

Project SEARCH Dane County 2022-2023 Application

Project SEARCH Intern Profile	
✓	Characteristic
	Enrolled in a Dane County school district
	Able to actively engage in a 30 hour work week with consistent attendance and punctuality
	Eligible for DVR services
	Found eligible for long term adult support by the Dane County Aging and Disability Resource Center (ADRC) (a limited number of applicants may be admitted who are not eligible for long term support)
	Will transition out of k-12 education following Project SEARCH completion and successful employment
	Wants to work in a hospital or health care setting
	Independently manages meals and all personal cares (with or without accommodations)
	Independently meets hospital hygiene policies and infection control requirements
	Has a history of interacting with people appropriately and respecting others' property
	Takes direction from supervisors and modifies behavior as needed
	Aged 18 to 21 and has completed 4 years of high school by June 30, 2022
	Able to get to and from Project SEARCH daily
	Can commit to year-long program to include Summer 2023

Application Timeline and Steps	
March 28	
	Complete and submit Project SEARCH application
	Submit school records: current IEP, behavior support plan, most recent evaluation
	Confirm DVR application
	Confirm Dane County ADRC application
April 5 and 7th: Skills Assessment Day (MANDATORY)	
	Completed independently by applicant at location determined later (MANDATORY)
April 2022	
	Committee gathers additional information and schedules observations as needed
	Acceptance/ regret letters sent
After Acceptance and Prior to September 2022	
April 2022	
	IEP meeting to add summer services and change placement for September 2022
May/June 2022	
	Attend the guardian meeting before the end of the 22/23 school year
Summer 2022	
	New employee orientation (TB test required)
	Participate in any necessary ESY services
	Provide updated immunization records
	Participate in transportation training if needed

Applications may be submitted in the following ways:

Via mail:

Project SEARCH

545 W Dayton St.

Madison, WI 53703

Attn: Julie Marca

Via email:

ProjectSEARCH@madison.k12.wi.us

Project SEARCH Application

Application should be completed by student with support from parents/guardians and/or teachers only as needed. It is strongly encouraged that student will have attended the Project SEARCH Information Session, toured Project SEARCH and watched the Project SEARCH video (<https://www.youtube.com/watch?v=tFbjryCx1IE>) prior to completing this application.

Contact Information

1. Student Name

Address

Phone Number

Student Cell (if applicable):

Email Address

Birthdate

2. Parent/ Guardian

Address

Phone Number

Home:

Cell:

Work:

Email

Preferred method of contact

3. Parent/ Guardian

Address

Phone Number

Home:

Cell:

Work:

Email

Preferred method of contact

4. Are you your own legal guardian?(circle one)

Yes

No

In process of appointing one

a. If no: Legal guardian's name _____

For additional information or electronic copies of the application please visit
<https://specialed.madison.k12.wi.us/project-search>

Education and Work Experience Information

5. Will you have completed four years of high school by the end of this school year? (circle one)

Yes

No

6. Current High School

7. Current Case Manager

8. Current Case Manager's Email

9. What classes are you taking this year?

10. EXPERIENCE

(Include volunteer, non-paid training, paid employment)

Location	Length of Experience	Duties	Supervisor

Information About Eligibility for Other Services

11. Have you been approved for services with DVR? (circle one)

Yes In Process: turned in paperwork No: have not turned in paperwork No: denied

a. If yes:

DVR Counselor _____

B. If no:

Apply at https://dwd.wisconsin.gov/dvr/referral_request.htm

12. Have you been found eligible for long term adult support (Family Care/ IRIS/ Partnership) by the Dane County Aging and Disability Resource Center (ADRC)?(circle one)

Yes In Process: turned in paperwork No: have not turned in paperwork No: denied

a. If yes:

1. Which program have you chosen? (Family Care, IRIS, Partnership)

2. Which Managed Care Organization (MCO) or IRIS Consultant Agency (ICA) have you chosen? (for example, Care Wisconsin or TMG)

b. If no:

Contact Aging and Disability Resource Center Transition Helpline at (608) 240-7476 to apply

13. How did you find out about Project SEARCH?



Skill Assessment Day Sign-Up

Thank you for your interest in Project SEARCH. You are required to attend one of the following skill assessment sessions at the Holtzman Building for MMSD

April 5 or 7th 9-4

<https://www.signupgenius.com/go/9040e49acaf2fa5fb6-project1>

During the session, you will be asked to complete tasks at a variety of stations that simulate possible rotations at Project SEARCH-Madison in the categories of pharmacy/stocking, clerical, computer skills, navigation, interview questions, linen/distribution, daily living skills, mobility/spatial awareness, and social skills.

If you are applying from a school district other than MMSD, please provide a copy of your IEP. Several Project SEARCH team and business advisory council members will assist with the selection process. If more information is needed following the Skill Assessment Day, we may contact you to coordinate an observation.

For additional information or electronic copies of the application please visit
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