



## **Committee of the Whole Meeting January 10, 2022 Minutes**

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A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP *Lancaster Newspaper*, was held on Monday, January 10, 2022 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557. The meeting was broadcasted via live video feed as well.

### **Roll Call**

**Board Members in attendance were:** Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Bryan Naranjo, and Thomas Wentzel

**Board Members not in attendance were:** Kevin McCarroll

**Also in attendance were:** Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin, and Keith Ramsey

**Staff/Public in attendance were:** Several citizens of the community and staff members of the District and several members of the media.

### **1. Welcome and Call to Order**

President Dahl opened the meeting at 7:00 p.m.

### **2. Moment of Silence/Reflection - Pledge of Allegiance**

President Dahl led in a silent meditation and the Pledge of Allegiance.

### **3. Citizens of the District Comments**

The Board encourages citizens of the district to come before the Board to present their petitions, inquiries, or other communications of interest. The Board invites public (Citizens of the District) to comment on any topic that is within the Board's jurisdiction. As outlined in Board Policy 903, the Board requires that public participants be residents or taxpayers of this district.

Due to the virtual aspect of the Board meeting, the Board is requesting if you wish to provide public comment during the virtual board meeting, you should sign-up to do so by completing the online form prior to the meeting.

[PUBLIC COMMENT SIGN-UP FORM](#) (Please use this form only if you are not attending the meeting in person.)

Public comments will be read aloud during the public comment section of the agenda.

Thank you.

SUBMITTED COMMENTS (VIA PUBLIC COMMENT SIGN-UP FORM):

**COMMENTS (IN-PERSON):**

[Dave Horst, 1186 East Earl Drive, East Earl, PA](#)

Mr. Horst presented his concerns and comments regarding the teacher resource, BrainPOP.

[Mike Rybacki, 135 E. Main Street, New Holland, PA](#)

Mr. Rybacki presented his concerns and comments regarding Covid-19 and the Covid-19 vaccine.

[Jarod Hyson, 232 Wentzel Road, Mohnton, PA](#)

Mr. Hyson thanked Dr. Hollister, the School Board, and school leadership for their response to the possible threat against the safety of students that occurred on December 13<sup>th</sup>.

[Ralph Hess, 595 E. Jackson Street, New Holland, PA](#)

Mr. Hess thanked the Board and Dr. Hollister for always responding to his emails and addressing his concerns. Mr. Hess said a prayer.

#### **4. Approve Personnel Report**

Mrs. Dianne D'Souza, Assistant Director of Special Education and Gifted Services introduced Sierra Bedwell starting as a Special Education Learning Support teacher at Garden Spot Middle School.

Mr. Wentzel made a comment regarding the retirement of Mr. Neil Weidman, commending him on his service.

President Dahl noted that Mr. Johnson, Board Secretary would be resigning from his position. President Dahl thanked Mr. Johnson for his service.

Dr. Hollister thanked Mr. Johnson for his service to the Superintendent's Office and the District.

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Buck. **The motion was approved. (8-0; 1 absent)**

Dr. Hollister welcomed Sierra Bedwell to the District.

## **5. Property and Services**

### **5.a. Action Items:**

#### **5.a.a. Action Item - New Holland HVAC Retrofit Project**

Mr. Ramsey requested the Board to approve the New Holland HVAC Retrofit Project, noting that the Board had already been informed of the project at the September 20<sup>th</sup> meeting. He noted that the schedule for the project was currently being determined and he would give more updates along the way.

#### **5.a.b. Action Item - Approval of audit report for year ended June 30, 2021, which includes budget transfers, fund designations and fund transfers**

Carl Hogan from BBD, LLP will review the audit report at the January 24, 2022 Board Meeting

Mr. Ramsey presented the action item to approve the audit report for year ended June 30, 2021, which includes budget transfers, fund designations and fund transfers. He noted that Mr. Carl Hogan from BBD, LLP would be presenting the audit report at the upcoming Board meeting.

#### **5.a.c. Action Item - Approval of the Lancaster County Career & Technology Center (LCCTC) 2022-23 Operating Budget**

Mr. Ramsey presented the action item to approve the Lancaster County Career & Technology Center (LCCTC) 2022-23 Operating Budget. He noted that the District's contribution was projected to go down \$95,000. Mr. Ramsey presented the cost analysis for the District in the LCCTC budget and informed the Board on how the CTC was funded.

#### **5.a.d. Action Item - Turnover of 2021 Delinquent Real Estate Taxes - MOTION BELOW**

Motion to acknowledge receipt from Lancaster County Tax Collection Bureau as collector of district real estate tax, and filing with the Lancaster County Tax Claim Bureau on or before January 18, 2022, for collection of delinquent taxes, of Certification of Uncollected Real Estate Taxes due and payable in calendar year 2021 which remained unpaid, which Certification is in form as presented to the school board at this meeting.

Mr. Ramsey requested the Board to approve the Motion to acknowledge receipt from Lancaster County Tax Collection Bureau as collector of district real estate tax and filing with the Lancaster County Tax Claim Bureau on or before January 18, 2022, for collection of delinquent taxes, of Certification of Uncollected Real Estate Taxes due and payable in calendar year 2021 which remained unpaid, which Certification is in form as presented to the school board at this meeting. He noted that this motion would turnover delinquent real estate taxes to the LCTCB.

**5.b. Information Items:** None

## **6. Program**

**6.a. Action Items:**

**6.a.a. Action Item-Approval of Affidavits of Guardianship**

Dr. Larkin requested the Board to approve Affidavits of Guardianship.

**6.a.b. Action Item - School Board Policy 203 - Immunizations & Communicable Diseases - Second and Final Reading**

Dr. Larkin presented the Board with School Board Policy 203 - Immunizations & Communicable Diseases with updates and changes based on the suggestions of Mr. Conroy to align with the school code and PSBA recommendations based upon the PA Heath Department changes.

**6.a.c. Action Item - Approval to Reinstate Brain Pop for the Second Semester**

Dr. Larkin requested the Board to approve the reinstatement of BrainPOP for the second semester. She presented the Board with the guidelines and guardrails that the District put in place for staff when choosing appropriate resource materials.

Dr. Larkin introduced the District Tech K-12Integrators, Adam Geiman and Louie Soper, who presented to the Board the filtering capabilities the District was planning to put in place with BrainPOP and BrainPOP Junior based upon the concerns of parents and the Board.

The Board and Administration discussed BrainPOP and its implementation, new filtering system, and review process.

The Board and Administration discussed the process of review of all the District's different database and program resources.

## 6.b. Information Items:

### 6.b.a. Information Item - Revised COVID-19 Recommendations from Penn Medicine

Dr. Larkin presented the Board with updated Covid-19 recommendations from Penn Medicine.

The Board and Administration discussed Covid-19 home testing kits noting the announcement earlier that day regarding home testing kits now being available through health insurance.

## 7. Management

### 7.a. Action Items:

#### 7.a.a. Action Item - Approval of School Board Policy 003 – Functions – Second & Final Reading

Dr. Hollister reviewed the updates and changes of School Board Policy 003 – Functions regarding Board member visits based upon the suggestions of Mr. Conroy.

Dr. Hollister recommended the Board postpone the approval of this policy until the new Superintendent was seated as the policy greatly impacted the Superintendent's office.

#### 7.a.b. Action Item - Approval of 2021-2022 School Academic Calendar Adjustments

2021-2022 School Academic Calendar Adjustments:

- January 20th - Change Secondary Only to Districtwide Early Dismissal
- February 4th - Districtwide Early Dismissal
- March 4th - Districtwide Early Dismissal
- March 30th - Districtwide Early Dismissal

Dr. Hollister requested the Board to approve several adjustments to the 2021-2022 School Academic Calendar adding four districtwide early dismissals to the calendar.

The Board and Administration discussed the reasons and impact of the additional early dismissal days.

Mr. Irvin made a motion to approve the 2021-2022 School Academic Calendar Adjustments. It was seconded by Mr. Conroy. **The motion was approved. (8-0; 1 absent)**

Dr. Hollister informed the Board that the Administration would be presenting the Board with a plan to raise substitute pay and implement substitute incentives to help reduce the burden for substitutes.

Dr. Hollister also informed the Board about the pay rate analysis the District received regarding paraprofessionals and support staff. He noted that the District would making salary adjustments for all support staff: lunch room monitors, secretaries, maintenance, and district support staff. He noted that this would be presented to the Board for voting in two weeks.

**7.b. Information Items:**

**7.b.a. Information Item - January PSBA Board Appreciation Month**

Dr. Hollister noted that the month of January was PSBA's Board Appreciation Month. He thanked all the Board members for their service.

Dr. Hollister made a statement regarding the safety of learners including mental health and noted that the District needed to take on more responsibility for helping parents and their learners.

**8. Announcements**

President Dahl read a statement thanking Dr. Hollister for his service to the District.

Mr. Irvin thanked Dr. Hollister for his leadership.

Mr. Naranjo thanked Dr. Hollister for his service.

Mr. Buck thanked Dr. Hollister for regarding a culture of honor and the humanity that he brought to the position.

Mr. Wentzel thanked Dr. Hollister for his years of service.

Mr. Wentzel and Board members discussed public access to their contact information on the District website.

## 9. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 8:27 p.m. with a second by Mr. Conroy.  
**The motion was approved. (8-0; 1 absent)**

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Justin W. Johnson  
School Board Secretary  
January 10, 2022