



# Advanced Math & Science Academy Charter School

## Board of Trustees Meeting

### Date and Time

Thursday January 27, 2022 at 6:00 PM EST

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA YouTube page.			
Announce BOT members in attendance			
Appoint timekeeper			
<b>B. Record attendance and guests</b>		Sara Snow	2 m
<b>C. Public Comment</b>		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			

	Purpose	Presenter	Time
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
<b>II. Votes</b>			<b>6:19 PM</b>
A. Approve Minutes	Approve Minutes	Roger Jarrett	2 m
Approve minutes for Board of Trustees Meeting on November 18, 2021			
B. Consent Agenda Items	Vote	Liana McLaren	10 m
2022-2023 School Calendar			
Vote to approve changes to Procurement Policy, approved by Finance Committee			
Governance Committee January 12, 2022 Summary			
<b>III. Reports</b>			<b>6:31 PM</b>
A. Executive Director Report	FYI	Ellen Linzey	25 m
Including but not limited to:			
<ul style="list-style-type: none"> <li>• SAT results</li> <li>• PSAT results</li> <li>• Facilities update</li> </ul>			
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Bela Gorman	10 m
D. Faculty Representative Report	FYI	Zakery Oglesby	10 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
<b>IV. Chair Business</b>			<b>7:28 PM</b>
A. Chair Business	FYI	Roger Jarrett	10 m
Offsite planning			
Jan 22 BOT Strategic planning meeting canceled to be rescheduled			
Strategic planning task force will meet in January			
AMSA will be accepting incoming students via lottery Applications - Nov 23rd - February 4th see website for details			
<b>V. Committee Reports</b>			<b>7:38 PM</b>

	Purpose	Presenter	Time
A. Education Committee	FYI	Liz Saul	5 m
B. Governance Committee report	FYI	Sheila Kelly	5 m

Trustee Job Description update

C. Finance Committee report	FYI	Kristin Carney	5 m
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See monthly budget attachement

D. Development Committee Report	FYI	Benjamin Hammel	5 m
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See Development committee report

**VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep** **7:58 PM**

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
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**VII. Meeting Wrap Up** **8:08 PM**

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
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C.Summary of Action Items

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 2: Committees to create and publish SMART Goals in Board on Track
- 3: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 4: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.
- 5: Committees to create and publish SMART Goals in Board on Track

B. Collect Candidate Agenda Items and Action items for Feb 2022 BOT Meeting	Discuss	Roger Jarrett	8 m
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From Board Topic calendar and carry forward from previous meetings

- DEI student survey results

From BOT Topic calendar

- Chair: planning for BOT Strategic planning meeting
- Chair and ED: Begin planning for the Department Chair Highlights

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>C. Summary of Action Items</b>	Discuss	Roger Jarrett	5 m
<b>D. Meeting Effectiveness Assessment</b>	Discuss	Roger Jarrett	5 m

Discuss and Assess remote participation including

Consent Agenda feedback?

What challenges or problems did we face?

What are our best practices?

What should we do the same or different next meeting?

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### **VIII. Closing Items**

**8:31 PM**

<b>A. Adjourn Meeting</b>	Vote	Roger Jarrett	2 m
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