

# AJH PTO Meeting Minutes

January 7, 2022

9:00 am

Meeting called to order: 9:09 am by President, Darcie Parsons

**President: Darcie Parsons** ([ajhpto1@gmail.com](mailto:ajhpto1@gmail.com))

- No new grants
- PTO Presidents discussed the following distribution of the district wide prizes earned:
  - Fall 2020 Apparel sale – Nord PTO received the Apple Watch & used for Fall 2021 membership drive
  - Fall 2021 Apparel sale – Powers PTO will keep the Under Armour backpack and **AJH PTO will take the Apple Watch**
  - Winter 2022 Cleveland Monsters Hockey – Nord PTO will keep the Monsters hockey item
- Paper membership forms may help get PTO membership information to families and will be sent home with students.

**Principal: Andrew Gibson** ([andrew.gibson@amherstk12.org](mailto:andrew.gibson@amherstk12.org))

- The AJH Orchestra has started charging at concerts to raise money, which for this year will be put into the Sunshine Fund. The school will track the money that the orchestra takes in and will be responsible to track any orchestra expenditures from the Sunshine Fund with no PTO responsibility.  
Elizabeth motioned for the PTO to put the orchestra money into the Sunshine Fund with the school tracking any money that goes in and out. Heather seconded the motion. Vote all ayes, no nays. Motion passed.
- The school will hold a magazine sale in February to help raise money to help AJH families and students offset the 8th grade Washington D.C. trip costs. This is separate from the PTO, though Mr. Gibson wanted to discuss which month to hold this and February was decided to be the best time frame.

**Vice President: Heather Hatten** ([heathermhatten@gmail.com](mailto:heathermhatten@gmail.com))

- Heather mentioned that if Kalahari during the summer is approved by the school district, she can get discounted tickets. Mr. Gibson said he will check with the Principals and Mr. Sayers.
- She will become chair for Apparel Sales for the Spring.
- She has been in contact with Officer Bowers for Cram the Cruiser and will have more details.

**Secretary: Elizabeth Fought** ([ohhappyday789@gmail.com](mailto:ohhappyday789@gmail.com))

- Please sign the attendance sheet.
- Dawn made a motion to waive the reading of last month's minutes. Heather seconded the motion. Vote all ayes, no nays. Motion passed.

**Treasurer: Dawn Clappas** ([ajhptotreasurer@gmail.com](mailto:ajhptotreasurer@gmail.com))

- Remember that we are tax exempt; if you need to get any donations or supplies for your committee, please email Dawn for a copy of the form needed.
- Bank Balance: \$25,047.06
- Quickbooks: \$24,608.52
- Outstanding: -\$438.54 eSports donation check to Board of Education

## **Committee Chairs:**

### **Apparel Sale (Spring): Heather Hattan ([heathermhatten@gmail.com](mailto:heathermhatten@gmail.com))**

- Heather will look into the Spring Apparel Sale, and Dawn and Elizabeth will help.
- Options were discussed for an in person pick up, sending items home with students with permission, and possible delivery within the school district.
- Heather said that she would like the fundraiser to be run as in previous years, where each school has a representative. Darcie will bring up at the Powers and Nord PTO meetings.
- This will be district wide, with profit split three ways between the three PTO's if all PTO want to take part.

### **Community Support, General:**

- Link Amazon Smile through Powers Elementary; Coke rewards- you can enter them yourself on Coke's website, under Powers Elementary. All money earned is split evenly between Powers, Nord, and AJH PTO's.

### **Community Support:**

- **Donation Drives: Teri Burich ([teri@danbinford.com](mailto:teri@danbinford.com))**  
The time frame of March 28th- April 6th was discussed for the food drive for Good Shepherd Baptist Church. Teri will update and send the flier and has collection boxes to put in the school for collection.
- **Cram the Cruiser: Heather Hattan ([heathermhatten@gmail.com](mailto:heathermhatten@gmail.com))**  
More details to follow

### **End of School Reward: Elizabeth Fought ([ohhappyday789@gmail.com](mailto:ohhappyday789@gmail.com))**

- Elizabeth will meet with Karen from Sugar Buzz to get date availability options for May and pricing for treats for students at the end of the school year.

### **Fundraisers:**

- **Cleveland Monsters Hockey game: Darcie Parsons**
  - Ticket sales will begin and run through January 28th, using check or Cheddar Up
  - Ticket price is \$18 for ages 2 and up, with children under 2 are free. The PTO is being charged \$12.50 per ticket.
  - Ticket pick up will be on February 2nd, from 5:30-7:30pm at Nord
  - Help will be needed for sorting tickets.
  - Game will be held on Saturday, February 5th at 3:00pm
  - 15-18 volunteers are needed to help with 50/50 ticket sales at the game. If you are helping with selling only, and are not watching the game, then you do not need a ticket.
  - There will be a second game where the PTOs will help with 50/50 sales- date will follow.
  - Flyers will be sent home with students shortly
  - Nord to handle distribution of tickets and money
  - The Cleveland Monsters and Wizards fundraisers will be alternated yearly, and possibly look at having a fundraiser with the Crushers.
- **Mama Joe Pies: Teri Burich ([teri@danbinford.com](mailto:teri@danbinford.com))**
  - Teri has a flier from Mama Joe's
  - Mama Joe's will need a 2-3 week timeframe to get the gift card order together.
  - Help will be needed
  - Possibly sell gift cards for 3 weeks in March with the last day of sale being April 1st, and distribution on April 11th.
  - The PTO receives \$2.50 for every \$10 gift card sold.

**Membership: Dawn Clappas** ([dclappas@gmail.com](mailto:dclappas@gmail.com))

Families: 49

Staff: 53

**Newsletter to paid PTO members: Elizabeth Fought** ([ohhappyday789@gmail.com](mailto:ohhappyday789@gmail.com))

- A newsletter will be emailed monthly to paid members to inform of upcoming events and news.

**Social Media: (chair position open)**

- If you need anything posted for Social Media, please let the PTO know.

**Staff Hospitality: Elizabeth Fought** ([ohhappyday789@gmail.com](mailto:ohhappyday789@gmail.com)) & **Dawn Clappas** ([dclappas@gmail.com](mailto:dclappas@gmail.com))

- January: door hangers, suggested by Mr. Gibson, with selection options like water pop, chips and candy so staff can order snacks
- February - conference meal night on Feb 17th, with conferences running from 2:40-7:40pm
- Future: Personalized notebooks, suggested by Mrs. Neuhoff, and pens

**Student Gifts: Dawn Clappas** ([dclappas@gmail.com](mailto:dclappas@gmail.com)) & **Elizabeth Fought** ([ohhappyday789@gmail.com](mailto:ohhappyday789@gmail.com))

- Pick-me-up goodie bags are in the office
- April- the PTO will purchase wintergreen mints
- Look into Frosty gift cards or Oriental Trading items

**Sunshine Fund: Mrs. Aufdenkampe**

**Other Business:**

- Law Enforcement Day on Monday, January 10th  
An order for a dozen cookies was placed for \$25, and lunch will be provided for the Resources Officers. Nord PTO will go in and possibly Powers PTO
- The IRS has updated how they track Venmo, PayPal, Cash App etc purchases. Teri will look into how it may effect the PTOs.

Next AJH PTO meeting will be February 4, 2022, at 9 am

**Meeting adjourned: 10:41am by President, Darcie Parsons**

**Attendance: Mr. Gibson, Darcie Parsons, Heather Hattan, Dawn Clappas, Teri Burich and Elizabeth Fought**