MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – OCTOBER 19, 2015
MILFORD ANNEX BUILDING

Board Members Present	Admin. Present	Public
Mrs. Wiley – President	Mrs. Croce	K. Stahl
Mr. Fry – Vice President	Dr. Walmsley	S. Firch
Mrs. Dennehy	Dr. Dickerson	S. Whaley
Mr. H. Emory	Dr. Amory	P. Shockley
Mr. P. Emory	Mrs. Manges	T. DePrima
Ms. Kirby	Dr. Stevenson	R. Winkleblech
Mr. Rust	Dr. Kilgore	E. Rust
Mr. Schelhouse	Dr. Carnevale	
Dr. Kohel, Exec. Secretary	Mrs. Wallace	
	Mrs. McKenzie	
	Dr. Conaway	
	Dr. Green	
	Mr. Snyder	
	Media:	*Terry Rogers, Milford Live*

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:04 p.m. on Monday evening, October 19, 2015, in the multimedia room at Milford Annex Building.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. RUST to adjourn into Executive Session at 6:04 p.m.

Motion carried unanimously.

MOTION MADE BY MR. RUST/SECONDED BY MRS. DENNEHY to come out of Executive Session at 7:04 p.m.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. H. EMORY that the Board approve the following minutes of the previous meeting with amendments.

Regular Meeting September 21, 2015.

Motion carried unanimously.

PUBLIC COMMENT

Patty Shockley teaches freshman and sophomore students at a college and is a nurse. She feels students are not academically prepared for college after high school graduation. Students in her classes need help with problem solving, following rubics and critical thinking. Mrs. Shockley feels the bar needs to be raised for student learning before graduation. Mrs. Wiley thanked Mrs. Shockley for her comments.

CHANGES AND ADDITIONS TO THE AGENDA

Mr. Tony DePrima AICP, Executive Director of Delaware Sustainable Energy Utility, provided the Board with information regarding the upcoming Guaranteed Energy Savings program through state bond sale. The program would provide the district with funding to perform energy efficiency measures district wide, as well as replace outdated equipment at many schools in an effort to reduce energy costs. Mrs. Croce and Dr. Stevenson will attend a seminar regarding this program on Wednesday, October 21st.

Mrs. Wiley presented Mr. Schelhouse a plaque for Past President for July 2013-July 2015. The Board expressed appreciation for his service and commitment.

ACHIEVEMENTS AND ACCOMPLISHMENTS

Dulcena Kemmerlin (Ross) received a Grant from Delaware Division of the Arts

Mrs. Kemmerlin received a grant for $300 from the Delaware Division of the Arts. This grant is intended to supplement the cost of transportation for the 5th grade class trip to see a Musical Performance by Clear Space Productions.

Ross Staff participates in "Go Pink" fundraiser

The Ross Staff participated in the "Go Pink" fundraiser to support Breast Cancer awareness. Ross was able to raise $400 to donate! Thank you to Jodi Potter, the teacher who organizes the event at Ross each year.

National School Lunch Week is October 12th – 16th

National School Lunch Week is October 12-16th. Senator Simpson and Mayor Bryan Shupe were invited to observe Mispillion Elementary and learn more about the school lunch program. Mispillion Elementary received a check for $2500 on September 17th from the Mid Atlantic Dairy Association and the Fuel Up to Play 60 Program. The monies will be spent on encouraging healthier meals and ramping up recess. Each grade will receive $230 to spend on recess equipment. Child Nutrition Manager Joann Joseph has been very active and involved in making this program successful.

SUPERINTENDENT REPORTS

Newsletters Presented for Information

Legislative Priorities

Dr. Kohel presented the letter she was asking approval from the Board to send to Ms. Francis, Delaware State Board Association, listing the four Legislative priorities. They are: 1. Eliminate all unfunded mandates; 2. Restoration of Funding; 3. Update Property Assessments; and 4. Prevailing Wage.

MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY to send the letter to Ms. Sue Francis with our priorities.

Motioned carried unanimously.

Board Policy 4101A

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. SCHELHOUSE to amend Board Policy 4101A Title IX and Section 504 Grievance Procedure and Grievance Form. (See page 53 of minutes)

Motion carried unanimously.

Letter to the Board for Consideration of Selling Middle School Property

Dr. Kohel wrote a letter to Mrs. Wiley and the Board requesting permission to begin this process. (See page 54 of minutes)

MOTION MADE BY MR. FRY/SECONDED BY MR. SCHELHOUSE to begin the process of selling the Milford Middle School.

Motion carried unanimously.

Dr. Kohel reported Dr. Dickerson had sent grant requests on Friday for Computer Science and Allied Health Pathways.

Annual Report

Copies of the Annual Report for 2014-2015 were given to the Board Members. This document will be online for review.

PERSONNEL

Personnel Reports

Dr. Walmsley presented the following Personnel information:

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT
WILSON, Rachel
Banneker – Special Education Teacher
Effective: October 26, 2015
Bachelor's Degree: Delaware State University
Years of Experience: 7

TRANSFER
HARRIS, Scott
Transfer from Central Academy Agriculture Teacher to Central Academy Teacher
Effective: October 14, 2015

FMLA
Board Only

RIF RECALL
Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

Central	Advisor, Honor Society	Harris, Claudia
High	Advisor, Homecoming	Humes, Tanya

RECOMMEND EMPLOYMENT – LIMITED CONTRACT FOR PERSONAL SERVICES

Central	Advisor, Honor Society	Harris, Claudia/Kilby, Amanda
Central	Instructional Coach, Mathematics	Cooper, Brandy
Central	Science Fair Coordinator	Powers, Jackie
Central	Basketball, Boys Coach, Head	Benson, James (21B)
Central	Basketball, Girls Coach, Head	Tice, Keesha (21B)
High	Advisor, Homecoming	Humes, Tanya/Voshell, Ron
High	Athletic Director	Winkleblech, Ryan
District	Director, Science	Cilano, Jennifer

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. H. EMORY to approve the Personnel Report.

Board Policy #4108 Employment Procedures: Teachers

MOTIONED MADE BY MR. P. EMORY/SECONDED BY MRS. DENNEHY to table the decision on Board Policy #4108 Employment Procedures: Teachers after some discussion.

Motioned carried unanimously.

INSTRUCTION AND STUDENT PROGRAMS

Schoology

Sheri Firch presented a power point explaining Schoology. Schoology is an online learning management system that can help improve learning through collaboration, sharing and 24/7 access to course materials. Milford has been given the opportunity to be involved in this learning platform. During second marking period, MHS and MCA will be piloting this platform with a cohort of teachers and students.

Field Trip/Fundraiser Approval

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. FRY to approve the Field Trip and Fund Raiser. (See page 55 of minutes)

Motion carried unanimously.

Athletics

Mr. Winkleblech reported the standings of the teams and commenting that fall sports were coming to an end.

BUSINESS

Revenue and Expenditure Reports

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY to approve the Revenue and Expenditure reports as of September 30, 2015. (See page 56 of minutes.)

Motion carried unanimously.

Local Salary Supplement

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY to approve a 2% local raise effective July 1, 2015.

ADMINISTRATIVE SERVICES

Buildings, Ground, and Operations

Dr. Stevenson reported the athletic fields were assessed and were commended on the condition and maintenance of them. The striping is showing some wear. The fields will be groomed tomorrow free of charge.

The potential mold at the High School was tested by Betta and found negative results. There were moderate levels in the locker room; but, not inconsistent with the locker room atmosphere. A cleaning of the locker rooms is scheduled in the near future.

Technology

The Tech Department recently upgraded one computer lab and all of the computers in the technology department to Internet Explorer 11. This is in preparation for the end of support for IE9 and IE10. Once we work out any configuration issues, we will upgrade more computers. The entire district will need to be upgraded by January 12th, 2016. The next Microsoft products that are reaching end of support are Windows 7 and Windows Server 2008 R2. They will not reach end of support until 2020.

A new patch for Novell Zenworks was released over the summer. We will begin testing this patch soon. Once tested, we will upgrade the servers and then desktops. The servers and majority of the desktops will be upgraded over the weekend. I do not expect this to have an impact on our users.

ADJOURNMENT

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY that the Regular Meeting of the Milford Board of Education held on Monday, October 19, 2015 is adjourned at 8:49 PM.

Motion carried unanimously.

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Phyllis Kohel, Executive Secretary Edna Rust, Recording Secretary