

Before You Can Volunteer at Xavier Catholic Schools

If you are willing to volunteer, you are **REQUIRED** to complete **ALL** 3 steps listed below & receive confirmation **BEFORE** volunteering. This is the Safe Environment Program that St. Francis Xavier Catholic School System has in place to protect our volunteers and youth.

Step 1—Complete Application

Complete online application with your full legal name in which you will:

- ~Authorize a criminal background check and receive a satisfactory report
- ~Provide references that will be contacted and approved

To begin visit www.gbdioc.org. Roll over “Protecting Our Children”. Click on “Background Checks”. Click on “eAppsDB” link. **Access code: gbdioc04**

Step 2—Complete VIRTUS Training

Register at www.virtus.org to complete training videos online.

Step 3—Sign Agreement Form

You agree to follow and adhere to the Diocesan Code of Conduct for Volunteers and submit the signed form to your campus secretary.

This form needs an updated signature annually.



Sara Stammer

*Administrative Assistant/LoSec Coordinator for Volunteers
sstammer@xaviercatholicschools.org*