

RECORD OF PROCEEDINGS

Organization

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

	Jan 10
Held <u>the M.L. Steele Creative Learning Center at 5:30 P.M.</u>	<u>20 22</u>

Each meeting of the Amherst Exempted Village Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Pro tempore, Mr. Rex Engle presided. Meeting called to order at 5:30 p.m.

Pledge of Allegiance

Treasurer administers the OATH OF OFFICE to any appointed, reelected or newly elected Board Member(s).

Roll call:

Rex Engle, present; Teresa Gilles, Amanda Messer, present; Morgan Wachholz, present; Marc Zappa, present.

Steven A. Sayers, Superintendent, present; Amelia R. Gioffredo Treasurer, /CFO present.

President Pro Tempore conducts the election of officers for 2022.

2022-01-01

It was moved by Gilles seconded by Wachholz to accept the Resolution appointing a member to be the Lorain County JVSD representative for a three-year term as per **Attachment 10A**.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

Election of President of the Board of Education

Rex Engle nominated by Teresa Gilles for the office of President.

Marc Zappa nominated by Amanda Messer for the office of President.

Roll call vote on election for president:

Engle for Engle

Gilles for Engle

Messer for Zappa

Wachholz for Zappa

Zappa for Engle

Oath of Office of President administered to Rex Engle by Amelia R. Gioffredo.

Election of Vice-President of the Board of Education

Teresa Gilles nominated by Marc Zappa for the office of Vice-President.

Roll call vote on election for Vice-President

Engle for Gilles

Gilles for Gilles

Messer for Gilles

Wachholz for Gilles

Zappa for Gilles

Oath of Office of Vice President administered to Teresa Gilles by Amelia R. Gioffredo.

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2022

2022-01-02

It was moved by Gilles seconded by Wachholz to accept the Resolution appointing a member to be the Lorain County JVSD representative for a three-year term as per **Attachment 10A**.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

Set the dates, times, and location in the M.L. Steele Creative Learning Center, unless otherwise noted, for Regular Board Meetings in 2022.

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|---------------------|--|
| January 10, 2022, | 2 nd Monday, Organizational Meeting, 5:30 p.m. |
| January 24, 2022, | 4 th Monday, Regular Meeting, 5:30 p.m. |
| February 14, 2022, | 2 nd Monday, Regular Meeting, 5:30 p.m. |
| March 14, 2022, | 2 nd Monday, Regular Meeting, 5:30 p.m. |
| April 18, 2022, | 3 rd Monday, Regular Meeting, 5:30 p.m. |
| May 9, 2022, | 2 nd Monday, Regular Meeting, 5:30 p.m. |
| June 27, 2022, | 4 th Monday, Regular Meeting, 5:30 p.m. |
| July 25, 2022, | 4 th Monday, Regular Meeting, 5:30 p.m. |
| August 15, 2022, | 3 rd Monday, Regular Meeting, 5:30 p.m. |
| September 12, 2022, | 2 nd Monday, Regular Meeting, 5:30 p.m. |
| October 17, 2022* | 3 rd Monday, Regular Meeting, 5:30 p.m. * Nord School |
| November 7, 2022, | 1 st Monday, Regular Meeting, 5:30 p.m. * Amherst Jr High |
| December 12, 2022* | 2 nd Monday, Regular Meeting, 5:30 p.m. * Powers Elementary |

NOTE: Under certain circumstances all meeting dates and times may be subject to last minute changes.

All meetings will be held at the M. L. Steele Creative Learning Center, 450 Washington Street, Amherst, Ohio, 44001, *unless otherwise noted.

Appointment to Administrative Standing Committees:

- Amherst Schools Educational Foundation.....Mr. Rex Engle
- Board Policies.....Mr. Marc Zappa and Mr. Rex Engle
- Board/Booster Partnership Committee.....Mrs. Morgan Wachholz and Mr. Rex Engle
- Buildings/Grounds.....Mrs. Teresa Gilles and Mr. Marc Zappa
- Community Relations/Scholarships/Awards...Mrs. Teresa Gilles and Mrs. Morgan Wachholz
- Curriculum/Instruction/Staff Development...Mrs. Morgan Wachholz & Mrs. Amanda Messer
- Extra and Co-Curricular Activities.....Mrs. Amanda Messer and Mrs. Teresa Gilles
- Financial/Audit/Records.....Mr. Rex Engle and Mr. Marc Zappa
- Negotiations and Grievance.....Mr. Rex Engle and Mr. Teresa Gilles
- Technology.....Mrs. Teresa Gilles and Mr. Marc Zappa
- Transportation.....Mrs. Amanda Messer and Mr. Marc Zappa

2022-01-03

It was recommended by Gilles, seconded by Zappa that the following standing authorizations be approved for the calendar year 2022:

- A. Approve **Squire Patton and Boggs; Ennis Britton; Fisher & Phillips, and Bricker & Eckler** law firms to provide legal counsel, as needed, for **2022**.
- B. Approve to establish a Board Member Service Fund of no more than \$20,000 as provided in the Ohio Revised Code pursuant to O. R. C. 3315.15.

RECORD OF PROCEEDINGSMinutes of **AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT****Organization**
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- C. Approve the board member compensation at the maximum amount allowable by law pursuant to O.R.C. 3313.12.
- D. That the Treasurer be authorized to request advances from the County Auditor when funds are available, the Board further requests the County Auditor to advance 90% of funds available at any time as required by law.
- E. That the Treasurer be authorized to issue payment of bills and contractual obligations for **2022** in accordance with Board Policy, and further authorize the use of a single signature.
- F. That the Treasurer be authorized to invest all available funds in securities as permitted by Board policy and O.R.C. The Board further authorizes the distribution of monthly investment earnings to the General Fund, Food Service Fund, Auxiliary Service Fund, and any other as required by O.R.C.
- G. That the Treasurer be authorized to transfer financial accounts, as needed, without Board action.
- H. That the Superintendent be authorized to employ such personnel, as needed, for emergency situations, with such employment to be presented to the Board for approval at the next regular meeting.
- I. That the Superintendent be authorized to accept resignations, which have been submitted by employees, subject to Board approval at the next meeting. Upon approval by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- J. That the Superintendent be the purchasing agent for the Amherst Schools.
- K. That the Superintendent be authorized to enter into agreements to implement student placements, including transportation arrangements, in accordance with federal and state statutes and for student I.E.P.s (Individual Education Plans).
- L. That the Superintendent be authorized to enter into settlement agreements regarding services provided to students with I.E.P.s (Individual Education Plans).
- M. That the Superintendent be authorized to approve and sign routine contracts on behalf of the Board of Education as per Board Policy. The Board of Education will be made aware of these contracts prior to the Superintendent's approval. These contracts will then be placed on a future board meeting agenda for final ratification/approval.
- N. That the Superintendent has authority to approve policies, proposals, and transfers within the student activity funds.
- O. That the Superintendent be authorized to apply and participate in any federal, state, or local project or program and to make application for such funds as are available from federal, state, and other sources.
- P. That the Superintendent be authorized to approve payment of Professional Development expenses and/or stipends, as outlined in the negotiated agreements. The Superintendent be further authorized to approve registration, overnight lodging, mileage, and meals, which may exceed the negotiated agreements' approved amounts, when requested to attend by the Superintendent or designee.

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- Q. That the Board continue to purchase liability insurance.
- R. That the Superintendent be authorized to renew membership in BASA (Buckeye Association of School Administrators), OASBO (Ohio Association of School Business Officials), and OSBA (Ohio School Board Association) with dues paid in full, for FY2022.
- S. Set Public Official Bond for Treasurer at \$100,000 and execute positions bonds for Board President and Superintendent at \$20,000, and others, as necessary, to acquire the same.
- T. That the Board hereby directs the Treasurer to deposit \$10,000 into the Amherst Educational Foundation Fund (Endowment), as authorized under O.R.C. 3315.40. The total of funds shall be transferred to the trust or "endowment account" established under the Community Foundation of Greater Lorain County.
- U. That the Board directs the Treasurer to deduct sixteen dollars and sixty-seven cents (\$16.67) per month from each board member's pay during the 2022 calendar year. The deducted funds are to be placed in a Board of Education Scholarship Fund and used to award a \$1,000 scholarship at the Senior Awards Banquet in the spring of 2022.
- V. That the Board directs the Treasurer to be the board members' designee, thus being appointed to receive the Public Records training on the elected officials' behalf, as per the Ohio Revised Code 109.43(B) and 149.43(E)(1). The O.R.C. states that officials elected to statewide or local office receive three (3) hours of Public Records training for each term of office.
- W. Authorize the Superintendent to enter into agreements with colleges and universities as needed regarding the placement of college students for field experience or student teaching.
- X. Authorize the Treasurer to establish Petty Cash or change funds on an as-needed basis up to \$2,650.
- Y. Authorize the treasurer to pay mileage at the IRS rate.
- Z. Authorize the Treasurer and Board President to borrow funds as needed.
- AA. Appoint the Treasurer as the public records custodian as well as designated custodian for all government accounts.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

2022-01-04

It was moved by Gilles, seconded by Zappa to approve the 2022-2023 tax budget.

Roll call vote:

Gilles, aye, Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

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2022-01-05

It was moved by Gilles and seconded by Wachholz to adjourn.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

Board President, Rex Engle adjourned the Organizational Meeting at 5:48 p.m.

Board President

Treasurer/CFO