

## Registration Requirements

### STUDENTS PARTICIPATING IN A SPECIAL EDUCATION PROGRAM

must provide an (IEP) Individual Education Program and (ER) Evaluation Report or Re-Evaluation Report prior to making a registration appointment. Middle school and high school special education students must also provide copies of report cards / transcripts. This is necessary to determine your child's appropriate placement.

### THE FOLLOWING INFORMATION MUST BE PRESENTED AT THE TIME OF REGISTRATION

1.  **RECORD OF CHILD'S BIRTH DATE**
2.  **IMMUNIZATION RECORD**
3.  **COURT AGREEMENT / CUSTODY PAPERS** in their entirety, if parents are separated/divorced
4.  **ENTRANCE CERTIFICATE** for any Foster student placements
5.  **PHOTO IDENTIFICATION FOR ACKNOWLEDGEMENT OF ONLINE REGISTRATION**
6.  **TWO PROOFS OF RESIDENCE** from the following items:

RESIDENTS NEW TO DISTRICT (ANY 2 ITEMS)
Lease/Rental contract
Settlement agreement
Utility Bill (i.e. phone, electric) w / Parkland address

EXISTING RESIDENTS (ANY 2 ITEMS)
Real Estate Property Tax Bill w / Parkland address
Current Lease Agreement w / Parkland address
Utility Bill (i.e. phone, electric) w / Parkland address

7. **Middle and High School Registrants only:**

- In conjunction with Pennsylvania and Parkland School District Graduation Requirements, copies of school records are required at the time of registration!

**Middle School:**

- 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> grade completed report cards (year end).       Current school year report cards.

**High School:**

- 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade completed report cards (year end).  
 Current school year report card.  
 Copy of "Unofficial transcript" showing subjects, grades and credits earned in grades 9 through 12.  
 Copies of any State Assessment tests from middle and high school.  
 School in session only: Withdrawal slip showing subjects/grades achieved as of the official withdrawal date.

**NOTE: Parkland will request official records after registration. Please be advised that you must provide UNOFFICIAL school information for the registration meeting!**

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<b>Parkland High School</b> Ph: 610-351-5610	Last names that begin with A-LAK contact Mrs. Cindy James at Ext. 73432 or <a href="mailto:jamesc@parklandsd.org">jamesc@parklandsd.org</a>	Last names that begin with LAL-Z contact Mrs. Kelly Ciciliot at ext. 73433 or <a href="mailto:ciciliotk@parklandsd.org">ciciliotk@parklandsd.org</a>