

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – JUNE 19, 2017  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. Emory – left at 6:59 pm  
Ms. Kirby  
Mr. Rust  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Walmsley  
Mrs. Croce  
Dr. Amory  
Dr. Peel  
Mrs. Manges  
Dr. Stevenson  
Mrs. Hallman  
Mrs. Carter  
Mr. Snyder  
Mrs. Carnevale  
Mrs. McKenzie  
Dr. Kilgore

S. Firch  
G. Mason  
C. Mason  
K. Stahl  
R. Evans  
M. Firch  
H. Walters  
R. Viramontes  
J. Purcell  
E. Rust  
S. Whaley

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:16 PM on Monday evening, June 19, 2017 in the Annex Board Room.

**ROLL CALL**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** to adjourn into Executive Session at 6:18 PM. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

**A.** Personnel Matters – See 29 Del. C. § 10004(b)(9)

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. RUST** to adjourn Executive Session at 7:03 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** for the Board to approve the minutes of the June 5, 2017 Special School Board Meeting. **Motion carried unanimously.**

## **CHANGES AND ADDITIONS**

Buildings, Grounds and Operations was moved before Recognition and Accomplishments.

## **ADMINISTRATIVE SERVICES**

### **A. Buildings, Ground and Operations**

Dr. Glen Stevenson reported Jerry's Paving will start the Morris paving project the first week of August. He also noted Representative Kenton provided extra funding for the back parking lot. The district thanks Representative Kenton for his help with this project.

The Ross chiller equipment will be delivered July 7<sup>th</sup>. The project should take about three weeks and will be completed by August 1<sup>st</sup>. Milford School District employees will demolish the current equipment to prepare for the installation.

## **RECOGNITION AND ACCOMPLISHMENTS**

### ***State Championship Softball Team***

Dr. Dickerson recognized the softball team and coaches. The team members are: Nia Bowe, Julia Reed, Rajene Bowe, Genesis Chamberlayne, Darby Brennan, Megan Fry, Macey Myers, Courtney Kohel, Morgan Abbott, Kalaysia Reynolds, Emily Sickles, Morgan Petty, and Khya Reynolds. Sean Brennan is head coach with assistants Kevin Barkley, Rick Andrews, Rob Masten, Brittany O'Neil and Brian Rogers. Director of softball operations is student Trevell Palmer.

### ***Kylie Moorman***

Kylie was honored as the Delaware Outstanding AAA School Safety Patroller, one of six students in the United States (and the first student from Delaware in the program's history) to receive the National School Safety Patrol Lifesaving Award and was the first recipient of the William J. Miller Safety Award which earned Kylie a \$1,000 scholarship.

### ***Jennifer Rust***

Jennifer was awarded fifth place out of 200 at an Awards Ceremony for the children's book she wrote and illustrated called *Worldwide Girls*. This was an entry into the B'Nai B'rith Diverse Minds Writing Challenge focusing on the message of tolerance. Jennifer will be attending Columbia College in Chicago.

### ***Milford School District Retirees***

Dr. Dickerson recognized the retirees from the district for their years of service. Luis Melendez, Central Academy had 1 year with MSD/11 years overall; Diane Retzlaff, Morris Early Childhood Center had 15 years with MSD/17 years overall; Leslie Johnson, Central Academy had 19 years with MSD/25 years overall; Susan Wyman, Morris Early Childhood Center had 22 years with MSD/25 years overall; Brenda Heberling, High School, had 24 years with MSD/26 years overall; Cindy Carey, MSD Speech had 25 years with MSD/25 years overall; Charles Clayville, Central Academy had 25 years with MSD/25 years overall; Jan Wilkins-Barbier, Central Academy had 25 years with MSD/28 years overall; Kim Mitchell, Ross Elementary had 30 years with MSD/30 years overall and Mark Hatfield, Central Academy had 32 years with MSD/37 years overall.

Dr. Dickerson recognized Barry Fry and Eugene Rust for their commitment of 5 years to the Milford Board of Education. He also acknowledged Mr. Fry's 42 years of service to the district and Mr. Rust's 35 years of service to the district.

## **SUPERINTENDENT REPORTS**

Administrators from each school presented school information from their newsletters.

### ***Lulu M. Ross Elementary***

Mrs. McKenzie, Principal, said the Red Nose Day profited \$550 and the funds collected for the Cancer Chain made it possible to donate \$260. She gave a huge thank you to Sara Hague for her dedication to the PTP and everything she did for the students.

### ***Banneker Elementary***

Dr. Kilgore, Principal, reported Banneker had their annual safe summer kickoff before the end of the school year.

### ***Morris Early Childhood Center***

Mrs. Hallman, Principal, reported the students had a wonderful end of year celebration at Funland with no cost for the students.

### ***Mispillion Elementary***

Mrs. Carter, Assistant Principal, said a recognition ceremony for the P.R.I.D.E. Safety Patrol members was held for parents and invited guests for 4<sup>th</sup> and 5<sup>th</sup> grade classes. During this ceremony Mispillion Elementary was presented an award of \$500 for the AAA School Safety Advancement Grant. Mispillion Elementary was excited to be chosen as 1 of 11 schools in the nation to receive this award and expand the patrollers' role.

### ***Central Academy***

Mrs. Carnevale, Principal, stated the Aloha Dance at the end of the school year was a great success as were the concerts and 8<sup>th</sup> grade Awards Ceremony. Summer school started with approximately 100 students attending.

### ***Milford High School***

Mr. Snyder, Principal, informed everyone that Chris Lankford, MHS band student, was accepted to the Delaware Governor's School for Excellence in music for percussion. Mrs. Veronica Evans traveled to Utah to score AP Government exams. This is a prestigious honor for an AP teacher.

### ***Athletics***

Mr. Snyder congratulated and stated the names of the Academic All-Conference athletes, the Spring 2017 All-Conference athletes and the 2017 Spring All-State athletes.

### ***July 10<sup>th</sup> Board Meeting***

The July 10<sup>th</sup> Board Meeting will be held in the Milford Central Academy Cafeteria at 7:00 pm.

**BUDGET & TAX RATE INFORMATION UPDATE**

Dr. Dickerson and Mrs. Croce held three Community meetings regarding projected tax rates. The community was thanked for their attendance and participation.

**PERSONNEL**

***Personnel Reports***

**RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT**

CROCE, Robert

Ross/Mispillion – Student and Family Interventionist

Effective: August 23, 2017

Bachelor's Degree: Clemson University

Years of Experience: 13

LONG, Curtis

Morris – Special Education/Kindergarten Teacher

Effective: August 23, 2017

Bachelor's Degree: Wesley College

Years of Experience: 1

STREET, Alicia

Ross- Special Education Coordinator

Effective: August 23, 2017

Bachelor's & Master's Degree: Wesley College

Years of Experience: 6

STUBBOLO, Garth

High School – Science Teacher

Effective: August 23, 2017

Bachelor's Degree: University of Delaware

Years of Experience: 28

**RESIGNATION**

BURNHAM, Tammy

Mispillion – Grade 1 Teacher

Effective: June 30, 2017

Years of Service to MSD: 3

GARGANO, Lisa

Central Academy – Grade 7 Math Teacher

Effective: June 30, 2017

Years of Service to MSD: 7

HUMES, Tanya

High School – English Teacher

Effective: June 30, 2017

Years of Service to MSD: 7

SHAEFFER, Angela  
Ross – RTI Coordinator  
Effective: June 30, 2017  
Years of Service to MSD: 3

RETIREMENT

HILLIGOSS, Michael  
Central Academy – Assistant Principal  
Effective: June 30, 2017  
Years of Service to MSD: 25

FMLA

Board Only

TRANSFER

BURKE, Sheree  
Transfer from 11-month Speech Pathologist to 10-month Speech Pathologist  
Effective: August 28, 2017

RILL, Aaron  
Transfer from 10-month Agriculture Teacher to 12-month Agriculture Teacher  
Effective: July 1, 2017

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment:

Teachers

Ashley Lockwood  
Taylor Clendaniel  
Christina Knotts

Substitute Teacher

Courtney Bailey  
Marina Branner

Paraprofessionals

Valerie Newsome  
Lisa McQueen  
Wayne Newsome  
Louise O'Bier  
Brittany Chorman  
Ileana Heredia  
Robert McPhatter  
Karen Reynolds

Substitute Paraprofessional  
Melida Tijerino

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to approve the Personnel report as written. **Motion carried unanimously.**

***Discrimination Board Policy #4101***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. RUST** to approve the Discrimination Board Policy #4101. **Motion carried unanimously.**

***Salary Schedule: Substitutes Board Policy #4308***

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. RUST** to approve the Salary Schedule: Substitutes Board Policy #4308. **Motion carried unanimously.**

**BUSINESS**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. RUST** to approve the Revenue and Expenditure Reports as of May 31, 2017. **Motion carried unanimously.**

***Child Nutrition Program Policy #3304A***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to approve the Child Nutrition Program Policy #3304A. **Motion carried unanimously.**

***Audit Report***

A summary of the School District Authorized Tax Rate Agreed Upon Procedures Engagement FY15/FY16 was presented. A copy of the full report can be found by following the link on the Milford School District website.

**ADMINISTRATIVE SERVICES**

***Transportation***

Mr. Walters presented the Field Trip/Athletics Bid Packet for review.

***Technology***

Mr. Whaley reported that the technology department has started their summer projects.

**ADJOURNMENT**

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** that the Regular Meeting of the Milford Board of Education held on Monday, June 19, 2017 is adjourned at 8:10PM. **Motion carried unanimously.**