

MINUTES OF THE BOARD OF FINANCE  
OF THE METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY

A meeting of the Board of Finance of the Metropolitan School District of Wabash County, Indiana, was held at the Administration Building, 204 N. 300 W., Wabash, IN, January 11, 2022, at 6:00 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 36-1-2-17 and I.C. 5-13-7-5 and prior compliance with the requirements for media notice.

**MSDWC School Board met in regular session on January 11, 2022, at 6:00 p.m. at the Central Office. We will continue to livestream the meeting on Facebook Live. The public may comment in person or on Facebook Live during the appropriate times.**

Todd Dazey, Board President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, Tim Drake, Chief Academic Officer were also present. On call of the roll the members of the Board were shown to be present as follows: Kevin Bowman, Matt Driscoll, Scott Hauptert, and Christian Rosen. Also present were Josh Petruniw, Phil Boone, Gary Dawson, Frankie Dawson, Josh Mohr, Tisha Strickler, and Alissa Deeter.

Mr. Dazey opened the Board of Finance.

Mr. Dazey advised the Board that the purpose of this meeting was to organize the Board by election of a President and Secretary. The nominations for President of the Board of Finance were opened. Kevin Bowman nominated Todd Dazey for President, a second was made by Matt Driscoll; Todd Dazey was unanimously elected President of the Board of Finance. Nominations were then opened for Secretary of the Board of Finance Matt Driscoll nominated Kevin Bowman for Secretary of the Board of Finance, a second by Scott Hauptert; Kevin Bowman was unanimously elected Secretary of the Board of Finance.

Chris Kuhn, Treasurer of MSDWC reported on investment procedures and reviewed the Investment Policy. The current and unwritten procedures we use to invest our cash holding are very simple. We have short term investments based on the amount of cash available during the period of investments. The checking/savings accounts from which we write payroll and claims checks at First Farmers Bank and Trust are held in commercial checking accounts. This allows us to maximize the interest made on the money held in those accounts. The commercial accounts also help us keep our banking fees down. Mr. Kuhn provided a list of interest earned in all funds for 2021.

Dr. Kuhn then gave a financial report of 2021 on the financial condition of the school corporation using the fiscal and qualitative indicators determined by the fiscal and qualitative indicators committee.

There being no further business to come before the Board, the meeting adjourned at 6:45 p.m., with the minutes of this meeting to be considered for approval along with and evidenced by the approval of the minutes of the Board to follow at the next Board of Education meeting held January 25, 2022.

THE BOARD OF FINANCE OF THE  
METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

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TODD DAZEY, PRESIDENT

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MATT DRISCOLL, BOARD MEMBER

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SCOTT HAUPERT, BOARD MEMBER

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CHRISTIAN ROSEN, BOARD MEMBER

ATTEST:

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KEVIN BOWMAN, SECRETARY

MINUTES OF THE REORGANIZATION MEETING OF THE  
BOARD OF EDUCATION OF THE METROPOLITAN  
SCHOOL DISTRICT OF WABASH COUNTY

The annual reorganization meeting of the Board of Education of the Metropolitan School District of Wabash County, Indiana, was held at the Administrative Office at 204 N. 300 W., Wabash, Indiana, on January 11, 2022, 6:45 p.m. (EST) pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1 and the 2020 rules of the Board.

**MSDWC School Board met in regular session on January 11, 2022, at 6:00 p.m. at the Central Office. We will continue to livestream the meeting on Facebook Live. The public may comment in person or on Facebook Live during the appropriate times.**

Todd Dazey, Board President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Chief Academic Officer, were also present. On call of the roll the members of the Board were shown to be present as follows: Matt Driscoll, Kevin Bowman, Scott Hauptert, and Christian Rosen. Also present were Josh Petruniw, Phil Boone, Gary Dawson, Frankie Dawson, Josh Mohr, Tisha Strickler, and Alissa Deeter.

President Todd Dazey called for nominations for offices. Matt Driscoll made a motion to nominate Todd Dazey as President with Kevin Bowman seconding that motion, and unanimously carried. Matt Driscoll made a motion to nominate Kevin Bowman as Vice-President with Christian Rosen seconding that motion, and unanimously carried. Kevin Bowman made a motion to nominate Matt Driscoll as Secretary with Christian Rosen seconding that motion, and unanimously carried. Kevin Bowman made a motion to nominate Todd Dazey as the Indiana School Board Association's Legislative Liaison delegate, a second by Scott Hauptert, and unanimously carried. Christian Rosen made a motion to continue with Matt Driscoll being the representative of the Board of Managers at Heartland Career Center, a second by Scott Hauptert, and unanimously carried.

The Board requested the continuation of The Law Office of Downs, Tandy, & Petruniw, P.C. as the Corporation Attorneys, at \$175.00 per hour. Approval was granted upon a motion made by Matt Driscoll, a second Scott Hauptert, and unanimously carried.

The request to retain current Corporation Treasurer, Chris Kuhn and Deputy Treasurer, Laura Baer with a bond of \$200,000.00, High School Bookkeepers with a bond of \$20,000, and Elementary Bookkeepers with a bond of \$10,000 were approved upon a motion made by Kevin Bowman, a second by Christian Rosen, and unanimously carried.

Recommendation to approve the current salary of the Board members will be \$2,000.00 per year. The Heartland Career Center Board representative will receive an additional \$25.00/meeting not to exceed 12 meetings. The maximum yearly salary per MSDWC Board member cannot exceed \$2,000.00, as according to State standards, was approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

Recommendation to approve the mileage rate for all school employees to be the same as the amount in the current teacher master contract (\$.44/mile), was approved upon a motion made by Matt Driscoll, a second by Christian Rosen, and unanimously carried.

Recommendation to approve the continuation of the Board Scholarship was made by Matt Driscoll, a second by Christian Rosen, and unanimously carried. The Board gives one (\$500.00) scholarship to a Northfield High School Graduating Senior and one (\$500.00) to a Southwood High School Graduating Senior.

Recommendation to appoint the Superintendent of M.S.D. Wabash County, Mike Keaffaber as the Local Education Officer for the ensuing year with authority to file applications for federal funds on behalf of the school corporation, was approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

Recommendation to approve the continuation of the Wabash Plain Dealer to place legal advertisements, was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

Recommendation to continue participation with WMAP and HCC to facilitate better accountability with the State Board of Accounts and the Department of Education, was approved upon a motion made by Matt Driscoll, a second by Scott Hauptert, and unanimously carried.

There being no further business, the meeting was adjourned at 6:52 p.m.

THE REORGANIZATION OF THE  
METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

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TODD DAZEY, PRESIDENT

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KEVIN BOWMAN, VICE PRESIDENT

\_\_\_\_\_  
SCOTT HAUPERT, BOARD MEMBER

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CHRISTIAN ROSEN, BOARD MEMBER

ATTEST:

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MATT DRISCOLL, SECRETARY

MINUTES OF THE REGULAR MEETING OF THE  
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Building, 204 N. 300 W., Wabash, IN, on January 11, 2022, at 6:52 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

**MSDWC School Board met in regular session on January 11, 2022, at 6:00 p.m. at the Central Office. We will continue to livestream the meeting on Facebook Live. The public may comment in person or on Facebook Live during the appropriate times.**

Todd Dazey, President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Chief Academic Officer were present. A roll call of members on the Board were shown to be present as follows: Kevin Bowman, Christian Rosen., and Matt Driscoll. Absent was Scott Hauptert. Also present were Josh Petruniw, Phil Boone, Gary Dawson, Frankie Dawson, Josh Mohr, Tisha Strickler, and Alissa Deeter.

The pledge to the flag was recited.

Future Board meetings are scheduled for January 25, 2022, 6:00 p.m., Regular Meeting, at the Administration Building, February 8, 2022, 6:00 p.m., Regular Meeting, at the Administration Building, and February 22, 2022, 6:00 p.m., Regular Meeting, at the Administration Building.

Public Recognition:

The recommendation to approve the \$1,000.00 donation from Early Learning Indiana-Quality Program Study for Metro North's Little Norse Preschool was approved upon a motion made by Kevin Bowman, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$200.00 donation from Manchester Alive for Northfield FFA was approved upon a motion made by Kevin Bowman, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$5,000.00 anonymous donation for Southwood Softball was approved upon a motion made by Kevin Bowman, a second by Scott Hauptert, and unanimously carried.

The recommendation to approve the \$50.00 donation from the Lagro Century Club to purchase books for Metro North Library was approved upon a motion made by Kevin Bowman, a second by Scott Hauptert, and unanimously carried.

School Recognition:

Northfield Athletic Director, Josh Mohr, presented each member of the Board a framed picture and State medal for the 2021 State Championship in Softball for the Northfield team.

From Andrew McDaniel, Southwood Jr/Sr High School Principal. Congratulations to our Varsity Boys and Varsity Girls Basketball Teams for winning their championship games at this year's Wabash County Holiday Tournament! This marks the first year that our girls have won the Championship Game! Way to go, Knights!

SHS athletics received an Exemplary Behavior Report from the IHSAA. Justin Faw, basketball official, wrote the following about the game on 12/30/21: "Both teams exhibited great sportsmanship to each other and the officials during this game. It's nice as an official to work for coaches that coach their team and ask questions in a professional manner during a contest. It's also nice to officiate for players that show respect for the officials and the game itself. Both of these teams are the face of sportsmanship in my eyes."

SHS would like to congratulate Aleia Sweet and Cole Winer for being named Wabash County Tournament MVPs! Way to go, Knights!

SHS would like to congratulate the following athletes for making the All-Tournament Team for the Wabash County Tournament: Isaiah Sutton, Jason Oprisek, and Cole Winer for the Boys' Team and Ella Hauptert, Alaina Winer, and Aleia Sweet for the Girls' Team.

From Jay Snyder, Northfield Jr/Sr High School Principal. NHS would like to recognize and congratulate Malachi Higgins, Karson Pratt and Reece Rosen for becoming certified drone pilots through the drone program at Heartland Career Center. While school was out over Christmas break, these three were busy passing the FAA part 107 to obtain their remote pilot's license.

Northfield JV/Varsity Girls Basketball teams received an exemplary behavior report from official Scott Geist at the Columbia City game on 12/22/21. Mr. Geist stated, "Northfield's team and coaching staff showed great sportsmanship throughout the entire game. Our officiating team was appreciative of this greatly."

NHS would like to congratulate Eli Kroh, Hannah Holmes, and Isaac Burkhart for honors received at the Wabash County Basketball Tournament. Eli and Hannah made the All-Tournament Teams and Isaac received the JV Boys Bill Rogge Sportsmanship Award.

From Joel Martin, Principal at Sharp Creek Elementary. Congratulations to our 6th grade Boys' Basketball team as they defeated Oak Hill last evening. Also, good luck to our 5th grade Boys' Basketball team in their first home game this evening. Both of these teams are putting much time and effort into practices and representing us well in competition.

Sharp Creek would like to say thank you to our north side bus drivers for their daily care and concern of our students. We appreciate their dedication in taking on this great responsibility.

From Phil Boone, Principal at Southwood Elementary. Southwood Elementary would like to thank our winter sports season coaches. Our Boys' Basketball teams are coached by Brian Bassett and Cole Wyatt. The boys have learned a lot about fundamentals, as well as lifelong skills like working together as a team to accomplish goals. The boys' season has just a few more games to be played. Our Girls' Basketball teams are just getting started with practice this week. The girls will be coached by Sean Cline and Randy Pershing. We very much appreciate the coaches for all the time and effort that is involved in coaching basketball.

The SES robotics teams are again hosting a robotics league made up of 19 area teams. After two nights of competition, teams from MSD elementaries occupy the top eight spots in the overall standings. It's great to see participants and coaches from all teams supporting and encouraging one another.

#### Staff Spotlight:

Alissa Deeter, 3<sup>rd</sup> grade teacher, was nominated and recognized at the Board meeting. Mrs. Deeter was nominated by parent Tisha Strickler. Mrs. Strickler stated that Mrs. Deeter is a very special lady who loves her students and has the ability to get her students to love school.

#### Public Comment: (Agenda Items Only)

Several comments were made in support of Mrs. Deeter.

The Regular Meeting Minutes from Tuesday, December 14, 2021, were approved upon a motion made by Scott Haupert, a second Christian Rosen, and unanimously carried.

Claims were approved upon a motion made by Kevin Bowman, a second by Matt Driscoll, and unanimously carried.

Payroll was approved upon a motion made by Matt Driscoll, a second by Scott Haupert, and unanimously carried.

Dr. Kuhn reviewed the End of Year/Month Balances, End of Year Cash Flow, and End of Year Education Fund to Operations Fund Transfer.

#### Personnel Recommendations:

The recommendation to approve the resignations of Elizabeth Lorenz, Deaf and Hard of Hearing Teacher, WMAP, effective the end of the 2021-2022 school year was approved upon a motion made by Scott Haupert, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the employment of Mary Lowery, Cook, Northfield Jr/Sr High School, effective January 17, 2022; Paige Hill, Paraprofessional, Southwood Jr/Sr High School, effective January 17, 2022; Toni McKillip, Temporary Teacher, Metro North Elementary, effective approximately March 28, 2022, through the end of the 2021-2022 school year were approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the retirement of Vernon Mollett, Head Custodian, Sharp Creek Elementary, effective January 11, 2022, was approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the leave of #132, leave to begin approximately February 7, 2022, return date to be determined; #133, leave to begin approximately February 14, 2022, returning May 25, 2022; were approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

Heartland Career Center Report:

No report.

Superintendent's Report:

Mr. Keaffaber presented the State of MSDWC, Review of 2021.

Curriculum Report:

No report.

New Business:

The recommendation to approve the 2022 Budget Resolution (from 1782 Notice) was approved upon a motion made by Matt Driscoll, a second by Christian Rosen, and unanimously carried.

The recommendation to approve the Local Income Tax Distribution Resolution was approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the disbursements from Education Fund to Operations Fund was approved upon a motion made by Matt Driscoll, a second by Christian Rosen, and unanimously carried.

The recommendation to approve the Resolution Authorizing the Treasurer to Pay Claims was approved upon a motion made by Scott Hauptert, a second by Matt Driscoll, and unanimously carried.



The recommendation to approve the Update to Re-entry Plan and Supplement 2021-2022 (Quarantine timelines) was approved upon a motion made by Scott Haupert, a second by Christian Rosen, and unanimously carried.

Unfinished Business:

None.

Board Policy:

None

Public Comment (All Agenda Items):

No comments.

Items from Board Members:

None.

There being no further business to come before the Board, the meeting adjourned at 7:20 p.m.

THE METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

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TODD DAZEY, PRESIDENT

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KEVIN BOWMAN, VICE-PRESIDENT

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SCOTT HAUPERT, BOARD MEMBER

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CHRISTIAN ROSEN, BOARD MEMBER

ATTEST:

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