

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – JULY 11, 2016  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. H. Emory  
Ms. Kirby  
Mr. Rust  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce  
Dr. Walmsley  
Dr. Peel  
Mrs. Manges  
Dr. Stevenson  
Dr. Amory  
Mrs. Alfaro  
Mrs. Hallman  
Dr. Carnevale  
Mr. Snyder  
Mrs. McKenzie  
Mrs. Wallace

Public

S. Whaley  
H. Walters  
R. Voshell  
L. Gargano  
J. Cineli-Miller  
E. Rust

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 5:40 p.m. on Monday evening, July 11, 2016, in the Multimedia Room at the Milford Annex Building.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

During the course of this meeting, the Milford Board of Education may enter into Executive Session to consider student disciplinary cases, personnel matters, or strategy with respect to collective bargaining or pending or potential litigation, pursuant to 29 Delaware Code, Section 10004.

**MOTION MADE BY MR. FRY/SECONDED BY MR. EMORY** to adjourn into Executive Session at 5:41 p.m.

**Motion carried unanimously.**

**MOTION MADE BY MR. EMORY/SECONDED BY MR. FRY** to come out of Executive Session at 7:06 PM.

**Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

## **PUBLIC SPEAKER**

Ms. Jennifer Cineli-Miller spoke of behalf of MPAC (Milford Parent Advisory Committee) stating toiletries – travel size -- are being collected for the homeless in our community. Please contact Delores at 422-5701 at the First Presbyterian Church to drop off donations or for any questions. Ms. Cineli-Miller is working with Mr. Craig Warrington collecting the donations.

## **APPROVAL OF MINUTES**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** that the Board approve the following minutes of the previous meeting.

Regular Meeting June 20, 2016.

**Motion carried unanimously.**

## **CHANGES AND ADDITION TO THE AGENDA**

Additions: 9. Achievements and Accomplishments; 10. Superintendent Reports

## **ACHIEVEMENTS AND ACCOMPLISHMENTS**

**Brandy Cooper, 2016 MSD Teacher of the Year**, invited DOE to review the New Smarter Analytics with Milford teachers. (see page of 9 minutes)

The CIS SWEAT Program has had a successful program this summer led by CIS director, **Patrick Helmick** along with MHS teachers **Ed Evans** and **Sean Strickland**. The program encourages the students involved to be mentors and leaders in their lives and school. SWEAT stands for Sacrifice, Wisdom, Eagerness, Attitude and Tenacity. Many Milford graduates have returned to speak with the group to explain to them how these attributes lead to lifelong success. Some of the speakers are: Octavian Wilson, aeronautical engineering major and football player for Mount Union's National Championship team; Jordan Lingo, lifeguard Rehoboth Beach and studying biomolecular chemistry at the University of Georgia; Alvontae Drummond, 2013 state champion wrestler and 2 time NCAA national qualifier; Carly Johann, professional triathlete, model and 2001 MHS graduate.

**Kevin DiCostanzo**, MHS teacher, is participating in a summer fellowship at DEDOE working on School Leader Assessment Research.

## **TEMPORARY CHAIRPERSON**

President Wiley appointed Dr. Kevin Dickerson as Chairperson of the board (to take over after 2015-2016 board is adjourned).

## **ADJOURNMENT OF 2015-2016 BOARD**

**MOTION MADE BY MRS. DENNEHY /SECONDED BY MR. EMORY** that the 2015-2016 Milford Board of Education adjourn sine die.

**Motion carried unanimously.**

**REORGANIZATION MEETING AGENDA  
2016-2017 MILFORD BOARD OF EDUCATION**

**CALL TO ORDER by Dr. Dickerson, Chairperson.**

***ELECTION OF PRESIDENT***

**MR. EMORY NOMINATED MRS. WILEY FOR THE OFFICE OF PRESIDENT.**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** that nomination for the office of President is closed.

**Mrs. Wiley was declared President of the Milford Board of Education for the 2016-2017 year by unanimous vote.**

**MRS. WILEY ASSUMED THE OFFICE OF PRESIDENT.**

***ELECTION OF VICE PRESIDENT***

**MR. EMORY NOMINATED MR. FRY FOR THE OFFICE OF VICE PRESIDENT.**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** that nomination for the office of Vice President is closed.

**Mr. Fry was declared Vice President for the Milford Board of Education for the 2016-2017 year by unanimous vote.**

***EXECUTIVE SECRETARY***

**President Wiley, On Behalf of the Board, Designates Dr. Kevin Dickerson, Superintendent, as Executive Secretary of the Milford Board of Education for 2016-2017 School Year.**

***Establishment of Schedule or Regular Meeting Dates and Time for 2016-2017***

(see page 10 of minutes)

**SUPERINTENDENT REPORTS**

***Request for adjusted student schedule for SY 2016-2017***

**MOTION MADE BY MR. FRY/SECONDED BY MR. EMORY** to approve student 2017-01 having an adjusted schedule for SY 2016-2017. All graduation requirements must be met to receive a Milford High School diploma.

**Motion carried unanimously.**

**PERSONNEL**

***Personnel Reports***

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

TAUSSIG, Samantha  
Banneker – Music Teacher  
Effective: August 16, 2016  
Bachelor's Degree: Nyack College  
Years of Experience: 1

RESCIND EMPLOYMENT

BISHOP, Jennifer  
Morris – ESL Teacher

RESIGNATION

PLUMMER, Marissa  
District – Speech/Language Pathologist  
Effective: August 4, 2016  
Years of Service to MSD: 2

HARRISON, Susan  
Central Academy – Assistant Principal  
Effective: June 30, 2016  
Years of Service to MSD: 5

DONALDSON, Rachel  
High School – Transition /LEAP Coordinator  
Effective: July 21, 2016  
Years of Service to MSD: 1

SHOCKLEY, Kelsey  
Banneker – Grade 5 Teacher  
Effective: June 30, 2016  
Years of Service to MSD: 4

FMLA

Board Only

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment:

Transportation

Loretta Sivels  
Angela Stevens

OT

Brian Davis  
Substitute  
Stephanie Cook

Child Nutrition

Laura Nailor

Teachers

Jennifer Molitor  
Heather Vezmar  
Brittney Rohls  
Heather Hudson  
Jason Raymond  
Courtney Bailey  
Danielle Brumbley  
Kelli Palumbo-White

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

High	Advisor, Business Professional of America	Parker, Rose
High	Advisor, Dist. Educ. Clubs of America	Emory, Judy
High	Advisor, Freshman Class	Browning, Kurt/Skerrett, Julie
High	Advisor, Homecoming	Humes, Tonya/Voshell, Ron
High	Advisor, Honor Society	Delaney, Amy/Nauman, Maire
High	Advisor, HS-Student Council	Humes, Tonya/Voshell, Ron
High	Advisor, Junior Class/Prom	Voshell, Ron
High	Advisor, Senior Class	Melvin, Nicole (21B)
High	Advisor, Sophomore Class	Shaw, Deanna/Joseph, Kevin
High	Advisor, Student Technology Assoc.	Streck, Michael
High	Athletic Director	Winkleblech, Ryan
High	Band Director	Smith, Christine
High	Baseball Coach, Asst.	Johnson, Chris
High	Baseball Coach, Asst.	Overstreet, James
High	Baseball Coach, Head	Brannan, Nick
High	Basketball Boys Coach, Asst.	Helmick, Patrick (21B)
High	Basketball Boys Coach, Head	Spath, Robert
High	Basketball Girls Coach, Head	White, Leona
High	Cheerleading Coach – Football	Geesaman, Sherry
High	Cross Country Coach, Asst.	Helmick, Patrick (21B)
High	Cross Country Coach, Head	Spath, Robert
High	Data Coach	Stahl, Kerry/Pikus, Gretchen
High	Field Hockey Coach, Head	Fleming, Andrea
High	Football Coach, Asst.	Brannan, Nick
High	Football Coach, Asst.	Rivera, Eduardo
High	Football Coach, Asst.	Rivera, Elias
High	Football Coach, Head	Strickland, Shaun
High	Instructional Coach, Business	Parker, Rose
High	Instructional Coach, English	Dehel, Dawn
High	Instructional Coach, Foreign Language	Morgan, Cameron
High	Instructional Coach, Math	Nauman, Maire
High	Instructional Coach, Physical & Drivers Ed	Frampton, Amanda
High	Instructional Coach, Social Studies	Evans, Veronica
High	Instructional Coach, Technology Ed./Ag	Stahl, Chris
High	Instructional Coach, Visual & Performing Arts	Smith, Christine
High	Lacrosse Coach, Head	Faulkner, Blake
High	Soccer Coach, Asst.	Evans, Ed
High	Soccer Coach, Head	French, Todd
High	Soccer, Girls Coach, Asst.	Evans, Ed
High	Soccer, Girls Coach, Head	Howard, Donovan
High	Softball, Girls Coach, Head	Brennan, Sean
High	Swim Coach, Asst.	Terray, Amanda (21B)
High	Swim Coach, Head	Rathfon, Jenna
High	Tennis, Girls Coach, Head	Powers, Jackie
High	Theatrical Pit Conductor	Smith, Christine
High	Theatrical Choreography	Gott, Angie
High	Theatrical Drama/Musical Director	Meiklejohn, Carissa
High	Theatrical Stage/Set	Evans, Ed
High	Theatrical Producer, Fall & Spring	Snyder, Erica
High	Theatrical Lighting	Boyd, Bryan

High	Track Coach, Asst.	Helmick, Patrick (21B)
High	Track Coach, Head	Spath, Robert
High	Wrestling Coach, Asst.	Pierson, Luke (21B)
High	Wrestling Coach, Head	Parsley, Don
High	Advisor, FFA	Stahl, Chris
Morris	Data Coach	Messick, Jodi
Morris	Instructional Coach, Kindergarten	Fry, Morgan
Morris	Instructional Coach, Kindergarten	Simon, Sarah
Morris	Instructional Coach, Kindergarten	Messick, Jodi
Morris	Instructional Coach, Pre-K	Legg, Jennifer
Ross	Advisor, Honor Society – Elementary	Lingo, Jay
Ross	Advisor, Student Council	Baird, JoAnn
Ross	Data Coach	Wharton, Angela
Ross	Instructional Coach, Expressives	Fitzpatrick, Karen
Ross	Instructional Coach, Grade 1	Plummer, Starla
Ross	Instructional Coach, Grade 2	Wharton, Angela
Ross	Instructional Coach, Grade 3	Davis, Sara
Ross	Instructional Coach, Grade 4	Peterman, Cindy
Ross	Instructional Coach, Grade 5	Davis, Michele

**MOTION MADE BY MR. EMORY/SECONDED BY MR. RUST** to approve the Personnel Report.

**Motion carried unanimously.**

## **INSTRUCTION AND STUDENT PROGRAMS**

### ***Director of Secondary Education – Dr. Jason Peel***

Milford High School was chosen as one of four districts statewide to be part of a program to ensure that students are college ready. Teachers will work with higher education partners to develop online tutorial materials and a full year English course designed to ensure that students are college ready and able to take dual enrollment courses their senior year. The program will initially concentrate on students in the new Allied Health program, but be open to all students in the future.

### ***Director of Elementary Education – Dr. Bridget Amory***

The World Language Grant opportunity provided 22 secondary students with a total of 62 world language credits which will allow increased flexibility in their schedules to allow for the acquisition of additional language courses, electives, or core classes.

We have received \$2,000 to put toward our district Wellness Committee to assist our district in refining our district practices.

The Circle of Light group has donated 100 sleeping bags from Walmart to assist our homeless population through the upcoming school year. This opportunity is courtesy of an ongoing grant.

### ***Athletics***

Mr. Winkleblech sent the Athletic Report to Mr. Snyder in his absence. **Spring All-Conference:**

**Boys Lacrosse** – Mark Henderson 1<sup>st</sup> Team Attack, Michael Holstein 1<sup>st</sup> Team Defense, Michael Judson 1<sup>st</sup> Team Specialist, Dallas Rhodes 2<sup>nd</sup> Team Attack, Don Scott 2<sup>nd</sup> Team Midfield, Clay Stevenson 2<sup>nd</sup> Team Goalie, Eli Kemp 2<sup>nd</sup> Team Specialist and Cohen Bonneville Honorable Mention.

**Softball** – Rajene Bowe 1<sup>st</sup> Team Outfield, Nia Bowe 2<sup>nd</sup> Team At-Large, Bri Cahall 2<sup>nd</sup> Team At-Large and Courtney Kohel Honorable Mention.

**Girls Soccer** – Melina Hudson 1<sup>st</sup> Team, Daphne Leighty 2<sup>nd</sup> Team, Deja Rodriquez Santiago 2<sup>nd</sup> Team, Hailey Morgan 2<sup>nd</sup> Team and Megan Wolfe Honorable Mention.

**Baseball** – Abraham Mow 1<sup>st</sup> Team 3<sup>rd</sup> Base, Tommy Jordan 1<sup>st</sup> Team Shortstop, Ethan Hurd 1<sup>st</sup> Team Outfield, Abraham Mow 2<sup>nd</sup> Team Pitcher, Shawn Snowden 2<sup>nd</sup> Team 1<sup>st</sup> Base, Dante George 2<sup>nd</sup> Team Designated Hitter and Phil Herber Honorable Mention.

**Golf** – Kyle Strassle 2<sup>nd</sup> Team and Zachary Legg Honorable Mention.

**Tennis** – Colton Williamson 1<sup>st</sup> Team 1<sup>st</sup> singles (conference champion).

**Track** – Deja Rodriquez-Santiago 2<sup>nd</sup> Team.

Congratulations to all these students!

### **BUSINESS**

#### ***Recommend Approval of Community Eligibility Program***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to approve the Community Eligibility Program that will provide free breakfast and lunch to all students in the District. Information will be sent to the parents before the end of the month.

**Motion carried unanimously.**

### **ADMINISTRATIVE SERVICES**

#### ***Buildings, Ground, and Operations***

#### ***High School Auditorium Sound System***

Dr. Stevenson will bring more information to the next meeting.

**MOTION MADE BY MR. FRY/SECONDED MR. EMORY** to table this item for more clarification on the bids.

**Motion carried unanimously.**

### ***Technology***

Mr. Whaley reported: "We have finished cleaning every desktop/laptop in the district and have started reconnecting and imaging them. Ross is almost complete. We only have one wing of faculty computers left to do. We will begin on another elementary this week.

On the server and backend, we have been restructuring our Active Directory environment to allow us to be more granular with our policies. When we are finished, we will be able to apply policies to specific rooms or laptop carts that we previously had to rely on third party programs for.

This summer we are piloting two carts of Chromebooks. One cart is at the High School and one is at the Central Academy. Chromebooks are very promising, the initial purchase is close to one third of a traditional laptop and the built in management has been working very well. In order to effectively use Chromebooks, we have created Google Apps for Education accounts for every faculty and student. This fall we will be providing professional development on Chromebooks and Google Apps through Lead and Learn."

### ***Transportation***

Mr. Walters reported: "We are using 4 buses to transport summer school; 3 contractors and 1 district bus. Adjustments have been made to the routes and everything seems to be good. We are working to clean up the 2016-17 bus routes; about 700 stops need to be fixed manually after the eSchool roll-up. Planning to send out post cards the end of next week to parents with bus information."

### **ADJOURNMENT**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** that the Regular Meeting of the Milford Board of Education held on Monday, July 11, 2016, is adjourned at 7:52 PM.

**Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary