



**Philomath School District 17J**

**Request for Mileage Reimbursement Form**

Employee Name


Account Number:

Rate Per Mile

\$0.585

Total Mileage

0

Total Reimbursement

\$0.00

**NOTE:** The IRS periodically changes the per mile reimbursement rate. Current rate for 2022.

Date	Starting Location	Destination	Description/Notes	Odometer Start	Odometer End	Mileage	Expense
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00

**No google map is required for trips to KVCS, LBL ESD, LBCC or between PSD campuses. Round trip from Philomath to KVCS (28 mi) LBL ESD (48 mi) LBCC (42 mi).**

Requester (signature): \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Approver (signature): \_\_\_\_\_

Date: \_\_\_\_\_