SUBJECT TO APPROVAL

Madison Public Schools
Board of Education Regular Meeting
January 18, 2022
7:30 PM
Polson Library & Remote

MEETING MINUTES

Full documentation of these proceedings can be found through on demand video located in the Meetings/Minutes section of the district website

1. Call to Order / Attendance
   The public meeting of the Madison Board of Education was called to order by Chair Seth Klaskin at 7:32 p.m. Mr. Klaskin led the Pledge of Allegiance.

   Present: Seth Klaskin, Galen Cawley, Emily Rosenthal, Diane Infantine-Vyce, Steve Pynn, Maureen Lewis, Mary Ann Connelly, Jen Gordon, Cathy Miller.

   Also present: Craig Cooke, Ph.D., Superintendent; Stacy Nobitz, Finance Director;

2. School / Community Session

   Members of the Public spoke about mask mandates. Comments in their entirety can be heard on the recording of the meeting posted on the website.

3. Board of Education Student Representative Report
   Isabelle Vagell and Lucy Fritzinger

   Isabelle was not in attendance this evening. Lucy reported that Wellness Wednesday is back. Course selection sheets have been distributed for the 22-23 school year which will need to be completed by the end of January. Meetings will then take place with the guidance counselors. Orchestra concert will take place tomorrow evening. Model UN, a 4-day Zoom event held at Yale, will be taking place this Thursday through Sunday. Students from all over the country will be attending. Administrators and coordinators have met with incoming freshman (class of 2026), as well as parents. Promethean boards will be arriving in the next few weeks.

4. Superintendent's Report
   Craig A. Cooke, Ph.D.

   Dr. Cooke begun by thanking staff for their willingness to cover classes and fill in as needed and reported there has been a substantial decline in student and staff absenteeism over the past couple of weeks. Dr. Cooke expressed his appreciation to the State for their continuing support with the N95 masks, which we have distributed to each staff member, as well as the COVID tests for the community. These have been provided to our nurses for distribution if a staff member or student is not feeling well. We are anxiously awaiting to hear about the mask mandate on February 15. The governor has indicated he is not seeking an extension of his powers but we may see an extension of certain mandates. More to come.

2022-2023 Budget
As a result of last week's budget workshop, the assumptions document has been amended and is on the agenda tonight for adoption.

CIP Plan
Dr. Cooke reviewed the CIP Plan, noting a few particular items at each of the schools, as well as the Athletic Department, that have been planned but have not yet occurred. Ryerson and Jeffrey are not included in this plan, however, as they are part of the School Renewal Plan. This plan will be reviewed in much greater detail in the fall.

5. Board Member Comments

Board member comments can be found in their entirety on the recording of the meeting posted online.

6. Audience Response to Information Presented (Ref. Bylaw #9540.10)

7. Board of Selectmen Liaison
Scott Murphy

Scott Murphy spoke to the February 15, 2022 Referendum which includes the School Renovation Plan, sale of Island Avenue School for $2.3M and the $15M Academy question, noting the Board of Selectmen placed all on one referendum. We are currently in the quiet period. Absentee ballots are available and postcards have been mailed. Three newly-formed committees are currently working on the following: Charter Review, American Rescue Funds and how they have been spent, a Marijuana Committee, and in the near future, an Ethics Committee.

Special thank you to Stacy Nobitz for her work on the Town and the Board of Education bugets.

8. Board Committees / Liaison Updates (Ref. Bylaw #9450)

8.1. Curriculum and Student Development
Members: Steve Pynn, Chair; Catherine Miller, Jen Gordon

No report – the committee has not met. Next meeting is scheduled for February 8.

8.2. Facilities Committee
Members: Emily Rosenthal, Chair, Steven Pynn, Galen Cawley

Emily Rosenthal reported the committee met this evening. Dave Sullivan from SLR gave an overview of the Traffic Study report, noting a significant increase in traffic is not anticipated with the new school site, rather a net reduction of 50-60 trips during peak hours at the intersection of Copse and Green Hill Road due to the closure of Jeffrey. They recommend the following:

- addition and expansion of sidewalks
- a discussion with the Madison Police Department regarding the stop signs on Green Hill Road
- expansion of sight lines and implementing a school zone on Mungertown Road
- new site should accommodate 125 staff and visitor cars, 100 parent cars with a pickup and drop-off loop or separate parking area, 25 buses on separate areas

Next step (assuming the Referendum passes) is to provide this report to the selected design team so they can take the recommendations under consideration.

8.3. Finance Committee

Members: Calen Cawley, Chair; Diane Infantine-Vyce, Emily Rosenthal

The Finance Committee met this evening and discussed the budget process and budget calendar. We received updates on the current fiscal year from Dr. Cooke and Stacy Nobitz. Mr. Cawley reviewed the budget calendar, noting the budget is submitted to the Boards of Selectmen and Finance on February 1 with a presentation given on February 16.

Mr. Cawley spoke to this year's budget. Dr. Cooke had noted last year's food services losses due to the pandemic; however, with this year in full attendance and increased demand, our revenues are back on track. There have been staffing shortages resulting in lower expenditures for salaries.

The committee discussed the budget assumptions document and voted to add an item to the Board meeting agenda noting the recast in the AP student support program for our pilot program of $15,000 and reduce the proposed Planned and Cycle Maintenance from $50,000 to $30,000.

8.4. Personnel Committee

Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

No report – the committee has not met.

8.5. Policy Committee

Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Jen Gordon

The Policy Committee met this evening. We discussed Bylaws 9600, 9600.1, 9640 and 9660 and are proposing to repeal the current 9600 and 9600.1 and replace them with a new version of 9600, which will reduce our policy adoption timeframe from 3 reads to 2. We then discussed the following policies which Shipman and Goodwin have recommend we rescind as they are no longer relevant or are covered by statute:

- #3440 – Inventories
- #3543 - Employees Self-Funding Health Insurance Plan
- #4112.6 - Personnel Records
- #4114 - Transfer/Reassignment
- #4115.1 - Evaluation of Certified Staff
- #4117.1 - Retirement
- #4117.3 - Personnel Reduction
- #4117.4 - Dismissal/Suspension
- #4118 – Tenure

The committee voted tonight to recommend to the Board to move these policies forward to be voted on and waive the second and third reads. Bylaws 9600, 9640 and 9660 will require 3 reads, with the first reading on February 8, second on March 1 and third on March 15 (assuming no meeting cancellations). Once adopted, we will only require 2 readings of our policies and bylaws. Next meeting is February 15.

8.6. LEARN Liaison

Mary Ann Connelly

Mary Ann reported LEARN met last Thursday. She provided the Board with copies of the LEARN Board of Directors Handbook. Mike Belden, LEARN's Chief Financial Officer, presented the fiscal state of the agency and spoke to the growth, services and equity training. Additionally, a

nursing program has been established. A discussion took place regarding elementary school and secondary school relief funds and where they were spent. The next meeting is February 10.

9. Action Item: Move to add an Action Item to this evening's Agenda at position #9 to discuss and potentially take action on amendments to the Board Budget Objectives in the document entitled "Madison Public Schools Annual Operating Budget Guidelines and 2022-2023 Operating Budget Objectives," as proposed by the Board Finance Committee.

Motion by Infantine-Vyce, seconded by Miller
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Infantine-Vyce, Miller, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 9-0

Move to Amend the Board's draft document entitled "Madison Public Schools Annual Operating Budget Guidelines and 2022-2023 Operating Budget Objectives" as proposed in the document adopted by the Board Finance Committee, to re-cast the Advanced Placement Student Support Program as a two-year pilot program funded in this budget to a total of $15,000, and to reduce the proposed increase in the Facilities Maintenance and Repair line from the requested $50,000 to $30,000, a reduction of $20,000 or 40%, and to adopt this amended document as amended.
Motion by Infantine-Vyce, seconded by Gordon
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Infantine-Vyce, Miller, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 9-0

Chair Klaskin reviewed the amendments to the Madison Public Schools Annual Operating Budget Guidelines and 2022-2023 Operating Budget Objectives Document, as follows:

- Recast Advanced Placement Student Support Program as a two-year pilot program funding in this budget with $15,000 earmarked for this budget year
- Reduce proposed increase in the Facilities Maintenance and Repair line from the requested $50,000 to $30,000 – a reduction of $20,000 or 40%

These amendments bring the total budget to $60,255,416, a 1.66% increase from prior year. Stacy Nobitz asked the Board to make a motion to adopt the budget.

10. Motion to approve the 2022-2023 School Year Budget

Motion: By Miller, seconded by Gordon to adopt the District's Recommended Budget, as amended by the Board-adopted document entitled "Madison Public Schools Annual Operating Budget Guidelines and 2022-2023 Operating Budget Objectives," to re-cast the Advanced Placement Student Support Program as a two-year pilot program funded in this budget to a total of

$15,000, and to reduce the proposed increase in the Facilities Maintenance and Repair line from the requested $50,000 to $30,000, a reduction of $20,000 or 40%, bringing the total budget to $60,255,416.
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Infantine-Vyce, Miller, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 9-0

10. Action Item: Motion to approve the minutes of the January 4, 2022 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: By Infantine-Vyce, seconded by Connelly to approve the minutes of the January 4, 2022 Board of Education meeting.
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Infantine-Vyce, Miller, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 9-0

11. Future Agenda Items

12. Meetings/Dates of Importance

13. Adjournment

MOTION: By Infantine-Vyce, seconded by Gordon to adjourn the meeting at 8:38 p.m.
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Infantine-Vyce, Miller, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 9-0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting Paula Carabetta at 203-245-5644 or by email at carabettap@madisonct.org at least five (5) business days prior to the meeting.