



2022-2023 CAMPUS GRANT GUIDELINES

The Mesquite ISD Education Foundation is now accepting applications for Campus Grants for the 2022-2023 school year. Applications must be approved by your campus Principal prior to submission.

CAMPUS GRANT FUNDING BUDGET

\$100,000 is budgeted for Campus Grants. Campuses are eligible for \$3 per student or a minimum of \$2,000.

ELIGIBILITY REQUIREMENTS

- Applications are limited to MISD campuses.
- Programs should address a need, challenges, and concerns unique to their campus.
- Campus Grants may be innovative in nature or meet other more essential program and campus needs.
- Proposals should align with the District's Strategic Plan and Campus Improvement Plan, improve student learning, directly or indirectly affect students, and have objective measurables.
- The Education Foundation seeks to fund programs creating learning environments that:

SUBJECT PRIORITIES: Applicants will select a subject category when completing the application. Below is a list of the categories, along with program priorities within each category. Program ideas are not limited to those listed here.

<u>LANGUAGE ARTS</u> Bilingual / ESL, Read-Play-Talk early childhood, literacy	<u>S.T.E.M (Science, Technology, Engineering, Mathematics)</u> Resources meeting changing classroom needs, Robotics-Coding
<u>SOCIAL STUDIES</u> Promote civil engagement, Provide for the study of global connections & interdependence	<u>CAREER & TECHNICAL EDUCATION</u> Expand career-integrated learning opportunities to meet needs of current industry
<u>SOCIAL & EMOTIONAL LEARNING - 5 CORE SKILLS</u> Self-Awareness, Social Awareness, Self-Management, Responsible Decision Making, Relationship Skills	<u>PHYSICAL EDUCATION / HEALTH EDUCATION</u> Activities/programs/equipment to promote student wellness, nutrition, and health
<u>CULTURAL RELEVANCE</u> Removing cultural, gender and racial barriers, social leadership development	

SUBMISSION DEADLINE

Grant Applications and Approval Forms (Facility or Technology) are due on March 31 by midnight.

Submission Procedures: Applications are only accepted electronically. Applications must be approved by your campus Principal.

1. Create a folder in Google Drive using your FIRST and LAST NAME – CAMPUS NAME.
2. Make a copy of this application file and save it in the Google Drive folder that you created.
 - Name the file in the following format: CAMPUS GRANT – GRANT TITLE - CAMPUS NAME
 - If applicable, upload completed Technology Approval Form and/or Facility Approval Form to your folder. Name the file in the following format: TECHNOLOGY OR FACILITY APPROVAL FORM – NAME OF GRANT – CAMPUS NAME
3. Once your application is final, save it in the folder you created and share the entire folder with Randy Lewallyn (hlewallyn@mesquiteisd.org). **Do not share the folder until final. Once shared, changes may not be made!**

Questions? Contact Randy Lewallyn at hlewallyn@mesquiteisd.org, extension 7513.

GRANT TIMELINE

- March 31, 2022 Grant Application Deadline (by midnight)
- April 2022 District Administration Team scores grants anonymously.

- April 2022 Foundation meets to draft grant-funding recommendation.
- May 2022 Grants awarded
- August 1, 2022 Grant Funds made available to grant recipients through MISD business office
- May 30, 2023 Grant Evaluations due
- July 2023 Unused grant funds returned to the Education Foundation

SCORING PROCEDURE

STEP 1: Members of Dr. Vroonland’s Leadership Cabinet will review each application and give a score of 1-10 based on the eligibility criteria. Applications will be number coded rather than campus name to ensure scoring is done anonymously. **References to campus name are limited to the cover page.**

STEP 2: Once scoring concludes, the MISD Education Foundation Programs Committee, consisting of Education Foundation Board Members, meets to review the grant application scores. The Programs Committee will make a funding recommendation to the full Education Foundation Board at their April Board Meeting. Grants are funded until the budgeted amount is expended. Unused grant funds may be re-allocated to fund other Education Foundation grant categories.

ACCESS TO FUNDS: Funds for the approved projects will be available in August prior to the fall semester in which the projects are to be implemented. Grant funds are deposited into a designated account through the MISD business office. Recipients must adhere to all Mesquite ISD purchasing policies and procedures. Items purchased with grant funds become the property of the District, not the individual(s). Any unspent funds will revert to the Education Foundation at the conclusion of the school year. Grants may cover travel or honorariums. Items which will not be funded by the Mesquite ISD Education Foundation include non-school related door prizes, as well as cash, checks, gift cards, and gift certificates, as these are considered taxable income and violate IRS individual benefit restrictions. **Athletic and Fine Arts activities are not eligible to receive grant funding.**

GRANT EVALUATION: A summary evaluation of the project with expenditure receipt copies is due no later than 10 days prior to the last day of school in May. The Education Foundation will send the Evaluation Form to grant recipients in April 2023.

QUESTIONS: Contact Randy Lewallyn if you have any questions: hlewallyn@mesquiteisd.org / 972.882.7513