Dear Vendor:

As a condition for any service provided to the Lee’s Summit R-VII School District, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contract services. [RSMO 285.530 (2)]. The completed affidavit must be returned as part of the contract documentation or mailed to Lee’s Summit R-VII School District, Attn: Accounts Payable, 301 NE Tudor Road, Lee’s Summit, Missouri 64086-5702.

This affidavit affirms that ____________________________ (Company Name) is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and ____________________________ (Company Name) does not knowingly employ any person who is unauthorized alien in conjunction with the contracted services.

______________________________________________
Name (Please Print) of registered agent, legal representative or corporate officer

______________________________________________
Title

______________________________________________
Signature of registered agent, legal representative or corporate officer

Subscribed and sworn to before me this _______ of ________, ________. I am commissioned as a notary public within the County of ____________________, State of ____________________, and my commission expires on _____________________.

______________________________________________  _______________
Signature of Notary                                      Date

Failure to respond will cause payments due to you to be held until affidavit is received. Once the affidavit is received, payments will be released.