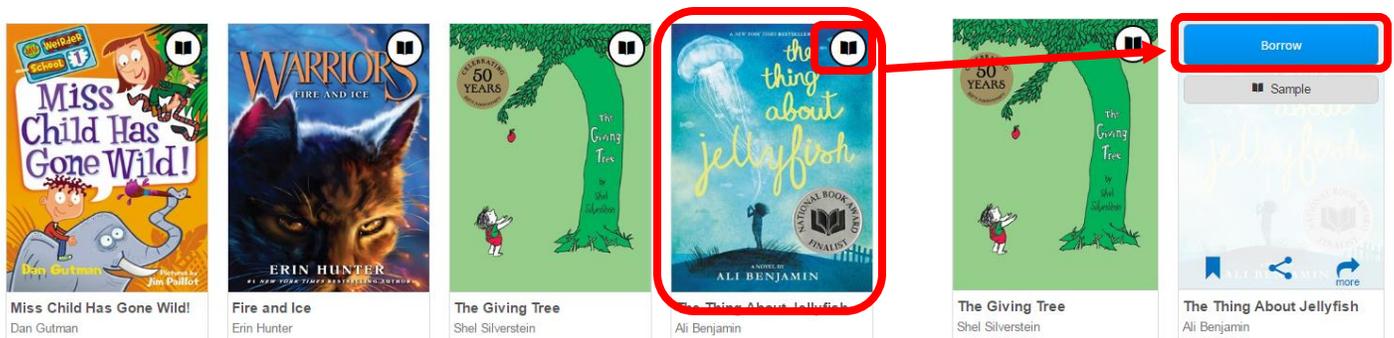
Another example: download a book from OverDrive for Kids. From the library's database page, select "OverDrive For Kids." "Sign In."



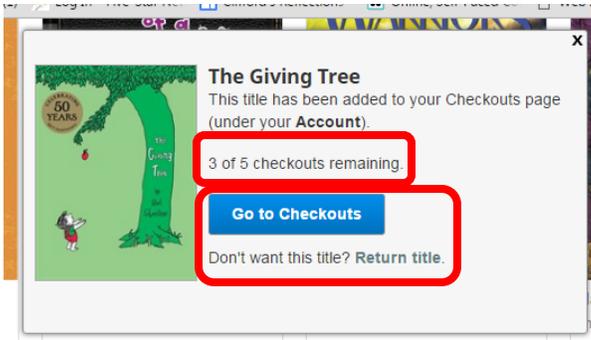
Type the barcode number from your digital access card; "Sign In." Select "Remember my login information..." if you are going to be using the same device to "read" from.



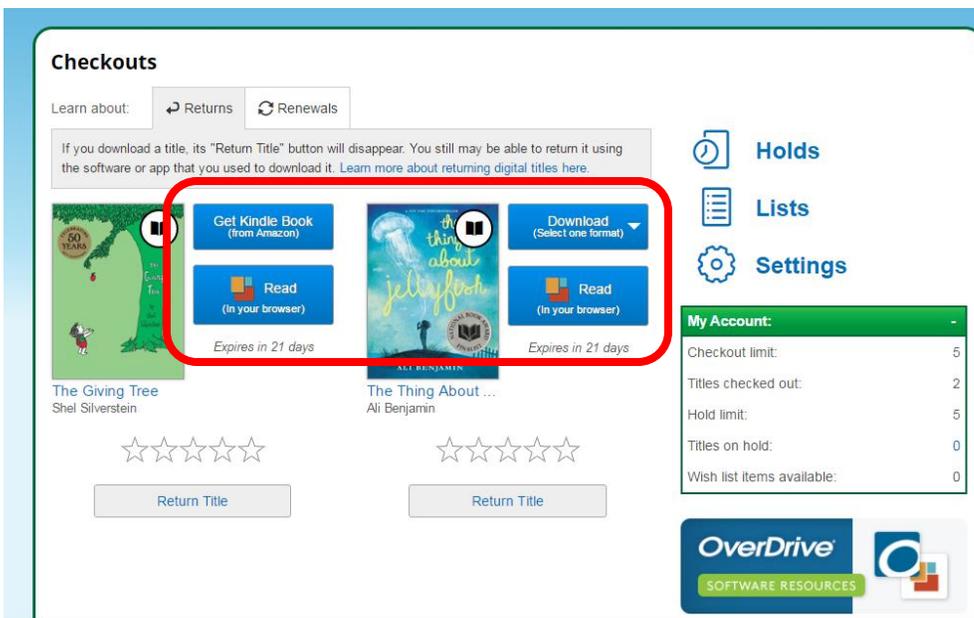
Browse and select your book by choosing the book icon in the upper right, and then "Borrow."



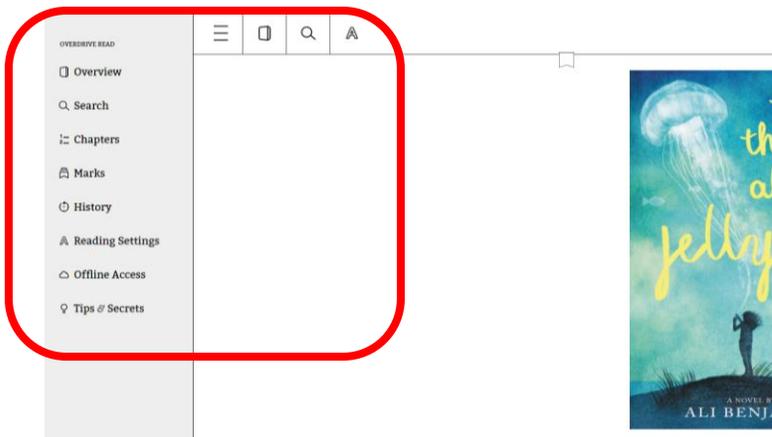
You can only check out 5 digital books at a time. Select “Go to Checkouts.” You can also change your mind and return it right away from this screen.



IF you have a Kindle, you can select the “Get Kindle Book (from Amazon)” option, select “Read (in your browser),” or “Download (Select one format)” —this will vary by books and their publishers and their agreements with public libraries. Books automatically get checked back in after two weeks unless you renew them online.



For this example, I chose “Read (in your browser).” It literally opened up on my PC. I selected the three lines on the upper left to look at different settings options. To make sure I could access it without Internet, I chose Offline Access. I also bookmarked it in case I wanted to access it from another device.



Enjoy!