



# COLOGNE ACADEMY

<b>School Name</b> Cologne Academy			
<b>Charter Number</b> 4188-07			
<b>Date</b> December 21, 2021			
<b>Address</b> 1221 Village Parkway, Cologne, MN 55322			
	Present	Absent	Year
Board Member Names			
Amanda Daniel (AD)	X		5/12
Paul Modeen (PM)		X	4/12
Laura Oman (LO)	X		6/12
Jenna McInnis (JM)	X		6/12
Nathan Kells (NK)		X	5/12
Melissa Hansen (MH)	X		6/12
Sheryl Reddig (SR)	X		6/12
ex-officio Lynn Peterson	X		6/12
ex-officio Traci LaFerriere	X		6/12
Others Present: Jana Moeller, Erica Bentz, *see list below			
<b>1. Call to Order / Reading of the School Vision &amp; Mission Statement</b>			
By AD		Time 7:30 pm	
<p><b>School Vision</b> - Create a content-rich learning environment that prepares K-8 children to achieve their best as students and as people of character who will contribute skill and knowledge to their communities.</p> <p><b>Mission Statement</b> - To prepare students for academic success through excellence in literacy by integrating the Core Knowledge Sequence.</p> <p>Review of mission statement and any applicable updates related to it.</p> <p>Monthly Board Member Testimonial - none</p>			
<b>2. Public Comment to Agenda Items / Guest Speakers</b>			
<p>Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.</p> <p>Public Comments - Stacey Birchell - parent (Revised Learning Plan - Quarantine Policy)</p>			



**3. Declaration of Conflict of Interest if any**

Board members read the agenda and if they have any real or perceived conflict of interest with any agenda item.  
No conflicts

**4. Approval of the Agenda**

Approval of agenda as submitted including:  
-Consent Agenda including:  
• Approval of [November Meeting](#) minutes  
• [School Leader written report](#)  
• [Proposed Revised Learning Plan 12/21](#)  
-Finance Report, Income Statement, Cash Flow, Balance Sheet

Motion to

Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion:

Vote

	Yea	Nay	Abstain

**School Leader Report and Dashboard Review**

**Discussion** - Dr. Peterson shared items from the School Leader Report and enrollment dashboard.

**5. Approval of Consent Agenda**

**Discussion** - Covid 19 Task Force summary given by MH. Revised Learning Plan 12/21 with extended discussion regarding contact tracing. Revised Learning Plan edited to remove contact tracing after discussion. Health office will instead notify, of possible close contact, homeroom class parents for grades K-2 and all grade level students for grades 3-8. Differences in notification for grades is due to students moving to a variety of class spaces with various classmates in grades 3-8 while K-2 students stay with the same classmates all day.

Called to approve consent agenda items:  
-Motion made by: 1st JM & 2nd LO to Approve November Meeting minutes & School Leader written report  
Unanimous Approval by Vote: Yea 5; Nay 0  
-Motion made by: 1st JM & 2nd MH to Approve Board Revised Learning Plan 12/21  
Unanimous Approval by Vote: Yea 5; Nay 0



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<b>6. Policy Development, Review, and Revision</b>			
Motion to			
Made by:		Seconded by:	
Vote			
	Yea	Nay	Abstain

<b>7. Strategic Plan Update and Review of Progress Toward Contract Goals</b>			
<b>8. Board Business (old and new)</b>			
Motion to			
Made by:		Seconded by:	
Discussion			
Vote			
	Yea	Nay	Abstain
<b>9. Board Training</b>			
<ul style="list-style-type: none"> <li>--Conduct Financial Oversight #1 Pupil Units - January</li> <li>--Conduct Financial Oversight #2 Fund Balance - January</li> <li>--Conducting Financial Oversight #3 cash Flow - January</li> <li>--Earn the MDE School Finance Award - February</li> <li>--Meet Requirements for Use of Public Funds - February</li> </ul>			
Date: Monthly			
Trainer: MNCharterBoard.com			



**10. Identify Items for Next Month’s Agenda**

**11. Adjournment**

Motion to Adjourn at 8:33 pm

Made by: JM

Seconded by: SR

Discussion

Vote

	Yea	Nay	Abstain
			0

**Next meeting: January 25, 2021**

**Name and Contact Information of the Charter School’s Authorizer:**



**Friends of Education  
1405 Xenium Lane  
Plymouth, MN 55441  
Beth Topoluk  
beth.e.topoluk@huntington.com**

**Others present at meeting:**

1. Darci Rothstein
2. Susan Chapman
3. Stacy Birchell
4. Cindy Lulloff
5. Elizabeth Buesgens
6. Emily Bigaouette