

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – OCTOBER 17, 2016  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President – Absent  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. H. Emory  
Ms. Kirby  
Mr. Rust  
Mr. Schelhouse – Absent  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Dr. Walmsley  
Mrs. Manges  
Mrs. Croce  
Dr. Stevenson  
Mrs. Alfaro  
Mr. Snyder  
Dr. Carnevale  
Mrs. Wallace  
Mrs. McKenzie  
Mrs. Alexander

Public

T. Bloodsworth  
R. Winkleblech  
P. Shockley  
K. Stahl  
S. Kilgore  
S. Whaley  
B. Mitchell  
G. Mason  
C. Mason  
C. Morris  
K. Perry  
R. Carlisle  
J. Dugan  
J. Frometa

*Media:*

*Terry Rogers – Milford Live*

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The Regular Meeting of the Milford Board of Education was called to order by Vice President Fry at 5:33 PM on Monday evening, October 17, 2016, in the Annex Board Room.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

*During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.*

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. KIRBY** to adjourn into Executive Session at 5:34 PM.

**Motion carried unanimously.**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to come out of Executive Session at 7:00 PM.

**Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF MINUTES**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** that the Board approve the revised minutes of the previous meeting.

Revised Minutes for August 15, 2016.

**Motion carried unanimously.**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** the Board approve the minutes of the previous meeting.

Regular Meeting September 19, 2016.

**Motion carried unanimously.**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to move CHANGES AND ADDITIONS on the Agenda before ACHIEVEMENTS AND ACCOMPLISHMENTS.

**Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to move PUBLIC COMMENTS after SUPERINTENDENT REPORTS.

**Motion carried unanimously.**

## **CHANGES AND ADDITIONS**

### **7. Achievements and Accomplishments**

## **ACHIEVEMENTS AND ACCOMPLISHMENTS**

Officer Theresa Bloodsworth spoke about the Elementary Safety Patrol Program and was recognized for her leadership of the Safety Patrol Program and contributes to the elementary schools and district. The following students were recognized at the Safety Patrol Induction Ceremony on October 11th:

**Ross Elementary** – Taevon Ayers, Layla Brown, Eileen Carranza, Carlos Domiguez, Erin Dunlap, David Fuhram, Marlee Gray, Holly Jackson, Yasmine Leon, Peyton McNamara, Lark Miller, Tamara Noble, Sammy Pasmore, Nathan Roesch, Grace Smith, Zoey Turner, Ron Willey, Angelina Zhang. Mrs. Cindy McKenzie thanked Mrs. Tania Alexander for organizing this program.

**Mispillion Elementary** – Samantha Azor, Dylan Bearman, Joey Cherneski, Carlee Davis, Charlene Florestal, Tony Hernandez, Emma Holt, Kyra Hurst, Alexander Lovett, Clayton Marker, Jasmine Neal, Victoriano Perez-Garcia, Zoey Phipps, Perla Santos Perez, Miranda Vasquez-Vergel, Desirae Wilhelm. Mrs. Teresa Wallace thanked Mrs. Nancy Carter for her organization of this program.

**Banneker Elementary** – Wilderson Alexandre, Jonathon Arreaga Toto, Rayla Burris, Diego

**Castro Mejia, Caitlin Cromer, Jordan Curry, Lauren Dickerson, Jayonna Drummond, Kayla Gamboa Alvarado, Addie Hammer, Jack Hudson, Darrell Hughes, Anthony Laforano, John Michael Joseph, Yeimy Lopez Barrios, Adalia McCann, Jake McDuff, Kylie Moorman, Tevez Pierre, Julia Popelas, Amanda Potter, Sefora Ramos Velasquez, Chaeli Rose, Brenden Sheehan, Victoria Smith, Jasmine Sylvester, Jaylin Tazwell, Olivia Wallace, Jorja Willey, Lucy Williams.**

Jessica Dugan and Jessica Frometa from Milford Walgreens were recognized for Walgreens providing the flu shots to Milford School District employees and presented a certificate. Dr. Dickerson thanked them for this service. It was noted that 164 shots were provided.

October 2nd was National Custodians and Maintenance Employees Day. Dr. Dickerson recognized all of our Custodial/Maintenance Staff for all the hard work they do maintaining the buildings and grounds. Our schools are shining and the grounds are well maintained. Dr. Stevenson stated these employees go the extra mile for all our school events.

The High School Honor Roll Assembly was mentioned during the September meeting; but, the list of names was not noted. The following students made Honor Roll all 4 quarters for 2015-2016 school year and were recognized at the September event:

**Sophomores: Julia Adams, Brenda Barron, Lauren Becton, Caleb Brownstein, Destiny Burgos, Stephanie Cabrera-Ruiz, Fania Charles, Zykia Cole, Laura Cortes Zambrano, Candace Curtis, Ashley Dejoie, Victoria Donova, Fernanda Flores, Ashlynn Freeman, Ryan Frost, Jessica Gabriel-Perez, Jonathan Gaglione, Abigail Harper, Kasha Hartz, Taylor Hogan, Samantha Holt, Haoyu Huang, Warens Hyppolite, Kimberly Joseph, Hailey Judson, Amber Landon, Ethan Lang, Christopher Lankford, Wendy Lara, Harley Larnder, Cindy Lin, Sydney Litchfield, Ryan Mackesey, Amyah Matthews, Trevor Mitchell, Leah Molitor, Elizabeth Nielsen, Dalton Nordberg, Noah Palmer, Brianna Perry, Rahshawn Price, Samuel Rauch, Logan Redden, Celia Rienhardt, Brianna Reynolds, Zakiya Reynolds, Jayla Russell, Brian Saxon, Kaitlyn Schafer, Cassandra Schreiber, Grace Sekscinski, Daniel Shockley, Zoe Shockley, Johan Simpson, Benjamin Sobota, Megan Vezmar, Taylor Wessel, Jhyere Williams.**

**Juniors: Jacklyn Adams, Leah Barnett, Courtney Betts, Torre-Anna Blakney, Gloria Bontrager-Thomas, Darby Brennan, Kacie Casper, Rebeca Castaneda-Nava, Victoria Clough, Amire Collins, Sage Culver, Kaitlyn Cupelli, Kaitlyn Davies, Joseph Dean, Emma Dehel, James Dennis, Thomas Devaney, Millisen Dill, Umbreen Fatmah, Hunter Frey, Shane Gaglione, Noah Garlick, Sarah Garrity, Bryce Greenly, Kaylee Groce, Tyler Herholdt, Emily Holstein, Khiry Hovington, Melina Hudson, Clay Johnson, Shelby Jones, Danielle Kalaygian, Donovan Leighty, Hannah Marcelle, Zoe Mast, Cameron Maule, Lauren McNulty, Sydney Millman, Jehnna Moore, Kiandra Neal, Cole Neibert, Rocio Olivas, Caden Oplinger, Trevell Palmer, Ashley Pierce, Christopher Proetzel, Carson Rios, Keving Rossetti, Cindy Sebastian-Sandoval, Angela Snowden, Andrew Sollie, William Stoeckel, Kyle Strassle, Abigail Testa, Jordan Tribbett, Brianna Wells, Gabriel White, Brianna Wilhelm, Mary Wills, Riley Wolfenden, Andrew Wynn, Mason Yoka.**

**Seniors: Steven Alvarado, Summer Arthurs, Miriam Carrillo, Genesis Chamberlayne, Sebastian Cortes Zambrano, Valeria Coverdale, Alexander Creasey, Jessica Creigh, Ethan Dehel, Martine Edmond, Hannah Fannin, Skylar Field, Allison Fitzgerald, Shelby Grant, Bianca Haro-Purata, Michaela Huey, Ethan Hurd, Rebecca Hutchinson, Lion Jackson,**

**Michael Judson, William Kimmel, Claire Landon, Daphne Leighty, Desieree Lewis, Kately Melvin, Steven Moore, Minerva Morado, Hailey Morgan, Abraham Mow, Brad Mundorf, Alexis Peterson, Kieran Pheasant, Caleb Pierce, Brianna Redlich, Michaela Roach, Jalynia Rodriguez-Rosado, Deja Rodriguez=Santiago, Jennifer Rust, Amanda Sauer, Donald Scott, Hayden Shockley, Lindsay Shockley, Kimberly Sorto-Rios, Megan Stevenson, Holly Tesoro, Alex Toledo, Daniel Voss, Bryce Warren, Mariah Whaley, Brianna Wilhelm, Megan Wolfe, Daniel Zang.**

Secretary James Mosley, Delaware's Secretary of Department of Safety and Homeland Security (DSHS) will be visiting 5 of our schools recognizing the schools for being compliant of the Omnibus School Safety Act during the 2015-2016 school year. The Schools recognized are Morris Early Childhood, Banneker Elementary, Mispillion Elementary, Ross Elementary and Milford High School.

Dr. Dickerson stated October is National Principal Recognition Month. Our Principals and Assistant Principal's do an outstanding job in our schools.

### **SUPERINTENDENT REPORTS**

***Newsletters from the individual schools were presented.*** The Administration from the individual schools invited everyone to the upcoming events listed in the newsletters.

Morris Early Childhood Center will host a Fall Family Fun Night on October 26th from 5:45-7:00PM.

Banneker Elementary raised \$837 in donations for the GO PINK fight against breast cancer.

Mrs. McKenzie, Ross Elementary, reported that 4 classes are being held for the Polytech Adult Classes. The ELL program is utilizing 3 classrooms and a GED class is held in the Library. Classes with adults and children are being done together for the ELL groups. The attendance has been very good for these classes. A Ross Cat will be chosen from each classroom each month. Parents and Grandparents are invited with their student to attend the PTP meetings. There was a packed room for their first meeting!

Mrs. Wallace, Mispillion Elementary, reported that the Physical Education teacher, Josh Morris, has included the school nutrition/activity program (Fuel Up to 60) on the field with high school students at football games. Possibly other sports throughout the year will get involved, as well.

Dr. Nancy Carnevale, Central Academy, stated the Spanish Middlebury Grant awarded by DOE has 33 7<sup>th</sup> grade students involved the last 45 minutes of the day. The online Spanish course should meet the requirements for high school when the students take the course in their 7<sup>th</sup> and 8<sup>th</sup> grade year. Middlebury sends a Spanish Teacher to the Academy on Monday and Wednesday for conversational Spanish with the students. The FFA sold 1500 mums for their fundraiser! There will be a Halloween Dance for students on Friday, October 28<sup>th</sup>, from 6:00-8:00PM. Monica Morrow took the lead for the Preventing and Ending Bullying. The Academy is preparing for a Common Core Visit on December 9<sup>th</sup> from DOE.

Mr. Shawn Snyder, High School, reported the Homecoming Parade, Football Game and Homecoming Dance were attended very well and everyone was proud to be a Buccaneer! The PSAT test will be given on October 19<sup>th</sup> to all 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students. The seniors will have a Career Day that day. The FAFSA Workshop will be held Wednesday night. More than 200 students are attending Community in Schools and After School tutoring. We are quite proud of our students for taking the initiative to stay after school for the extra help. Buc Vision is back in the building and on the website. The High School has a Student of the Month; September's student was Greggory Clark and October's student is Lindsay Shockley. Officer

Robbie Masten wrote a Grant and received Drive Safe Posters that are posted throughout the high school.

### ***Feedback from Community Meetings***

Dr. Dickerson reported there was good feedback and discussions during the meetings. There was much community feedback with the three most major concerns seeming to focus upon: 1) the tax increase was a lot at one time 2) the tuition tax could have been better communicated and 3) the home assessed values.

### ***Legislative Priorities***

- Increases/modifications to the state student-based unit system and address the increasing needs and populations of Pre-K through grade 3 basic special education, Low income, LEP and ELL populations in a way that weights funding to target specific student needs.
- State funding for technology bandwidth improvements for districts and charter schools.
- Adequate state funding for new initiatives / mandates.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to approve the Legislative Priorities.

**Motion carried unanimously.**

### ***Format for Posting Board Information***

Mrs. Croce talked about using an electronic version for the Board Information. The documents would be saved as PDF and projected on the screen during the meetings. Each Board Member would receive a chrome book with the information for Board Meetings that would be emailed before the meeting. Dr. Dickerson stated that this has the potential to be a more efficient process and save the district money as well. He also spoke regarding making the push of board materials more easily accessible on the website. Mr. Fry suggested the process be piloted at the January meeting.

## **PERSONNEL**

### ***Personnel Reports***

#### **AMEND TEMPORARY CONTRACT EFFECTIVE DATE**

THOMPSON, Jeffrey

Central Academy – Instrumental Music Teacher

Effective: September 26, 2016 and ending June 30, 2017 (from TBA)

#### **RECOMMEND FOR EMPLOYMENT**

WHITE, Cherie

High School – Senior Secretary

Effective: October 18, 2016

WEAVER, David

District – Maintenance HVAC

Effective: October 31, 2016

CUELLAR DE RAMIREZ, Maria  
Morris – Child Nutrition (3 hrs.)  
Effective: October 11, 2016

BRATTEN, Courtney  
Mispillion – Child Nutrition (3 hrs.)  
Effective: October 11, 2016

TRANSFER

HUCKEMEYER, Theresa  
Transfer from Morris Child Nutrition (3 hrs.) to Central Academy Child Nutrition (3 Hrs.)  
Effective: September 26, 2016

ALI, Denise  
Transfer from Mispillion Elementary Secretary to Milford High School Secretary  
Effective: October 24, 2016

RESIGNATION

JEAN BAPTISTE, Mirlande  
Mispillion – P/T Paraprofessional (27.5 hrs.)  
Effective: September 23, 2016  
Years of Service to MSD: 4

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Cheerleading Coach – Football	Geesaman, Sherry
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RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

Central	Soccer, Boys Volunteer	Sacks, Lewis
Central	Cross Country Volunteer	Thompson, Kris
Central	Advisor, Student Council	Woods, Judy
Central	Band Director	Thompson, Jeffrey
Central	Chorus Director	Fair, Julie
Central	Instructional Coach, Special Education	Hubbard, Judith
High	Cheerleading Coach – Football	Brode, Diana, Campbell, Brittney, Wechtenhiser, Jessica
High	Instructional Coach, Special Education	McDougall, Cyndi

Dr. Walmsley reminded everyone the State Teacher of the Year Banquet is Tuesday, October 25<sup>th</sup>, at Dover Downs. **Julie Hickman** is Milford's Teacher of the Year.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to approve the Personnel Report.

**Motion carried unanimously.**

## **INSTRUCTION AND STUDENT PROGRAMS**

### ***Director of Secondary Education – Dr. Jason Peel***

#### ***Biology Textbook Adoption***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to adopt the Pearson Publishing: Miller & Levine Biology Textbook. There will be 100 student textbooks purchased for \$93.47 each and one teacher edition purchased for \$109.97. This purchase includes: 6 year online student subscription, complete eText, Exam View access, resources available for upload to Schoology, video series, and ELL supporting documents.

**Motion carried unanimously.**

#### ***School Visits***

On October 27<sup>th</sup> MCA and MHS will visit the Elementary Schools: Mispillion at 9:20AM, Ross at 10:20AM and Banneker at 1:20PM. A MCA Open House and Honors presentation for 5th grade will be held in November. MHS will hold 8<sup>th</sup> Grade Open House/School Visits on November 15, 16, and 17. The 8<sup>th</sup> grade will visit MHS throughout the 3 days. A High School Open House for 8<sup>th</sup> grade will be November 17<sup>th</sup> at 6:00PM.

#### ***Middlebury Language Lab***

We had a visit from the State and was complimented for implementing the best Language Lab in the state.

#### ***Career Technical Programs***

A Grant Application has been submitted that totals \$46,000 for 3 CTE programs.

- Allied Health – Part II of the grant from last year to enhance the program
- Academy of Finance
  - National Academy of Finance
  - NAFTrak Certification
  - Aligns with our current dual enrollment Accounting 101
  - Fundamentals of Finance, Principles of Accounting, Financial Services
  - Training this summer – 1 week
- Teacher Academy
  - Praxis Core and ParaPro certification tests
  - Human growth and development, Teaching as a Profession, Foundations of Curriculum and Instruction
  - WBL (Work Based Learning) experiences in our middle/elementary schools

#### ***Homecoming 2016***

Thank you to all that participated. Downtown businesses stayed open later and there were lots of good comments from the community.

### ***Director of Elementary Education – Dr. Bridget Amory***

Elementary Parent conferences were held on Monday, October 10<sup>th</sup> with great attendance among our schools.

The four elementary mascots and students loved being in the Homecoming Parade and enjoyed their moment of fame as they traveled the parade route last Friday.

We will be joining forces with our MPAC, Delaware Department of Education, and Abbott's Mill on Friday, October 28<sup>th</sup> from 7:00-8:30PM where we will be "Going Batty for the Next Generation Science Standards" at their Natural Halloween event.

***Gifted and Talented Education***

Elementary gifted and talented programming is underway.

- TEAM: Talent Enrichment and Acceleration in Milford School District
- Odyssey of the Mind planning has started and teams are forming.

***Immersion Program***

The district will soon begin discussions regarding program location moving forward.

***Field Trip Approval***

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to approve the field trip for Mispillion 5<sup>th</sup> grade students to go to the Franklin Institute, Philadelphia, PA.

**Motion carried unanimously.**

The Freeman Foundation has offered our 4<sup>th</sup> grade students the opportunity to see the Washington National Opera at no cost at Seaford High School on December 2<sup>nd</sup>. We continue to be grateful for their commitment to bringing art opportunities to our students!

***Director of Special Education – Mrs. Laura Manges***

***Project Search***

Project Search is a partnership between Capital School District, KCCS, Bay Health, DVR, DE DoE, CIS, Power, and Autism Delaware The program serves 18-21 year old students with developmental disabilities to fill high – turnover, entry level positions. Over the past three years, five Milford High School Students have participated. Two students are still with the program and three others have found competitive employment opportunities with the support of SEARCH. This has been a valuable opportunity for our students.

***Equitable Services***

Under IDEA, LEAs have an obligation to provide parentally placed private school children with disabilities an opportunity for equitable participation in the services funded with Federal Part B funds that the LEA has determined, after consultation, to make available to its population of parentally placed private school children with disabilities.

***Athletics – Mr. Ryan Winkleblech***

Mid-season report:

- The football team is off to a 6-0 start. They are currently 2-0 in the conference.
- Girls Cross Country is 7-0
- Boys Cross Country is 2-5
- Volleyball is 5-3
- Field Hockey is 9-0
- Boys Soccer is 5-4-1

**BUSINESS**

***Revenue and Expenditure reports as of September 30, 2016***



**MOTION MADE BY MR. RUST/SECONDED BY MS. KIRBY** to approve the Revenue and Expenditure Reports as of September 30, 2016. (See page of minutes)

**Motion carried unanimously.**

***Donkey Basketball***

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to retract the Donkey Basketball fundraiser due to liability issues.

**Motion carried unanimously.**

**ADMINISTRATIVE SERVICES**

***Buildings & Grounds – Dr. Glen Stevenson***

***Morris Paving***

A quote is being acquired for the paving of Morris parking lots.

The chiller at Benjamin Banneker (outside the building) needs new breakers. They average \$2,500 - \$3,500 each. There was leaking around the building between the 1<sup>st</sup> and 2<sup>nd</sup> floor after the big rain storm. The windows will be caulked to stop the leaking. The cost of possibly phasing in the repair will be looked at.

There was a sinkhole outside the cafeteria that was repaired immediately.

An upgraded radio system is being looked at to improve communication during emergency situations.

The sound system that was installed at the high school is very clear! The public will notice the clarity at upcoming presentations.

***Technology – Mr. Scott Whaley***

At the end of August, we received our funding commitment letter from the USAC for our wireless project that we had applied for funding last year. Since then, we have placed the order for the equipment and received it late last week. We have a conference call with the manufacturer to talk about our plan for configuration and rollout to make sure that we are understanding things correctly and to make sure we are following their best practices. The plan is to have all the new wireless installed in all three elementary schools before winter break.

**ADJOURNMENT**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** that the Regular Meeting of the Milford Board of Education held on Monday, October 17, 2016, is adjourned at 8:50 PM.

**Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary