

Unified School District of De Pere  
De Pere, Wisconsin

**ANNUAL FINANCIAL REPORT**

June 30, 2019

# Unified School District of De Pere De Pere, Wisconsin

JUNE 30, 2019

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# Unified School District of De Pere De Pere, Wisconsin

JUNE 30, 2019

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## **ADDITIONAL INDEPENDENT AUDITORS' REPORT FOR BASIC FINANCIAL STATEMENTS**

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## Independent Auditors' Report

To the Board of Education  
Unified School District of De Pere  
De Pere, Wisconsin

### REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Unified School District of De Pere, De Pere, Wisconsin (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### AUDITORS' RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### OPINIONS

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **OTHER MATTERS**

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10 and the budgetary comparison information and the schedules relating to pensions and other postemployment benefits on pages 47 through 51 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The financial information listed in the table of contents as supplementary information is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards and schedule of expenditures of state awards are presented for purposes of additional analysis, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration, are also not a required part of the basic financial statements.

The combining nonmajor fund financial statements, the schedule of changes in assets and liabilities – pupil activity funds, and the schedule of expenditures of federal awards and schedule of expenditures of state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Prior Year Summarized Financial Information**

The 2018 financial statements were audited by Schenck SC, whose practice became part of CliftonLarsonAllen LLP as of January 1, 2019, and whose report dated December 3, 2018, expressed unmodified opinions on those respective financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information from which the prior year summarized financial information was derived.

## **OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Green Bay, Wisconsin  
November 19, 2019

## MANAGEMENT'S DISCUSSION AND ANALYSIS

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## Management's Discussion and Analysis June 30, 2019

As management of the Unified School District of De Pere we offer readers of the District's basic financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2019.

### Financial Highlights

- The assets and deferred outflows of the District exceeded its liabilities and deferred inflows as of June 30, 2019 by \$60.3 million (*net position*). Of this amount, approximately \$113,000 (*unrestricted net position*) may be used to meet the District's ongoing obligations to citizens and creditors.
- The statement of net position shows an increase of \$2.7M in accrued and other current liabilities which represents accruing payroll for teachers who opted to have their contract paid out over 24 pay periods (September – August) in contrast to being paid over 20 periods (September – June). Approximately 75% of our teachers opted to move to be paid over 24 pay periods.
- The District's total net position increased by \$2.791M, of which \$2.787M was from government activities and \$4K from business type activities.
- As of June 30, 2019, the District's governmental funds reported combined ending fund balances of \$16.6 million, a decrease of \$128K in comparison with the prior year. Of that decline, \$305K can be attributed to paying off Project Redbird debt with donations a year early and a net increase of \$182K for referendum and non-referendum planned debt service payments. The general fund and capital projects funds made up the remaining fund balance change.
- Approximately 51% of this total amount, \$8.5 million is *available for spending* at the District's discretion (*unassigned fund balance*) or for cash flow purposes to reduce the District's need to borrow money during low cash points of the year.
- As of June 30, 2019, unassigned fund balance for the general fund was \$8.5 million, or approximately 17.5% of total general fund expenditures.
- The property tax rate decreased \$.31 for the year ended June 30, 2019 to \$9.54 per thousand of property value versus \$9.85, representing a decrease of 3.1% compared to the prior year in large part to the increase of \$142.2M in equalized value, (TIF out) of the District or 6.75%. This is the second year the District has seen growth in equalized value of over 5%.

### Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) district-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**District-wide financial statements.** The *district-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District's assets, liabilities and deferred outflows/inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the District's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods. (e.g., earned but unused vacation leave.) Both of the district-wide financial statements distinguish functions of the District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include the District's basic services, such as regular and special education and various support services. The business-type activities of the District include food service and community service programs.

The district-wide financial statements can be found on pages 11 - 13 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the district-wide financial statements. However, unlike the district-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

It is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the district-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The District maintains six individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund and referendum debt service fund, each of which, are considered to be major funds. Data from the other four governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The District adopts an annual appropriated budget for all its governmental funds. As part of the required supplementary information, a budgetary comparison statement has been provided for the general fund to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 14 - 17 of this report.

**Proprietary funds.** The District maintains a single type of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the district-wide financial statements. The District uses enterprise funds to account for its food service and community service programs.

Proprietary funds provide the same type of information as the district-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Food Service and Community Service funds, both of which are considered to be nonmajor funds of the District.

The basic proprietary fund financial statements can be found on pages 18 - 20 of this report.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs. The accounting used for the fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 21 of this report.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the basic financial statements can be found on pages 22 - 46 of this report.

**Required supplementary information.** The District adopts an annual appropriated budget for all its governmental funds. As part of the required supplementary information, budgetary comparison statements have been provided for the general fund and for each individual, major special revenue fund to demonstrate compliance with the budget. The budgetary comparison statements and the other post-employee benefit and pension schedules can be found on pages 45 - 51.

**Other information.** The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 55 - 57.

**District-wide Financial Analysis**

**Net position.** As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows exceeded liabilities and deferred inflows by \$60.3 million at the close of 2019 or an increase of \$2.791M over prior year.

<b>Unified School District of De Pere's Net Position</b>						
<b>(in thousands of dollars)</b>						
	Governmental Activities		Business-type Activities		Totals	
	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18
Current and other assets	\$ 22,000	\$ 24,190	\$ 178	\$ 179	\$ 22,178	\$ 24,369
Capital assets (net)	70,080	71,190	12	17	70,092	71,207
<b>Total Assets</b>	<b>92,080</b>	<b>95,380</b>	<b>190</b>	<b>196</b>	<b>92,270</b>	<b>95,576</b>
Deferred Outflows of Resources	14,688	8,327	-	-	14,688	8,327
Long-term liabilities outstanding	32,622	33,456	-	-	32,622	33,456
Other liabilities	5,477	2,804	71	81	5,548	2,885
<b>Total Liabilities</b>	<b>38,099</b>	<b>36,260</b>	<b>71</b>	<b>81</b>	<b>38,170</b>	<b>36,341</b>
Deferred Inflows of Resources	8,499	10,064	-	-	8,499	10,064
<b>Net Position</b>						
Invested in capital assets, net of related debt	52,992	47,408	12	17	53,004	47,425
Restricted	7,172	11,542	-	-	7,172	11,542
Unrestricted	6	(1,567)	107	98	113	(1,469)
<b>Total Net Position</b>	<b>\$ 60,170</b>	<b>\$ 57,383</b>	<b>\$ 119</b>	<b>\$ 115</b>	<b>\$ 60,289</b>	<b>\$ 57,498</b>

By far the largest portion of the District's net position (88%) reflects its investment in capital assets (e.g. land, buildings, machinery and equipment, etc.), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although, the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the District's net position (12%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$113K) may be used to meet the District's ongoing obligations to citizens and creditors.

**Change in net position.** The District's net position increased by \$2.791M, of this amount, the District was favorable \$2.787M from governmental activities and \$4,000 from Business Type Activities. Key elements of this increase are as follows:

Unified School District of De Pere's Change in Net Position						
(In thousands of dollars)						
	Governmental Activities		Business-type Activities		Totals	
	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18
<b>Revenues</b>						
<b>Program Revenues</b>						
Charges for services	\$ 5,047	\$ 4,830	\$ 1,185	\$ 1,185	\$ 6,232	\$ 6,015
Operating grants and contributions	2,457	2,368	681	679	3,138	3,047
<b>General Revenues</b>						
Property taxes	21,458	20,754	22	22	21,480	20,776
Grants and contributions not restricted to specific programs	25,764	24,841	-	-	25,764	24,841
Other	1,012	930	-	-	1,012	930
<b>Total Revenues</b>	<b>55,738</b>	<b>53,723</b>	<b>1,888</b>	<b>1,886</b>	<b>57,626</b>	<b>55,609</b>
<b>Expenses</b>						
Instruction	30,356	27,154	-	-	30,356	27,154
Support services	16,911	16,747	-	-	16,911	16,747
Non-program	3,519	3,036	-	-	3,519	3,036
Interest on long-term debt	273	554	-	-	273	554
Depreciation - unallocated	1,819	1,748	-	-	1,819	1,748
Food service	-	-	1,875	1,857	1,875	1,857
Community service	-	-	82	81	82	81
<b>Total Expenses</b>	<b>52,878</b>	<b>49,239</b>	<b>1,957</b>	<b>1,938</b>	<b>54,835</b>	<b>51,177</b>
<b>Transfers</b>	<b>(73)</b>	<b>(50)</b>	<b>73</b>	<b>50</b>	<b>-</b>	<b>-</b>
<b>Change in Net Position</b>	<b>2,787</b>	<b>4,434</b>	<b>4</b>	<b>(2)</b>	<b>2,791</b>	<b>4,432</b>
Change in accounting principle	-	(804)	-	-	-	(804)
<b>Change in Net Position after Change in Accounting Principle</b>	<b>2,787</b>	<b>3,630</b>	<b>4</b>	<b>(2)</b>	<b>2,791</b>	<b>3,628</b>
Net Position - January 1	57,383	53,753	115	117	57,498	53,870
<b>Net Position - December 31</b>	<b>\$ 60,170</b>	<b>\$ 57,383</b>	<b>\$ 119</b>	<b>\$ 115</b>	<b>\$ 60,289</b>	<b>\$ 57,498</b>

- Depreciation exceeded capital outlay by \$1.1M
- Deferred pension outflows (an asset) increased by \$6.3M
- Deferred pension inflows (a liability) decreased by \$10.2M
- Payment toward long term debt and capital leases \$6.6M
- Net OPEB, supplemental and WRS net pension liability increased by \$1.3M

## **Financial Analysis of the District's Funds**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

As of June 30, 2019, the District's governmental funds reported combined ending fund balances of \$16.6 million, a decrease of \$128,710 in comparison with the prior year. Approximately 51% of this amount (\$8.5 million) constitutes *unassigned fund balance*, which is available for spending at the District's discretion. The remainder of fund balance is not available for new spending because it has already been restricted (\$7.2 million) for debt service and capital improvements, committed (\$756K) for trust obligations and purchase orders carried over from 2018-19 or non-spendable in the case of \$86K in prepayments.

The general fund is the main operating fund of the District. At the end of the current year, \$8.5 million of the general fund balance was unassigned. As a measure of the general fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unassigned fund balance represents 17.5% of total general fund expenditures, decreasing by 1.0% over the prior year end. Part of the decrease in liquidity can be attributed to increasing the District's special education staffing by 3.2 FTE by picking up a transfer of service from Brown County Syble Hopp but not being made whole until 2019-20 for 25% of the cost from the State of Wisconsin or \$80,600.

The fund balance of the District's general fund increased by \$1,368 during the current year after transferring \$150,000 into its long term capital improvement fund.

The referendum debt service fund has a total fund balance of \$6.1 million. The entire fund balance is restricted. Total fund balance represents approximately 99% of the expected debt service fund expenditures in the subsequent year which is needed due to the timing of cash flows from the District's state aids and general levy collection comes in after the debt service payment is due.

**Proprietary funds.** The District's proprietary funds provide the same type of information found in the District's district-wide financial statements, but in more detail.

Net position of the Food Service Fund at the end of the year amounted to \$11,533. The net decrease in net position was \$4,269 which was for depreciation taken on the food service equipment.

Net position of the Community Service Fund at the end of the year amounted to \$107,421. The total increase in net position was \$8,438.

Other factors concerning the finances of these funds have already been addressed in the discussion of the District's business-type activities.

## **General Fund Budgetary Highlights**

Generally the original budget is rarely modified. The District modified its original budget for 2018-2019 to reflect relatively minor changes in funding levels for levy, state and federal grant programs and the purchase of technology equipment including the replacement of chromebooks.

**Capital Asset and Debt Administration**

**Capital assets.** The District’s investment in capital assets for its governmental and business-type activities as of June 30, 2019 amounts to \$70.1 million (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings, and machinery and equipment. The total decrease in the District’s investment in capital assets for the current year was approximately \$1.1 million compared to prior year.

<b>Unified School District of De Pere's Capital Assets</b> (net of accumulated depreciation - in thousands)						
	Governmental Activities		Business-type Activities		Totals	
	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18
Land	\$ 3,962	\$ 3,962	\$ -	\$ -	\$ 3,962	\$ 3,962
Construction Work in Progress	216	2,367	-	-	216	2,367
Land improvements	1,800	1,835	-	-	1,800	1,835
Buildings	62,142	61,136	-	-	62,142	61,136
Machinery and equipment	1,960	1,890	12	16	1,972	1,906
<b>Total</b>	<b>\$ 70,080</b>	<b>\$ 71,190</b>	<b>\$ 12</b>	<b>\$ 16</b>	<b>\$ 70,092</b>	<b>\$ 71,206</b>

Major capital assets acquired or constructed during the year include:

- Various Storm Water Management Projects at Altmayer for \$165,134
- Upgrade internet access points throughout District for \$97,150
- Began upgrading and adding additional security cameras and new access system district wide \$129,043
- Began work on renovating Dickinson Administrative wing for \$86,683
- Finalized and capitalized the High School Music expansion for \$2,438,338

**Long-term debt.** At the end of the current fiscal year, the District had total bonded debt outstanding of \$16.7 million.

<b>Unified School District of De Pere's Outstanding Debt</b> General Obligation Debt (in thousands)			
	Governmental Activities		
	2018-19	2017-18	
General Obligation Debt			
Bonds	\$ 8,800	\$	14,346
Notes	7,870		8,825
<b>Total General Obligation Debt</b>	<b>\$ 16,670</b>	<b>\$</b>	<b>23,171</b>

The District’s total debt declined by \$6.5 million (28%) during the current fiscal year due to planned principal payments and paying off Project Redbird debt an year early through donations received for the projects.

The District maintains an AA rating from Standard and Poors for its general obligation debt.

State statutes limit the amount of general obligation debt the District may issue to 10% of its total equalized valuation. The current debt limitation for the District is \$218 million, which is significantly in excess of the District’s \$16.7 million in outstanding general obligation debt.

**Economic Factors and Next Year’s Budgets and Rates**

- Inflationary trends in our region compare favorably to national indices.
- The District continues to experience enrollment growth. The enrollment projections indicate the enrollment will continue to increase during the course of the next five years due to housing development being planned in several municipalities in the District.
- Reduction in state aid will have a significant impact on the District.

All of these factors were considered in preparing the District’s budget for the 2019-2020 fiscal year.

### **Contacting the District's Financial Management**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Dawn Foeller, Director of Business Services, c/o Unified School District of De Pere, 1700 Chicago Street, De Pere, Wisconsin 54115.

## BASIC FINANCIAL STATEMENTS

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# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF NET POSITION

JUNE 30, 2019

WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018

	Governmental Activities	Business-type Activities	Totals	
			2019	2018
<b>ASSETS</b>				
Cash and investments	\$ 15,183,800	\$ 114,124	\$ 15,297,924	\$ 13,360,017
Receivables				
Taxes	5,520,157	-	5,520,157	5,102,954
Accounts	331,156	180	331,336	268,932
Other	-	-	-	188,700
Internal balances	5,871	(5,871)	-	-
Due from other governments	873,070	32,476	905,546	822,605
Inventories and prepaid items	86,371	37,474	123,845	40,795
Net pension asset	-	-	-	4,585,042
Capital assets				
Nondepreciable	4,178,004	-	4,178,004	6,329,012
Depreciable, net	65,901,728	12,016	65,913,744	64,878,117
Total assets	92,080,157	190,399	92,270,556	95,576,174
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Pension related amounts	14,602,862	-	14,602,862	8,300,227
Other postemployment related amounts	84,906	-	84,906	27,277
Total deferred outflows of resources	14,687,768	-	14,687,768	8,327,504
<b>LIABILITIES</b>				
Accounts payable	674,887	18,890	693,777	902,552
Accrued and other current liabilities	3,865,844	-	3,865,844	730,059
Accrued interest payable	48,188	-	48,188	88,517
Unearned revenues	-	52,555	52,555	66,404
Deposits payable	325,000	-	325,000	408,551
Health and dental claims payable	563,295	-	563,295	689,610
Long-term obligations				
Due in one year	6,931,803	-	6,931,803	5,722,260
Due in more than one year	10,218,455	-	10,218,455	18,095,476
Other postemployment benefits liability	3,980,952	-	3,980,952	3,811,199
Net pension liability	11,490,643	-	11,490,643	5,827,184
Total liabilities	38,099,067	71,445	38,170,512	36,341,812
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Pension related amounts	8,406,759	-	8,406,759	9,875,706
Other postemployment related amounts	91,992	-	91,992	-
Donations	-	-	-	188,700
Total deferred inflows of resources	8,498,751	-	8,498,751	10,064,406
<b>NET POSITION</b>				
Net investment in capital assets	52,992,002	12,016	53,004,018	47,425,372
Restricted	7,172,287	-	7,172,287	11,541,601
Unrestricted	5,818	106,938	112,756	(1,469,513)
Total net position	\$ 60,170,107	\$ 118,954	\$ 60,289,061	\$ 57,497,460

The notes to the basic financial statements are an integral part of this statement.

# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2019 WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018

Functions/Programs	Expenses	Program Revenues	
		Charges for Services	Operating Grants and Contributions
<b>GOVERNMENTAL ACTIVITIES</b>			
Instruction	\$ 30,356,054	\$ 4,894,733	\$ 1,032,133
Support services	16,910,715	101,433	792,878
Non-program	3,518,582	51,093	631,668
Interest and fiscal charges	273,233	-	-
Depreciation - unallocated	1,819,376	-	-
<b>Total governmental activities</b>	<b>\$ 52,877,960</b>	<b>\$ 5,047,259</b>	<b>\$ 2,456,679</b>
<b>BUSINESS-TYPE ACTIVITIES</b>			
School food service program	\$ 1,875,525	\$ 1,117,660	\$ 681,051
Community service program	82,034	68,012	-
<b>Total business-type activities</b>	<b>\$ 1,957,559</b>	<b>\$ 1,185,672</b>	<b>\$ 681,051</b>
<b>Total school district</b>	<b>\$ 54,835,519</b>	<b>\$ 6,232,931</b>	<b>\$ 3,137,730</b>
	General revenues		
	Property taxes		
	Other taxes		
	State and federal aids not restricted to specific functions		
	Interest and investment earnings		
	Miscellaneous		
	Transfers		
	Total general revenues and transfers		
	<b>Change in net position</b>		
	<b>Net position - July 1</b>		
	<b>Net position - June 30</b>		

The notes to the basic financial statements are an integral part of this statement.

**Net (Expense) Revenue  
and Changes in Net Position**

Governmental Activities	Business-type Activities	Totals	
		2019	2018
\$ (24,429,188)	\$ -	\$ (24,429,188)	\$ (21,467,479)
(16,016,404)	-	(16,016,404)	(15,834,688)
(2,835,821)	-	(2,835,821)	(2,436,797)
(273,233)	-	(273,233)	(553,536)
(1,819,376)	-	(1,819,376)	(1,748,434)
<u>(45,374,022)</u>	<u>-</u>	<u>(45,374,022)</u>	<u>(42,040,934)</u>
-	(76,814)	(76,814)	(54,151)
-	(14,022)	(14,022)	(20,707)
-	(90,836)	(90,836)	(74,858)
<u>(45,374,022)</u>	<u>(90,836)</u>	<u>(45,464,858)</u>	<u>(42,115,792)</u>
21,458,366	22,460	21,480,826	20,775,205
-	-	-	1,466
25,763,722	-	25,763,722	24,840,668
201,946	-	201,946	112,357
809,965	-	809,965	817,499
(72,545)	72,545	-	-
<u>48,161,454</u>	<u>95,005</u>	<u>48,256,459</u>	<u>46,547,195</u>
2,787,432	4,169	2,791,601	4,431,403
<u>57,382,675</u>	<u>114,785</u>	<u>57,497,460</u>	<u>53,066,057</u>
<u>\$ 60,170,107</u>	<u>\$ 118,954</u>	<u>\$ 60,289,061</u>	<u>\$ 57,497,460</u>

# Unified School District of De Pere De Pere, Wisconsin

## BALANCE SHEET GOVERNMENTAL FUNDS

JUNE 30, 2019

WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018

	General	Referendum Debt Service	Other Governmental Funds	Totals	
				2019	2018
<b>ASSETS</b>					
Cash and investments	\$ 7,385,470	\$ 6,082,079	\$ 1,716,251	\$ 15,183,800	\$ 13,242,726
Receivables					
Taxes	5,520,157	-	-	5,520,157	5,102,954
Accounts	331,156	-	-	331,156	259,930
Other	-	-	-	-	188,700
Due from other funds	5,871	-	-	5,871	-
Due from other governments	865,587	-	7,483	873,070	796,758
Inventories and prepaid items	86,371	-	-	86,371	13,559
Total assets	<u>\$ 14,194,612</u>	<u>\$ 6,082,079</u>	<u>\$ 1,723,734</u>	<u>\$ 22,000,425</u>	<u>\$ 19,604,627</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 669,409	\$ -	\$ 5,478	\$ 674,887	\$ 888,914
Accrued and other current liabilities	3,865,844	-	-	3,865,844	728,743
Deposits payable	325,000	-	-	325,000	408,551
Health and dental claims payable	563,295	-	-	563,295	689,610
Total liabilities	<u>5,423,548</u>	<u>-</u>	<u>5,478</u>	<u>5,429,026</u>	<u>2,715,818</u>
Deferred inflows of resources					
Donations	-	-	-	-	188,700
Fund balances					
Nonspendable	86,371	-	-	86,371	13,559
Restricted	-	6,082,079	1,138,396	7,220,475	7,045,076
Committed	175,738	-	579,860	755,598	1,016,526
Unassigned	8,508,955	-	-	8,508,955	8,624,948
Total fund balances	<u>8,771,064</u>	<u>6,082,079</u>	<u>1,718,256</u>	<u>16,571,399</u>	<u>16,700,109</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 14,194,612</u>	<u>\$ 6,082,079</u>	<u>\$ 1,723,734</u>	<u>\$ 22,000,425</u>	<u>\$ 19,604,627</u>

The notes to the basic financial statements are an integral part of this statement.

# Unified School District of De Pere De Pere, Wisconsin

## BALANCE SHEET

### GOVERNMENTAL FUNDS

JUNE 30, 2019

WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018

	2019	2018
<b>RECONCILIATION TO THE STATEMENT OF NET POSITION</b>		
Total fund balances as shown on previous page	\$ 16,571,399	\$ 16,700,109
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.	70,079,732	71,190,362
Some deferred outflows and inflows of resources reflect changes in long-term liabilities and are not reported in the funds.		
Deferred outflows related to pensions	14,602,862	8,300,227
Deferred inflows related to pensions	(8,406,759)	(9,875,706)
Deferred outflows related to other postemployment benefits	84,906	27,277
Deferred inflows related to other postemployment benefits	(91,992)	-
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:		
Bonds and notes payable	(16,670,147)	(23,171,427)
Capital lease payable	(179,818)	(253,729)
Premium on debt	(237,765)	(339,834)
Compensated absences	(62,528)	(52,746)
Other postemployment benefits liability	(3,980,952)	(3,811,199)
Supplemental pension liability	(6,045,602)	(5,827,184)
WRS net pension asset (liability)	(5,445,041)	4,585,042
Accrued interest on long-term obligations	(48,188)	(88,517)
Net position of governmental activities as reported on the statement of net position (see page 11)	\$ 60,170,107	\$ 57,382,675

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019 WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2018

	General	Referendum Debt Service	Other Governmental Funds	Totals	
				2019	2018
<b>REVENUES</b>					
Property taxes	\$ 15,112,506	\$ 6,185,738	\$ 160,122	\$ 21,458,366	\$ 20,752,745
Other local sources	370,469	546	539,936	910,951	1,018,390
Interdistrict sources	4,746,959	-	-	4,746,959	4,546,600
Intermediate sources	147,774	-	-	147,774	117,080
State sources	27,237,250	-	-	27,237,250	26,029,122
Federal sources	1,119,637	-	-	1,119,637	1,144,568
Other sources	111,017	-	7,483	118,500	114,015
<b>Total revenues</b>	<b>48,845,612</b>	<b>6,186,284</b>	<b>707,541</b>	<b>55,739,437</b>	<b>53,722,520</b>
<b>EXPENDITURES</b>					
Instruction					
Regular instruction	21,472,956	-	19,225	21,492,181	19,984,862
Vocational instruction	1,530,449	-	793	1,531,242	1,378,575
Special education instruction	3,304,412	-	-	3,304,412	2,987,142
Other instruction	1,952,776	-	35,414	1,988,190	1,914,956
<b>Total instruction</b>	<b>28,260,593</b>	<b>-</b>	<b>55,432</b>	<b>28,316,025</b>	<b>26,265,535</b>
Support services					
Pupil services	2,499,655	-	26,503	2,526,158	2,299,636
Instructional staff services	2,243,320	-	-	2,243,320	2,074,282
General administration services	443,546	-	843	444,389	436,170
School administration services	2,465,635	-	1,500	2,467,135	2,507,994
Business services	742,423	-	-	742,423	753,034
Operations and maintenance of plant	4,666,529	-	176,261	4,842,790	6,856,689
Pupil transportation services	1,307,919	-	-	1,307,919	1,258,933
Food services	-	-	673	673	-
Central services	610,232	-	9,881	620,113	1,900,935
Insurance	414,446	-	-	414,446	386,326
Other support services	1,360,807	-	-	1,360,807	335,221
<b>Total support services</b>	<b>16,754,512</b>	<b>-</b>	<b>215,661</b>	<b>16,970,173</b>	<b>18,809,220</b>
Debt service					
Principal	73,911	5,455,000	1,046,280	6,575,191	6,781,391
Interest and fiscal charges	14,101	325,288	76,242	415,631	599,162
<b>Total debt service</b>	<b>88,012</b>	<b>5,780,288</b>	<b>1,122,522</b>	<b>6,990,822</b>	<b>7,380,553</b>
Non-program					
General tuition payments	1,959,698	-	-	1,959,698	1,804,461
Special education tuition payments	1,295,102	-	-	1,295,102	1,086,412
Adjustments and refunds	639	-	-	639	836
Voucher payments	263,143	-	-	263,143	129,625
Revenue transits to others	-	-	-	-	15,105
<b>Total non-program</b>	<b>3,518,582</b>	<b>-</b>	<b>-</b>	<b>3,518,582</b>	<b>3,036,439</b>
<b>Total expenditures</b>	<b>48,621,699</b>	<b>5,780,288</b>	<b>1,393,615</b>	<b>55,795,602</b>	<b>55,491,747</b>
Excess of revenues over (under) expenditures	223,913	405,996	(686,074)	(56,165)	(1,769,227)
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	730,000	-	880,000	1,610,000	5,090,000
Transfers out	(952,545)	-	(730,000)	(1,682,545)	(5,139,882)
<b>Total other financing sources (uses)</b>	<b>(222,545)</b>	<b>-</b>	<b>150,000</b>	<b>(72,545)</b>	<b>(49,882)</b>
<b>Net change in fund balances</b>	<b>1,368</b>	<b>405,996</b>	<b>(536,074)</b>	<b>(128,710)</b>	<b>(1,819,109)</b>
<b>Fund balances - July 1</b>	<b>8,769,696</b>	<b>5,676,083</b>	<b>2,254,330</b>	<b>16,700,109</b>	<b>18,519,218</b>
<b>Fund balances - June 30</b>	<b>\$ 8,771,064</b>	<b>\$ 6,082,079</b>	<b>\$ 1,718,256</b>	<b>\$ 16,571,399</b>	<b>\$ 16,700,109</b>

The notes to the basic financial statements are an integral part of this statement.

# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019 WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2018

	<u>2019</u>	<u>2018</u>
<b>RECONCILIATION TO THE STATEMENT OF ACTIVITIES</b>		
Net change in fund balances as shown on previous page	\$ (128,710)	\$ (1,819,109)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital assets reported as capital outlay reported in governmental fund statements	708,746	2,510,713
Depreciation expense reported in the statement of activities	(1,819,376)	(1,748,434)
Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
Principal repaid	6,501,280	6,707,559
Capital leases paid	73,911	73,832
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:		
Accrued interest on long-term debt	40,329	38,026
Amortization of premiums	102,069	7,600
Compensated absences	(9,782)	1,045
Net pension asset/liability	(10,248,501)	5,986,449
Deferred outflows of resources related to pensions	6,302,635	(1,081,257)
Deferred inflows of resources related to pensions	1,468,947	(5,875,683)
Other postemployment benefits liability	(169,753)	(304,908)
Deferred outflows of resources related to other postemployment benefits	57,629	(61,914)
Deferred inflows of resources related to other postemployment benefits	(91,992)	-
Change in net position of governmental activities as reported in the statement of activities (see pages 12 - 13)	<u>\$ 2,787,432</u>	<u>\$ 4,433,919</u>

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF NET POSITION NONMAJOR PROPRIETARY FUNDS

JUNE 30, 2019

WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018

	Totals	
	2019	2018
<b>ASSETS</b>		
Cash and investments	\$ 114,124	\$ 117,291
Receivables		
Accounts	180	9,002
Due from other governments	32,476	25,847
Inventories and prepaid items	37,474	27,236
Capital assets		
Depreciable, net	12,016	16,767
Total assets	<u>196,270</u>	<u>196,143</u>
<b>LIABILITIES</b>		
Accounts payable	18,890	13,638
Accrued and other current liabilities	-	1,316
Due to other funds	5,871	-
Unearned revenues	52,555	66,404
Total liabilities	<u>77,316</u>	<u>81,358</u>
<b>NET POSITION</b>		
Investment in capital assets	12,016	16,767
Unrestricted	106,938	98,018
Total net position	<u>\$ 118,954</u>	<u>\$ 114,785</u>

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere De Pere, Wisconsin

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
NONMAJOR PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019  
WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2018**

	Totals	
	2019	2018
<b>OPERATING REVENUES</b>		
Food sales	\$ 1,117,660	\$ 1,124,052
Local sources	68,012	60,579
State sources	21,762	20,174
Federal sources	656,844	658,409
Other sources	2,445	-
Total operating revenues	<u>1,866,723</u>	<u>1,863,214</u>
<b>OPERATING EXPENSES</b>		
Salaries, wages and benefits	869,880	861,244
Purchased services	26,293	28,773
Supplies and materials	1,003,276	990,278
Other	53,359	53,026
Depreciation	4,751	4,751
Total operating expenses	<u>1,957,559</u>	<u>1,938,072</u>
Operating loss	(90,836)	(74,858)
<b>NONOPERATING REVENUES</b>		
Property taxes	<u>22,460</u>	<u>22,460</u>
Income (loss) before transfers	(68,376)	(52,398)
Transfers in	<u>72,545</u>	<u>49,882</u>
<b>Change in net position</b>	4,169	(2,516)
<b>Net position - July 1</b>	<u>114,785</u>	<u>117,301</u>
<b>Net position - June 30</b>	<u>\$ 118,954</u>	<u>\$ 114,785</u>

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere De Pere, Wisconsin

## STATEMENT OF CASH FLOWS NONMAJOR PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

### WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2018

	Totals	
	2019	2018
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from user charges	\$ 1,183,090	\$ 1,192,887
Cash received from other government payments	671,977	730,836
Cash received from other funds	5,871	(44,719)
Cash payments to employees	(871,196)	(861,547)
Cash payments to suppliers	(1,087,914)	(1,074,882)
Net cash used by operating activities	<u>(98,172)</u>	<u>(57,425)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>		
Property taxes	22,460	22,460
Transfers in	72,545	49,882
Net cash provided by noncapital financing activities	<u>95,005</u>	<u>72,342</u>
<b>Change in cash and cash equivalents</b>	(3,167)	14,917
<b>Cash and cash equivalents - July 1</b>	<u>117,291</u>	<u>102,374</u>
<b>Cash and cash equivalents - June 30</b>	<u>\$ 114,124</u>	<u>\$ 117,291</u>
<b>RECONCILIATION OF OPERATING LOSS TO CASH USED BY OPERATING ACTIVITIES:</b>		
Operating loss	\$ (90,836)	\$ (74,857)
Adjustments to reconcile operating loss to net cash used by operating activities		
Depreciation	4,751	4,751
Change in operating assets and liabilities		
Accounts receivables	8,822	(7,765)
Inventories	(10,238)	(3,001)
Due from other governments	(6,629)	52,253
Accounts payable	5,252	196
Accrued and other current liabilities	(1,316)	(303)
Due to (from) other funds	5,871	(44,719)
Unearned revenue	<u>(13,849)</u>	<u>16,020</u>
Net cash used by operating activities	<u>\$ (98,172)</u>	<u>\$ (57,425)</u>
Noncash operating activities:		
Commodities received from U.S. Department of Agriculture	<u>\$ 124,904</u>	<u>\$ 143,485</u>

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere De Pere, Wisconsin

**STATEMENT OF NET POSITION  
PUPIL ACTIVITY AGENCY FUND  
JUNE 30, 2019  
WITH COMPARATIVE AMOUNTS AS OF JUNE 30, 2018**

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	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash and investments	<u>\$ 246,482</u>	<u>\$ 240,299</u>
<b>LIABILITIES</b>		
Due to student organizations	<u>\$ 246,482</u>	<u>\$ 240,299</u>

*The notes to the basic financial statements are an integral part of this statement.*

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Unified School District of De Pere, De Pere, Wisconsin (the "District"), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the District are described below:

##### A. REPORTING ENTITY

The District is organized as a unified school district. The District, governed by an elected seven member board, operates grades 4K through 12 and is comprised of all or parts of seven taxing districts. In accordance with GAAP, the basic financial statements are required to include the District and any separate component units that have a significant operational or financial relationship with the District. The District has not identified any component units that are required to be included in the basic financial statements in accordance with standards.

##### B. DISTRICT-WIDE AND FUND FINANCIAL STATEMENTS

The district-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Governmental funds include general, special revenue, debt service and capital projects funds. Proprietary funds include enterprise funds. The District has no internal service funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental funds:

##### General Fund

This is the District's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

##### Referendum Debt Service

This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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The District reports no major proprietary funds. The District uses enterprise funds to account for transactions of the food service and community service funds.

Additionally, the District reports the following fund types:

- ▶ The District accounts for assets held as an agent for various student and parent organizations in an *agency fund*.

#### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The district-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes are recognized as revenue in the fiscal year for which taxes have been levied. Tuition, grants, fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received by the District.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's proprietary funds are charges to customers for services. Operating expenses for proprietary funds include the costs of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources, as they are needed.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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#### D. ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET POSITION OR FUND BALANCE

##### 1. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. For purposes of the statement of cash flows, all cash deposits and highly liquid investments (including restricted assets) with a maturity of three months or less from date of acquisition are considered to be cash equivalents.

##### 2. Property Taxes

The aggregate District tax levy is apportioned and certified in November of the current fiscal year for collection to comprising municipalities based on the immediate past October 1 full or "equalized" taxable property values. As permitted by a collecting municipality's ordinance, taxes must be paid in full or in two or more installments with the first installment payable the subsequent January 31 and a final payment no later than the following July 31. On or before January 15, and by the 20<sup>th</sup> of the subsequent month, the District is paid by the collecting municipalities its proportionate share of tax collections received through the last day of the preceding month. On or before August 20, the county treasurer makes full settlement to the District for any remaining balance.

Property taxes are recognized as revenue in the fiscal year levied as they are considered due as of January 1, the date from which interest and penalties accrue for non-payment of a scheduled installment, and full receipt of the entire levy is assured within sixty days of fiscal year end, meeting the availability criteria necessary for property tax revenue recognition by accounting principles generally accepted in the United States of America.

##### 3. Accounts Receivable

Accounts receivable are recorded at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.

##### 4. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" and "due to other funds" in the fund financial statements.

The amount reported on the statement of net position for internal balances represents the residual balance outstanding between the governmental and business-type activities.

##### 5. Inventories

Inventories are recorded at cost, which approximates market, using the first-in, first-out method. Inventories consist of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are consumed rather than when purchased.

Inventories of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

##### 6. Prepaid Items

Payments made to vendors that will benefit periods beyond the end of the current fiscal year are recorded as prepaid items and are expensed in the periods benefitted.

Prepaid items of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### 7. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the district-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the District are depreciated using the straight-line method over the following estimated useful lives:

Assets	Governmental	Business-type
	Activities	Activities
	Years	
Land improvements	20-30	-
Buildings and improvements	20-50	-
Machinery and equipment	5-20	5-20

#### 8. Compensated Absences

The District's policy allows unlimited accumulation of sick days. However, unused accumulated sick time is forfeited upon retirement or termination of employment. Accumulated vacation time is prorated and paid to employees upon retirement or termination of employment during the fiscal year. A liability for these amounts is reported in the governmental funds in the fund financial statements only if they have matured, for example, as a result of employee resignations and retirements.

#### 9. Deferred Outflows/Inflows of Resources

Deferred outflows of resources are a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources are an acquisition of net position by the government that is applicable to a future reporting period. The recognition of those outflows and inflows as expenses or expenditures and revenues are deferred until the future periods to which the outflows and inflows are applicable.

Governmental funds may report deferred inflows of resources for unavailable revenues. The District reports unavailable revenues for donations. These inflows are recognized as revenues in the district-wide financial statements.

#### 10. Long-term Obligations

In the district-wide financial statements, and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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#### 11. Pensions

##### *Wisconsin Retirement System*

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

##### *Supplemental Pension Plan*

Qualifying teachers and administrators are provided with a supplemental pension. The supplemental pension is a single-employer defined benefit plan administered by the District. For purposes of measuring the supplemental pension liability, related deferred outflows and inflows and pension expense, the District has used values provided by their actuary. Benefit payments are recognized when due and payable in accordance with the benefit terms.

#### 12. Other Postemployment Benefits Other Than Pensions (OPEB)

Qualifying teachers and administrators are provided with other postemployment benefits. The OPEB is a single-employer defined benefit plan administered by the District. For purposes of measuring the OPEB liability, related deferred outflows and inflows and OPEB expense, the District has used values provided by their actuary. Benefit payments are recognized when due and payable in accordance with the benefit terms.

#### 13. Fund Equity

##### *Governmental Fund Financial Statements*

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- ▶ **Nonspendable fund balance.** Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- ▶ **Restricted fund balance.** Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- ▶ **Committed fund balance.** Amounts that are constrained for specific purposes by action of the Board of Education. These constraints can only be removed or changed by the Board of Education using the same action that was used to create them.
- ▶ **Assigned fund balance.** Amounts that are constrained for specific purposes by action of District management. The Board of Education has authorized the District administrator to assign fund balance. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.
- ▶ **Unassigned fund balance.** Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The District has adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. Where applicable, the policy requires restricted funds to be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

#### JUNE 30, 2019

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#### *District-wide and Proprietary Fund Statements*

Equity is classified as net position and displayed in three components:

- ▶ **Net investment in capital assets.** Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.
- ▶ **Restricted net position.** Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- ▶ **Unrestricted net position.** Net position that is neither classified as restricted nor as net investment in capital assets.

#### **E. USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### **F. PRIOR YEAR INFORMATION**

Comparative amounts for the prior year have been presented in the basic financial statements to provide an understanding of changes in the District's financial position and operations. The comparative amounts may be summarized in total and not at the level of detail required for a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended June 30, 2018, from which the summarized information was derived.

#### **G. RECLASSIFICATIONS**

Certain amounts in the prior year financial statements have been reclassified to conform with the presentation in the current year financial statements with no change in previously reported net position, changes in net position, fund balance or changes in fund balance.

### **NOTE 2: DETAILED NOTES ON ALL FUNDS**

#### **A. CASH AND INVESTMENTS**

The donations, debt service, and capital projects funds account for their transactions through separate and distinct bank and investment accounts as required by State Statutes. In addition, the agency fund uses separate and distinct accounts. All other funds share in common bank and investment accounts.

The District policy for investments generally follows Wisconsin Statutes.

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

The carrying amount of the District’s cash and investments totaled \$15,544,406 on June 30, 2019 as summarized below:

Petty cash and cash on hand	\$ 7,045
Deposits with financial institutions	644,974
Investments	
Wisconsin Investment Series Cooperative (WISC)	14,892,387
	<u>\$ 15,544,406</u>

Reconciliation to the basic financial statements:

District-wide statement of net position	
Cash and investments	\$ 15,297,924
Fiduciary fund statement of net position	
Agency fund	246,482
	<u>\$ 15,544,406</u>

**Fair Value Measurements**

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The District currently has no investments that are subject to fair value measurement.

Deposits and investments of the District are subject to various risks. Presented below is a discussion of the District’s deposits and investments and the related risks.

**Custodial Credit Risk**

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The District does not have an additional custodial credit policy.

Deposits with financial institutions within the State of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the State of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Also, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund’s total coverage, total recovery of insured losses may not be available. This coverage has been considered in determining custodial credit risk.

As of June 30, 2019, \$195,639 of the District’s deposits with financial institutions were in excess of federal and state depository insurance limits. The entire amount was collateralized with securities held by the pledging financial institution or its trust department or agent but not in the District’s name.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

**Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Wisconsin statutes limit investment in securities to the top two ratings assigned by nationally recognized statistical rating organizations. Presented below is the actual rating as of the year-end for each investment type.

Investment Type	Amount	Exempt from Disclosure	AAA	Aa	Not Rated
WISC	\$ 14,892,387	\$ -	\$ -	\$ -	\$ 14,892,387

**Concentration of Credit Risk**

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer.

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the District’s investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District’s investments by maturity:

Investment Type	Amount	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
WISC	\$ 14,892,387	\$ 14,892,387	\$ -	\$ -	\$ -

**Investment in Wisconsin Investment Series Cooperation**

The District has investments in the Wisconsin Investment Series Cooperative (WISC) of \$14,892,387 at year-end consisting of \$2,055 invested in the Cash Management Series, \$14,445,845 invested in the Investment Series, and \$444,487 in the Limited Term Duration. The Cash Management Series has no minimum investment period, allows check writing privileges, and the average dollar weighted maturity is ninety (90) days or less. The Investment Series requires a 14 day minimum investment period and one business day withdrawal notice, and the average dollar weighted maturity is one hundred twenty (120) days or less. The Limited Term Duration requires a minimum balance of \$100,000 and a 30 day notice for quarterly withdrawals.

WISC is organized by and operated exclusively for Wisconsin public schools, technical colleges, and municipal entities. WISC is not registered with the Securities and Exchange Commission, but operates under Wisconsin International Cooperative Statute, Wisconsin Statute, Section 66.031. WISC is governed by the Wisconsin Investment Series Cooperative Commission in accordance with the terms of the Intergovernmental Cooperation Agreement. WISC invests District funds in accordance with Wisconsin law. WISC investments are valued at amortized cost, which approximates market value.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### B. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental activities:</b>				
Capital assets, nondepreciable:				
Land	\$ 3,962,278	\$ -	\$ -	\$ 3,962,278
Construction in progress	2,366,734	215,726	2,366,734	215,726
Total capital assets, nondepreciable	<u>6,329,012</u>	<u>215,726</u>	<u>2,366,734</u>	<u>4,178,004</u>
Capital assets, depreciable:				
Land improvements	4,455,085	189,669	8,600	4,636,154
Buildings and improvements	88,657,387	2,468,297	20,000	91,105,684
Machinery and equipment	11,316,602	201,788	62,510	11,455,880
Subtotals	<u>104,429,074</u>	<u>2,859,754</u>	<u>91,110</u>	<u>107,197,718</u>
Less accumulated depreciation for:				
Land improvements	2,620,109	224,790	8,600	2,836,299
Buildings and improvements	27,521,501	1,462,092	20,000	28,963,593
Machinery and equipment	9,426,114	132,494	62,510	9,496,098
Subtotals	<u>39,567,724</u>	<u>1,819,376</u>	<u>91,110</u>	<u>41,295,990</u>
Total capital assets, depreciable, net	<u>64,861,350</u>	<u>1,040,378</u>	<u>-</u>	<u>65,901,728</u>
Governmental activities capital assets, net	<u>\$ 71,190,362</u>	<u>\$ 1,256,104</u>	<u>\$ 2,366,734</u>	70,079,732
Less: Capital related debt				<u>17,087,730</u>
Net investment in capital assets				<u>\$ 52,992,002</u>
<b>Business-type activities:</b>				
Capital assets, depreciable:				
Machinery and equipment	\$ 730,958	\$ -	\$ -	\$ 730,958
Less accumulated depreciation for:				
Machinery and equipment	<u>714,191</u>	<u>4,751</u>	<u>-</u>	<u>718,942</u>
Business-type activities capital assets, net	<u>\$ 16,767</u>	<u>\$ 4,751</u>	<u>\$ -</u>	<u>\$ 12,016</u>

The District's capital assets are shared by many governmental functions. Accordingly, it was not considered practical to allocate depreciation expense.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### C. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund receivables and payables between individual funds of the District, as reported in the fund financial statements, as of June 30, 2019 are detailed below:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Temporary cash advances to finance operating cash deficits		
Governmental funds		
General	\$ 5,871	\$ -
Proprietary fund		
Food Service	-	5,871
Totals	<u>\$ 5,871</u>	<u>\$ 5,871</u>

Interfund transfers for the year ended June 30, 2019 were as follows:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
General	\$ 730,000	\$ 952,545
Special Revenue Donations	-	730,000
Non-Referendum Debt Service	730,000	-
Capital Improvement Trust	150,000	-
Food Service	72,545	-
	<u>\$ 1,682,545</u>	<u>\$ 1,682,545</u>

Interfund transfers were made for the following purposes:

For debt payments	\$ 730,000
To fund future capital projects	150,000
To cover operational deficit	72,545
	<u>\$ 952,545</u>

#### D. SHORT-TERM OBLIGATIONS

The District issued tax and revenue anticipation promissory notes in advance of property tax collections. The notes are needed because District expenses for the year begin in July whereas tax collections are not received until January. Short-term debt activity for the year ended June 30, 2019 was as follows:

	<u>Outstanding 7/1/18</u>	<u>Issued</u>	<u>Retired</u>	<u>Outstanding 6/30/19</u>
Line of Credit	<u>\$ -</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -</u>

Total interest paid for the year on short-term debt totaled \$200.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### E. LONG-TERM OBLIGATIONS

The following is a summary of changes in long-term obligations of the District for the year ended June 30, 2019:

	<u>Beginning Balance</u>	<u>Issued</u>	<u>Retired</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental activities:</b>					
General obligation debt					
Bonds	\$ 14,160,000	\$ -	\$ 5,455,000	\$ 8,705,000	\$ 5,915,000
Notes	9,011,427	-	1,046,280	7,965,147	950,147
Total general obligation debt	23,171,427	-	6,501,280	16,670,147	6,865,147
Debt premium	339,834	-	102,069	237,765	-
Capital leases	253,729	-	73,911	179,818	66,656
Compensated absences	52,746	62,528	52,746	62,528	-
Governmental activities Long-term obligations	<u>\$ 23,817,736</u>	<u>\$ 62,528</u>	<u>\$ 6,730,006</u>	<u>\$ 17,150,258</u>	<u>\$ 6,931,803</u>

Total interest paid during the year on long-term debt totaled \$415,431.

#### General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 6/30/19</u>
General obligation notes	10/27/10	3/15/20	4.25%	\$ 718,000	\$ 95,147
General obligation bonds	7/10/12	10/1/20	2.00%	9,655,000	8,705,000
General obligation notes	5/10/16	4/1/26	1.25% - 2.0%	9,600,000	7,870,000

Total outstanding general obligation debt \$ 16,670,147

Annual principal and interest maturities of the outstanding general obligation debt of \$16,670,147 on June 30, 2019 are detailed below:

<u>Year Ended June 30,</u>	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 6,865,147	\$ 283,961	\$ 7,149,108
2021	4,055,000	161,875	4,216,875
2022	1,290,000	115,000	1,405,000
2023	1,310,000	337,600	1,647,600
2024	1,340,000	63,000	1,403,000
2025-2026	1,810,000	45,000	1,855,000
	<u>\$ 16,670,147</u>	<u>\$ 1,006,436</u>	<u>\$ 17,676,583</u>

For governmental activities, the other long-term liabilities are generally funded by the General Fund.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### Legal Margin for New Debt

The District's legal margin for creation of additional general obligation debt on June 30, 2019 was \$217,935,485 as follows:

Equalized valuation of the District		\$ 2,284,301,583
Statutory limitation percentage		<u>(x) 10%</u>
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes		228,430,158
Total outstanding general obligation debt applicable to debt limitation	\$ 16,670,147	
Less: Amounts available for financing general obligation debt		
Debt service fund, less accrued interest payable	<u>6,175,474</u>	
Net outstanding general obligation debt applicable to debt limitation		<u>10,494,673</u>
Legal margin for new debt		<u><u>\$ 217,935,485</u></u>

#### Capital Lease

The District is obligated under various leases accounted for as capital leases that were used to finance the acquisition of capital assets. The cost of the capital assets under the capital leases are \$198,253 and the related accumulated depreciation is \$18,435 as of June 30, 2019.

The following is a schedule of the minimum lease payments under the lease agreements and the present values of the minimum lease payments at June 30, 2019:

<u>Year Ending</u>	<u>Governmental Activities</u>
2020	\$ 76,527
2021	76,527
2022	<u>45,199</u>
Subtotal	198,253
Less: Amount representing interest	<u>18,435</u>
Present value of future minimum lease payments	<u><u>\$ 179,818</u></u>

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### F. PENSION PLANS

The District reports pension related balances at June 30, 2019, as summarized below:

	<u>Pension Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Wisconsin Retirement System (WRS)	\$ 5,445,041	\$ 13,985,842	\$ 7,519,980
Supplemental pension plan	6,045,602	617,020	886,779
Total pension liability	<u>\$ 11,490,643</u>	<u>\$ 14,602,862</u>	<u>\$ 8,406,759</u>

#### 1. WRS Pension Plan Description

The WRS is a cost-sharing, multiple-employer, defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and executive service retirement plan participants if hired on or before December 31, 2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest annual earning periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at age 55 (50 for protective occupation employees) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### *Post-Retirement Adjustments*

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2008	6.6%	0%
2009	(2.1)	(42)
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2
2016	0.5	(5)
2017	2	4
2018	2.4	17

#### *Contributions*

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, executives and elected officials. Starting on January 1, 2016, the executives and elected officials category was merged into the general employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the year ending June 30, 2019, the WRS recognized \$1,442,920 in contributions from the District.

Contribution rates for the reporting period are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (including teachers, executives and elected officials)	6.7%	6.7%
Protective with Social Security	6.7%	10.7%
Protective without Social Security	6.7%	14.9%

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2019, the District reported a liability of \$5,445,041 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017 rolled forward to December 31, 2018. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2018, the District's proportion was 0.15305007%, which was a decrease of 0.00137429% from its proportion measured as of December 31, 2017.

For the year ended June 30, 2019, the District recognized pension expense of \$3,701,688.

At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 4,240,862	\$ 7,496,320
Net differences between projected and actual earnings on pension plan investments	7,952,111	-
Changes in assumptions	917,834	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	57,772	23,660
Employer contributions subsequent to the measurement date	817,263	-
Total	<u>\$ 13,985,842</u>	<u>\$ 7,519,980</u>

The \$817,263 reported as deferred outflows related to pension resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension asset in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Expense</u>
2020	\$ 2,057,690
2021	529,186
2022	886,856
2023	2,174,867
Total	<u>\$ 5,648,599</u>

# Unified School District of De Pere De Pere, Wisconsin

## NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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### *Actuarial Assumptions*

The total pension liability in the December 31, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial valuation date:	December 31, 2017
Measurement date of net pension liability:	December 31, 2018
Actuarial cost method:	Entry Age
Asset valuation method:	Fair Value
Long-term expected rate of return:	7.0%
Discount rate:	7.0%
Salary increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality	Wisconsin 2018 Mortality Table
Post-retirement adjustments*	1.9%

\* *No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. Based upon this experiences study, actuarial assumptions used to measure the Total Pension Liability changed from prior year, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates. The total pension liability for December 31, 2018 is based upon a roll-forward of the liability calculated from the December 31, 2017 actuarial valuation.

**Long-term Expected Return on Plan Assets.** The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

	<u>Current Asset Allocation %</u>	<u>Long-term Expected Nominal Rate of Return %</u>	<u>Long-term Expected Real Rate of Return %</u>
<b>Core Fund Asset Class</b>			
Global equities	49%	8.1%	5.5%
Fixed income	24.5%	4.0%	1.5%
Inflation sensitive assets	15.5%	3.8%	1.3%
Real estate	9%	6.5%	3.9%
Private equity/debt	8%	9.4%	6.7%
Multi-asset	4%	6.7%	4.1%
Total Core Fund	110%	7.3%	4.7%
<b>Variable Fund Asset Class</b>			
U.S. equities	70%	7.6%	5.0%
International equities	30%	8.5%	5.9%
Total Variable Fund	100%	8.0%	5.4%

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.5%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

**Single Discount Rate.** A single discount rate of 7.00% was used to measure the total pension liability, as opposed to a discount rate of 7.20% for the prior year. This single discount rate was based on the expected rate of return on pension plan investments of 7.00% and a long-term bond rate of 3.71%. Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan members contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the municipal bond rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the District's proportionate share of the net pension liability (asset) to changes in the discount rate.** The following presents the District's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.0 percent, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	<u>1% Decrease to Discount Rate (6.00%)</u>	<u>Current Discount Rate (7.00%)</u>	<u>1% Increase to Discount Rate (8.00%)</u>
District's proportionate share of the net pension liability (asset)	\$ 21,639,166	\$ 5,445,041	\$ (6,596,545)

**Pension plan fiduciary net position.** Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS JUNE 30, 2019

**Payable to the Pension Plan**

At June 30, 2019, the District reported a payable of \$334,142 for the outstanding amount of contributions to the pension plan for the year ended June 30, 2019.

**2. Supplemental Pension Plan**

**Pension Description**

The plan, a single-employer pension plan, is a defined benefit pension plan established to provide benefits after early retirement. The plan is administered by the District. The plan does not issue separate financial statements.

**Benefits Provided**

A summary of eligibility requirements and plan benefits follows:

Administrators are eligible at age 55 with a minimum of 15 years of administrative experience, 10 of which must be with the District. Upon retirement, the District shall make a contribution into the retiree's 403(b). The amount of this contribution is equivalent to 2.5% of the administrative base rate times 60.

Teachers are eligible at age 55 with a minimum of 20 years of service with the District. Teachers may choose, via annual Section 125 election, to receive upon their retirement the cash equivalent of the medical benefits.

**Employees Covered by Benefit Terms**

At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	24
Active employees	338
	<u>362</u>

**Funding Policy**

The entire cost of these benefits is paid by the District. Benefits are currently funded on a pay-as-you-go basis and no assets exist to prefund retiree benefits.

**Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

<u>Component</u>	<u>Amount</u>
Total pension liability at July 1, 2018	\$ 5,827,184
Changes for the year:	
Service cost	351,709
Interest	206,307
Changes of assumptions or other input	(122,505)
Benefit payments	<u>(217,093)</u>
Net changes	218,418
Total pension liability at June 30, 2019	<u>\$ 6,045,602</u>

For the year ended June 30, 2019, the District recognized pension expense of \$512,493.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 773,024
Changes in assumptions	331,754	113,755
Employer contributions subsequent to the measurement date	285,266	-
Total	<u>\$ 617,020</u>	<u>\$ 886,779</u>

The \$285,266 reported as deferred outflows related to pension resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Expense</u>
2020	\$ (45,523)
2021	(45,523)
2022	(45,523)
2023	(45,523)
2024	(45,523)
Thereafter	(327,410)
Total	<u>\$ (555,025)</u>

#### **Actuarial Assumptions**

The District's total pension liability was measured as of June 30, 2018.

The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation date	June 30, 2017
Actuarial cost method	Individual entry age normal
Amortization method	Level percentage of salary
Actuarial assumptions:	
Discount rate	3.75%
Inflation	2.5%

**Single Discount Rate.** A single discount rate of 3.75% was used to measure the total pension liability. This single discount rate was based on the 20 year tax-exempt AA Municipal bond rate.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

**Sensitivity of the District's total pension liability to changes in the discount rate.** The following presents the District's total pension liability calculated using the discount rate of 3.75%, as well as what the District's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.75%) or 1-percentage-point higher (4.75%) than the current rate.

	1% Decrease to Discount Rate (2.75%)	Current Discount Rate (3.75%)	1% Increase to Discount Rate (4.75%)
Total pension liability	\$ 6,546,743	\$ 6,045,602	\$ 5,574,711

**Payable to the Supplemental Pension Plan**

At June 30, 2019, the District reported no outstanding contributions to the Plan required for the year ended June 30, 2019.

**G. OTHER POSTEMPLOYMENT BENEFITS**

**Plan Description**

The Plan is a single-employer defined benefit postemployment health plan that covers retired employees of the District. Eligible retired employees have access to group medical and dental coverage through the District's self-insured group plans. No assets are accumulated in a trust that meets the criteria of paragraph 4 of Statement 75. Separate financial statements are not issued by the plan. The District contributes to a pool for each retiree based upon a percentage of their salary and years of service. This pool is used for payment of the retiree's medical and dental premiums until its exhaustion. All employees of the District are eligible for the Plan if they meet the following age and service requirements below:

Administrators must be age 55 and 15 years of service, a minimum of 10 with the District. Teachers must be age 55 and 20 years of service.

**Benefits Provided**

The District provides medical (including prescription drugs) and dental coverage for retired employees through the District's self-insured plans.

**Employees Covered by Benefit Terms**

At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	12
Active employees	338
	<u>350</u>

**Total OPEB Liability**

The District's total OPEB liability was measured as of June 30, 2018 and was determined by an actuarial valuation as of June 30, 2017.

**Actuarial Assumptions.** The total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation:	2.5%
Investment rate of return:	3.75%
Healthcare cost trend rates:	7.50% decreasing by 0.50% per year down to 6.50%, then by 0.10% per year down to 5.0%, and level thereafter

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

Mortality rates are the same as those used in the Wisconsin 2012 Mortality Table.

The actuarial assumptions used in the June 30, 2017 valuation were based on the "Wisconsin Retirement System 2012 - 2014 Experience Study".

The current yield for 20 year tax-exempt AA Municipal bond rate or higher as of the measurement date was used for all years of benefit payments.

**Discount Rate.** The discount rate used to measure the total OPEB liability was 3.75%. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution rates.

#### Changes in the Total OPEB Liability

	<b>Total OPEB Liability</b>
Balance at July 1, 2018	\$ 3,811,199
Changes for the year:	
Service cost	268,245
Interest	135,721
Changes of assumptions or other input	(99,068)
Benefit payments	(135,145)
Net changes	169,753
Balance at June 30, 2019	\$ 3,980,952

**Sensitivity of the total OPEB liability to changes in the discount rate.** The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.75%) or 1-percentage-point higher (4.75%) than the current rate:

	<b>1% Decrease to Discount Rate (2.75%)</b>	<b>Current Discount Rate (3.75%)</b>	<b>1% Increase to Discount Rate (4.75%)</b>
Total OPEB liability	\$ 4,389,140	\$ 3,980,952	\$ 3,604,598

**Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates.** The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.5% decreasing to 4.0%) or 1-percentage-point higher (8.5% decreasing to 6.0%) than the current healthcare cost trend rates:

	<b>1% Decrease (6.5% decreasing to 4.0%)</b>	<b>Healthcare Cost Trend Rates (7.5% decreasing to 5.0%)</b>	<b>1% Increase (8.5% decreasing to 6.0%)</b>
Total OPEB liability	\$ 3,474,310	\$ 3,980,952	\$ 4,584,422

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the District recognized OPEB expense of \$396,890. At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in assumptions	\$ -	\$ 91,992
District contributions subsequent to the measurement date	84,906	-
Total	<u>\$ 84,906</u>	<u>\$ 91,992</u>

The \$84,906 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Expense</u>
2020	\$ (7,076)
2021	(7,076)
2022	(7,076)
2023	(7,076)
2024	(7,076)
Thereafter	(56,612)
Total	<u>\$ (91,992)</u>

#### Payable to the OPEB Plan

At June 30, 2019, the District reported no outstanding contribution to the Plan required for the year ended June 30, 2019.

#### H. FUND EQUITY

##### Nonspendable Fund Balance

In the fund financial statements, portions of the governmental fund balances are amounts that cannot be spent because they are either 1) not in spendable form or 2) legally or contractually required to be maintained intact. At June 30, 2019, nonspendable fund balance was as follows:

	<u>General</u>
Nonspendable Inventories and prepaid items	<u>\$ 86,371</u>

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

#### Restricted Fund Balance

In the fund financial statements, portions of governmental fund balances are not available for appropriation or are legally restricted for use for a specific purpose. At June 30, 2019, restricted fund balance was as follows:

Debt Service Funds		
Restricted for		
Debt service	\$	6,223,662
Capital Projects Funds		
Restricted for		
Capital improvements		<u>996,813</u>
Total restricted fund balance	\$	<u><u>7,220,475</u></u>

#### Committed Fund Balance

In the fund financial statements, portions of government fund balances are committed by District Board action. At June 30, 2019, fund balance was committed as follows:

General Fund		
Committed for		
Subsequent years expenditures	\$	175,738
Special Revenue Funds		
Committed for		
Donations		<u>579,860</u>
Total committed fund balance	\$	<u><u>755,598</u></u>

#### Minimum General Fund Balance Policy

The District has also adopted a minimum fund balance policy of 15% to 20% of subsequent year budgeted expenditures for the General Fund. The minimum fund balance is maintained for cash flow and working capital purposes. The minimum fund balance amount is calculated as follows:

Budgeted 2020 General Fund expenditures	\$	48,086,368
Minimum fund balance %		(x) 15%-20%
Minimum fund balance amount		<u><u>\$7,212,955 to \$9,617,274</u></u>

The District's unassigned General Fund balance of \$8,508,955 is in compliance with the range of the above minimum fund balance amount.

#### Net Position

The District reports restricted net position at June 30, 2019 as follows:

Governmental activities		
Restricted for		
Debt retirement	\$	6,175,474
Capital improvements		<u>996,813</u>
Total governmental activities restricted net position	\$	<u><u>7,172,287</u></u>

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

#### JUNE 30, 2019

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#### NOTE 3: OTHER INFORMATION

##### A. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The District completes an annual review of its insurance coverage to ensure adequate coverage. The District has chosen to retain a portion of the risks through a self-insurance program as follows:

##### Self-funded Insurance Program

The District has a self-funded health and dental benefit plan for its employees. The Plan administrator, Anthem (administrator) is responsible for the approval, processing, and payment of claims, after which they bill the District for reimbursement. The District is also responsible for a monthly administrative fee. The Plan reports on a fiscal year ending June 30, 2019.

Accounting and budgeting requirements for the Plan are established by the Wisconsin Department of Public Instruction. Currently, the Plan is accounted for in the General Fund of the District.

As part of the health care coverage of the Plan, the District purchases stop-loss coverage, which pays claims in excess of \$100,000 per individual or 125% of the annual estimated claims as provided by the administrator. The District has no stop-loss coverage of dental care coverage of the Plan.

At June 30, 2019, the District has reported a liability of \$325,000 which represents reported and unreported claims which were incurred on or before June 30, 2019, but were not paid by the District as of that date. The amounts not reported to the District were determined by the Plan administrator. Changes in the claims liability for the years ended June 30, 2018 and June 30, 2019 are as follows:

	Liability July 1	Current Year Claims and Changes in Estimates	Claims Payments	Liability June 30
2019	\$ 408,551	\$ 6,166,645	\$ 6,250,196	\$ 325,000
2018	583,753	7,387,104	7,562,306	408,551

##### B. CONTINGENCIES

The District participates in a number of federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Accordingly, the District’s compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

From time to time, the District is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the District’s financial position or results of operations.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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#### C. LIMITATION ON SCHOOL DISTRICT REVENUES

Wisconsin Statutes limit the amount of revenues a school district may derive from general school aids and property taxes unless a higher amount is approved by a referendum.

This limitation does not apply to revenue needed for payment of any general obligation debt service (including refinanced debt) authorized by either of the following:

- ▶ A resolution of the school board or by referendum prior to August 12, 1993.
- ▶ A referendum on or after August 12, 1993.

#### D. UPCOMING ACCOUNTING PRONOUNCEMENTS

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The statement establishes criteria for identifying fiduciary activities and addresses financial reporting for these activities. This statement is effective for reporting periods beginning after December 15, 2018. The District is currently evaluating the impact this standard will have on the financial statements when adopted.

In June 2017, the GASB issued Statement No. 87, *Leases*. The statement establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset. This statement is effective for reporting periods beginning after December 15, 2019. The District is currently evaluating the impact this standard will have on the financial statements when adopted.

#### E. SUBSEQUENT EVENTS

On October 7, 2019, the District approved issuance of \$530,000 of general obligation notes to finance capital needs of the District.

## REQUIRED SUPPLEMENTARY INFORMATION

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# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2019

	Budget		Actual	Variance Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Property taxes	\$ 15,112,506	\$ 15,112,506	\$ 15,112,506	\$ -
Other local sources	276,569	378,017	369,579	(8,438)
Interdistrict sources	4,790,891	4,745,743	4,746,959	1,216
Intermediate sources	17,902	17,902	18,795	893
State sources	26,089,778	26,468,184	26,353,191	(114,993)
Federal sources	298,211	327,302	252,422	(74,880)
Other sources	43,442	99,265	111,017	11,752
Total revenues	<u>46,629,299</u>	<u>47,148,919</u>	<u>46,964,469</u>	<u>(184,450)</u>
<b>EXPENDITURES</b>				
Instruction				
Regular instruction	21,098,766	21,411,686	21,472,956	(61,270)
Vocational instruction	1,411,553	1,468,399	1,530,449	(62,050)
Other instruction	1,897,479	1,906,787	1,952,776	(45,989)
Total instruction	<u>24,407,798</u>	<u>24,786,872</u>	<u>24,956,181</u>	<u>(169,309)</u>
Support services				
Pupil services	1,780,093	1,816,493	1,903,213	(86,720)
Instructional staff services	2,034,383	2,067,862	1,964,990	102,872
General administration services	481,260	465,189	443,546	21,643
School administration services	2,535,189	2,571,853	2,465,635	106,218
Business services	865,586	822,944	739,604	83,340
Operations and maintenance of plant	4,601,502	4,717,899	4,666,304	51,595
Pupil transportation services	1,322,130	1,280,782	1,267,876	12,906
Central services	730,116	632,118	610,232	21,886
Insurance	476,172	440,052	414,446	25,606
Other support services	1,284,337	1,478,573	1,360,807	117,766
Total support services	<u>16,110,768</u>	<u>16,293,765</u>	<u>15,836,653</u>	<u>457,112</u>
Debt service				
Principal	107,649	107,649	73,911	33,738
Interest and fiscal charges	500	500	14,101	(13,601)
Total debt service	<u>108,149</u>	<u>108,149</u>	<u>88,012</u>	<u>20,137</u>
Non-program				
General tuition payments	2,046,234	2,003,428	1,959,698	43,730
Adjustments and refunds	2,000	2,000	639	1,361
Voucher payments	263,143	263,143	263,143	-
Total non-program	<u>2,311,377</u>	<u>2,268,571</u>	<u>2,223,480</u>	<u>45,091</u>
Total expenditures	<u>42,938,092</u>	<u>43,457,357</u>	<u>43,104,326</u>	<u>353,031</u>
Excess of revenues over expenditures	<u>3,691,207</u>	<u>3,691,562</u>	<u>3,860,143</u>	<u>168,581</u>
Indirect cost payments from another fund				
Transfers in	-	17,800	-	(17,800)
Transfers out	17,800	730,000	730,000	-
Total other financing sources (uses)	<u>(3,709,007)</u>	<u>(4,439,362)</u>	<u>(4,588,775)</u>	<u>(149,413)</u>
Net change in fund balance	-	-	1,368	1,368
Fund balance - July 1	<u>8,769,696</u>	<u>8,769,696</u>	<u>8,769,696</u>	<u>-</u>
Fund balance - June 30	<u>\$ 8,769,696</u>	<u>\$ 8,769,696</u>	<u>\$ 8,771,064</u>	<u>\$ 1,368</u>

See notes to required supplementary information.

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - SPECIAL EDUCATION FUND - BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2019

	Budget		Actual	Variance Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Other local sources	\$ -	\$ -	\$ 890	\$ 890
Intermediate sources	102,260	102,260	128,979	26,719
State sources	898,438	898,438	884,059	(14,379)
Federal sources	839,047	854,716	867,215	12,499
Total revenues	1,839,745	1,855,414	1,881,143	25,729
<b>EXPENDITURES</b>				
Instruction				
Special education instruction	3,265,980	3,247,817	3,304,412	(56,595)
Support services				
Pupil services	576,499	574,109	596,442	(22,333)
Instructional staff services	297,548	304,656	278,330	26,326
Business services	-	569	2,819	(2,250)
Operations and maintenance of plant	1,000	500	225	275
Pupil transportation services	22,000	39,000	40,043	(1,043)
Total support services	897,047	918,834	917,859	975
Non-program				
Special education tuition payments	1,182,725	1,194,770	1,295,102	(100,332)
Total expenditures	5,345,752	5,361,421	5,517,373	(155,952)
Excess of revenues under expenditures	(3,506,007)	(3,506,007)	(3,636,230)	(130,223)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	3,506,007	3,506,007	3,636,230	130,223
Total other financing sources (uses)	3,506,007	3,506,007	3,636,230	130,223
<b>Net change in fund balance</b>	-	-	-	-
<b>Fund balance - July 1</b>	-	-	-	-
<b>Fund balance - June 30</b>	\$ -	\$ -	\$ -	\$ -

See notes to required supplementary information.

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS LAST 10 MEASUREMENT PERIODS \*

	<u>2019</u>	<u>2018</u>
Total OPEB liability		
Service cost	\$ 268,245	\$ 268,245
Interest	135,721	125,854
Changes of benefit terms	-	-
Differences between expected and actual experience	-	-
Changes of assumptions	(99,068)	-
Benefit payments	<u>(135,145)</u>	<u>(89,191)</u>
Net change in total OPEB liability	169,753	304,908
Total OPEB liability - beginning	<u>3,811,199</u>	<u>3,506,291</u>
Total OPEB liability - ending	<u>\$ 3,980,952</u>	<u>\$ 3,811,199</u>
Covered payroll	\$ 20,017,866	\$ 20,017,866
District's total OPEB liability as a percentage of covered-employee payroll	19.89%	19.04%

\* The amounts presented for each fiscal year were determined as of the current fiscal year end. Amounts for prior years were not available.

*See notes to required supplementary information.*

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET) WISCONSIN RETIREMENT SYSTEM LAST 10 MEASUREMENT PERIODS

Plan Fiscal Year Ending	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)
12/31/14	0.15984110%	\$ (3,926,134)	\$ 21,538,802	18.23%	102.74%
12/31/15	0.15702550%	1,551,633	21,682,409	7.16%	98.20%
12/31/16	0.15399930%	1,269,322	22,476,529	5.65%	99.12%
12/31/17	0.15442436%	(4,585,042)	23,036,880	19.90%	102.93%
12/31/18	0.15305007%	5,445,041	22,779,309	23.90%	96.45%

## SCHEDULE OF CONTRIBUTIONS WISCONSIN RETIREMENT SYSTEM LAST 10 FISCAL YEARS

District Fiscal Year Ending	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
6/30/15	\$ 1,479,825	\$ 1,479,825	\$ -	\$ 21,492,712	6.89%
6/30/16	1,483,707	1,483,707	-	22,091,607	6.72%
6/30/17	1,566,507	1,566,507	-	22,859,918	6.85%
6/30/18	1,573,136	1,573,136	-	23,151,880	6.79%
6/30/19	1,442,920	1,442,920	-	21,815,251	6.61%

See notes to required supplementary information.

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF CHANGES IN PENSION LIABILITY AND RELATED RATIOS SUPPLEMENTAL PENSION PLAN LAST 10 MEASUREMENT PERIODS \*

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Total pension liability			
Service cost	\$ 351,709	\$ 422,791	\$ 422,791
Interest	206,307	181,792	169,821
Differences between expected and actual experience	-	(901,862)	-
Changes in assumptions	(122,505)	387,046	-
Benefit payments	(217,093)	(221,852)	(165,322)
Net change in total pension liability	218,418	(132,085)	427,290
Total pension liability - beginning	5,827,184	5,959,269	5,531,979
Total pension liability - ending	<u>\$ 6,045,602</u>	<u>\$ 5,827,184</u>	<u>\$ 5,959,269</u>
Covered payroll	\$ 20,017,866	\$ 20,017,866	\$ 17,656,907
District's total pension liability as a percentage of covered-employee payroll	30.20%	29.11%	33.75%

\* The amounts presented for each fiscal year were determined as of the current fiscal year end. Amounts for prior years were not available.

*See notes to required supplementary information.*

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2019

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#### **A. GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 75**

There were no changes of benefit terms.

The amounts reported for each fiscal year were determined as of the prior fiscal year-end. The District is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

#### **B. WISCONSIN RETIREMENT SYSTEM**

There were no changes of benefit terms for any participating employer in the WRS.

The amounts reported for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year. The District is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

#### **C. BUDGETS AND BUDGETARY ACCOUNTING**

Operating budgets are adopted each fiscal year for all governmental funds in accordance with Section 65.90 of the Wisconsin Statutes. Budgetary expenditure control is exercised at the function level. Reported budget amounts are as originally adopted or as amended by Board of Education resolution.

The District follows these procedures in establishing the budgetary data reflected in the basic financial statements.

- ▶ Based upon requests from District staff, District administration recommends budget proposals to the Board of Education.
- ▶ The Board of Education prepares a proposed budget including proposed expenditures and the means of financing them for the July 1 through June 30 fiscal year.
- ▶ A public notice is published containing a summary of the budget and identifying the time and place where a public hearing will be held on the proposed budget.
- ▶ Pursuant to the public budget hearing, the Board of Education may make alterations to the proposed budget.
- ▶ Once the Board of Education (following the public hearing) adopts the budget, no changes may be made in the amount of tax to be levied or in the amount of the various appropriations and the purposes of such appropriations unless authorized by a 2/3 vote of the entire Board of Education.
- ▶ Appropriations lapse at year end unless authorized as a carryover by the Board of Education. The portion of fund balance representing carryover appropriations is reported as a committed or assigned fund balance in the fund financial statements.
- ▶ Encumbrance accounting is used by the District as an extension of formal budgetary control during the year.
- ▶ The DPI requires the District to separate special education revenues and expenditures from other General Fund amounts.

The District did not have any material violation of legal or contractual provisions for the fiscal year ended June 30, 2019.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

#### JUNE 30, 2019

#### Budgetary Information

Budgetary information is derived from the annual operating budget and is presented in accordance with generally accepted accounting principles, except the District adopts a budget for the special education special revenue fund. An explanation of the differences between Revenues, Expenditures, and Other Financing Sources (Uses) for budgetary funds on budgetary fund basis and a GAAP General Fund basis is summarized below:

	<u>General</u>	<u>Special Education Fund</u>
Revenues		
Actual amounts (budgetary basis)	\$ 46,964,469	\$ 1,881,143
Reclassification of special education fund	1,881,143	(1,881,143)
Total revenues	<u>48,845,612</u>	<u>-</u>
Expenditures		
Actual amounts (budgetary basis)	43,104,326	5,517,373
Reclassification of special education fund	5,517,373	(5,517,373)
Total expenditures	<u>48,621,699</u>	<u>-</u>
Excess of revenues over (under) expenditures		
Actual amounts (budgetary basis)	3,860,143	(3,636,230)
Reclassification of special education fund	(3,636,230)	3,636,230
Excess of revenues over (under) expenditures	<u>223,913</u>	<u>-</u>
Other financing sources (uses)		
Actual amounts (budgetary basis)	(3,858,775)	3,636,230
Reclassification of special education fund	3,636,230	(3,636,230)
Total other financing sources (uses)	<u>(222,545)</u>	<u>-</u>
Net change in fund balance		
Actual amounts (budgetary basis)	<u>1,368</u>	<u>-</u>
Fund balance - July 1		
Actual amounts (budgetary basis)	<u>8,769,696</u>	<u>-</u>
Fund balance - June 30		
Actual amounts (budgetary basis)	<u>\$ 8,771,064</u>	<u>\$ -</u>

The excess expenditures were funded with positive budget variances in other accounts of the general fund.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

JUNE 30, 2019

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#### Excess of Expenditure over Budget Appropriations

The following expenditure accounts of the governmental funds had actual expenditures in excess of budget appropriations for the year ended June 30, 2019:

<u>Funds</u>	<u>Excess Expenditures</u>
General Fund	
Instruction	
Regular Instruction	\$ 61,270
Vocational Instruction	62,050
Other Instruction	45,989
Support services	
Pupil Services	86,720
Debt service	
Interest and fiscal changes	13,601
Special Revenue Fund	
Instruction	
Special education instruction	56,595
Support services	
Pupil Services	22,333
Business Services	2,250
Pupil Transportation Services	1,043
Non-program	
Special education tuition payments	100,332

Excess expenditures were funded with positive variances in other general fund appropriation accounts.

## SUPPLEMENTARY INFORMATION

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# Unified School District of De Pere De Pere, Wisconsin

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2019

	<u>Special Revenue</u>	<u>Debt Service Non- Referendum Debt Service</u>	<u>Capital Projects Capital Improvement Trust</u>	<u>Total Nonmajor Governmental Funds</u>
	<u>Donations</u>			
<b>ASSETS</b>				
Cash and investments	\$ 585,338	\$ 134,100	\$ 996,813	\$ 1,716,251
Due from other governments	-	7,483	-	7,483
Total assets	<u>\$ 585,338</u>	<u>\$ 141,583</u>	<u>\$ 996,813</u>	<u>\$ 1,723,734</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
Liabilities				
Accounts payable	\$ 5,478	-	-	\$ 5,478
Fund balances				
Restricted	-	141,583	996,813	1,138,396
Committed	579,860	-	-	579,860
Total fund balances	<u>579,860</u>	<u>141,583</u>	<u>996,813</u>	<u>1,718,256</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 585,338</u>	<u>\$ 141,583</u>	<u>\$ 996,813</u>	<u>\$ 1,723,734</u>

# Unified School District of De Pere De Pere, Wisconsin

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue	Debt Service	Capital Projects		Total Nonmajor Governmental Funds
	Donations	Non-Referendum Debt Service	Capital Projects	Capital Improvement Trust	
<b>REVENUES</b>					
Property taxes	\$ -	\$ 160,122	\$ -	\$ -	\$ 160,122
Other local sources	519,755	991	1,259	17,931	539,936
Other sources	-	7,483	-	-	7,483
<b>Total revenues</b>	<b>519,755</b>	<b>168,596</b>	<b>1,259</b>	<b>17,931</b>	<b>707,541</b>
<b>EXPENDITURES</b>					
Instruction					
Regular instruction	19,225	-	-	-	19,225
Vocational instruction	793	-	-	-	793
Other instruction	35,414	-	-	-	35,414
<b>Total instruction</b>	<b>55,432</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>55,432</b>
Support services					
Pupil services	26,503	-	-	-	26,503
General administration services	843	-	-	-	843
School administration services	1,500	-	-	-	1,500
Operations and maintenance of plant	400	-	175,861	-	176,261
Food services	673	-	-	-	673
Central services	9,881	-	-	-	9,881
<b>Total support services</b>	<b>39,800</b>	<b>-</b>	<b>175,861</b>	<b>-</b>	<b>215,661</b>
Debt service					
Principal	-	1,046,280	-	-	1,046,280
Interest and fiscal charges	-	76,242	-	-	76,242
<b>Total debt service</b>	<b>-</b>	<b>1,122,522</b>	<b>-</b>	<b>-</b>	<b>1,122,522</b>
<b>Total expenditures</b>	<b>95,232</b>	<b>1,122,522</b>	<b>175,861</b>	<b>-</b>	<b>1,393,615</b>
Excess of revenues over (under) expenditures	424,523	(953,926)	(174,602)	17,931	(686,074)
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	730,000	-	150,000	880,000
Transfers out	(730,000)	-	-	-	(730,000)
<b>Total other financing sources (uses)</b>	<b>(730,000)</b>	<b>730,000</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>
<b>Net change in fund balances</b>	<b>(305,477)</b>	<b>(223,926)</b>	<b>(174,602)</b>	<b>167,931</b>	<b>(536,074)</b>
<b>Fund balances - July 1</b>	<b>885,337</b>	<b>365,509</b>	<b>174,602</b>	<b>828,882</b>	<b>2,254,330</b>
<b>Fund balances - June 30</b>	<b>\$ 579,860</b>	<b>\$ 141,583</b>	<b>\$ -</b>	<b>\$ 996,813</b>	<b>\$ 1,718,256</b>

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES PUPIL ACTIVITY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	<u>Balance 7/1/2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2019</u>
<b>ASSETS</b>				
Cash	\$ 240,299	\$ 1,001,275	\$ 995,092	\$ 246,482
<b>LIABILITIES</b>				
Due to student organizations				
High School	\$ 218,291	\$ 901,177	\$ 896,885	\$ 222,583
Middle School	11,954	67,087	64,846	14,195
Foxview Intermediate	2,975	29,555	28,713	3,817
Altmayer Elementary School	599	-	-	599
Dickinson Elementary School	2,825	2,428	2,466	2,787
Heritage Elementary School	514	124	249	389
District	3,141	904	1,933	2,112
Total liabilities	\$ 240,299	\$ 1,001,275	\$ 995,092	\$ 246,482

ADDITIONAL INDEPENDENT AUDITORS' REPORT  
FOR BASIC FINANCIAL STATEMENTS

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## Independent auditors' report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*

To the Board of Education  
Unified School District of De Pere  
De Pere, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Unified School District of De Pere, De Pere, Wisconsin, (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 19, 2019.

### **INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Green Bay, Wisconsin  
November 19, 2019

## FEDERAL AND STATE AWARDS

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## Independent auditors' report on compliance for each major federal and state program and on internal control over compliance required by the Uniform Guidance and the *State Single Audit Guidelines*

To the Board of Education  
Unified School District of De Pere  
De Pere, Wisconsin

### **REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM**

We have audited the Unified School District of De Pere, De Pere, Wisconsin's (the "District's") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration that could have a direct and material effect on each of the District's major federal and state programs for the year ended June 30, 2019. The District's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

### **MANAGEMENT'S RESPONSIBILITY**

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

### **AUDITORS' RESPONSIBILITY**

Our responsibility is to express an opinion on compliance for each of the District's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration. Those standards, Uniform Guidance and the *State Single Audit Guidelines* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the District's compliance.

## OPINION ON EACH MAJOR FEDERAL AND STATE PROGRAM

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2019.

## REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal or state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal or state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State Single Audit Guidelines*. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Green Bay, Wisconsin  
November 19, 2019

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

Grantor Agency/Federal Program Title	CFDA Number	Pass-Through Agency	Pass-Through Entity Identifying Number	(Accrued) Deferred Revenue 7/1/18	Cash Received (Refunded)	Accrued (Deferred) Revenue 6/30/19	Total Expenditures	Subrecipient Payments
<b>U.S. DEPARTMENT OF AGRICULTURE</b>								
<i>Child Nutrition Cluster</i>								
School Breakfast Program	10.553	WI DPI	2019-051414-SB-546	\$ (1,452)	\$ 42,117	\$ 1,966	\$ 42,631	\$ -
National School Lunch Program	10.555	WI DPI	2019-051414-NSL-547	(15,596)	459,451	21,800	465,655	-
Donated Commodities 18-19	10.555	WI DPI	n/a	-	124,904	-	124,904	-
Total National School Lunch Program				<u>(15,596)</u>	<u>584,355</u>	<u>21,800</u>	<u>590,559</u>	<u>-</u>
Summer Food Service Program for Children	10.559	WI DPI	2019-051414-SFSP-586	(8,798)	23,743	8,710	23,655	-
Total U.S. Department of Agriculture				<u>(25,846)</u>	<u>650,215</u>	<u>32,476</u>	<u>656,845</u>	<u>-</u>
<b>U.S. DEPARTMENT OF EDUCATION</b>								
Title I Grants to Local Educational Agencies	84.010	WI DPI	2019-051414-TIA-141	(25,052)	100,002	7,238	82,188	-
<i>Special Education Cluster (IDEA)</i>								
Special Education Grants to States	84.027	WI DPI	2019-051414-IDEA-FT-341	(252,293)	863,564	159,554	770,825	-
Special Education Preschool Grants	84.173	WI DPI	2019-051414-IDEA-PS-347	(11,638)	11,638	12,697	12,697	-
Total Special Education Cluster (IDEA)				<u>(263,931)</u>	<u>875,202</u>	<u>172,251</u>	<u>783,522</u>	<u>-</u>
English Language Acquisition State Grants	84.365	WI DPI	2019-051414-TIIIA-391	(6,975)	8,500	9,516	11,041	-
Improving Teacher Quality State Grants	84.367	WI DPI	2019-051414-TIIA-365	(10,703)	54,476	18,720	62,493	-
Student Support and Academic Enrichment Program	84.424	WI DPI	2019-051414-TIVA-381	(5,826)	11,928	500	6,602	-
Hurricane Education Recovery	84.938	WI DPI	n/a	(31,680)	31,680	-	-	-
Total U.S. Department of Education				<u>(344,167)</u>	<u>1,081,788</u>	<u>208,225</u>	<u>945,846</u>	<u>-</u>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>								
<i>Medicaid Cluster</i>								
Medical Assistance Program	93.778	WI DHS	44224200	-	150,185	23,605	173,790	-
<b>TOTAL FEDERAL AWARDS</b>				<u>\$ (370,013)</u>	<u>\$ 1,882,188</u>	<u>\$ 264,306</u>	<u>\$ 1,776,481</u>	<u>\$ -</u>
Reconciliation to the basic financial statements Federal sources (governmental plus proprietary)							<u>\$ 1,776,481</u>	

The notes to the schedules of expenditures of federal and state awards are an integral part of this schedule.

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF EXPENDITURES OF STATE AWARDS FOR THE YEAR ENDED JUNE 30, 2019

Grantor Agency/State Program Title	State I.D. Number	Pass-Through Agency	State Identifying Number	(Accrued) Deferred Revenue 7/1/18	Cash Received (Refunded)	Accrued (Deferred) Revenue 6/30/19	Total Expenditures	Subrecipient Payments
<b>WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION</b>								
Special Education and School Age Parents	255.101	Direct Program	051414-100	\$ -	\$ 865,059	\$ -	\$ 865,059	\$ -
State School Lunch Aid	255.102	Direct Program	051414-107	-	19,544	-	19,544	-
Common School Fund Library Aid	255.103	Direct Program	051414-104	-	181,504	-	181,504	-
General Transportation Aid	255.107	Direct Program	051414-102	-	79,077	-	79,077	-
Equalization Aids	255.201	Direct Program	051414-116	(385,203)	22,999,805	383,419	22,998,021	-
School Mental Health Programs	225.227	Direct Program	051414-176	-	3,229	-	3,229	-
Personal Computer Device	225.296	Direct Program	051414-175	-	37,750	-	37,750	-
School Based Mental Health Services Grant	225.297	Direct Program	051414-177	-	50,873	16,741	67,614	-
Peer Review and Mentoring	255.301	Direct Program	051414-141	(7,913)	8,334	-	421	-
State School Breakfast Aid	255.344	Direct Program	051414-108	-	2,218	-	2,218	-
Educator Effective Evaluation System	255.940	Direct Program	051414-154	-	23,280	-	23,280	-
Per Pupil Aid	255.945	Direct Program	051414-113	-	2,580,030	-	2,580,030	-
Career and Technical Education Incentive Grants	255.950	Direct Program	051414-152	-	21,000	-	21,000	-
Assessments of Reading Readiness	255.956	Direct Program	051414-166	-	8,210	-	8,210	-
Robotics League Participation Grants	255.959	Direct Program	051414-167	(2,592)	2,592	-	-	-
Aid for Special Ed Transition Grant BBL	255.960	Direct Program	051414-168	-	19,000	-	19,000	-
Total Wisconsin Department of Public Instruction				(395,708)	26,901,505	400,160	26,905,957	-
<b>WISCONSIN DEPARTMENT OF JUSTICE</b>								
School Safety Grant	455.206	Direct Program	2018-SSI-01-13247	-	37,314	-	37,314	-
School Safety Grant	455.206	Direct Program	2018-SSI-01/02-14321	-	-	129,094	129,094	-
				-	37,314	129,094	166,408	-
<b>TOTAL STATE PROGRAMS</b>				<u>\$ (395,708)</u>	<u>\$ 26,938,819</u>	<u>\$ 529,254</u>	<u>\$ 27,072,365</u>	<u>\$ -</u>
Reconciliation to the basic financial statements								
State sources (governmental plus proprietary)							\$ 27,259,012	
Less: State sources not considered state financial assistance								
State tax computer aid							(182,052)	
Payment in lieu of taxes and other revenues							(4,595)	
Total state awards							<u>\$ 27,072,365</u>	

The notes to the schedules of expenditures of federal and state awards are an integral part of this schedule.

# Unified School District of De Pere

## De Pere, Wisconsin

### NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS FOR THE YEAR ENDED JUNE 30, 2019

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#### **NOTE 1: BASIS OF PRESENTATION**

The accompanying schedules of expenditures of federal and state awards for the District are presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration.

The schedules of expenditures of federal and state awards include all federal and state awards of the District. Because the schedules present only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the District.

#### **NOTE 2: SIGNIFICANT ACCOUNTING POLICIES**

Revenues and expenditures in the schedules are presented in accordance with the modified accrual basis of accounting and are generally in agreement with revenues and expenditures reported in the District's 2019 fund financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and *State Single Audit Guidelines*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Accrued revenue at year-end consists of federal and state program expenditures scheduled for reimbursement to the District in the succeeding year while unearned revenue represents advances for federal and state programs that exceed recorded District expenditures. Because of subsequent program adjustments, these amounts may differ from the prior year's ending balances.

The District has not elected to charge a de minimis rate of 10% of modified total costs.

#### **NOTE 3: SPECIAL EDUCATION AND SCHOOL AGE PARENTS PROGRAM**

The 2018 - 2019 eligible costs under the State Special Education Program as reported by the District are \$3,930,676. Compiled information required by compliance requirement 1-1 of the Special Education Audit Program was reported to the Wisconsin Department of Public Instruction.

#### **NOTE 4: FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the schedule of expenditures of federal awards at the fair market value of the commodities received and disbursed.

#### **NOTE 5: OVERSIGHT AGENCIES**

The federal and state oversight agencies for the District are as follows:

Federal - U.S. Department of Education  
State - Wisconsin Department of Public Instruction

#### **NOTE 6: PASS THROUGH ENTITIES**

Federal awards have been passed through the following entities:

WI DHS - Wisconsin Department of Health Services  
WI DPI - Wisconsin Department of Public Instruction

# Unified School District of De Pere

## De Pere, Wisconsin

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019

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#### SECTION I: SUMMARY OF AUDITORS' RESULTS

##### BASIC FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
▶ Material weakness(es) identified?	No
▶ Significant deficiency(ies) identified?	None reported
Noncompliance material to basic financial statements noted?	No

##### FEDERAL AND STATE AWARDS

Internal control over major programs:	
▶ Material weakness(es) identified?	No
▶ Significant deficiency(ies) identified?	No
Type of auditors' report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance?	No
Any audit findings disclosed that are required to be reported in accordance with the <i>State Single Audit Guidelines</i> ?	No
Identification of major federal programs:	

<u>CFDA Number</u>	<u>Name of Federal Program</u>
	<i>Child Nutrition Cluster</i>
10.553	Special education grants to states
10.555	National School Lunch Program
10.559	Summer Food Service Program for Children

Identification of major state program:

<u>State ID Number</u>	<u>Name of State Program</u>
255.201	Equalization Aids

##### Audit threshold used to determine between Type A and Type B programs:

Federal Awards	\$750,000
State Awards	\$250,000
Auditee qualified as low-risk auditee	Yes

# Unified School District of De Pere De Pere, Wisconsin

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019

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### SECTION II: FINANCIAL STATEMENT FINDINGS

There are no findings related to the basic financial statements required to be reported under governmental auditing standards generally accepted in the United States of America for the year ended June 30, 2019.

### SECTION III: FEDERAL AND STATE AWARD FINDINGS AND QUESTIONED COSTS

There are no audit findings and questioned costs required to be reported under the Uniform Guidance and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration for the year ended June 30, 2019.

### SECTION IV: OTHER ISSUES

- |  |   |
|--|---|
| 1. Does the auditor have substantial doubt as to the auditee's ability to continue as a going concern?   | No  |
| 2. Does the audit report show audit issues (i.e. material non-compliance, non-material non-compliance, questioned cost, material weakness, significant deficiencies, management letter comment, excess revenue or excess reserve) related to grant/contracts with funding agencies that require audits to be in accordance with the <i>State Single Audit Guidelines</i> : |   |
| Wisconsin Department of Public Instruction   | No  |
| Wisconsin Department of Health Services  | No  |
| Wisconsin Department of Justice  | No  |
| 3. Was a Management Letter or other document conveying audit comments issued as a result of this audit?  | Yes   |
| 4. Name and signature of partner   | <br>Paul G. Denis, CPA |
| 5. Date of report  | November 19, 2019   |