

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
OFFICIAL MINUTES OF THE ANNUAL ORGANIZATIONAL SCHOOL BOARD MEETING ON JANUARY 3, 2022

Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 3, 2022, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene - 6:00 PM – Call to Order

Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "C.J." Strehl

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Agenda Review and Approval – Motion by A. Casper, **Seconded** by S. Bartz to approval of the agenda for the Monday, January 3, 2022, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools; **Amendment** by K. Ross, **Seconded** by F. Pagan-Umar to add an item prior to the election of Officers, to amend the current process which was revised on January 18, 2019 of the Eden Prairie School Board for the Officer Election process to remove the requirement for a second to a nomination; **Amendment** by C. Strehl, **Seconded** by D. Dwivedy to table initial Amendment – Passed 5-2; Yes – 5 (AC, CJ, AS, SB, DD); No – 2 (FP-U, KR); **Motion** by F. Pagan-Umar, **Seconded** by K. Ross to take from the table the previous motion made by K. Ross – Passed Unanimously; **Amended Motion** by K. Ross - Failed 2-5; Yes – 2 (KR, FP-U) No – 5 (CJ, AC, AS, SB, DD); Original **Motion** – Passed Unanimously 5-2

4. Announcement – Reading of Superintendent Annual Review Statement

5. Election of Officers – *Ballot Nomination via M.S. 13D.01, Subd*

A. Election of School Board **Chair** – D. Dwivedy, Board Clerk, asked for nominations for School Board Chair:

- 1) Kim Ross – Self Nomination, Seconded by C. Strehl
- 2) Adam Seidel – Nominated by A. Casper, Seconded by C. Strehl

a. By Vote of 5-2, Adam Seidel was elected to **Chair** for the School Board of Independent School District 272, Eden Prairie Schools for the calendar year of 2022.

Board Members	Casting Vote for:
S. Bartz	A. Seidel
A. Casper	A. Seidel
D. Dwivedy	A. Seidel
F. Pagan-Umar	K. Ross
K. Ross	K. Ross
A. Seidel	A. Seidel
C. Strehl	A. Seidel

B. Election of School Board **Vice Chair**

- 1) Aaron Casper – Nominated by D. Dwivedy, Seconded by C. Strehl
- 2) Kim Ross – Nominated by F. Pagan-Umar, Seconded by C. Strehl

a. By Vote of 5-2, Aaron Casper was elected to **Vice Chair** for the School Board of Independent School District 272, Eden Prairie Schools for the calendar year of 2022.

Board Members	Casting Vote for:
S. Bartz	A. Casper
A. Casper	A. Casper
D. Dwivedy	A. Casper
F. Pagan-Umar	K. Ross
K. Ross	K. Ross
A. Seidel	A. Casper
C. Strehl	A. Casper

C. Election of School Board **Clerk**

- 1) Debjyoti Dwivedy – Nominated by A. Seidel, Seconded by C. Strehl

a. By Vote of Acclamation 7-0, Debjyoti Dwivedy was elected to **Clerk** for the School Board of Independent School District 272, Eden Prairie Schools for the calendar year of 2022.

D. Election of School Board **Treasurer**

- 1) Steve Bartz – Nominated by D. Dwivedy, Seconded by C. Strehl
- 2) Charles Strehl – Nominated by F. Pagan-Umar, Seconded by A. Casper
 - a. By Vote of 6-1, Steve Bartz was elected to **Treasurer** for the School Board of Independent School District 272, Eden Prairie Schools for the calendar year of 2022.

Board Members	Casting Vote for:
S. Bartz	S. Bartz
A. Casper	S. Bartz
D. Dwivedy	S. Bartz
F. Pagan-Umar	S. Bartz
K. Ross	C. Strehl
A. Seidel	S. Bartz
C. Strehl	S. Bartz

6. Required Board Action - Annual Organizational Meeting

A. Approval of School Board Compensation – **Motion** by A. Seidel, **Seconded** by D. Dwivedy to approve no changes in the annual compensation for the School Board Members of Independent School District 272 for the calendar year of 2022 – Passed Unanimously

- 1) \$6,600.00 (\$550.00/month) for School Board Chair (no change)
- 2) \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
- 3) \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

- 1) School Board Meeting dates from January 2022 through June 2022 – **Motion** by D. Dwivedy, **Seconded** by A. Casper to approve as presented – Passed Unanimously
- 2) School Board Meeting dates after July 1, 2022 to be determined at a future meeting - **Motion** by A. Seidel, **Seconded** to determine the School Board Meeting dates after July 1, 2022 at a future meeting – Passed Unanimously

C. **Resolution** for Combined Polling Places for the General Elections for 2023 (*Roll Call*)

Motion D. Dwivedy, **Seconded** by A. Seidel that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution Designating Combined Polling Places for the 2023 School District Election(S) as presented – Passed 7-0; Yes – 7 (AS, DD, SB, FP-U; AS, KR, CS); No – 0

D. Appointment of Intermediate District 287 Representative – **Motion** by D. Dwivedy for Charles Strehl to be appointed, **No Seconded**; **Motion** by K. Ross, **Seconded** by A. Casper for Francesca Pagan-Umar to be appointed as the Intermediate District 287 Representative for the School Board of Independent School District 272 – Passed Unanimously

7. Superintendent Consent Agenda – Motion by K. Ross, **Seconded** by S. Bartz to approve the Consent Agenda as presented – Passed Unanimously

A. Annual District Organizational Items

- 1) Designate District Newspaper
Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2022 through December 31, 2022.
- 2) Designate District Depository/Financial Institutions
Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2022 through December 31, 2022.
- 3) Appointment of Money Wire Transfers
The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

- 4) Authorization for Early Claims Payments
The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2022 through December 31, 2022.
- 4) Designate District Legal Counsel
The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2022.
- 6) Appointment of School District Responsible Authority
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2022 through December 31, 2022.
- 7) Appointment of Deputy Clerk and Deputy Treasurer
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2022 through December 31, 2022.
- 8) Machine-Signed Signature Authorization
Authorize the use of the facsimile demand deposit signature plate using the names of Adam Seidel (*Chair*), Debjyoti Dwivedy (*Clerk*), and Steve Bartz (*Treasurer*) for the calendar year January 1, 2022 through December 31, 2022.
- 9) Authorization to Sign Contracts
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2022 through December 31, 2022.
- 10) Approval of Local Education Agency (LEA) Representative
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2022 through December 31, 2022.
- 11) Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOWA) for Independent School District 0272-01 for the calendar year January 1, 2022 through December 31, 2022.

8. Adjournment – Motion by S. Bartz, **Seconded** by A. Casper to adjourn the Annual Organizational Meeting at 7:03 PM.



Debjyoti Dwivedy – Board Clerk