

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – JUNE 20, 2016
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President
Mr. Fry – Vice President
Mrs. Dennehy
Mr. H. Emory
Mr. P. Emory
Ms. Kirby
Mr. Rust
Mr. Schelhouse
Dr. Kohel, Exec. Secretary

Admin. Present

Dr. Dickerson
Dr. Walmsley
Mrs. Croce
Mrs. Manges
Dr. Amory
Mrs. McKenzie
Dr. Kilgore
Mr. Hilligoss
Dr. Carnevale
Mr. LoBiondo
Mr. Snyder

Public

K. Stahl
H. Kenton
D. Wilson
B. Outten
S. Whaley
H. Walters
E. Rust

The Regular Meeting of the Milford Board of Education was called to order by Mrs. Wiley at 5:34 PM on Monday evening, June 20, 2016 in the Multimedia Room at the Milford Annex Building.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. H. EMORY to adjourn into Executive Session at 5:35 PM.

Motion carried unanimously.

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. E. RUST to come out of Executive Session at 7:05 PM.

Motion carried unanimously.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. FRY that the Board approve the minutes of the Special Meeting May 31, 2016.

Motion carried unanimously.

PUBLIC COMMENT

Representatives Harvey Kenton, Dave Wilson and Bobby Outten presented Dr. Kohel with a Tribute from the House of Representatives and sincere appreciation for her exceptional years of service to the Milford School District and community.

Kerry Stahl, President of MEA, recognized Dr. Kohel with a plaque for appreciation of her accomplishments during her tenure in the school district.

Board President Renate Wiley expressed thanks to Dr. Kohel for her dedication and service to the District and best wishes on her retirement. Mrs. Wiley also thanked Mr. Pat Emory for his 15 years of service to the Milford School Board. Mr. Marvin Schelhouse recognized Mr. Emory for his guidance and diligence while being a Board Member. Dr. Kohel thanked the Board for all their help in the accomplishments they have achieved by working together.

CHANGES AND ADDITIONS TO THE AGENDA

9. Achievements and Accomplishments; 10. Superintendent Reports; 11. Personnel; and 12. Business

ACHIEVEMENTS AND ACCOMPLISHMENTS

Ross Elementary students and staff purchased red noses in support of Walgreen's "Red Nose Day" on May 26th contributing over \$650.00.

Mispiration Elementary students competed in the *Meaningful Economics and Entrepreneurship Competition* at the Carter Center in Georgetown, DE on May 25th. This program is designed to recognize student achievement in acquiring and applying knowledge in economics, entrepreneurship and personal finance. Mrs. Kelly Sharp coached the 4th grade team of Carley Mackert, Frank Delli Paoli, Mykah Bontrager-Thomas and Joshua Beckett. Mrs. Carter coached the 3rd grade team of Vahsti Jarillo-Villa, Hanifah El Martini, Sarah Wilcutts and Ericson Garcia Lopez.

Milford High School graduated 231 students at the May 26th Graduation Ceremony. The weather was beautiful as we celebrated the accomplishments of the Class of 2016, who collectively earned more than \$6.4 million dollars in scholarships. The administration would like to thank all of the staff, board members, district office personnel and families that came out to help celebrate this momentous occasion.

One of Mrs. Meiklejohn's Creative Writing students, Jennifer Rust, a junior at MHS, was a top ten finalist in the *B'nai B'rith International Diverse Minds Writing Challenge*. She created a children's book (artwork and story) with a positive message about diversity and tolerance. She ultimately earned 5th place and represented Milford well.

Congratulations to the following staff members for being chosen by their peers for Employee of the Year:

Teacher of the Year: Morris, Elizabeth Fields; Banneker, Cary Knight; Ross, Jamie Behun; MCA, Jesse Parsley; MHS, Molly Chorman; and Mispillion, Julie Hickman who was selected as the Teacher of the Year for the District.

Paraeducator of the Year: Banneker, Jessica Mazon; Mispillion, Vicki Campbell; Ross, Tonya Williams; MCA, Stephanie Dukes; MHS, Dianne Marcoline; and Morris, Karen Stevenson who was selected as the Paraeducator of Year for the District.

Custodian Employee of the Year: Harold Burton

Maintenance Employee of the Year: Dwayne Hendricks

Secretary of the Year: Gale Morris

Counselor of the Year: Elizabeth Luff

Nurse of the Year: Erika Porter

Related Services Employee of the Year: Valerie Orzechowski

Child Nutrition Employee of the Year: Watasha Rosemond

Technology Employee of the Year: Austin Dukes

MHS Bible Club advisors Jerome Harris, Brian Clarke and Gwen Fountain ran Alex's Lemonade Stand and raised over \$200 for the National Cancer Society's childhood cancer research and education programs.

SUPERINTENDENT REPORTS

Newsletters Presented for Information

Presentation of Plaque to Out Going Board Member

Dr. Kohel presented Mr. Pat Emory a plaque for his 15 years of service to the Board of Education.

Early College Entrance Program to Penn State

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. H. EMORY to approve the student request to attend the Early College Entrance Program at Penn State. Her college grades will be used as her final grades for the required courses for Milford High School.

Motion carried unanimously.

Negotiations Contracts

MOTION MADE BY MR. B. FRY/SECONDED BY MR. P. EMORY to approve the 3 contracts for Teachers/Paras, Custodians and Secretaries. The contracts will be available on the milfordschooldistrict.org website.

Motion carried unanimously.

Parent Request for Adjusted Student Schedule for Next School Year

MOTION MADE BY MR. FRY/SECONDED BY MR. H. EMORY to table until next session.

Motion carried unanimously.

FY 2016-2017 Schedule of Board Meetings

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY to approve the FY 2016-2017 Schedule of Board Meetings. (See page 162 of minutes)

PERSONNEL

Personnel Reports, Dr. Paul Walmsley

RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT

PARSLEY, Jesse
High School – Asst. Principal with one-year contract ending June 30, 2017
Effective: July 1, 2016
Bachelor’s Degree – Wilmington University
Master’s Degree – Wilmington University
Years of Experience: 12

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

BOYD, Bryan
High School – Social Studies Teacher
Effective: August 16, 2016
Bachelor’s Degree: East Stroudsburg University of PA
Years of Experience: 1

BRANNAN, Tristin
Ross – Grade 4 Teacher
Effective: August 16, 2016
Bachelor’s Degree: Wilkes University
Years of Experience: 10

MARTIN, Lauren
Banneker – Special Education Teacher
Effective: August 16, 2016
Bachelor’s Degree: Wilmington University
Years of Experience: 1

HALE, Amanda
High School – Teacher of Chemistry
Effective: August 16, 2016
Bachelor’s Degree: Stockton University
Master’s Degree: Wesley College
Years of Experience: 2

RILL, Aaron
High School – Teacher of Agriculture (10 mo.)
Effective: August 16, 2016
Bachelor’s Degree: Delaware Valley College
Years of Experience: 0

CORDER, Darian
District – Elementary Teacher
Effective: August 16, 2016
Bachelor's Degree: Wilmington University
Years of Experience: 0

RESIGNATION

SUNNERGREN, Marian
Central Academy – Teacher of Music
Effective: June 30, 2016
Years of Service to MSD: 1

GREEN, Kelly
High School – Principal
Effective: June 30, 2016
Years of Service to MSD: 2

COVERDALE, Olinda
High School – ESL Teacher
Effective: June 30, 2016
Years of Service to MSD: 8

AMEND RESIGNATION DATE

HALDEMAN, Scott
High School – Teacher of Agriculture (12 mo.)
Effective: July 8, 2016 (from June 30, 2016)

TRANSFER

HILLIGOSS, Mike
Transfer from Mispillion Assistant Principal to Central Academy Assistant Principal
Effective: July 1, 2016

SNYDER, Shawn
Transfer from High School Assistant Principal to High School Interim Principal
Effective: July 1, 2016

FMLA

Board Only

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. SCHELHOUSE to approve the Personnel Report.

Motion carried unanimously.

Board Policy 4309A Employment Procedure – Limited Contracts

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. FRY to table Board Policy 4309A Employment Procedure – Limited Contracts.

Motion carried unanimously.

INSTRUCTION AND STUDENT PROGRAMS

Director of Secondary Education – Dr. Kevin Dickerson

Dr. Dickerson stated the students showed respect and excellent demeanor during the graduation ceremony. The students that participated did an outstanding job with their performances. We are in partnership with Del Tech for the Dual Enrollment program. Del Tech will fund the entire program, including transportation for our students. This gives MHS students plenty of opportunity to earn college credits while attending high school.

Director of Elementary Education – Dr. Bridget Amory

137 out of 255 currently registered incoming K students have signed up for our immersion lottery for the 2016-2017 academic year. Each student has been placed into the lottery and they have been assigned a number. Lottery numbers 1 – 52 will receive notification of their spot in the program for the upcoming year. Our district office will maintain the waitlist and in the event of any additional openings, we will offer the spot to the next student on the wait list.

Conversations have continued with Abbott's Mill regarding a partnership to provide our Pre-K through grade 5 classrooms with field trip learning extensions to expand on our implementation of the Next Generation Science Standards. We have finalized our planning as an elementary STEM pathway focusing on Watersheds.

Our draft plan for the district gifted and talented education program will be submitted to the Department of Education prior to June 30th. We have identified an elementary teacher to begin work on identifying our eligible students, developing classroom curriculum enrichment resources, and a draft of our formal gifted and talented curriculum to support our students.

Director of Special Education – Mrs. Laura Manges

We are running 5 classrooms this summer to address the IEP needs of our 12 month entitlement students (3 at Morris and 2 at MCA). We are serving 45 students in these 5 programs along with serving another 50 through Summer Extended School Year (ESY). There are 12 teachers, 10 paras, 7 related service providers and several of our assistant principals working to ensure our special needs students receive their programming in the least restrictive environment this summer. The program has almost doubled in attendance over the past 5 years.

Field Trip/Fund Raiser Approvals

MOTION MADE BY MR. FRY/SECONDED BY MR. SCHELHOUSE to approve the Field Trip and Fund Raisers for the SY 2016-2017. (See page 163 of minutes)

Motion carried unanimously.

BUSINESS

Financial Reports – Mrs. Sara Croce

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. H. EMORY to approve the Revenue and Expenditure Reports as of May 31, 2016. (See page 164 of minutes)

Motion carried unanimously.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY to approve the Fiscal Year 2017 Tax Rate proposal. (See page 165 of minutes)

Motion carried unanimously.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY to approve the Preliminary Fiscal 2017 Revenue/Expenditure Reports. (See page 166 of minutes)

Motion carried unanimously.

Community Eligibility Program

Mrs. Croce explained this program that allows schools and local educational agencies (LEAs) located in low-income areas to provide free breakfast and lunch to all students. It will eliminate the burden of collecting household applications to determine eligibility for school meal programs. This will be presented at the July meeting for a recommendation.

ADMINISTRATIVE SERVICES

Buildings, Ground and Operations

Mrs. Croce presented the information on the AED replacements. The Carlisle Fire Company got a price for Dr. Stevenson and obtained a quote with their recommendations. This was the lowest price presented. The funds for payment will come out of minor cap monies.

MOTION MADE BY MR. FRY/SECONDED BY MR. H. EMORY to approve Physio-Control, Inc. for 9 AED Replacements at a cost of \$9,091.80. (see page 167 of minutes)

Motion carried unanimously.

Transportation – Mr. Harold Walters

Four special education buses will be used for Summer School this year; 1 district bus and 3 contractor buses.

After looking at the annual Stop Arm Surveys for 2013-14, 2014-15 and 2015-16 it appears that Rt. 1 near Argos Corner, Bay Road near Thompsonville and Rehoboth Boulevard are our biggest problem areas in the district for drivers passing stopped school buses.

All existing camera systems can be upgraded to have Stop Arm cameras added. The camera system will view the front and rear of the car including the tag plate, the driver and stop arm. We hope to soon add a few camera system upgrades to some of our buses that the most problems.

Technology – Mr. Scott Whaley

We have submitted our Form 471 for E-Rate and are now waiting for the USAC to take the next steps. They will perform a review of our application and ask me for clarifications if needed. We have also started our summer maintenance projects. Every desktop and laptop at Morris and Mispillion have been taken outside and had the dust blown out of them and then wiped down and returned to the classroom. We are halfway through Ross and expect to be done in a day or two.

ADJOURNMENT

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. FRY that the Regular Meeting of the Milford Board of Education held on Monday, June 20, 2016 is adjourned at 8:11 PM.

Motion carried unanimously.

Phyllis Kohel, Executive Secretary

Edna Rust, Recording Secretary