

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – SEPTEMBER 19, 2016  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. H. Emory  
Ms. Kirby – Absent  
Mr. Rust  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel L. Jones  
Dr. Amory  
Dr. Walmsley  
Mrs. Manges  
Mrs. Croce  
Dr. Kilgore  
Mrs. Hallman  
Mr. Snyder  
Dr. Carnevale  
Mrs. Wallace  
Mrs. McKenzie

Public

B. Jones  
E. Holloway  
G. Mason  
L. Walls  
M. Vicino  
L. Snook  
J. Friedel  
J. Pastier  
D. Vezmar  
G. Gillespie  
K. Ward  
D. Argo  
R. Watson  
J. Cineli-Miller  
R. Dodenhoff  
D. Scott  
M. Boyle  
S. Firch  
M. Burke  
K. Evas  
S. Dukes  
M. Coulter  
K. Callaway  
D. Robbins  
T. Chilton  
R. Lynch  
N. Forster  
K. Mosher  
S. Cooper-Becton  
W. Thomas  
A. Ennis  
D. Burton  
A. Sauls  
N. Williams  
N. Pletcher  
A. Waldorf  
P. Reilly  
D. Marabello  
D. Thomas  
S. Day  
C. Mason  
J. Walls  
J. Vicino  
V. Snook  
K. Friedel  
A. Pastier  
M. Lewis  
M. Gillespie  
B. Ward  
T. Mason  
R. Argo  
T. McCove  
S. Whaley  
B. Davis  
C. Eddleman  
G. Boyle  
H. Melzer  
K. Stahl  
B. Hazzard  
M. Chandler  
S. Callaway  
E. Reichhold  
J. Robbins  
R. Masten  
D. Markowitz  
R. Davis  
O. McNulty  
K. Reichhold  
M. Piccolo  
G. Markowitz  
D. Sauls  
M. Wells  
J. Palermo  
L. Waldorf  
P. Shockley  
H. Melzer  
D. Scott

*Media:*  
*Terry Rogers – Milford Live*  
*David Paulk – Milford Beacon*  
*Jennifer Antonik - Chronicle*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 5:32 PM on Monday evening, September 19, 2016, in the Cafeteria at the Milford Central Academy.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

*During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.*

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to adjourn into Executive Session at 5:33 PM.

**Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to come out of Executive Session at 7:03 PM.

**Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EMORY** that the Board approve the following minutes of the previous meeting.

Regular Meeting August 15, 2016.

**Motion carried unanimously.**

**COMMENTS ON THE TAX RATES**

Dr. Dickerson presented information regarding the tax rate increase. He informed the congregation that efforts are being made to ensure communication to our taxpayers. Explanations were given with regards to the tuition tax and the reasoning for implementing it. We are truly thankful for the community support and will be hosting upcoming community meetings to include further discussion regarding the tax rates.

**PUBLIC COMMENT**

John Pastier, Bryan Ward, Marlene Burke, Holly Melzer, Charles Eddleman, David Scott, Peggy Reilly, Ed Holloway, George Mason, Sam Day, Jennifer Cinelli-Miller and Keith Mosher spoke to the Board regarding the tax increase and communication. Denise Thomas spoke with regards to a Personnel issue.

**CHANGES AND ADDITIONS**

**12A. Personnel**

**ACHIEVEMENTS AND ACCOMPLISHMENTS**

Tod Van Eyken from the Boys and Girls Club of Delaware sent a thank you note to the high school Boys' Soccer Team and Girl's Field Hockey team for helping with their 2<sup>nd</sup> Annual Running of the Goats' 5K Race.

Ariana Hinmon (MCA 6<sup>th</sup> grade) and Layna Reynolds (MCA 6<sup>th</sup> grade) were Summit Ambassadors over the summer. They spent 4 days at the Perdue University in July for the FUTP60 Summit (Fuel Up to Play 60). Ariana will now represent Milford School District at the White House on October 6<sup>th</sup> as the Delaware State Ambassador for Fuel Up to Play 60; she will also be meeting the first lady, Michelle Obama. She has used Fuel Up to Play 60 to help her overcome being bullied and has begun helping others with the same challenges. Ariana loves to cook and has a desire to become a chef in the future. Congratulations, Ariana!

**SUPERINTENDENT REPORTS**

*Newsletters from the individual schools were presented.*

**PERSONNEL**

***Personnel Reports***

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

WAITE, Michele  
District – Reading Specialist  
Effective: September 13, 2016  
Bachelor's Degree: Wesley College  
Master's Degree: Delaware State University  
Years of Experience: 25

AMEND HIRE DATE – ADMINISTRATIVE CONTRACT

NEEMAN, Kate  
High School – Asst. Principal with one-year contract ending June 30, 2017  
Effective: August 15, 2016 (from August 16, 2016)

AMEND HIRE DATE

EMMETT, Patricia  
Morris – Kindergarten Teacher  
Effective: September 6, 2016 (from August 15, 2016)

PIESHALA, Erin  
High School – Clerk  
Effective: August 16, 2016 (from August 15, 2016)

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT

CROCE, Robert  
Ross/Mispyllion – Family Crisis Interventionist  
Effective: September 21, 2016 and ending June 30, 2017  
Bachelor's Degree: Clemson University  
Years of Experience: 12

HENSON, Taylor  
Morris – Pre-K Teacher  
Effective: September 20, 2016  
Bachelor's Degree: University of Delaware  
Years of Experience: 0

LONG, Curtis  
Morris – Kindergarten Teacher  
Effective: September 6, 2016 and ending June 30, 2017  
Bachelor's Degree: Wesley College  
Years of Experience: 0

MCGINLEY, Michael  
High School – Science Teacher  
Effective: August 19, 2016 and ending June 30, 2017  
Bachelor's Degree: Pennsylvania State University  
Master's and Doctorate Degree (PhD): University of Delaware  
Years of Experience: 0

METZNER, Kelly  
Mispyllion – Elementary Teacher  
Effective: September 20, 2016 and ending June 30, 2017  
Bachelor's Degree: Wilmington University

Years of Experience: 0

THOMPSON, Jeffrey  
Central Academy – Instrumental Music Teacher  
Effective: TBA and ending June 30, 2017  
Bachelor's Degree: Lebanon Valley College  
Years of Experience: 6

RECOMMEND FOR EMPLOYMENT

KENDZIERSKI, Kristofer  
Central Academy – P/T One-on-One Paraeducator (27.5 hrs.)  
Effective: August 22, 2016

PEREZ, Lissette  
Ross – World Language Paraeducator  
Effective: August 18, 2016

HERITAGE, Pamela  
Banneker – P/T Paraeducator (27.5 hrs.)  
Effective: September 20, 2016

STRASSLE, Lynne  
Ross – P/T Paraeducator (29.5 hrs.)  
Effective: September 13, 2016

TRANSFER

PEREZ, Yeny  
Transfer from Morris P/T World Language Paraeducator (27.5 hrs.) to Morris F/T World Language Paraeducator  
Effective: September 6, 2016

SAMS, Brenda  
Transfer from Central Academy Child Nutrition (3 hrs.) to Ross Child Nutrition (3 hrs.)  
Effective: August 23, 2016

YOST, Maria  
Transfer from Mispillion Child Nutrition (3 hrs.) to Mispillion Child Nutrition (5 hrs.)  
Effective: September 12, 2016

PHILLIPS, Kristine  
Transfer from Ross F/T Paraeducator to Central Academy F/T Paraeducator  
Effective: August 18, 2016

RESIGNATION

HITCHENS, Heather  
Ross – P/T Paraeducator  
Effective: September 12, 2016  
Years of Service to MSD: 3

SMITH, Wayne  
Central Academy – Instrumental Music Teacher  
Effective: September 18, 2016  
Years of Service to MSD: 10

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Football Coach, Asst.	Rivera, Eduardo
High	Football Coach, Asst.	Rivera, Elias
High	Advisor, Honor Society	Nauman, Maire
High	Cross Country Coach, Asst.	Helmick, Patrick (21B)
Mispillion	Instructional Coach, Gr. 5	Ward, Natascha

**RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT**

High	Football Coach, Asst.	Allen, Jerrell (21B)
High	Football Coach, Asst.	Mann, Devin
High	Assistant Band Director	Scott, Cody (21B)
High	Instructional Coach, Science	Grobinski, David
Mispillion	Instructional Coach, Gr. 5	McKee, Deanna
Central	Advisor, Honor Society	Geesaman, Sherry/Davis, Tricia
Central	Instructional Coach, English	Geesaman, Sherry
Central	Instructional Coach, Expressives	Bruns, Judith
Central	Instructional Coach, Mathematics	Cooper, Brandy
Central	Instructional Coach, Science	Woods, Judy
Central	Instructional Coach, Social Studies	Bailey, Matthew
Central	Data Coach	Cooper, Brandy
District	Science Support Coach	Cilano, Jennyfer

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** to approve the Personnel Report.

**Motion carried unanimously.**

**INSTRUCTION AND STUDENT PROGRAMS**

***Director of Secondary Education – Dr. Jason Peel***

We have had an awesome start to this school year.

- There was a Professional Development Day on September 13<sup>th</sup>.
- Our schools are now using the Professional Development Management System to enter local professional development. This system allows us to create professional development sessions that automatically load into a teacher's licensure requirements.
- The High School and Academy worked together to offer sessions on Schoology, Chromebooks, and Google Drive that were presented by our technology staff and teachers.
- A group of teachers trained in the No Bully Solution team.
- Seven of our teachers gave presentations at the AP conference at Caesar Rodney and Ken Outten, Amy Delaney, Seth Buford, Veronica Evans, Erica Snyder, Jim Frketic and Gretchen Pikus gave presentations at 5 other districts.
- There was a session on the new iReady data tool that gives teachers real-time data on their student's performance, but also gives students practice completing assessments online.
- Counselors and PE/Health teachers traveled to Seaford, Woodbridge and Wilmington to attend all day trainings in their content areas.

We have new Spanish and Middlebury language programs at the Central Academy that are going very well. The students are excited about them. There are 32 students in the Middlebury program and the new Spanish teacher is collaborating with the Spanish teachers from the High School.

Milford High School had 173 students and 149 parents attend the Honor's breakfast and ceremony on September 15<sup>th</sup>. Students in attendance made honor roll all four marking periods last year (a 3.2 GPA is required for this). Letters, pins and pictures were given out. There was an exciting football game last Friday night with a win over Delaware Military Academy and a pep rally Friday afternoon. After school tutoring in each content area started this week. The CTE, AP and Dual Enrollment numbers are up this year from previous years. A successful Open House was held on September 8<sup>th</sup> will 180 parents in attendance. At the October Board Meeting information will be presented on a new Biology book for the high school students.

***Director of Elementary Education – Dr. Bridget Amory***

Our world language Spanish immersion program is off and running at Morris Early Childhood Center. We have 52 students currently enrolled and hosted our first family immersion informational evening last week with a representative from the Delaware Department of Education.

Our partnership with Polytech Adult Education has gotten off to a great start. The ESL and GED classes for adult learners and family literacy component runs at Ross Elementary School on Monday and Wednesday evenings from 6:30 to 8:00 PM. We currently are able to serve 75 families and have 30 additional families on the wait list.

Mark your calendars! We have booked the high school auditorium on Tuesday, October 11<sup>th</sup>, at 5:00 PM for our elementary safety patrol unified swearing in ceremony. We are proud of our students and are excited to showcase them with this event.

Our elementary professional development with Number Talks has been launched and is the outcome of the elementary principals' grant writing last year.

Title One funded field trips with Abbott's Mill will extend our students learning of the next generation science standards into the community. Student learning experiences at Abbott's Mill have been scheduled across the elementary programs. Unfortunately, our first trip was postponed due to the inclement weather; but, will be rescheduled as soon as possible.

Odyssey of the Mind program has begun as well. The next elementary informational evening will be held at Ross Elementary on Tuesday, September 20<sup>th</sup>, at 7:00 PM. We are excited to see our creative problem solvers in action at our regional and state conferences this year. If you know anyone interested in coaching a team or serving as a judge, please have them contact Amanda Gaglione at Ross Elementary School or Judy Woods at Milford Central Academy.

The Delaware Positive Behavior Support Project recently announced the following achievements in our elementary schools:

- Ross Elementary School has achieved Phase 3 School-Wide PBS Recognition for the 2015-2016 school year.
- Morris Early Childhood Center has achieved Phase 1 School-Wide PBS Recognition for the 2015-2016 school year

We would like to thank the schools for working to create safe and caring learning environments that promote the social-emotional and academic development of all our Buccaneers.

***Director of Special Education – Mrs. Laura Manges***

MSD had 100% compliance on Federal Indicator 13 (development of the transition components on the Individualized Education Plan).

Conducted full day PD at MHS on September 13, 2016. Focus was an examination of the role of Special Education professionals at the secondary level in the success of students with LD, ADHD, and issues with executive functioning. Four districts participated (CR, Capital, Smyrna and Milford). Thanks to MHS for hosting.

***Athletics***

Fall teams early season records: Girls Cross Country is 2-0; Boys Cross Country is 0-2; Field Hockey is 3-0; Boys Soccer is 2-1; Football is 2-0 and Volleyball had not played before the meeting.

**BUSINESS**

***Revenue and Expenditure reports as of August 31, 2016***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. RUST** to approve the Revenue and Expenditure Reports as of August 31, 2016. (See page 36 of minutes)

**Motion carried unanimously:**

**MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY** to approve amending Board Policy 3301 Policy Statement for Child Nutrition Meals. (See page 37 of minutes)

**Motion carried unanimously.**

**MOTION MADE BY MR. FRY/SECONDED BY MR. SCHELHOUSE** to approve amending Board Policy 3303 Student Fees – Child Nutrition Program. (See page 38 of minutes)

**Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to approve amending Board Policy 3304 Child Nutrition Program Policy. (See page 39 of minutes)

**Motion carried unanimously.**

#### **ADMINISTRATIVE SERVICES**

##### ***Buildings & Grounds – Dr. Glen Stevenson***

Quotes are being requested for a roof repair at Morris. We are going through the City of Milford for a Variance for the shed behind the District Office.

##### ***Transportation – Mr. Harold Walters***

Transportation is moving smoothly. We are looking to start adding Stop Arm Cameras next year (2017-2018) on our school buses.

##### ***Technology – Mr. Scott Whaley***

We had a good start to the year. Our work order volume is a little higher than last year.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to adjourn into Executive Session to discuss personnel matters at 9:09 PM.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to come out of Executive Session at 9:39 PM.

#### **ADJOURNMENT**

**MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY** that the Regular Meeting of the Milford Board of Education held on Monday, September 19, 2016, is adjourned at 9:40 PM.

**Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary