



## VERIFICATION OF RESIDENCY REQUIREMENTS

The Haldane Central School District requires proof of residency and may make reasonable inquiry to verify residency and eligibility for admission to its schools.

*To verify residency at the time of registration the following are required:*

**A. For Homeowners - You must present three (3) documents, as follows:**

Real property tax receipt or signed closing statement from Attorney and deed (including Westchester County or Putnam County Recording Cover Sheet)

**AND**

Two (2) of the following current documents in the Homeowner's name:

Mortgage Statement

Utility bill

Recent W2 Form

Cable TV bill

Property Insurance Certificate

Fuel Oil bill

Driver's License, Learner's Permit, Non-Diver ID

*(with new address)*

**Note: Documents with only a P.O. Box address will not be accepted.**

**B. For Renters - You must present four (4) documents, as follows:**

A Completed, Signed and Notarized Affidavit of Property Owner/Landlord (LCSD Form)

**AND**

A valid and fully executed lease for the rental unit and a rent receipt signed by the landlord, including the landlord's address and telephone number and property address (within the past 30 days).

**AND**

Two (2) of the following current documents in the Renter's name:

Utility bill

Fuel Oil bill

Cable TV bill

DSS Budget Sheet

Section 8 or Municipal Housing

Statement

Property Insurance Certificate

Voter Registration Card

Recent W2 Form

Letters from Agencies or caseworkers

Driver's License, Learner's Permit, Non-Diver ID

*(with new address)*

**Note: Documents with only a P.O. Box address will not be accepted.**

**C. For parents/students who reside with a family member/friend, you must present five (5) documents, as follows:**

A Completed, Signed and Notarized Affidavit of Property Owner/Landlord (LCSD Form)

**AND**

Two (2) documents verifying the residency of the family member/friend (see above for Homeowners and Renters).

**AND**

Two (2) of the following documents in the Parents' name:

Utility bill	Property Insurance Certificate
Fuel Oil bill	Voter Registration Card
Cable TV bill	W2 Form
Section 8 or Municipal Housing Statement	DSS Budget Sheet
Checkbook, bank statement,	Letters from Agencies or caseworkers
Car insurance statement/card	Credit card statement
Government Agency Documents (food stamps, medical cards, DMV change of address)	

**Proof of guardianship if a student lives with an individual other than his/her parents.**

**Note: Documents with only a P.O. Box address will not be accepted.**