

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – NOVEMBER 21, 2016
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President
Mr. Fry – Vice President
Mrs. Dennehy
Mr. H. Emory
Ms. Kirby
Mr. Rust - Absent
Mr. Schelhouse
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Dr. Walmsley
Mrs. Manges
Mrs. Croce
Dr. Stevenson
Mrs. Alfaro
Mr. Snyder
Dr. Carnevale
Mrs. Wallace
Mrs. McKenzie
Mrs. Alexander
Mrs. Hallman
Dr. Kilgore
Mrs. Forrest

Public

H. Walters
R. Winkleblech
S. Firch
P. Mills
D. O'Hara
S. Whaley
R. Lee
M. York
C. Kilgore
L. Kilgore
C. Kilgore
J. Nichols
M. Harris
S. Bontrager-Thomas
C. Mergner
S. Smith
J. Emory
R. Parker
J. Hickman
J. Powers
B. Berry
C. Davis
S. Stutzman
J. Rauch
S. Kilgore
D. Kemmerlin
T. Mentzer
A. Mohrman
M. Babbitt
J. Joseph
E. Rauch

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:11 PM on Monday evening, November 21, 2016, in the Annex Board Room.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.

MOTION MADE BY MR. FRY/SECONDED BY MR. EMORY to adjourn into Executive Session at 6:12 PM.

Motion carried unanimously.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MS. KIRBY to come out of Executive Session at 7:12 PM.

Motion carried unanimously.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY the Board approve the minutes of the previous meeting.

Regular Meeting October 17, 2016.

Motion carried unanimously.

CHANGES AND ADDITIONS

8. Achievements and Accomplishments and 11. Personnel

ACHIEVEMENTS AND ACCOMPLISHMENTS

Ariana Hinmon, 6th grade student at MCA, was recognized for representing Milford School District for Fuel Up to Play 60 and her visit with Mrs. Michelle Obama at the White House.

Layna Reynolds, 6th grade student at MCA, was recognized for being chosen a Summitt Ambassador and traveling to Chicago during the summer for FUTP60.

Joann Joseph, Child Nutrition Manager at Mispillion Elementary, was presented a certificate for her involvement with Fuel Up to Play 60. Mrs. Joseph was one of the individuals to start the program at Mispillion.

Milford School District recognized Matt Babbitt, Site Manager at Abbott's Mill Nature Center, and Alice Mohrman, Education Coordinator at Abbott's Mill Nature Center, for sharing their work and field experiences with our elementary students.

Julie Hickman's power point from the Teacher of the Year Banquet was shown to everyone present. Mrs. Hickman represented the District very well with her presentation and was given a Certificate of Recognition.

Congratulations to Morris Early Childhood Center for receiving the Phase 1 DE-PBS (Positive Behavior Support) Recognition for 2015-16 and Lulu Ross for receiving the Phase 3 DE-PBS Recognition for 2015-16.

We thank the following individuals for being Principal for a Day at the following schools: Ms. Claudy Satchell, Operations Manager, Banking Officer at M&T Bank was at Milford High School

School; Ms. Norma Trader, Vice President of M&T Bank was at Ross Elementary and Mr. Christian McCone, Senior Project Manager of EDIS Company, was at Banneker Elementary.

Thank you to Mrs. Judy Emory and Ms. Rose Parker for taking the lead for the Haunted Hallways held at Milford High School. A Certificate of Recognition was received by Mrs. Emory and Ms. Parker. This event was well attended by the Community and involved many of the high school clubs and advisors. Approximately 1,500 people attended.

Sherrie Bontrager-Thomas, MCA teacher, led the first 5K race for the new 5K Club. Yatzel Calderon-Rivera, 6th grade student at MCA, ran his first 5K in 33 minutes. They raised \$34.00 to benefit pediatric heart transplant patients.

Mrs. Sharon Forrest, Child Nutrition Manager, and her staff provided a very tasty Thanksgiving Lunch to the students and staff.

Anne Dawson, Courtney Bailey and Tristin Brannan (Ross teachers) have been chosen to participate in the University of Delaware's 2016-17 Reading/Writing project. Participants of the Reading/Writing Project receive professional development from the DOE ELA Education Associates and an ELA Specialist from University of Delaware. They will develop units that will become model resources for state and national use, posted on the DOE website. This project has always proven to be a great learning experience for all involved. Participants will be supported throughout the entire process.

Thank you to Mr. Paul Mills, Mr. Eugene Mills and Mr. Chris Mergner for presenting Central Academy and Milford High School \$500 from the ExxonMobile Grant for Science and Math instituted activities.

First marking period Honor Roll Students from all of the schools were recognized. Their names were scrolled on the screen during the meeting.

<i>School</i>	<i>Grade</i>	<i>Students</i>	<i>School</i>	<i>Grade</i>	<i>Students</i>
<i>Banneker Elementary</i>	<i>1st</i>	<i>75</i>	<i>Central Academy</i>	<i>6th</i>	<i>192</i>
	<i>2nd</i>	<i>70</i>		<i>7th</i>	<i>269</i>
	<i>3rd</i>	<i>49</i>		<i>8th</i>	<i>136</i>
	<i>4th</i>	<i>40</i>	<i>Total</i>		<i>597</i>
	<i>5th</i>	<i>56</i>			
<i>Total</i>		<i>290</i>	<i>High School</i>	<i>9th</i>	<i>109</i>
				<i>10th</i>	<i>119</i>
<i>Ross Elementary</i>	<i>1st</i>	<i>88</i>		<i>11th</i>	<i>76</i>
	<i>2nd</i>	<i>93</i>		<i>12th</i>	<i>111</i>
	<i>3rd</i>	<i>62</i>	<i>Total</i>		<i>719</i>
	<i>4th</i>	<i>44</i>			
	<i>5th</i>	<i>57</i>	<i>Total students</i>		<i>2,270</i>
<i>Total</i>		<i>344</i>			
<i>Mispillion Elementary</i>	<i>1st</i>	<i>60</i>			
	<i>2nd</i>	<i>77</i>			
	<i>3rd</i>	<i>55</i>			
	<i>4th</i>	<i>62</i>			
	<i>5th</i>	<i>66</i>			
<i>Total</i>		<i>320</i>			

Milford High School held their National Honor Society Induction Ceremony on November 21st. MHS's National Honor Society students represent the district extremely well in the classroom, in school during extracurricular activities and in the Community. We are fortunate to be led by such a great group. The current National Honor Society Members are: Margaret Amory, Summer Arthurs, Genesis Chamberia, Valeria Coverdale, Jessica Creigh, Rachel Esposito, Ethan Hurd, William Kimmel, James Kucharzyk, Daphen Leighty, Katelyn Melvin, Minerva Morado, Hailey Morgan, Michaela Roach, Deja Rodriguez, Madison Rogers, Hayden Shockley, Lindsay Shockley, Megan Stevenson, Madison Swain and Megan Wolfe. New Inductees for 2016 are: Morgan Abbot, Leah Barnett, Darby Brennan, Kaitlyn Cupelli, Kaitlyn Davies, Millisen Dill, Umbreen Fatmah, Noah Garlick, Sarah Garrity, Kaylee Groce, Emily Holstein, Melina Hudson, Rebecca Hutchinson, Jacob Laighty, Lauren McNulty, Caden Oplinger, Carson Rios, Kyle Strassle, Cameron Quinn, Brianna Wells, Riley Wolfenden and Daniel Zang.

The Secret Garden was presented at Milford High School November 17th, 18th, and 19th. Everyone enjoyed the show and the cast and crews were outstanding! The cast included Kieran Pheasant as Mary Lennox, Ethan Dehel as Dickon, Gabe White as Colin, William Dorey as Archibald Craven (understudy Dickon), Amire Collins as Dr. Craven, Jessica Creigh as Mrs. Medlock, Lauren Edwards as Martha, Rebecca Hutchinson as Mrs. Sowerby, Valeria Coverdale as Nurse (understudy Martha), Jenn Rust as Betty, Melina Hudson as Jane (understudy Mrs. Sowerby), Millisen Dill as Mrs. Crawford/Lilias, Barbara Walker as Miss Wiggin, Mason Yoka as John, Mark Hollingsworth as Phil (understudy Archibald), Tobias Biro as Mr. Williams the Cook/Bellboy (understudy Colin), Emma Dehel as Kanchi, Skylar Parnell as Sarah (understudy Jane), and Mya MacFarland as Katherine (understudy Betty). The Production Staff included: Ms. Carissa Meiklejohn, Director; Mrs. Erica Snyder, Producer; Gloria Bontrager-Thomas, Stage Manager; Owen MacDonald, Assistant Stage Manager; Jehnna Moore, Lights; Ms. Meiklejohn/Mr. Streck, Sound; Mrs. Karine Richards, Logo Design; Mr. Ed Evans, Set Construction and Alexis Kuhn, Jaylyn Cates, Ry'ana Johnson, Props/Stage Crew.

The Fire Prevention Poster & Essay Winners were announced on Sunday, November 20th, at the Carlisle Fire Hall. Emily Odegaard, Grade 3 Mispillion Elementary, earned the Chief's Award and Maureen O'Neil, Grade 3 Mispillion Elementary, earned the President's Award. Grade 2 Winners were: Brooke Jackson, Lulu Ross Elementary, 1st Place, Bianka Thornton, Lulu Ross, 2nd Place and Astrid Judith Barrios-Mendez, Lulu Ross Elementary, 3rd Place. Grade 3 Winners were: Karah Jones, Mispillion Elementary, 1st Place and Emerson Layton, Lulu Ross Elementary, 1st Place. Grade 4 Winner was Nina Cusick, Lulu Ross Elementary, 3rd Place. Grade 5 Winners were: Erin Dunlap, Lulu Ross Elementary, 1st Place, Laura Fulton, Lulu Ross Elementary, 2nd Place and Verity Layton, Lulu Ross Elementary, 3rd Place.

Morris Early Childhood Fire Prevention Winners from Ellendale were Kinslee Hogan, 1st Place, Jake Jackson, 2nd Place and McKenna Purcell, 3rd Place. Congratulations to all our winners.

SUPERINTENDENT REPORTS

Newsletters from the individual schools were presented.

Mrs. Hallman, Morris Early Childhood Center, stated Diane O'Hara, Librarian, applied and received a \$2,000 grant that will be used to purchase Library books. We thank Ms. O'Hara for her efforts and success with this grant. The Morris Fire Prevention Winners from Ellendale were Kinslee Hogan, 1st Place, Jake Jackson, 2nd Place and McKenna Purcell, 3rd Place.

Mrs. McKenzie, Ross Elementary, reported the students raised \$133 to donate during Breast Cancer Awareness Month and the staff donated \$385 for "Go Pink Day". The PBS Team provided the students with a mid-year behavior incentive. On November 4th, Mr. Bob Starkey

and Mrs. Debbie O'Neill presented dictionaries to every 3rd grade student from the Milford Rotary Club during a short assembly. The First State Force provided music and the students listened and danced to a wide variety of musical selections performed by local police officers. October Ross Cats received certificates and pins in a short ceremony on November 15th for awards based on academic achievements for the month. Dr. Kevin Dickerson joined Mrs. Cynthia McKenzie and Mrs. Tania Alexander to serve Thanksgiving Lunch to students on November 17th. The Student Council, Honor Society, and PTP partnered with the school community to run a food drive. This year they were able to fill 33 boxes of food for Thanksgiving Dinners. The PTP provided the turkeys for each box. Ross Family Night was held on November 17th and had over 600 people participate in the Disney Themed Evening.

Mrs. Wallace, Mispillion Elementary, reported a Veteran's Day Program was presented to all 4th and 5th grade students on November 9th.

Dr. Kilgore, Banneker Elementary, reported the Student Council created "Thankful Trees" to be displayed in the cafeteria for all to see. Milford Rotary presented Dictionaries to all 3rd Grade Students on November 9th. Student Council created a Flag as a Sign of Appreciation to our Veterans.

Mrs. Carnevale, Central Academy, reminded everyone the Christmas Chorus Concert will be Tuesday, December 6th, at 6PM in the High School Auditorium and the Christmas Band Concert will be Thursday, December 8th, at 6:30PM in the High School Auditorium.

Mr. Snyder, High School, reported the 8th Grade Open House was well attended and thanked families and students for attending. Donations from several clubs will provide 50 local families with baskets of food for Thanksgiving. Santa's Workshop will be held in December and will involve a large number of students working in Mrs. Claus's kitchen, the Petting Zoo, Face painting and many more activities.

MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY to move to Executive Session at 8:17PM.

Motion carried unanimously.

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY to come out of Executive Session at 8:55PM.

Motion carried unanimously.

PERSONNEL

Personnel Reports

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT

STRETT, Alicia

Ross – Special Education Coordinator

Effective: November 28, 2016 and ending June 30, 2017

Bachelor's and Master's Degrees: Wesley College

Years of Experience: 5

RECOMMEND FOR EMPLOYMENT

BAHDER, Michelle

Morris – Paraprofessional (F/T)

Effective: November 28, 2016

CAIOLA, Kristin
Mispillion – Secretary
Effective: November 29, 2016

WILCHER, Mercedes
Morris – Paraprofessional (F/T)
Effective: December 1, 2016

RETIREMENT

JOHNSON, Leslie
Central Academy – Language Arts Teacher
Effective: June 30, 2017
Years of Service to MSD: 25

WILKINS-BARBIER, Jan
Central Academy – Language Arts Teacher
Effective: June 30, 2017
Years of Service to MSD: 25

RESIGNATION

FITZGERALD, Kathleen
Ross – Special Education Coordinator
Effective: October 28, 2016
Years of Service to MSD: 9

HARRIS, Michele
Mispillion – Speech-Language Pathologist
Effective: December 9, 2016
Years of Service to MSD: 13

METZNER, Kelly
Mispillion – Elementary Teacher
Effective: November 18, 2016
Years of Service to MSD: 0

MURPHY, Rosa
Mispillion – Child Nutrition
Effective: November 17, 2016
Years of Service to MSD: 9

WAPLES, Denise
Banneker – Grade 2 Teacher
Effective: November 9, 2016
Years of Service to MSD: 16

TERMINATION

Board Only

FMLA

Board Only

RETURN FROM LONG-TERM DISABILITY

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Wrestling Coach, Asst.	Pierson, Luke (21B)
High	Basketball Boys Coach, Asst.	Helmick, Patrick (21B)

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

Central	Advisor, BPA Club	Harris, Claudia
Central	Advisor, FFA	Bruns, Judith
Central	Advisor, Yearbook	Davis, Trisha/Conaway, Jenna
Central	Soccer Coach, Asst.	Kemmerlin, Prince (21B)
Central	Wrestling Coach, Head	Newsome, Wayne
Central	Wrestling Coach, Asst.	Mills, Judd (21B)
Central	Wrestling Volunteer	Kendzierski, Kris
Central	Basketball Boys Coach, Head	Benson, James (21B)
Central	Basketball Volunteer	Benson, Justine (21B)
Central	Basketball Girls Coach, Head	Tice, Keesha (21B)
Central	Basketball Girls Coach, Asst.	Curry, Mitchell (21B)
Central	Cheerleading, Winter	Brode, Diane, Campbell, Brittney, Wechtenhiser, Jessica
High	Wrestling Coach, Asst.	Lovett, Brad (21B)
High	Basketball Girls Coach, Asst.	Barkley, Kevin (21B)
High	Basketball Boys Coach, Asst.	Mann, Devin
High	Basketball, Boys Volunteer	Helmick, Patrick (21B)
High	Cheerleading, Winter	Brode, Diane, Campbell, Brittney, Wechtenhiser, Jessica

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EMORY to approve the Personnel Report. Mr. Fry opposed.

Roll Call:

Mrs. Dennehy – Abstain	Mr. Emory – Yes
Mr. Fry -- Abstain	Ms. Kirby – Abstain
Mr. Rust -- Absent	Mr. Schelhouse – Yes
Mrs. Wiley -- Yes	

Motion not carried.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MS. KIRBY to remove the Termination from the Personnel Report.

Motion carried unanimously.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY to approve the Personnel Report excluding the Termination.

Motion carried unanimously.

INSTRUCTION AND STUDENT PROGRAMS

Director of Secondary Education – Dr. Jason Peel

High School Pathways

Information was presented about reorganizing the career pathways at Milford High School into seven different schools and twenty major areas of study.

CTE Innovation Grant Update

Milford High School was awarded three innovation grants for over \$40,000 in funding to implement and support 3 new programs: Allied Health, Academy of Finance and K12 Teacher Academy.

MHS Fall Open House

Milford High School hosted an open house on November 17th, 2016 for 8th grade students. There were many 8th grade families who attended for a presentation and tour of the campus. Families were invited to attend the fall production of *The Secret Garden* after the event. We thank the students and families for attending.

Biology Textbooks

New Biology textbooks arrived and are in use at the high school. Thank you for the support of this new textbook adoption.

Director of Elementary Education – Dr. Bridget Amory

Immersion Program

There is no update at this time.

Elementary Task Force has begun their work of reviewing the science and social studies standards as a part of the curriculum review process. Their work continues to be in process and is currently on display in the Board Room.

Gifted and Talented and Odyssey of the Mind Updates

- Partnership with Wilmington University to offer Gifted and Talented courses for interested staff to work toward certification
- Extended Learning Opportunities have now started at all elementary schools
 - Mispillion and Banneker 3, 4 & 5 led by Dr. Gaglione. Miss Fitzpatrick is providing Gifted and Talented services for grades 4 & 5 at Ross.
 - Services have begun for students who have proven their specific creative or academic abilities; but, don't qualify for TEAM through intellectual ability measures.
 - Elementary Gifted and Talented teacher is now directly servicing 143 students.
- Dr. Gaglione has provided training to elementary staff
 - Differentiating for High Ability Learners at Ross & Banneker (Mispillion had the training last year)
 - Provided additional resources during Morris and Ross Staff Meetings regarding High Readers. Banneker Staff will be receiving this training in January.
- Currently there are 6 elementary Odyssey of the Mind teams, with 3 being coached by a staff and parent team and 3 by parents.
- Resources for dealing with perfectionists were shared with all school counselors.

Director of Special Education – Mrs. Laura Manges

First Read of Revision to Field Trip Approval Form

Mrs. Manges will bring the Field Trip Approval Form for approval at the December 19th meeting.

Athletics – Mr. Ryan Winkleblech

Academic All-Conference Fall 2016

- Boys Cross Country – Moses Martinez and Ben Sobota
- Girls Cross Country – Holly Tesoro
- Field Hockey – Leah Barnett and Hayden Shockley
- Volleyball – Celia Reinhardt
- Football – Rashawn Price and Garron Little
- Soccer – Josh Strassle, Miguel Morales-Lopez, Kyle Barbutas and Alex Toledo

All Conference Fall 2016

- Girls Cross Country – Deja Rodriguez-Santiago – 1st Team, Rajene Bowe – 1st Team, Emily Holstein – 1st Team, Olivia Cromer – 2nd Team, Victoria Littler – Honorable Mention, Holly Tesoro – Honorable Mention, Bobby Spath – Coach of the Year
- Boys Cross Country – Emmanuel Beaucejour – Honorable Mention
- Boys Soccer – Alexis Torres – 1st Team, Zachary Domercant – 2nd Team, Matt Mitzel – 2nd Team, Jaxson Turner – 2nd Team, Eren Mondelus – Honorable Mention
- Football – Brion Murray – 1st Team Wide Receiver/Defensive Back, Greg Clark – 1st Team Offensive Guard and 2nd Team Defensive Tackle, Thomas Eisenbrey – 1st Team Center, David Bowman – 1st Team Running Back, Garron Little – 1st Team Defensive End, Dominic Hovington – 1st Team Linebacker, Ryan Jones – 1st Team Linebacker, Marcus Correa – 2nd Team Wide Receiver, William Kimmel – 2nd Team Quarterback, Nicholas Carlino – 2nd Team Defensive End, Chris Sampson – 2nd Team Defensive Back, Tyreke Benson – Honorable Mention
- Field Hockey – Rajene Bowe – 1st Team Offense, Megan Fry – 1st Team Offense, Darby Brennan – 1st Team Midfield, Hayden Shockley – 1st Team Midfield, Katelyn Melvin – 1st Team Defense, Daphne Leighty – 2nd Team Offense, Deja Rodriguez-Santiago – 2nd Team Defense, Margaret Sollie – Honorable Mention

BUSINESS

Revenue and Expenditure reports as of October 31, 2016

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY to approve the Revenue and Expenditure Reports as of October 31, 2016. (See page of minutes)

Motion carried unanimously.

Class Size Waiver Documents

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE to approve the Class Size Waiver Documents. (See page of minutes)

Motion carried unanimously.

First Read of Revision to Board Policy 4308 Salary Schedule: Substitutes

Mrs. Croce will bring the revised Board Policy 4308 Salary Schedule: Substitutes to the December Board Meeting for approval.

ADMINISTRATIVE SERVICES

Buildings & Grounds – Dr. Glen Stevenson

Morris Roof Repairs

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EMORY to approve Quality Exteriors, Inc. to repair the roof at Morris Early Childhood Center for \$9,500.00. (See page of minutes)

Motion carried unanimously.

Morris Paving

Dr. Stevenson is in the process of getting the RFP (Request for Procurement) for this project.

Transportation – Mr. Harold Walters

The Fall Evacuations have been completed. The second training with Bus Drivers is in process.

Technology – Mr. Scott Whaley

As part of our E-Rate project, we have installed all of the new wireless at Mispillion and Ross. Banneker is scheduled to be installed on Wednesday, November 23rd. Overall, we have been very busy with the system that was purchased.

The state agency Partners in Technology provided us with 93 refurbished desktops at no cost to the district. So far, we have used 30 of those desktops to update one of the computer labs at the high school. The others will be used to update computer labs and classrooms in other areas around the district.

ADJOURNMENT

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY that the Regular Meeting of the Milford Board of Education held on Monday, October 17, 2016, is adjourned at 8:50 PM.

Motion carried unanimously.

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary