



BLESSED EDMUND RICE FINANCIAL ASSISTANCE PROGRAM

Financial Assistance Application Process

Once your son has been accepted to Vancouver College, a family requiring some financial assistance is invited to apply for the Blessed Edmund Rice Financial Assistance Program. (Please see the application link below or put link here.) However, at any time during the application process or the acceptance process, families are encouraged to contact Mrs. Kelly Lattimer, Director of Finance at the school, at 604-261-4295 (ext. 225) or klattimer@mail.vc.bc.ca with any questions or concerns about the Financial Assistance Program so that families are equipped to make their decisions.

Applications must be completed in full, along with supporting documents. Applications not completed in full will be returned to the family with a request to complete the application.

Families applying for financial assistance for the first time are asked to attend a personal and confidential appointment with the Director of Finance in order to ensure the school has a good understanding of the family's needs.

Families re-applying for financial assistance may also be asked to meet for a personal appointment. Families will be contacted by the school to schedule this appointment.

Completed applications are reviewed by the Financial Assistance Committee and are processed by the Committee in confidence. This Committee consists of the President, the Director of Finance, a member of the Education, Mission & Identity Committee, and a member of the North American Edmund Rice Christian Brothers. In order for the school to fairly administer the Financial Assistance funds, families are asked to submit their completed application and supporting documents, which demonstrate the need for financial assistance, to the Financial Assistance Committee by the end of April each year for the following school year.

The Committee's formal review process allows for assessment of needs against financial and non-financial criteria, such as illness in the family, numbers of children at other schools, and other factors. The Committee decides whether financial assistance will be granted and approves the amount of assistance.

Consistent with the sacrifices involved to create the Blessed Edmund Rice Financial Assistance Program, it is expected that every family will make some contribution on a monthly basis to their son's tuition account.

The timeline of this process enables the Financial Assistance Committee to evaluate applications and inform qualifying families of approved financial assistance by the beginning of June for the following school year.

For families with multiple sons attending Vancouver College, family discounts will be applied to their accounts before any financial assistance is awarded.

Vancouver College understands that families' financial circumstances may change at any time during the school year. Applications may be submitted outside the deadline mentioned above to accommodate such instances. Financial Assistance recipients who find themselves in improved financial circumstances during the year are requested to report such change to the Director of Finance.

Financial Assistance is awarded annually per school year. If financial assistance is needed in the following school year, families must re-apply each year.

Together, the Board of Directors of Vancouver College, the President and Principal and the entire Administration highly value the importance of a vibrant Blessed Edmund Rice Financial Assistance Program in living out the Mission of the school.