

## How to Install a Network Printer

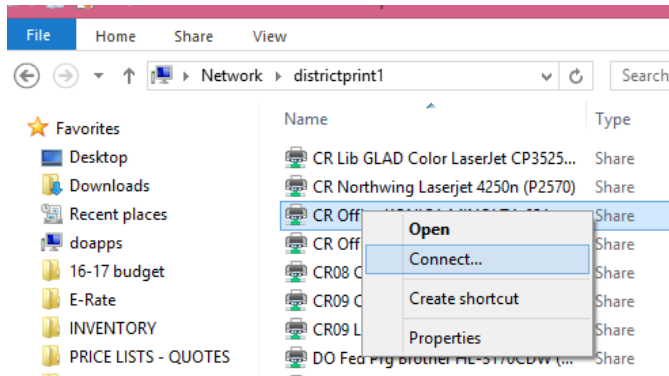
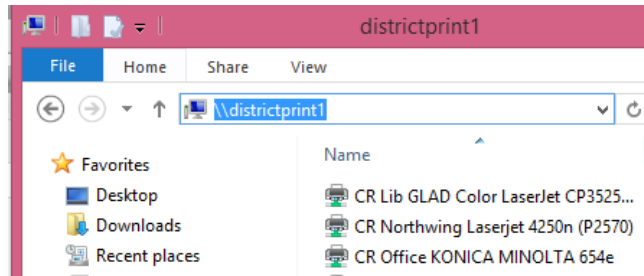
Log into a computer using your district credentials.



Click the File Explorer icon on the taskbar (at the bottom of your screen) to open a window.

Type: \\districtprint1.

Press Enter



Right-click the desired printer in the list.

From the drop down click "Connect".

The printer will be installed and available for use.

Note: Some schools require a 4-digit code to print to their Konica printer. Please check with your office to verify whether this applies to you and to request a code.