



INDEPENDENT SCHOOL DISTRICT 834 2022-2023 HOLIDAY SCHEDULE

52 WEEK EMPLOYEES

(This also includes District Directors, Principals, and
Coordinators/Supervisors/Specialists)

Monday, July 4, 2022

Monday, September 5, 2022

Thursday, November 24, 2022

Friday, November 25, 2022

Friday, December 23, 2022

Monday, December 26, 2022

Monday, January 2, 2023

Monday, January 16, 2023

Monday, May 29, 2023

Floating Holiday (1)

Note: Employees working less than a full year shall be eligible for paid holidays on a pro-rated basis in accordance with applicable Master Contract or Terms & Conditions of Employment. All employees eligible for ten paid holidays will have one floating holiday during the 2022-2023 school-year.



PROCEDURES and REMINDERS

PROCEDURES for entering a **Floating Holiday** into Skyward:

- Leave allocation for the Floating Holiday becomes effective July 1, 2022 in Skyward.
- When entering in Skyward please choose the Floating Holiday option.
- Floating Holidays require Supervisor approval and will go through the same approval process as your vacation/non-duty days.

REMINDERS:

- Please remember the Floating Holiday(s) is the **only** holiday that needs to be submitted through Skyward.
- The Floating Holiday is one of your ten paid holidays.
- With Supervisor approval, Floating Holidays can be used anytime. They don't have to coincide with a holiday.