



## **RECOMMENDATION FORM**

**To be completed by the School Head / Counselor / Teacher**

The student below is applying for admission to Middle East International School (MIS) in Doha, Qatar. Your cooperation in completing this recommendation form will help us to facilitate our admission process. We appreciate the time that you will dedicate to complete this form. Your sincere evaluation of the student applicant will be of significant value to our Admission Committee.

**Note: All information shared in this document will be held in strict confidentiality and disclosed only to the Admission Committee of MIS.**

**Student's Complete Name:** \_\_\_\_\_

**Applying for grade level:** \_\_\_\_\_

Directions: Please rate the performance of the aforementioned student using the scale provided or the indicators identified below. Upon completion of the recommendation form, you are kindly requested to email the document directly to MIS on the following email address: [aki@misqatar.com](mailto:aki@misqatar.com). The recommendation form will not be accepted as a hand-delivered document, unless it is sealed and stamped by the school on the envelope flap if in case it is submitted through the parent.

Thank you again for your cooperation!

### **STUDENT'S CHARACTER AND STUDY HABITS:**

|  | <b>Always</b> | <b>Sometimes</b> | <b>Never</b> |
|--|---------------|------------------|--------------|
| Respects school rules                              |               |                  |              |
| Respects others                                    |               |                  |              |
| Follows directions                                 |               |                  |              |
| Demonstrates self-discipline                       |               |                  |              |
| Displays a well-balanced temperament               |               |                  |              |
| Exhibits self-confidence                           |               |                  |              |
| Shows concern for others                           |               |                  |              |
| Works and completes tasks independently            |               |                  |              |
| Communicates ideas clearly                         |               |                  |              |
| Focuses and maintains attention                    |               |                  |              |
| Handles criticism well for his/her age             |               |                  |              |
| Cooperates with others during group activities     |               |                  |              |
| Possesses age-appropriate study habits             |               |                  |              |
| Has proper organizational ability                  |               |                  |              |
| Responds positively to challenges in academic work |               |                  |              |
| Completes class assignments and projects           |               |                  |              |
| Attends school on a regular basis                  |               |                  |              |
| Is habitually on time to class                     |               |                  |              |
| Engages in school activities                       |               |                  |              |



1. How long have you known this student? \_\_\_\_\_

2. What do you see as areas of strengths and weaknesses in the student? \_\_\_\_\_

3. Are the parents of the student supportive and cooperative?  
Please provide your comments: \_\_\_\_\_

4. Has the student ever been supported by any of the following services in your school?

- Special education support
- Academic support or tutoring
- Speech therapy
- Occupational therapy
- Counselling

If YES, what type of program or learning support was the student receiving? \_\_\_\_\_

5. Does the student have grade-level appropriate English skills?  Yes  No

6. Is this student currently enrolled in an ESL (English as a Second Language) program?  
If YES, please rate the student's proficiency level on a scale of 1 to 8:

(New to English)  1  2  3  4  5  6  7  8 (Native Speaker)

7. Please add any additional comments that will help the Admission Committee in accommodating the student's admission to MIS.

8. If this student is in a school without English as the medium of instruction, how many hours of English instruction per week does the student receive? \_\_\_\_\_

How many years has the student been learning English in your school? \_\_\_\_\_



How would you rate this student applicant?

As an individual:  Outstanding  Above Average  Average  Below Average

In terms of overall academic placement:  Exceeds  Meets  Below

**School Head / Counselor / Teacher Information**

School Name: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Direct Contact Details: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***If you have any questions, please contact our Administration Office at telephone no. 4444-9892.***

- Please email this document directly to MIS on the following email address: [aki@misqatar.com](mailto:aki@misqatar.com).
- Alternately, the recommendation form can be hand-delivered but must be sealed and stamped by the school; otherwise, it will not be accepted.

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