

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – DECEMBER 19, 2016  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy – left at 7:01PM  
Mr. H. Emory  
Ms. Kirby  
Mr. Rust  
Mr. Schelhouse - Absent  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Dr. Walmsley  
Mrs. Manges  
Mrs. Croce  
Dr. Stevenson  
Mr. Snyder  
Mrs. Alfaro  
Mrs. Wallace  
Mrs. Hallman  
Mr. Hilligoss  
Mrs. McKenzie  
Mr. LoBiondo

Public

S. Whaley  
S. Firch  
K. Stahl  
C. Warrington  
K. Cole  
W. Rosemond  
T. Favata  
B. Cooper  
M. Berningo  
S. Dukes  
E. Rust

*Milford Live: Terry Rogers*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:00 PM on Monday evening, December 19, 2016, in the Annex Board Room.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

*During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.*

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to adjourn into Executive Session at 6:01 PM.

**Motion carried unanimously.**

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to come out of Executive Session at 7:07 PM.

**Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF MINUTES**

**MOTION MADE BY MR. FRY/SECONDED BY MR. EMORY** the Board approve the minutes of the previous meeting.

Regular Meeting December 5, 2016.

**Motion carried unanimously.**

## **CHANGES AND ADDITIONS**

### **8. Achievements and Accomplishments and 11. Personnel**

#### **ACHIEVEMENTS AND ACCOMPLISHMENTS**

The MCA's Bible Club and Gospel Choir led by Kim Cole (school nurse) and Stephanie Dukes (Paraprofessional) and Watasha Rosemond (Child Nutrition) were recognized for partnering with the local churches to host a Thanksgiving dinner for needy families on Tuesday, November 22<sup>nd</sup>. The local churches cooked the food and brought it to MCA where it was served in the cafeteria. The Bible Club students served the meal and the Gospel Choir performed. There were 168 people fed and each family left with a "Thanksgiving box" filled with all they needed for their own Thanksgiving dinner including the turkey and all the fixings. They supplied 42 Thanksgiving boxes. Members of the Bible Club and Gospel Choir were Blandine Alajuste, Freddline Altidoro, Ella Amisial, Kishana Amisial, Viviana Armenta, Shymica Aubourgh, My'Kheria Brisco, Ivory Conway, Za'Laiyah Cooper, Edwine Corvil, Ritchelle Corvil, Cassandra Debrosse, Vanessa Debrosse, Stephanie De La Cruz-Diaz, Janiyah Dukes, Jamiah Dukes, Ridiya Dukes, Slyssa Duprey, Regina Garcia, Allison Gardner, Paris Gordon, Jordyn Hills, Aniyah Hinmon, Ariana Hinmon, Jessica Joseph, Mirberline Joseph, Alondra Medina, Christie Mele, Sabta Mele, Isabella Mendoza, Edwine Mondelus, Julie Moore, Ciara Motto, Jully Nolasco, Yairely Pinto, Dulce Rico, Sarai Ruiz, Amiere Sudler, Mariah Todd and Chanyha Wise.

Brandy Cooper, MCA teacher, is one of Delaware's two finalists for the Presidential Award for Excellence in Mathematics and Science Teaching. This award is the highest recognition that a K-12 mathematics or science teacher may receive for outstanding teaching in the United States. Established by Congress in 1983, the PAEMST program authorizes the President of the United States to bestow up to 108 awards a year. Awardees serve as models for their colleagues, inspiration to their communities and leaders in the improvement of mathematics and science education. Presidential Awardees receive a Certificate signed by the President of the United States, a trip to Washington D.C. to attend a series of recognition events and professional development opportunities and a \$10,000 award from the National Science Foundation. Congratulations Ms. Cooper!

Coldwell Resort Realty held their annual mixer in association with the Milford Chamber of Commerce on December 8<sup>th</sup>. As part of the mixer, they collect toys and items for the homeless students in our district. This partnership has been running strong for the past 3+ years. We received a HUGE supply of items to be distributed to our families who are in need within our district. Thank you Terri Favata for your part in these organizations for providing our students in need.

Congratulations to Kieran Pheasant for being a National Merit Scholarship Nominee. This is a very prestigious recognition that allows Kieran to compete for \$50,000 per year scholarship. Kieran was identified by the PSAT test as well as her strength of schedule and various extra-

curricular activities. Kieran starred in *The Secret Garden* this fall as the lead character, Mary. She plays the Leopard in Milford's upcoming musical, *Tarzan*. Currently she is taking AP Calculus, AP Literature and College Physics. Kieran will graduate with 7 AP courses as a National AP Scholar. Kieran can also be seen on MHS's BucVision as one of the anchors of the show. Her post graduate plans include studying design at either Columbia or the Pratt Institute. Kieran is an actress, an artist, a leader and a scholar; but, most importantly, she is a Buccaneer!

Banneker's Spelling Bee champion is 5<sup>th</sup> grader Larsson Folke from Ms. Maull's class. The winning word was "clause" in Round 11. The 2<sup>nd</sup> place winner was 4<sup>th</sup> grader Isabella Oxlaj-Deiner from Mrs. Duffy's class. Congratulations to all the contestants throughout their 4<sup>th</sup> and 5<sup>th</sup> grades for their excellent efforts! Larsson will move on to represent Banneker in the State competition on March 4, 2017 in Wilmington, DE. We wish him the best of luck! Thank you to the staff members who helped make the bee a success.

The Banneker Bulldogs, Ross Cats and Mispillion Terrapins competed in the Regional Unified MSD Basketball Skills Competition on November 30<sup>th</sup>. It was a wonderful day for everyone! There were over 300 athletes and unified partners in attendance. Below is a list of the team and the results of the competition.

<b>Banneker Bulldogs</b>	<b>Basketball Competition 2016-2017</b>	
<b>Athlete</b>	<b>Unified Partner</b>	<b>Medal Earned</b>
<b>Brianne Legrand</b>	<b>Crystal Castillo</b>	<b>Gold</b>
<b>Yasheliz Gonzalez</b>	<b>Katie Williams</b>	<b>Gold</b>
<b>Obryant Bagwell</b>	<b>Jacob Dickerson</b>	<b>Gold</b>
<b>Marquise Morris</b>	<b>Parker Wells</b>	<b>Gold</b>
<b>J'Shawn Adamson</b>	<b>Anthony Nash</b>	<b>Gold</b>
<b>Alfred Davis</b>	<b>Jorja Willey</b>	<b>Gold</b>
<b>Jason Harmon</b>	<b>Penn Mosher</b>	<b>Gold</b>
<b>Leo Huot</b>	<b>Kylie Moorman</b>	<b>Silver</b>
<b>Ezra Johnson</b>	<b>DuWayne Louis</b>	<b>Gold</b>
<b>Sonya Watkins</b>	<b>Amanda Stewart</b>	<b>Bronze</b>
<b>Jasmine Luellman</b>	<b>Sabrina Kadow</b>	<b>4<sup>th</sup> Ribbon</b>
<b>Tabban Watkins</b>	<b>Jordan Curry</b>	<b>Silver</b>
<b>Myria Bosty</b>	<b>Lucy Williams</b>	<b>Bronze</b>
<b>Christian Cooke</b>	<b>Dalton Cleveland</b>	<b>Gold</b>
<b>Tyasia Hicks</b>	<b>Lauren Dickerson</b>	<b>Gold</b>
<b>Jarrett Bernard</b>	<b>Liam Kilgore</b>	<b>Silver</b>
<b>DeMariyo Saturin</b>	<b>Anthony lafornaro</b>	<b>Bronze</b>
<b>Jerry Garcia Modldonado</b>	<b>Cooper Wilkins</b>	<b>Silver</b>
<b>Angel Johnson</b>	<b>Addie Hammer</b>	<b>Bronze</b>
<b>Sabrina Fleurantas</b>	<b>Shisley Legros</b>	<b>4<sup>th</sup> Ribbon</b>
<b>Amanda Potter</b>	<b>Coleen Meier</b>	<b>Silver</b>
<b>Jose Garcia Moldonado</b>	<b>John "Jack" Hudson</b>	<b>Bronze</b>
<b>Sefora Ramos Velasquez</b>	<b>Yahday Gonzalez</b>	<b>5<sup>th</sup> Ribbon</b>
<b>Decartier Dorsey</b>	<b>Noah Marcel</b>	<b>Gold</b>
<b>Arriannah Taliaferro</b>	<b>Leah Metzner</b>	<b>4<sup>th</sup> Ribbon</b>

<b>Ross Cats</b>	<b>Basketball Competition 2016-2017</b>	
<b>Young Athletes Team:</b>		<b>Medal Earned</b>
<b>Sigrid Evers</b>		
<b>Jennifer Lopez Chavez</b>	<b>Hailey Hall</b>	
<b>Jancarlos Ortiz</b>	<b>Logan Huey</b>	
<b>Orrin Sharpe</b>	<b>Tairen Quail Marker</b>	
<b>Wade Wilkenson</b>	<b>Jay Schofield</b>	
<b>Andre Mosley</b>	<b>Taevon Ayers</b>	<b>Gold</b>
<b>Gary Gomez</b>	<b>Carlos Dominguez-Perez</b>	<b>Gold</b>
<b>Olga Lopez Chavez</b>	<b>Erin Dunlap</b>	<b>Gold</b>
<b>Trevor Moore</b>	<b>Reid Lofland</b>	<b>Gold</b>
<b>James Smith</b>	<b>Nathan Roesch</b>	<b>Gold</b>
<b>Christian Chapman</b>	<b>Brian Velasquez</b>	<b>Silver</b>
<b>Hunter Owens</b>	<b>Jake Dee</b>	<b>Silver</b>
<b>Justice Hickman</b>	<b>Neysen Legros</b>	<b>Silver</b>
<b>Nathan Waydelist</b>	<b>Brayden Parkhurst</b>	<b>Silver</b>
<b>Ava Voshell</b>	<b>Laila Brown</b>	<b>Bronze</b>
<b>Kaitlyn Shaffer</b>	<b>Jessie Craine</b>	<b>Bronze</b>
<b>Taniyah Quail Marker</b>	<b>Jasmine Jackson</b>	<b>Bronze</b>
<b>Michael Southard</b>	<b>Aiden Palomarez</b>	<b>Bronze</b>
<b>Jaiden Walls</b>	<b>Edwin Morales</b>	<b>Bronze</b>
<b>Rosemary Arreaga Roblero</b>	<b>Sanyi Bryant</b>	<b>4<sup>th</sup> Place Ribbons</b>

<b>Mispillion Terrapins</b>	<b>Basketball Competition 2016-2017</b>	
<b>Brooklyn Calhoun</b>	<b>Taylor Carroll</b>	<b>1<sup>st</sup> Fabulous Ribbon</b>
<b>Christian Schimmel</b>	<b>Yandel Bravo-Vazquez</b>	<b>2<sup>nd</sup> Fabulous Ribbon</b>
<b>Kai-Ron Briddell</b>	<b>Kaji Stevens</b>	<b>Participation Ribbon</b>
<b>Thompson Burke</b>	<b>Leniz Stultz</b>	<b>Participation Ribbon</b>
<b>Kyle Dutton</b>	<b>Ke'San Sturgis</b>	<b>Participation Ribbon</b>
<b>Lina Frederick</b>	<b>Marquise Troy-Danso</b>	<b>Participation Ribbon</b>
<b>Cameron Harris</b>	<b>Kashmier Wise</b>	<b>Participation Ribbon</b>
<b>Annabella Howard</b>	<b>Kaidan Zeroles-Johnson</b>	<b>Participation Ribbon</b>
<b>Karah Jones</b>	<b>Hannah Zimmerman</b>	<b>Participation Ribbon</b>
<b>Trent Lovett</b>	<b>Ryan Zimmerman</b>	<b>Participation Ribbon</b>
<b>Cameron Perry</b>	<b>Greyson Zook</b>	<b>Participation Ribbon</b>
<b>John Rodriguez</b>		<b>Participation Ribbon</b>
<b>Jordan Savage</b>		<b>Participation Ribbon</b>

Thank you to all the students and staff from the schools who participated and represented MSD well.

On December 9<sup>th</sup> members of the Project Unify Club at Ross Elementary presented the Veterans at the Home of the Brave with Christmas Cards and stockings stuffed with donations that they collected and prepared as part of a service project from one of their meetings. Project Unify Club is a sub-group of Special Olympics. They meet once or twice a month and explore different topics related to various disabilities. Because of this

involvement with Special Olympics, Ross is considered a “Unified School”. Michele Davis is the Coordinator and regular volunteers are Wanda Corder, Carol Davis, Emily White, Brittany Phillips, Jackie Carmean and other staff based on availability. About 50 students from grades 3, 4, and 5 attend the monthly meetings.

Kent County Fire Prevention Winners were announced December 4<sup>th</sup> at Bowers Fire Hall. Congratulations to our students for representing Milford School District with the following placements:

1<sup>st</sup> Place – Karah Jones, Mispillion Elementary, 3<sup>rd</sup> grade

2<sup>nd</sup> Place – Brooke Jackson, Ross Elementary, 2<sup>nd</sup> grade

2<sup>nd</sup> Place – Erin Dunlap, Ross Elementary, 5<sup>th</sup> grade

3<sup>rd</sup> Place – Emerson Layton, Ross Elementary, 4<sup>th</sup> grade

Best wishes to Karah Jones and good luck in the State Competition!

In alignment with student participation in the Energy Management Pathway, Milford High School applied and earned participation in the Delaware Pathways to Green Schools Program. On November 30<sup>th</sup>, MHS Energy Management students and technical staff worked with Practical Energy Solutions (PES), an energy services company with decades of experience working with school communities, to complete an energy audit. The students participating included Derrick Brooks, Jacqueline Ellison, Brennan Hajek, Ryan Herka, Zachary Johnson, Athanasios Kalesis, Jordan McDonnell, Ivan Nochez, Donald Scott and Bryan Wynes. The Delaware Pathways to Green Schools Program, created by the Delaware Sustainable Energy Utility (SEU) and the Delaware Valley Green Building Council (DVGBC), is designed to reduce energy use and foster the growth of sustainability in Delaware’s schools. The ten Energy Management Pathway students will earn nine college credits through DTCC; six of the credits are earned from two fall college courses at MHS taught by Mrs. Molly Chorman and the three additional college credits will be earned in the DTCC energy management lab during the second semester. The students will also earn Hazard Materials, Lead and Asbestos certifications.

The following MHS student athletes signed with colleges:

Abraham Mow – Baseball – Slippery Rock University

Rajene Bowe – Softball – Dominican University

Nia Bowe – Softball – Coppin State University

Joshua M. Freeman Foundation thanks MHS for the hospitality for their Presentations of the History of Hip Hop to middle and high school students and No Bullying, Stop Bullying and Let’s Be Friends for elementary students.

Dr. Glen Stevenson will recognize the District Maintenance Staff at the January meeting.

Lulu Ross and Mispillion Elementary Schools received a “100% NAEP Ready – Delaware 2017” banner award. The Delaware Department of Education will award the banners the second week of January.

Milford held their annual Wrestling Invitational December 16<sup>th</sup> and 17<sup>th</sup>. A nice crowd of spectators observed some excellent wrestling matches. Milford High School and the Milford wrestling program have brought in visitors to the Milford Community for this event since the 1960's.

Thank you to the following community members for greeting and serving our students and staff with our holiday meal:

MHS: Chief Kenneth Brown and Sgt. John Horsman, Milford Police Department

MCA: Lt. Richard Jefferson and PFC Mikhail Stanton, Milford Police Department

Ross: Lt. Edward Huey and Cpl. Tim Maloney, Milford Police Department  
Asst. Chief Brennon Fountain, Chaplain Tom Passmore, Capt. Kevin Donovan  
and Asst. Chief Shawn Hinton, Carlisle Fire Company

Mispillion: Capt. Gary Bailey and Sgt. Robert Masten, Milford Police Department  
Capt. Billy Caiola and Firefighter Adam Fluharty, Carlisle Fire Company  
Representative Harvey Kenton and Milford Mayor Bryan Shupe

Banneker: Senator Gary Simpson  
Lt. David Wells and Cpl. Theresa Bloodsworth, Milford Police Department  
Firefighters Earl Briel and Brandon Shockley, Carlisle Fire Company

Morris: Firefighters Kyle Perry and Mike Stubbs, Ellendale Fire Company

## **SUPERINTENDENT REPORTS**

***Newsletters from the individual schools were presented.***

## **PERSONNEL**

### ***Personnel Reports***

#### RECOMMEND FOR EMPLOYMENT

SALTIEL, John

Mispillion – Child Nutrition 6 hrs.

Effective: January 3, 2017

JACQUES, Louneda

Morris – P/T Paraprofessional (27.5 hrs.)

Effective: December 12, 2016

#### RESCIND EMPLOYMENT

HOWLETT, Susan

Mispillion – Speech-Language Pathologist

#### RESIGNATION

PORTER, Erika

District – School Nurse

Effective: January 2, 2017

Years of Service to MSD: 3

RETIREMENT

BOBBY, Darren  
High School – Science Teacher  
Effective: January 1, 2017  
Years of Service to MSD: 11

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Track Coach, Head	Spath, Robert
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RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

High	Track Coach, Head	Helmick, Patrick (21B)
High	Wrestling Volunteer	Pierson, Luke (21B)
High	Basketball Boys, Volunteer	Shorts, Lamarr
High	Basketball Boys, Volunteer	Letthand, Shane (21B)
High	Wrestling Coach, Asst.	Strickland, Shaun
Central	Basketball Boys Coach, Asst.	White, Pedro (21B)
Central	Basketball Boys, Volunteer	Johnson, Derrius (21B)

ADMINISTRATIVE CONTRACTS

Recommend extension of one-year rollover contracts beginning July 1, 2017 for district administrators as specified on Board Only Enclosure. Administrative salaries are subject to change if required by legislative action to balance the state budget.

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to approve the Personnel Report as presented including Board Only.

**Motion carried unanimously.**

***Reading Tutors***

Since reading tutors are working directly with our students, we will bring their names to the board for approval. This will be done in the same format as educators or coaches receiving limited contracts.

**INSTRUCTION AND STUDENT PROGRAMS**

***Director of Secondary Education – Dr. Jason Peel***

***MCA 5<sup>th</sup> Grade Open House***

MCA hosted an Open House for 5<sup>th</sup> grade families on Wednesday, November 30<sup>th</sup>. Ninety-eight (98) families and two hundred and sixty eight (268) people were in attendance. Families met in the gymnasium and were greeted by the MCA jazz band. After a presentation by MCA administration, families took a tour of the school building. Instructional coach teachers opened their classrooms for questions and parent visits while additional staff manned tables in the gymnasium to promote clubs, sports, and extracurricular activities. The following MCA staff attended the Open House: Stacy Greenly-Teat, Monica Morrow, Sherry Bontrager-Thomas, Kim Cole, Judith Bruns, Sherry Geesaman, Jeff Thompson, Holly McKellop, Brandy Cooper, Matthew Bailey, Judy Woods and Judy Hubbard.

### ***MCA Common Core Site Visit***

On Friday, December 9<sup>th</sup>, a team of nine (9) officials from Delaware Department of Education (DOE) visited Central Academy for the entire school day. The officials were part of a planned Common Core Audit which is routinely completed in each school district in Delaware. Central Academy administration and lead teachers organized data and other information ranging from meeting minutes to professional development plans for the team to review. The DOE officials conducted interviews with students, teachers, and administration including district office. The day concluded with a brief report which highlighted areas such as our commitment to teacher collaboration and superb questioning strategies in our science classrooms to name a few. A more comprehensive written report and follow-up phone call will occur within the coming month. The information will be used to identify weaknesses and strengths and inform future professional development and goal setting.

### ***New Student Registration Process***

School support staff have been working hard to refine our student registration process. Staff have had a series of meetings to consolidate paperwork and collaborate to create an online version of necessary items. Thank you to the following staff who have helped support this process: Cathy Rios, Laurel Pastor, Sue Smith, Cherie White, Chris Oplinger, Sharon Smith, Denise Ali, Katie Rochester, Tina Whittington, Sheri Firch, Josh Griffin and Rose Viramontes.

### ***Board Policy 6303 Diploma Requirements***

The first read of Board Policy 6303 Diploma Requirements was presented. Previous offerings were organized into colleges and pathways. New organization includes educational offerings being clustered within schools referred to as majors. Advanced placement courses and Honors courses and terminology are updated which mirrors post-secondary terminology.

### ***MHS Presentation***

Mr. Shawn Snyder, Principal of Milford High School, shared a presentation regarding MHS. Academics, Community Involvement, Student Supports, Athletics, Extra-Curricular Activities and School Climate were the focus.

### ***Director of Elementary Education – Dr. Bridget Amory***

#### ***Immersion Program***

The immersion students will perform a special holiday performance about reindeer at Morris at 1:30PM on Tuesday, December 20, and would love to have you join them. We are very proud of the progress our first cohort of immersion learners are making at Morris Early Childhood Center.

As we continue our planning for the upcoming year, we are looking to expand our current immersion program offering to include not only one location at Ross Elementary School; but, to include an additional location on the northern side of our district at Banneker Elementary School. We have recently applied for and received additional grant funds from the Delaware Department of Education to support these efforts. Our expansion is intended to not only grow our program; but, to assist in helping add children currently on our extensive wait list to our existing program.

### ***2017 -2018 Academic Calendar***

We have had a committee of representatives throughout the district working to provide insight into our calendar draft for our next academic year. At this time we have two drafts; one that has



us starting prior to the Labor Day holiday and an additional draft that has us starting just after Labor Day.

***Director of Special Education – Mrs. Laura Manges***

***First Read of Revision to Field Trip Approval Form***

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to approve the revisions to Board Policy 6113 Field Trip Approval Form. (See page 77 of minutes)

**Motion carried unanimously.**

***Disproportionality***

The State identified our LEA, (Local Education Agency) as demonstrating disproportionate representation in special education based on race and ethnicity under IDEA (Individuals with Disabilities Education Act). Our LEA conducted a self-assessment of policies, practices, and procedures to determine if we inappropriately identified students in the disability categories of MID (Moderate Intellectual Disability), ED (Emotional Disturbance), LD (Learning Disability), and OHI (Other Health Impairment). After review of all practices relating to evaluations and eligibility, the determination was that our LEA is in compliance in accordance with the Delaware Administrative Code.

***Athletics – Mr. Shawn Snyder***

Congratulations to the following students for their athletic accomplishments:

Field Hockey – Darby Brennan 1<sup>st</sup> Team All State

Kate Melvin 2<sup>nd</sup> Team All State

Rajene Bowe 2<sup>nd</sup> Team All State

Football – Brion Murray 2<sup>nd</sup> Team Wide Receiver All State

Dominyc Hovington 3<sup>rd</sup> Team Line Backer All State

Soccer – Alexis “Kiki” Torres 2<sup>nd</sup> Team All State

***BUSINESS – Mrs. Sara Croce***

***Revenue and Expenditure reports as of November 30, 2016***

**MOTION MADE BY MR. FRY/SECONDED BY MS. KIRBY** to approve the Revenue and Expenditure Reports as of November 30, 2016. (See page 78 of minutes)

**Motion carried unanimously.**

***First Read of Final FY 2017 Budget***

Mrs. Croce will bring the Final FY 2017 Budget to the January meeting for approval. Mrs. Croce provided a power point presentation and information regarding the draft of the Final 2017 Budget.

***Revisions to Board Policy 4308 Salary Schedule: Substitutes***

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to approve the revisions to Board Policy 4308 Salary Schedule: Substitutes effective 12/25/16. (See page 79 of minutes)

**Motion carried unanimously.**

***Revisions to Board Policy 4326 Salary Schedule: State Extra Time Program Staff***

Mrs. Croce will bring the revisions to Board Policy 4326 Salary Schedule: State Extra Time Program Staff to the January meeting for approval.

**ADMINISTRATIVE SERVICES**

***Buildings & Grounds – Dr. Glen Stevenson***

***Morris Roof Repairs***

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EMORY** to approve Quality Exteriors, Inc. to repair the roof at Morris Early Childhood Center for \$9,500.00. (See page 80 of minutes)

**Motion carried unanimously.**

***Morris Paving***

Dr. Stevenson has requested bids from architects for the paving.

Cameras will be installed over Winter Break at Morris and during Spring Break at Ross.

The roof leak at Morris will be fixed during the Winter Break.

The breakers are replaced and will be tested in the spring when the heat is turned off.

***Technology – Mr. Scott Whaley***

The State has a project that they have been working on to increase bandwidth for all state agencies. At our last TechMACC meeting, they informed us that 5 of our 6 sites will be part of the first phase of that project. This means that all of our buildings and schools with the exception of Morris will be upgraded to a 1 gigabit connection. The sites were determined by how close they were to a hub site. Morris is too far away from a hub site to be included in the first phase.

We have been working on getting our Windows 10 image complete. It should be done by the end of January. Once finished, we will deploy it within our department for testing. After we are confident that everything is good, we will deploy it to some computers in the schools to get feedback before the end of the year. Windows 7 end of support is in January 2020.

Everything has still been very positive around the Chromebooks. We are continuing to provide training where we can for teachers that are using Chromebooks.

**ADJOURNMENT**

**MOTION MADE BY MR. EMORY/SECONDED BY MR. RUST** that the Regular Meeting of the Milford Board of Education held on Monday, December 19, 2016, is adjourned at 9:01 PM.

**Motion carried unanimously.**