

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – JANUARY 19, 2016
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President
Mr. Fry – Vice President
Mrs. Dennehy
Mr. H. Emory
Mr. P. Emory
Ms. Kirby
Mr. Rust
Mr. Schelhouse
Dr. Kohel, Exec. Secretary

Admin. Present

Mrs. Croce
Dr. Walmsley
Dr. Dickerson
Dr. Amory
Mrs. Manges
Dr. Stevenson
Mrs. McKenzie
Mrs. Wallace
Mr. Snyder
Mrs. Alexander
Dr. Kilgore
Dr. Conaway
Dr. McDaniel

Public

S. Whaley
H. Walters
D. Dehel
R. Winkleblech
L. Thompson
E. Norenberg
K. Poptarich
T. Mason
E. Rust

Media:

*Terry Rogers, Milford Live
Mike Finney, Milford Beacon
Jennifer Antonik – Milford Chronicle*

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 5:53 PM on Tuesday evening, January 19, 2016 in the Multimedia Room at the Milford Annex Building.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.

MOTION MADE BY MR. FRY/SECONDED BY MR. RUST to adjourn into Executive Session at 5:33 PM.

Motion carried unanimously.

MOTION MADE BY MR. P. EMORY/SECONDED BY MRS. DENNEHY to come out of Executive Session at 7:08 p.m.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. P. EMORY/SECONDED BY MRS. DENNEHY that the Board approve the following minutes of the previous meeting.

Regular Meeting December 21, 2015.

Motion carried unanimously.

PUBLIC COMMENTS

Mr. Keith Poptanich asked the Board to look closely at the budget and to explore all options when considering building a new school. He stated he and his wife are on fixed incomes and find it difficult to pay more taxes with their current living and medical expenses. He said the general public is still hurting for money.

Mr. Troy Mason disagrees with reducing the Board from 8 members to 7 members. He feels the number should be reduced to 5. He stated he spoke with Senator Simpson and will be at the Senate Education hearing on Wednesday, January 20th, to voice his concerns.

CHANGES AND ADDITIONS TO THE AGENDA

9. Achievements and Accomplishments, 11. Personnel, 12. Instruction and Student Programs, 13. Business.

Mr. Lee Thompson, Advantech Inc., gave his recommendations for cameras and security in Morris Early Childhood, Ross Elementary, and Milford High School. His recommendations were:

1. Add 32 new fixed IP cameras to the 20 existing fixed analog cameras at Morris for a projected cost of \$86,400.
2. Add 24 new fixed IP cameras to the existing 7 fixed analog and 5 PTZ analog cameras to Ross for a projected cost of \$75,000.
3. Add 64 new fixed IP cameras to the existing 40 fixed analog and 3 PTZ analog cameras to MHS for a projected cost of \$163,500.

ACHIEVEMENTS AND ACCOMPLISHMENTS

Caleb Brownstein's parents, Molly and Adam Brownstein, donated \$500 and his grandparents, Bernard and Pamela Brownstein, donated \$1,000 to the Odyssey of the Mind teams from MCA and MHS.

Sherry Geesaman, MCA teacher, has been selected to be a part of a state-wide committee focuses on establishing performance standards for new teachers. As part of Regulation 290, passed in 2014, teachers seeking a new license in Delaware will now be required to complete a performance assessment to demonstrate their pedagogical skills. The Professional Standards Board (PSB) in collaboration with the Delaware Department of Education (DDOE), has determined two performance assessments as approved *options* for new teachers seeking a license in Delaware. As a state, we need to determine an acceptable passing score for these approved performance assessments.

Jesse Parsley, MCA teacher, has been selected to chair an Educator Work Group for the Committee to Advance Educator Compensation & Careers (CAECC). This work is to help guide the discussion for Senate Bill 254 regarding teacher leader roles in the state along with helping to develop a new teacher compensation program. Additionally, Jesse was selected by the DSEA and NEA to be a part of the Every Student Succeeds Act (ESSA) Implementation Team. This team will have its first meeting in Washington, DC on January 22-23, 2016. Implementation team members will learn more about the core aspects of the law and provide advice about how best to equip affiliates and members.

The NEA selected a team of teachers from the MCA, (Sherry Geesaman, Jesse Parsley, and Brandy Cooper) to present at their National Leadership Conference in Dallas, TX at the end of January. They will be presenting their work on teacher to teacher feedback, now called Student Reflective Learning Cycles. The presentation will include strategies on how to implement the Learning Cycle in their schools and district.

Leader JoAnn Joseph and the Mispillion Elementary FUTP60 (Fuel Up to Play 60) advisors and students once again received a grant from the Mid-Atlantic Dairy Association for the FUTP60 program in the amount of \$1500. \$750 for *Healthy Food Everywhere in School* and \$750 for *Community Play Time Its Good for Everyone*. The money will be used for new mats in the gym and signage in the cafeteria.

Mispillion's Spelling Bee champion is 5th grader Layna Reynolds; 2nd place winner was 4th grader DenNare Horsey.

Students at Mispillion Elementary received a Book Barn from the DE Farm Bureau. President Kitty Holtz presented the students with the barn bookcase which will be housed in the library with agricultural books for students to read and learn more about DE agriculture. Mrs. Holtz also read a story to the 3rd graders during her presentation.

Mr. Ed Evans, MHS teacher, took students to Banneker Elementary to work with elementary classes in the area of reading.

Sarah Connell and Andrew Bringas, Banneker 5th grade students, had their artwork published on the 2015 Milford School District Christmas Card.

Banneker's Bulldog Brigade, a AAA sponsored School Safety Patrol, were sworn in at a ceremony held in the Milford High School auditorium.

Diami Roblero, Antonio Robles-Gonzalez, Briar Webb, Sienna Morris, Azael Martinez, Michael Fagundes-Rocha, Chase Maull, Diego Bahen Morales, Abinadad Miranda-Perez, Hayley Reeder, Meadow Tesoro, Kameron Joseph, Jefferson Mendez, Emma Simpson, Aries Lawson, Abigail Baxter, Keyla Natareno, Michael Welch, Angelina Schrock were initiated into the Ross PAW Patrol, the safety program organized with Officer Bloodsworth in conjunction with AAA. The Safety Patrol will assist Ross Staff with keeping the halls, playgrounds, and cafeteria safe for all students by reminding students to follow the rules and to practice safe behaviors in all areas.

SUPERINTENDENT REPORTS

Newsletters Presented for Information

Student requesting early admission to Penn State

The Board is waiting for the acceptance letter before voting.

April's Board Meeting Date

Since the Scholar's Dinner is scheduled for April 18, 2016 the Board Meeting date will be changed to Tuesday, April 19, 2016.

School Choice

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY to approve the School Choice applications.

Motion carried unanimously.

Dress Code Revisions

MOTION MADE BY MR. FRY/SECONDED BY MR. SCHELHOUSE to table the decision for revising the Dress Code for more discussion.

Motion carries unanimously.

PERSONNEL

Personnel Reports

Dr. Paul Walmsley presented the following Personnel information.

RETIREMENT

CLAYTON, Meredith
High School – Chemistry Teacher
Effective: June 30, 2016
Years of Service to MSD: 6

KENNEDY, J. Michael
High School – Science
Effective: June 30, 2016
Years of Service to MSD: 9

MORRIS, Felicia
Banneker – F/T Paraprofessional
Effective: June 30, 2016
Years of Service to MSD: 43

MORRIS, Gale
District – Financial Secretary
Effective: June 30, 2016
Years of Service to MSD: 31 ½

PRICE, Carolyn
Morris – Kindergarten Teacher
Effective: June 30, 2016
Years of Service to MSD: 23

THIEN, Stephen
Morris – Kindergarten Teacher
Effective: June 30, 2016
Years of Service to MSD: 13

RESIGNATION

HERMSTEDT, Holly
District – Reading Specialist
Effective: January 22, 2016
Years of Service to MSD: 9 ½

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Instructional Coach, Ag/Life Science	Bruns, Judith (2 nd semester)
High	Advisor, FFA	Bruns, Judith (2 nd semester)

RECOMMEND EMPLOYMENT – PROFESSIONAL CONTRACT

High	Advisor, FFA	Haldeman, Scott/Stahl, Chris/Walton, Caitlin
Central	Advisor, FFA	Bruns, Judith
Mispillion	Instructional Coach, Grade 4	Sharp, Kelly (2 nd semester)

Reinstate two limited contracts as a result of passing the referendum:

Central Academy, Spring Track Coach, Head – C – \$1750
Central Academy, Spring Track Coach, Assistant – E -- \$1000

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. H. EMORY to approve the Personnel Report.

Motion carried unanimously.

Board Policy 4201 Reporting Employee Absences

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. RUST to approve amending Board Policy 4201 Reporting Employee Absences. (See page 89 of minutes)

Motion carried unanimously.

Board Policy 4223 Overtime and Compensatory Time

Dr. Walmsley presented the 1st reading of Board Policy 4223 Overtime and Compensatory Time.

INSTRUCTION AND STUDENT PROGRAMS

Director of Secondary Education

Dr. Kevin Dickerson reported the following Secondary information:

The school-day SAT has officially become the high school accountability assessment. Our juniors will take the SAT on April 12. Mr. Snyder, Dr. Collazo, Mr. Sharp, Mrs. Reece and Ms. Donaldson have been busy planning to ensure our students test in an appropriate environment for success.

As part of the Delaware School Success Framework, students and staff will be provided the 5 Essentials Survey from the University of Chicago which will identify and report on strengths and weaknesses regarding five essential supports of school improvement: effective leaders, collaborative teachers, involved families, supportive environment and ambitious instruction.

ESEA (Elementary and Secondary Education Act) was reauthorized and signed into law in December. The Act is now known as ESSA (Every Student Succeeds Act). Full implementation by states is expected by 2017-18; and current flexibility waivers will expire this August. The Act diminishes some of the federal role in accountability and provides states with greater flexibility for improving student outcomes.

He expressed gratitude for the schools, and staff in each of the schools and throughout the district, working well together through last week's events to ensure the safety of our students. We also had great cooperation from our families, Milford Police Department, State Police and Dover Air Force Base; our students were tremendous.

Expressed thanks to Holly Hermstedt, Reading Specialist, for her professionalism, many contributions and good work over the years.

Directory of Elementary Education

Dr. Bridget Amory reported the following Elementary updates:

The three elementary schools and Officer Bloodsworth were commended for their efforts to establish the elementary safety patrol program. This is a great program to help build student leaders as well to help build capacity in school safety.

Mispyllion Elementary School's Fuel Up program serves as a model program for others. They recently created and submitted a video to enter into the MVP contest. If you are interested in learning more, please check out the video link from their school website.

The district English Language Learners task force recently met to discuss and formalize documents to assist our English Language Learners throughout the district. This includes developing report card guidelines as well as professional development to assist our teachers in acquiring the skills they need to help support the students in their classrooms.

The district Calendar Committee has submitted a draft proposal for the 2016 – 2017 school year. The school board was provided with documents outlining the calendar development process and the following committee members were thanked for their contributions:

Calendar Committee Representatives:

- Morris Early Childhood Center: Julie McDuff
- Banneker Elementary School: Julie Wilkins
- Ross Elementary School: Lisa McQueen, Myrna Shockley
- Mispillion Elementary School: Teresa Wallace
- Central Academy: Sam Buford
- Milford High School: Kelly Green
- MEA: Kerry Stahl
- District: Phyllis Kohel, Sheri Firch, Bridget Amory

Lastly, during our December meeting, the Board of Education was provided with a handout outlining the benefits of immersion and our next steps throughout the district. At this time, we have decided we have enough support and knowledge to proceed with the implementation of an immersion program beginning next school year and we are seeking the boards support for this initiative.

Directory of Special Education

The Mc Andrews Law Office has expanded its' practice to Sussex County. They are marketing themselves utilizing the premise of "supporting children with disabilities". It is the priority of our district to support all children. If board members speak to community members regarding concerns surrounding programming for children with disabilities, please encourage them to contact us so that we can work with them. Contacting a law office takes funding away from our students!

Fundraiser Approval for Central Academy FFA

MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY to approve the Fundraiser request for Central Academy FFA. (See page 90 of minutes)

Motion carried unanimously.

Athletics

Mr. Winkleblech reported our winter sports' teams are doing well. Boys Basketball – 7 -3 record; Girls Basketball – 10-2 record; Wrestling – 5 – 0 Dual meet record; Boys Swimming – 3 -4 record; and Girls Swimming – 4 -2 -1 record.

BUSINESS

Revenue and Expenditure Reports

MOTION MADE BY MR. H. EMORY/SECONDED BY MR. FRY to approve the Revenue and Expenditure reports as of December 31, 2015. (See page 91 of minutes)

Motion carried unanimously.

DOE Financial Position Report

MOTION MADE BY MR. P. EMORY/SECONDED BY MR. FRY to approve the DOE Financial Position Report. (See page 92 of minutes)

Motion carried unanimously.

Final 2016 Budget

MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY to approve the Final 2016 Budget. (See page 93 of minutes)

Motion carried unanimously.

ESCO Energy Vendor and Letter of Intent

This item was removed from the agenda.

ADMINISTRATIVE SERVICES

Buildings, Grounds, and Operations

Cameras and Security – Advantech, Inc.

This information is listed under Changes and Additions to the Agenda

High School Scrubber

Dr. Stevenson reported the scrubber at the high school is almost 20 years old and there have been issues with getting parts for repair.

MOTION MADE BY MR. RUST/SECONDED BY MR. H. EMORY to purchase an Advenger REV 28" orbital scrubber from Franklin Cleaning Equipment & Supply Co. in the amount of \$16,395. The funds will come out of minor cap money. See page 94 of minutes)

Motion carried unanimously.

Dr. Stevenson noted the mulch in the Banneker playground and two down spouts in the front of Mispillion are not draining properly; these items will be addressed.

Transportation

Mr. Walters stated he has been riding busses regularly. He informed the Board the State of Delaware is adjusting the fuel charges by 7 cents from each contract. The Field Trip Packet is being updated so the schools can get a more accurate estimate of their trips.

Technology

Mr. Scott Whaley reported the following: January 19th was the last day of bidding for our open E-Rate RFP. We have received around 7 bids. Over the next week or two, I will be researching the solutions in the proposals. Then I will form a committee to score the proposals and make a recommendation for award to the board.

The next few weeks we will be preparing for the assessment windows to open. We will be checking each of the labs that will be used for testing to make sure that everything is in working order.

ADJOURNMENT

MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY that the Regular Meeting of the Milford Board of Education held on Tuesday, January 19, 2016 is adjourned at 8:38 PM.

Motion carried unanimously.

Phyllis Kohel, Executive Secretary

Edna Rust, Recording Secretary