



**BOARD MEETING
OF BOARD OF DIRECTORS
3:30 p.m. Wednesday, December 8, 2021
Vaughn Next Century Learning Center
MINUTES**

Public comment is always welcome at Vaughn. Any individual wanting to express public comment during this or any board meeting must submit their request to boardpc@myvaughncharter.com no later than 12:00 noon on the date of the scheduled board meeting. Any request received after that specified time will not become part of the record. Your request for public comment must include the following details:

- 1) Enter name:
- 2) Address:
- 3) Phone number:
- 4) Is your desire to make a generic public comment
- 5) Is your desire is to make a comment specific to an agenda item
 - a) Please indicate the name of the Item _____
 - b) Please indicate the item # _____

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak,
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#)

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBQT09>

Meeting ID: 822 6742 8105

Passcode: 022347

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

This meeting was called to order at 3:33pm.

Call to Order

A. Establish Quorum:

Alejandro Castellanos	Present
Kwok Cheng	Present
Karina Cisneros	Present
Jasmin C. Guerrero	Present
Steve Holle	Present
Anthony Jackson	Present

Alejandro Nevarez	Present	
Jonathan Ochoa		Absent
Arturo Suarez		Absent
<u>Advisory Student Members (non-voting)</u>		
Diana Castellanos	Present	
Franco De Santiago Acero	Present	

Roll call taken: Quorum established

Public Comments:

Ms. Leticia Salazar: 4th grade teacher at mainland. Came to talk about the responsibilities put on the Vaughn teachers. Teachers come to school really early and are working late hours. Teachers are encouraged to self care but still maintain high efforts and take on multiple responsibilities. The Mainland campus is only getting one counselor when promised two and are in need of more counselors. Ms. Salazar is requesting an additional counselor and more planning time for the teachers.

Approval of Minutes: *The board is to review and approve the minutes from the October 13, 2021 board meeting.*

Governance (45 mins)

Board member Steve Holle motions to approve/not approve the minutes from the October 13, 2021 board meeting.

Board member Anthony Jackson seconds the motion. The motion passes unanimously.

Notes: Jasmin Guerrero abstained -was not at this meeting

G1	Chief Executive Officer Report - The Board will receive a report of the school's progress by the CEO and introduction of new Human Resources director, Mr. Luis Carbajo.	Information Item	
G2	Chief Executive Officer Evaluation – The Board will complete the performance evaluation of Mr. Fidel Ramirez (2021-2022 first semester) Tabled to January 26, 2022.	Closed Session	
G3	LAUSD Compliance Monitoring Board Certification. Board will review and approve the LAUSD Compliance Monitoring Board Certification. Ms. Flores reviewed the requirements and items included on the LAUSD Compliance Monitoring Board Certification. Items on the document include the enrollment lottery process, immunization records, plans for EL and the master plan, Parent Student handbook etc. Board member, Steve Holle motioned to approve the LAUSD Compliance Monitoring Board Certification. Board member, Jasmin Guerrero seconded the motion. Motion passes unanimously .	<u>Action Item</u>	<u>TALLY</u> Yes:7 No: 0 Abstain:0
G4	LAUSD Material Resolution- The Board will discuss the need to submit material	<u>Action Item</u>	<u>TALLY</u>

	<p>revision to LAUSD. The Board will act on a resolution that focuses on Element 4 (Governance) and Element 5 (Employee Qualifications).</p> <p>Board member Anthony Jackson motions to approve the material revisions to LAUSD for the resolution that focuses on Element 4 (Governance) and Element 5 (Employee Qualifications). Board member, Steve Holle seconded the motion. Motion passes unanimously.</p>		<p>Yes: 7 No: 0 Abstain:0</p>
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Business and Operations (60 mins)

B1	<p>Fiscal Matter: 2021-22 First Interim Financial Report and Audit Update for FY20-21 – The Board will act on the approval of Vaughn’s 2021-22 First Interim Financial Report (July 1, 2021 – October 31, 2021) and will receive an audit report update for FY20-21.</p> <p>Board member Anthony Jackson motions to approve Vaughn's 2021-22 First Interim financial Report (July 1, 2021-October 31, 2021) and will expect to receive an audit report update for FY20-21. Board member, Karina Cisneros seconded the motion. Motion passes unanimously .</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 7 No: 0 Abstain:
B2	<p>Fiscal Matter: Investment Portfolio Allocation – The Board will receive progress reports from Vanguard Fund Manager and Vaughn’s Investment Monitor. The Board will discuss recommended mid-year allocation plan and act on the approval of the allocation plan effective January 1, 2022</p> <p>Board member, Alejandro Castellanos motions to transfer 10 million dollars from the capital account in the amounts of 7.5 million to the endowment account and 2.5 million to the employee incentive account. Board member, Jasmin Guerrero seconds the motion. Motion passes unanimously.</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 5 No: 0 Abstain:0
B3	<p>Fiscal Matter: State Preschool Program – The Board will discuss and review the 2022-23 California State Preschool Continued Funding Application (CFA) including minimum days of operation, instructional schedule, age of students served, projected enrollment and staffing. The Board will act on the approval of the CFA.</p> <p>Board member, Steve Holle motions to approve the 2022-23 California State Preschool Continued Funding Application (CFA) including minimum days of operation, instructional schedule, age of students served, projected enrollment and staffing. Board member, Alejandro Castellanos seconded the motion. Motion passes unanimously.</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 7 No: 0 Abstain: 0
B4	<p>Request Authorization to Partner with Copia Food Waste Management by Donating Surplus Edible- The Board will discuss and move to approve the Authorization of Food Services and Copia Food Waste Management’s partnership in order to reduce and prevent food waste.</p> <p>Board member, Anthony Jackson motions to approve the Authorization of Food Services</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 7 No: 0 Abstain: 0

	and Copia Food Waste Management;s partnership in order to reduce and prevent food waste. Board member, Steve Holle seconded the motion. Motion passes unanimously.		
B5	<p>Fiscal Matter: East West Bank Accounts closure - The Board will discuss and take action to approve closure of East West Bank accounts. Funds will be transferred to new bank accounts opened with Cathay Bank. New bank accounts were board approved on June 29th,2021.</p> <p>Board member, Steve Holle motions to approve the closure of the East West Bank accounts and transfer the funds to the new bank accounts opened with Cathay Bank. Board member, Anthony Jackson seconded the motion.</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 7 No: 0 Abstain:0

Curriculum and Instruction (45 minutes)

C1	<p>Curriculum and Instruction: Educator Effectiveness Grant Plan – The Board will discuss the Professional Development Plan presented on October 13, 2021 during an open Board meeting. The Board will review the finalized Educator Effectiveness Grant Plan (\$990,816 for 2021-2026) and act on the approval of the plan.</p> <p>Board member, Anthony Jackson motions to approve the finalized Educator Effectiveness Grant Plan. Board member, Alejandro Nevarez seconded the motion. Motion passes unanimously.</p>	<u>Action Item</u>	<u>TALLY</u> Yes: 7 No: 0 Abstain:0
C2	<p>English Language Learner (ELL) Update - The Board will receive an update on the progress of our ELL students.</p> <p>Ana Martinez shared the services and support being provided for students. Upcoming ELPAC testing for 790 English Learners.</p>	Information Item	
C3	<p>Special Education- The Board will receive an update on the progress of the school’s special education program.</p> <p>Ivette Garcia shared the need to contract outside services with outside resources for addressing psych services and assessments that need to get done. Consider a 4th psych as a true possibility.</p>	Information Item	
C4	<p>Mental Health Team Update- The Board will receive an update on the progress of the school’s Mental Health department.</p>	Information Item	

Partnership and School Site Council (10 minutes)

P1	<p>Governance Committee Updates- The Curriculum and Instruction, Business and Partnership committee chairs will provide the Board an update on committee initiatives.</p>	Information Item	
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Adjournment

**Board member, Steve Holle motioned to adjourn at 7:01pm.
Board member, Jasmin Guerrero seconded the motion.**

This meeting was adjourned at 7:01pm

Next Board meetings-

January 26, 2022 Special Board Meeting at 3:30 p.m.

February 23, 2022

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*