

HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963  
Phone: (302) 422-1600

**AGENDA FOR MONDAY, JUNE 19, 2017 AT 6:15 PM  
PUBLIC SCHOOL BOARD MEETING**

*It is anticipated that the board will open a regular session meeting and immediately adjourn into executive session returning to a regular session meeting at 7:00 pm.*

1. **Call to Order by President**
2. **Roll Call**

_____ Mrs. Dennehy	_____ Mr. Rust
_____ Mr. Emory	_____ Mr. Schelhouse
_____ Mr. Fry	_____ Mrs. Wiley
_____ Ms. Kirby	
3. **Adjournment to Executive Session**
  - A. Personnel Matters – See 29 Del. C § 10004(b)(9)
4. **Introduction of Visitors**
5. **Pledge of Allegiance**
6. **Approval of Minutes**
  - A. Special Meeting Minutes for June 5, 2017 **Action Item** (Attachment)
8. **Recognition and Accomplishments**
  - A. State Championship Softball Team
  - B. Kylie Moorman
  - C. Jennifer Rust
  - D. Milford School District Retirees
9. **Superintendent Reports – Dr. Kevin Dickerson**
  - A. Reports from Building Administrators
    1. Lulu M. Ross Elementary (Attachment)
    2. Milford High School (Attachment)
    3. Athletics – Mr. Ryan Winkleblech
    4. July 10 Board Meeting @ Milford Central Academy Cafeteria
10. **Public Comment**
11. **Budget & Tax Rate Information Update - Mrs. Sara Croce & Dr. Kevin Dickerson**
12. **Personnel – Dr. Paul Walmsley**
  - A. Personnel **Action Item** (Attachment)
  - B. Discrimination Board Policy #4101 **Action Item** (Attachment)
  - C. Salary Schedule: Substitutes Board Policy #4308 **Action Item** (Attachment)

13. **Instruction and Student Programs**
  - A. **Director of Secondary Education – Dr. Jason Peel**
  - B. **Director of Elementary Education – Dr. Bridget Amory**
  - C. **Director of Special Education – Ms. Laura Manges**
14. **Business – Mrs. Sara Croce**
  - A. Revenue and Expenditure Reports as of May 31, 2017. **Action Item** (Attachment)
  - B. Child Nutrition Program Policy #3304A – **Action Item** (Attachment)
  - C. Audit Report – School District Authorized Tax Rate Agreed Upon Procedures Engagement FY15/FY16 Review
15. **Administrative Services**
  - A. **Buildings, Ground and Operations – Dr. Glen Stevenson**
  - B. **Transportation – Mr. Harold Walters**
    1. Field Trip/Athletics Bid Packet
  - C. **Technology – Mr. Scott Whaley**
16. **Adjournment**

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING – JUNE 5, 2017  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. Emory  
Ms. Kirby  
Mr. Rust  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Walmsley  
Mrs. Croce  
Dr. Amory  
Dr. Peel  
Mrs. Manges  
Dr. Stevenson  
Mrs. Hallman  
Mrs. Wallace  
Mr. Snyder  
Mrs. Carnevale

S. Firch  
R. Laroner  
G. Bowen  
H. Bowen  
R. Evans  
M. Marth  
A. Marth  
G. Zang  
K. Zang  
D. Zang  
G. Markowitz  
M. Boyle  
J. Purcell  
E. Rust

*Media: Jennifer Antonik – Milford Chronicle  
Terry Rogers – Milford Live*

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The Special Meeting of the Milford Board of Education was called to order by President Wiley at 6:15 PM on Monday evening, June 5, 2017 in the Annex Board Room.

**ROLL CALL**

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to adjourn into Executive Session at 6:16 PM. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

**A.** Personnel Matters – See 29 Del. C. § 10004(b)(9)

**MOTION MADE BY MR. EMORY/SECONDED BY MR. FRY** to adjourn Executive Session at 7:05 PM. **Motion carried unanimously.**

Mrs. Wiley thanked the Board, Administration and Community for the outreach her family received after the loss of their daughter.

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF MINUTES**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** for the Board to approve the minutes of the May 8, 2017 Regular School Board Meeting. **Motion carried unanimously.**

## **RECOGNITION AND ACCOMPLISHMENTS**

### ***Secretary of Education Scholar***

Daniel Zang was recognized for being the Salutatorian for the Class of 2017.

### ***Banneker Library Donation***

Dr. and Mrs. Moses donated \$5,000 to the Banneker Library on behalf of The Judy Spiegel Memorial Fund.

### ***Edmentum's Inspirational Educator for 2017***

Brittney Campbell, from Mispillion Elementary was named Edmentum Inspirational Educator for 2017 (Elementary School) for the innovative work she does with technology.

Fifth grade students visited the Milford Central Academy to tour the facility before transitioning this fall. Milford Central Academy held the 8<sup>th</sup> grade awards program June 5, 2017.

MHS Softball Team won the state title with 17-9 win versus Delmar. Outstanding play and effort by the team's student athletes and coaches. The girls were the lowest seed in the history of DIAA Softball Tournament to ever win a state championship! They set a new state record for scoring 55 runs in the 4 Tournament Games.

## **SUPERINTENDENT REPORTS**

### ***Graduation***

Current Board Policy provides detailed procedures for graduation in the event of inclement weather. The district would like to gather input on possible changes to that policy and perhaps an indoor option.

### ***Lacrosse***

There is interest from students and families for the addition of a high school girl's lacrosse team and middle school boy's lacrosse team. The district plans to evaluate the impact of these possibilities.

### **Budget Presentation**

Community meetings regarding projected taxes will be held at Milford High School on Thursday, June 8<sup>th</sup> at 7:00pm and Ross Elementary on Monday, June 12<sup>th</sup> at 7:00pm.

**PERSONNEL**

***Personnel Reports***

**RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT**

ALBRIGHT, Jena

Central Academy – Math Teacher

Effective: August 23, 2017

Bachelor's Degree: University of Delaware

Years of Experience: 0

ANDREWS, Amber

Morris – Pre-K Teacher

Effective: August 23, 2017

Bachelor's Degree: University of Hartford

Years of Experience: 2

CLENDANIEL, Taylor

Morris – Pre-K Teacher

Effective: August 28, 2017

Bachelor's Degree: University of Delaware

Years of Experience: 1

DAVIS, Courtney

Central Academy – Language Arts Teacher

Effective: August 23, 2017

Bachelor's Degree: Delaware State University

Years of Experience: 0

LINK, Noah

High School – Special Education/Math Teacher

Effective: August 23, 2017

Bachelor's Degree: Delaware State University

Years of Experience: 3

LUKAS, Erin

Morris – Pre-K Teacher

Effective: August 23, 2017

Bachelor's & Master's Degree: University of Delaware

Years of Experience: 7

LYNCH, Kate

High School – Science Teacher

Effective: August 23, 2017

Bachelor's Degree: University of Rhode Island

Master's Degree: Wilmington University

Years of Experience: 1

McGinley, Michael  
High School – Science Teacher  
Effective: August 28, 2017  
Bachelor's Degree – Pennsylvania State University  
Master's and Doctorate Degree (PhD): University of Delaware  
Years of Experience: 1

MCMILLAN, Leslie  
High School – Allied Health Teacher  
Effective: August 23, 2017  
Bachelor's Degree: Wilmington University  
Years of Experience: 19

MOTTER, Heather  
Mispillion – Speech/Language Pathologist (10 mo.)  
Effective: August 23, 2017  
Bachelor's & Master's Degree: Clarion University  
Years of Experience: 4

STAMOS, Jacqueline  
Ross – Grade 1 Immersion Teacher  
Effective: August 23, 2017  
Bachelor's Degree: College of Mount Saint Vincent  
Master's Degree: University of Albany  
Years of Experience: 13

THOMPSON, Jeffrey  
Central Academy – Music Teacher  
Effective: August 23, 2017  
Bachelor's Degree: Lebanon Valley College  
Years of Experience: 7

TRUNZO, Jasara  
Morris/Mispillion – School Psychologist (11 mo.)  
Effective: August 23, 2017  
Bachelor's, Master's and Doctorate Degree: Edinboro University of Pennsylvania  
Years of Experience: 0

RESIGNATION

CANNON, Ron  
Ross – Custodian  
Effective: May 27, 2017  
Years of Service to MSD: 6 yrs. 10 mos.

RETIREMENT

CAREY, Cynthia  
District – P/T Paraprofessional  
Effective: June 30, 2017  
Years of Service to MSD: 25

FMLA

Board Only

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment:

Nurses

Cole, Kim  
Rash, Cheryl

Substitute Nurse

Nash, Ann-Marie

Teachers

DiCostanzo, Kevin  
Hamilton, Michelle  
Coverdale, Emily  
Davis, Courtney

***Discrimination Board Policy #4101***

Mr. Walmsley presented the first read of Discrimination Board Policy #4101.

***Salary Schedule: Substitutes Board Policy #4308***

Mr. Walmsley presented the first read of Salary Schedule: Substitutes Board Policy #4308.

**INSTRUCTION AND STUDENT PROGRAMS**

**Director of Secondary Education**

***Student Code of Conduct Secondary School Policy #5404***

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** to approve Student Code of Conduct Secondary School Policy #5404. **Motion carried unanimously.**

***Student Code of Conduct Elementary Schools Grade K through 5 Policy #5414***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to approve Student Code of Conduct Elementary Schools Grade K through 5 Policy #5414. **Motion carried unanimously.**

**Director of Elementary Education**

***Field Trip Approval***

**MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY** to approve the Field Trip for Fuel Up to Play 60 Ambassador Summit in Minneapolis, MN. **Motion carried unanimously.**

***Morris Grant***

Thanks to the efforts of Mrs. Diane O'Hara, Librarian, and staff, Morris Early Childhood Center received a \$700 grant from Tanger Outlets for Using Math Manipulatives to "Strengthen Young Minds."

**BUSINESS**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** to approve the Revenue and Expenditure Reports as of April 30, 2017. **Motion carried unanimously.**

**ADMINISTRATIVE SERVICES**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to approve the recommendation of Davis, Bowen and Friedel for Jerry's Paving to complete the Morris paving project. This project will be funded using Community Transportation Funds, from Rep. Harvey Kenton and Rep. Jack Peterman. **Motion carried unanimously.**

Dr. Stevenson noted the chiller equipment for Ross Elementary should be delivered around July 7<sup>th</sup>.

**ADJOURNMENT**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** that the Special Meeting of the Milford Board of Education held on Monday, June 5, 2017 is adjourned at 8:12PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary



# Lulu Ross Elementary School

May/June, 2017

## Upcoming Events

5/26 PBS Dress Down Day

5/29- School Closed for Memorial Day

5/30 - 5<sup>th</sup> grade band practice at the MHS auditorium, 6:30-NEHS- Student Council Meeting

5/31- 5<sup>th</sup> grade visit to the MCA

5/31- 5<sup>th</sup> grade band concert at the MHS auditorium, 6:30

6/1 - End of year PBS celebrations for grades 1-4

6/1 - Grades 3-5 Talent Show 6:00

6/5 - Ross Field Day

6/7 - Last student day, dismissal 2 hours early

6/7 - 5<sup>th</sup> grade recognition ceremony, 8:15

6/12 - District Information Meeting Ross Gym, 4:00



Mrs. Cindy McKenzie, Principal  
Mrs. Tania Alexander, Assistant Principal

Lulu Ross Elementary is proud to be a Title I School

Dear Ross Families,

We have reached the end of another school year. Our teachers and students have worked hard to maintain a Growth Mind Set and persevere through their many learning tasks. We have seen great growth in so many of your students and we are very proud of all of their accomplishments.

As you are aware, there have been drastic cuts in school budgets across the state. Our district has worked and will continue to work very hard to maintain all of the programming necessary to make your child's educational experience a positive one. Please take the time to attend one of the public meetings that the district will be holding to review how these cuts will affect our school and district. On June 12, 2017 the first of these meetings will be held at Ross Elementary starting at 4:00 pm.

We hope all of our families have a safe and relaxing summer. Enjoy the beach, play in the parks, and most of all **read** some really good books!

Also, as a reminder if you are driving around the school and or through the school parking lot to pick up and or drop off a student, please drive cautiously so that students will be safe.

## Girls on the Run 2017 – A success!



## First Grade News!

### Another School Year Comes to a Close

As we approach the end of this school year, the first grade team is looking ahead to the summer and how parents can help better prepare their child for 2<sup>nd</sup> grade. Here are some suggestions:

- Assist your child with the math and reading summer work that he/she brings home.
- Take your child to library and encourage him/her to read.
- If possible, take day trips with your child to expose him/her to the world around us (i.e. nature trails, beaches, aquariums, etc.).
- Spend quality time with your child. Share meaningful conversations.
- Encourage your child to be independent.

The first grade team hopes all of our students and their families have a wonderful summer.

Come back **READY TO LEARN** 😊

## Second Grade News

We are in the home stretch of second grade. In math we're currently working on Counting Money. As part of our math homework for the next couple weeks, I'm asking that you please help your child practice the names of the coins (*penny, nickel, dime, quarter, half dollar, golden dollar*) as well as their value. In addition, practicing counting different amounts of money will be beneficial as well. Any additional practice at home will be GREAT! For our science unit we are working on investigating and learning about different kinds of soils. Please have your child continue reading accelerated reader at home! Also, cold and flu season has diminished some of our supplies from the beginning of the year, donations of tissues and Clorox wipes are much needed and appreciated!

## Third Grade News

Third Graders started the month off by completing their last round of Smarter Balanced testing. The Smarter Balanced test included a multiple choice section and a performance task section completed on the computer. We will continue to complete the final topics in ELA and Math during the month of May. We will also finish up our Science Kit for Earth Materials and Social Studies Unit for Geography. End of the year STAR testing for Reading and Math will take place this month and your child's results will be sent home. We have one field trip planned for Thursday May 11<sup>th</sup> to the Delaware Children's Museum. We will finish out the year celebrating positive behaviors at our End of the Year PBS Celebration on June 1<sup>st</sup>. The next couple of weeks will be very busy as we prepare to move our 3<sup>rd</sup> graders to become 4<sup>th</sup> graders. We hope that everyone has a wonderful summer break!

## Fifth Grade PAW News

We are almost there 5th graders! Take a moment to reflect on the hard work you have done, and all of your accomplishments. As we come to the end, please remember that there is still work to be done. Continue to get good sleep at night and work to balance fun sports activities with your homework and school requirements. We have Smarter Balanced Math coming up, and our last benchmarking for STAR assessments. In addition to testing, we have some AWESOME field trips coming as well. We will all be traveling to Slaughter Beach and participating in science enhancing activities. Also, students who have one or fewer write-ups will attend a Shorebirds baseball game celebrating their super P.A.W. Power. We look forward to seeing you at the end of year promotion ceremony, for which more information will come. Finally, thank you for collaborating with us this year in support of your child's education.



### Counselor's Corner Jay Lingo, M. Ed.

The month of April was Career Exploration time in Life Skills. Students in all grades have been learning about various occupations through books, videos, and career reports and presentations. Ask your children what types of jobs interest them and share with them your own experiences in the world of work (from your summer jobs in high school and college, to your current career!) As I have tried to do here at Ross, encourage your children to make connections between school success and future job success. Even if children have talent in a particular field of work, if they are not able to be on time, get along with others, persevere and exude self-confidence, then getting and keeping a job may be a struggle for them. Praise those positive qualities you see in your children and instill in them a sense of pride in their schoolwork and in their ability to cooperate with others.

### PBS Information

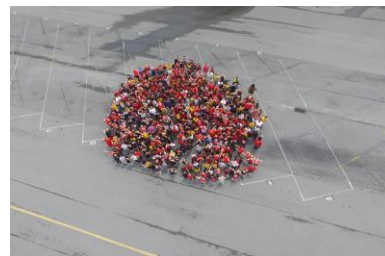
This has been an awesome year for our S-WPBS Team, and we would like to thank all the students, parents, and teachers for your support.

On May 24<sup>th</sup>, the Fifth Grades students who have had no more than one write-up, no In School, or Out of School Suspensions are eligible to attend for free. However, they must pay 200 PAW tickets to their teacher. May 26<sup>th</sup> – (Friday) will be Summer Fun Dress-Down Day. Students will pay their teacher 100 PAW tickets to wear appropriate summer clothing to school. Teachers will send home a note with any student who pays (tickets) to participate. No Tank tops, bathing suits or flip flops, please!

Finally, on June 1<sup>st</sup>, our 1<sup>st</sup> – 4<sup>th</sup> grades will have their end of the year celebration. If you would like to volunteer for this, please check with your child's teacher. A notice will be sent home as a reminder as this day approaches.

If you would like to see the progress of our fund raising, please feel free to see our display in the hallway, before you enter the galley to the cafeteria.

On May 25<sup>th</sup> Ross joined thousands of people across the United States in celebrating Red Nose Day! Money raised goes to local organizations to help less fortunate children. Thank you to everyone who purchased noses, we purchased \$550 red noses from Walgreen's. Half of the money is donated to the cause. The students at Ross made a giant Red Nose to share their experience. The fourth grade students were in Washington DC and took their noses along for a photo at the Washington Monument!



**“Good Friends of the Principal”**

**The following students signed the board for practicing PAW Power during the Month of April and May!**

Paige Melendez

Lilyana Cote

Cade Carter

Helen Barrios

Jordyn Reynolds

Malachi Christie

Dayana Martinez

Cali Painter

Aurelia Alexander

Heidy Barrios-Mendez

Aaron Velaquez Merda

Addison Sapp



**ROSS CATS**



**Congratulations to the following students who were named Ross Cat for the Month of April!**

**Olivia Watkins**

**Ollie L’Armand**

**Hailey Smith**

**Ja’Tyra Reynolds**

**Dahana Joseph**

**Elizabeth Dawson**

**Ashlyn Lee**

**Laila Brown**

**Olga Lopez**

**Kelibeth Muralles Ba**

**Lupita Gonzalez Rodriguez**

**Dayana Martinez**

**Kaisan Bacon**

**Gracie Kneipp**

**Brailynn Fisher**

**Joslen Rangel**

**Josiah Evans**

**Jessie Crain**

**TiAnna Stanley**

**Ben Gusciora**

**Jeydi Jacobo Perez**

**Angelica Ambrosio Mejia**

**Kevin Morales-Morales**

**Diego Lopez Castillo**

**Jocelyn Chilel Sandoval**

**Chris Santos Chavez**

**Mike Galindo Alexander**

**Adriana Medina Melandez**

**Rosemery Arreaga Roblero**

**Jennyfer Lopez Chavez**

**Edson Ramirez Escalante**

**Marvin Chilel Bravo**



## News from the Nurse

*As we are winding down another great school year, the nurse has a few reminders for you:*

- *Temperatures are increasing, so hopefully sunnier days are here. Remember to protect your child and yourself from sun damage. Protect the skin... Wear sunscreen and reapply every 4 hours as need.*
- *Warmer days means air conditioners will soon be coming on in the classrooms. Provide a sweater or sweatshirt for your child in their book bag for those chilly classrooms.*
- *Ticks, Biting bugs, and Bees are out and about...protect your child with bug repellent. Avoid playing in areas where bees are buzzing about. Check your child for ticks every night...the scalp, behind the ears, behind the knees, groin area, even in the underwear area and on their back. Check your child's moles/freckles too, as sometimes they are mistaken for ticks. Don't forget your four legged fur babies that come into your house. They carry them in and ticks drop off on bedding, furniture and on humans.*
- *Warmer days means bike riding, skate boarding, scooter, and playing sports or playing outside. Discuss with your child bike riding safety rules and outside playing safety rules. Provide a helmet that fits your child, preferably bright and well ventilated and the proper safety protection for skateboarding or scooter riding.*
- *Remember to take brain breaks from electronics-computer, cell phone, electronic games. Go outside run, play, bike ride, get some fresh air, walk the dog or walk with your children*
- *5<sup>th</sup> graders are moving on to the Academy. If your 5<sup>th</sup> grader is interested in playing sports, they will need a DIAA physical completed after April 1<sup>st</sup> of this school year. You can go to Academy's website to get the DIAA physical or contact the school nurse at the Academy or contact Nurse Jackie at Ross.*
- *Nurse Jackie will be sending home a "pick up medication" reminder the first week of June, if your child takes a daily medication with me at school, you will need to pick that medication up or it will be discarded, be on the lookout. Please return the paper to the nurse after you have filled it out.*
- *If your child has a medical condition or needs to take medications at school please remember to contact your school nurse prior to September 2017 school year.*

*Have a wonderful, safe summer. Make memories. Give many hugs, kisses, laugh, run and play with your child and family...Nurse Jackie ☺*

# The Buccaneer Bulletin

June 2017  
Issue 12

Milford High School  
Principal: Mr. Shawn  
Assistant Principal: Mr. Jesse Parsley  
Assistant Principal: Dr. Kate Neeman

## Student Achievements

-Brenda Barron and Cindy Lin were accepted into the 2017 Delaware College Scholars Program- Cohort 4!

-On 5/4 the 2016 State Championship Wrestling Team traveled to Legislative Hall. The House of Representative and Delaware Senate honored our wrestling team.

-Milford High School band member, Chris Lankford, was recently accepted to the Delaware Governor's School for Excellence in music for percussion. This is a one-week summer residential program that brings together academically and artistically talented Delaware high school students who have completed their sophomore year. Students live in residence halls on the Newark campus and attend either the academic program-- consisting of discussions, lectures, debates, and films revolving around a specific theme-- or the visual and performing arts program, which provides tutorial instruction with a noted artist and culminates in a performance or public display of the students' work. Students are nominated to participate in Governor's School through their schools, in a competitive application as well as audition process.



-2017 graduate Jennifer Rust was awarded 5<sup>th</sup> place out of 200 at an awards ceremony in Newark for the children's book she wrote and illustrated called *Worldwide Girls*. This was an entry into the B'Nai B'rith Diverse Minds Writing Challenge focusing on the message of tolerance. We are so proud of Jenn and her accomplishments.

### Teacher Recognition

-On April 13, Milford High School teachers Kerry Stahl and Patrick Helmick were invited to participate in the Educator Lift program run by the Delaware Army National Guard. This program allows teachers to experience all that the Delaware Army National Guard has to offer our students and our schools. They learned about educational and interactive experiences that the Delaware Army National Guard can bring to our schools and the opportunities our students could have if they enlist. Patrick and Kerry were able to fly in a Blackhawk helicopter, participate in a simulated shooting range and convoy, climb an obstacle course, and make contacts with recruiters that should have positive impacts on our students. A special thank you to SSG Michael Hastings who made this day possible for our educators.



-Milford teachers, Caitlin Walton (MHS), Kevin DiCostanzo (MHS), Anne Kneipp (Morris), and Kerry Stahl (MHS) represented the Milford School District at Legislative Hall on May 9 for Teacher Appreciation Day. They sat on the floor of the House and the Senate and were recognized by both for the work done with the wonderful students of the Milford School District.



-Congratulations to Sean Gator Brennan and Robbie Masten for leading our girls' softball team to a state title.

-Thank you to Mrs. Evans for being an AP Reader. She traveled to Salt Lake City, Utah to score AP Government exams. This is a prestigious honor for an AP teacher.

-Thank you to our instructional coaches for their hard work on the schedule. It is coming together.

-Thank you to Mrs. Caccamise for her work organizing the end of year PBS picnic on our last day of school.

## **PBS**

- Students were rewarded with a Spring Fling through PBS. On 6/7, any student who was not on principals' probation was allowed to participate in an end-of-year picnic. Activities included a dunk tank, raffles, field games, free food and a Food Truck.



RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

LONG, Curtis

Morris – Special Education/Kindergarten Teacher

Effective: August 23, 2017

Bachelor's Degree: Wesley College

Years of Experience: 1

STREETT, Alicia

Ross – Special Education Coordinator

Effective: August 23, 2017

Bachelor's & Master's Degree: Wesley College

Years of Experience: 6

STUBBOLO, Garth

High School - Science Teacher

Effective: August 23, 2017

Bachelor's Degree: University of Delaware

Years of Experience: 28

CROCE, Robert

Ross/Mispillion – Student and Family Interventionist

Effective: August

Bachelor's Degree: Clemson University

Years of Experience: 13

RESIGNATION

BURNHAM, Tammy

Mispillion – Grade 1 Teacher

Effective: June 30, 2017

Years of Service to MSD: 3

SHAEFFER, Angela

Ross – RTI Coordinator

Effective: June 30, 2017

Years of Service to MSD: 3

GARGANO, Lisa

Central Academy – Grade 7 Math Teacher

Effective: June 30, 2017

Years of Service to MSD: 7

HUMES, Tanya

High School – English Teacher

Effective: June 30, 2017

Years of Service to MSD: 7

RETIREMENT

HILLIGOSS, Michael  
Central Academy – Assistant Principal  
Effective: June 30, 2017  
Years of Service to MSD: 25

FMLA

Board Only

TRANSFER

BURKE, Sheree  
Transfer from 11-month Speech Pathologist to 10-month Speech Pathologist  
Effective: August 28, 2017

RILL, Aaron

Transfer from 10-month Agriculture Teacher to 12-month Agriculture Teacher  
Effective: July 1, 2017

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment:

Teachers

Ashley Lockwood  
Taylor Clendaniel  
Christina Knotts

Substitute Teacher

Courtney Bailey  
Marina Branner

Paraprofessionals

Valerie Newsome  
Lisa McQueen  
Wayne Newsome  
Louise O'Bier  
Brittany Chorman  
Ileana Heredia  
Robert McPhatter  
Karen Reynolds

Substitute Paraprofessional

Melida Tijerino

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

4101

**DISCRIMINATION**

The Milford School District is an Equal Opportunity Employer and does not discriminate in employment or in educational programs, services or activities on the basis of race, color, ~~national origin, sex, sexual orientation, age, disabilities, marital status, genetic information and medical testing or Veteran Status.~~ creed, religion, gender (including pregnancy, childbirth and related medical conditions), national origin, citizenship or ancestry, age, disability, marital status, veteran status, genetic information, sexual orientation, gender identity, or upon any other categories protected by federal, state, or local law.

The district, therefore, commits itself to non-discrimination in all matters concerning staff, students, education programs and services, and persons with whom the Board does business.

If any person has a complaint alleging any action which is prohibited by this policy, they should contact the Title IX Coordinator or the District 504 and ADA Coordinator, 906 Lakeview Avenue, Milford, Delaware 19963. Telephone (302) 422-1600. Persons with disabilities or other special needs are encouraged to make contact as soon as possible, in order that reasonable accommodations can be made.

References:

- (1) Governor Tribbitt's Executive Order 40.
- (2) "Title IX" of Educational Amendments of 1972, Public Law 92-318 as amended by Public Law 93-568 "Nondiscrimination on Basis of Sex".
- (3) "Title VII" of the Civil Rights Act of 1964.
- (4) Agreement between Board of Education, Milford School District and the Milford Education Association.
- (5) Public Law 93-112 as amended by Public Law 93-516 and 94-142 Nondiscrimination On Basis of Handicap.
- (6) Americans with Disabilities Act
- (7) State of Delaware, Title 19, Labor General Provisions Chapter 7 Subchapter II.

ADOPTED: 8/17/70; 2/19/73; 11/10/75; 2/16/76; 7/18/77; 11/19/84; 10/23/89;  
9/28/92; 12/16/02

REVISED: 6/21/10; 9/24/12; 11/25/13; 6/19/17

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

4308

**SALARY SCHEDULE: SUBSTITUTES**

Persons employed as substitutes shall be paid as follows:

1. Teachers: Substitute teachers will be compensated in accordance with the individual's classification as a Class A, Class B, or Class C substitute on the salary scale found in 14 Delaware Code, Chapter 13, Section 1326. ~~Substitute teachers serving in a long-term capacity shall receive, at a minimum, an increase of 1.5 times their Class rate after 10 consecutive days of service.~~
2. Nonprofessional Personnel:
  - a. Paraprofessionals – to be compensated in accordance with the Class C Substitute rate found in 14 Delaware Code, Chapter 13, Section 1326. ~~Substitute paraprofessionals serving in a long-term capacity shall receive, at a minimum, an increase of 1.5 times the Class C rate after 10 consecutive days of service.~~
  - b. Custodian – to be compensated in accordance with the hourly rate calculated at 0 years experience for salary scales found in 14 Delaware Code, Chapter 13, Section 1311, Custodian and MSD Board Policy 4303(a) Custodian. (The annual salary shall be divided by 261 days and then further divided by 8 hours.)
  - c. Child Nutrition – to be compensated in accordance with the hourly rate identified at 0 years' experience.
  - d. Secretaries – to be compensated in accordance with the hourly rate calculated at 0 years experience for salary scales found in 14 Delaware Code, Chapter 13, Section 1308, Senior Secretary and MSD Board Policy 4305 Senior and Financial Secretary. (The annual salary shall be divided by 261 days and then further divided by 7.5 hours.)

Hourly rate is used for personnel working less than a full work day.

3. School Nurse                      \$160.00 per day

ADOPTED: 7/18/77; 12/19/78; 1/21/80; 1/19/81; 10/23/89; 2/25/91; 6/21/93;

7/1/97; 5/24/99; 10/1/2000; 9/23/02; 12/16/02; 2/24/03; 7/8/13; 12/25/16; 6/19/17

**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2017 Monthly Revenue Report**  
**As of May 31, 2017**  
**91.7% of the Fiscal Year completed**

REVENUE SOURCE	Final FY 2017 Budget	Actual to date	% received
<b>STATE FUNDS</b>			
Formula Salaries	\$25,857,000	\$25,694,347	99.37%
Cafeteria Salaries	430,000	460,980	107.20%
Delaware Sustainment Fund	787,122	787,122	100.00%
Academic Excellence Cash Option	-	-	
Related Services Cash Option	132,590	132,100	99.63%
Division II, All Other Costs	823,752	835,255	101.40%
Division II, All Other Costs - VOC	94,632	94,632	100.00%
Division II, Energy	734,786	734,786	100.00%
Division III, Equalization	5,155,072	5,223,737	101.33%
State Transportation	2,400,000	2,610,593	108.77%
Homeless Transportation	405,000	360,600	89.04%
Transportation Supply	1,000	1,000	100.00%
Unique Alternatives Transportation	279,468	279,468	100.00%
Drivers' Education	16,958	16,958	100.00%
Professional Development	43,597	43,597	100.00%
Technology Block Grant	62,912	62,912	100.00%
Dual Enrollment - State	-	11,640	
Educator Accountability	-	996	
College Access	16,066	16,066	100.00%
World Language Expansion	35,000	77,966	222.76%
Readiness with a Purpose Grant	-	21,682	
Odyssey of the Mind	-	1,500	
Minor Capital Improvements	296,321	301,451	101.73%
Major Capital Improvements	-	-	
<b>TOTAL STATE FUNDS</b>	<b>\$37,571,276</b>	<b>\$37,769,389</b>	<b>100.53%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	\$7,480,925	\$7,640,915	102.14%
Current Expense (capitations)	500	\$210	41.97%
Athletics	40,000	43,440	108.60%
Interest	50,000	94,005	188.01%
Building Rental	15,000	13,065	87.10%
Other Local Revenue	18,500	7,496	40.52%
Sol - Systems	1,500	799	53.25%
Energy Curtailment	15,000	11,602	77.34%
CSCRIP	17,500	3,528	20.16%
Indirect Costs	80,000	62,715	78.39%
Cafeteria	2,070,000	1,748,821	84.48%
Net Choice Billings	(128,399)	(128,399)	100.00%
Net Charter Billings	(132,547)	(132,547)	100.00%
Social Studies Coalition/Donations	250,000	84,319	33.73%
Debt Service	1,548,674	1,518,637	98.06%
Debt Service - County Impact Fees	50,000	91,501	183.00%
Tuition	3,500,000	3,446,406	98.47%
Minor Capital Improvements	203,768	200,587	98.44%
E-Rate	15,000	56,715	378.10%
Extra Time Local Match	-	-	
Reading and Match Specialist Match Tax	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
<b>TOTAL LOCAL FUNDS</b>	<b>15,095,420</b>	<b>\$14,763,814</b>	<b>97.80%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	\$1,028,932	\$1,027,072	99.82%
IDEA - Preschool	45,978	\$45,978	100.00%
IDEA - Preschool (Morris Grant)	30,000	\$0	0.00%
Title I	1,414,938	1,409,228	99.60%
Focus School - Federal	-	-	
Title II	317,571	310,977	97.92%
Title III English Acquisition	37,815	46,897	124.02%
Education for the Homeless	10,000	10,000	100.00%
School Based HIV/STD Prevention	4,500	5,500	122.22%
Perkins	105,602	136,537	129.29%
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>\$2,995,336</b>	<b>\$2,992,189</b>	<b>99.89%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$55,662,032</b>	<b>\$55,525,392</b>	<b>99.75%</b>

Milford School District  
Monthly Report of Expenditures  
For the month ended May 31, 2017

Operating Unit	Budget Line	Final Budget			Budget Remaining	% Remaining
		Amount	Encumbered	Expended		
9180668A	Benjamin Baneker Elementary School	\$ 62,331.00	7,859.26	34,806.41	\$ 19,665.33	31.55%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 46,873.50	4,182.06	31,146.08	\$ 11,545.36	24.63%
9180672A	Lulu M. Ross Elementary School	\$ 75,840.00	753.14	48,082.63	\$ 27,004.23	35.61%
9180673A	Mispillion Elementary School	\$ 66,241.50	4,809.47	35,243.65	\$ 26,188.38	39.53%
9180675A	Milford Central Academy	\$ 124,388.00	2,573.25	100,875.98	\$ 20,938.77	16.83%
9180678A	Milford Senior High School	\$ 147,504.50	8,616.74	107,904.52	\$ 30,983.24	21.00%
99900000	Board Of Ed/District Expenses	\$ 2,000.00	-	2,338.56	\$ (338.56)	-16.93%
	School Resource Officer	\$ 160,000.00	-	161,688.50	\$ (1,688.50)	-1.06%
99900100	Legal Services, Audit and Insurance Premiums	\$ 50,959.00	1,511.06	16,028.16	\$ 33,419.78	65.58%
99900300	District Expenditures	\$ 25,000.00	-	28,499.71	\$ (3,499.71)	-14.00%
	Public Relations and Communication	\$ 3,500.00	-	3,036.99	\$ 463.01	13.23%
	Copy Center (District Wide)	\$ 95,000.00	0.92	90,901.14	\$ 4,097.94	4.31%
	Student Emergency Fund	\$ 4,000.00	-	3,400.00	\$ 600.00	15.00%
99910100	Superintendent	\$ 2,500.00	-	2,263.99	\$ 236.01	9.44%
99920000	World Language Immersion (State Grant)	\$ 35,000.00	26,028.30	30,541.18	\$ (21,569.48)	-61.63%
	AP/College Access (State Grant)	\$ 16,066.38	263.96	10,418.76	\$ 5,383.66	33.51%
	Summer School	\$ 25,000.00	-	28,364.50	\$ (3,364.50)	-13.46%
	Translators	\$ 20,000.00	-	3,276.71	\$ 16,723.29	83.62%
	Extra Time Programs	\$ 12,000.00	-	12,544.43	\$ (544.43)	-4.54%
	Curriculum and Instruction	\$ 210,600.00	5,494.53	92,457.87	\$ 112,647.60	53.49%
99920500	State Professional Development	\$ 43,597.00	-	25,769.28	\$ 17,827.72	40.89%
99920700	Athletics - High School	\$ 154,550.00	14,200.32	135,669.71	\$ 4,679.97	3.03%
	Athletics - Milford Central Academy	\$ 25,000.00	1,777.19	23,749.36	\$ (26.55)	-0.11%
99920800	Driver's Education	\$ 16,958.00	361.93	15,531.22	\$ 1,064.85	6.28%
99930200	Tuition - Special Services	\$ 3,115,000.00	66,443.50	2,529,980.48	\$ 518,576.02	16.65%
	Tuition - Special Services - ILC	\$ 385,000.00	-	99,938.80	\$ 285,061.20	74.04%
	Unique Alternatives (State Funds)	\$ 279,468.00	3,002.00	276,466.00	\$ -	0.00%
99930300	Special Services	\$ 50,000.00	4,096.15	43,457.24	\$ 2,446.61	4.89%
	Special Services - State Related Services	\$ 132,590.00	18,981.79	103,749.53	\$ 9,858.68	7.44%
99940200	Division I/Formula Salaries	\$ 25,857,000.00	-	25,023,503.46	\$ 833,496.54	3.22%
99940300	Division II - Vocational	\$ 94,632.00	10,462.25	54,720.68	\$ 29,449.07	31.12%
99940400	Division III/Local Salaries	\$ 9,780,000.00	-	8,373,595.67	\$ 1,406,404.33	14.38%
	Union agreed Limited Contracts	\$ 375,000.00	-	210,838.50	\$ 164,161.50	43.78%
99940500	Title I	\$ 1,411,881.00	60,355.17	759,604.54	\$ 591,921.29	41.92%
	Title II	\$ 311,478.00	-	93,310.98	\$ 218,167.02	70.04%
	Title III	\$ 46,897.00	1,375.00	12,796.35	\$ 32,725.65	69.78%
	IDEA Part B	\$ 1,028,932.00	3,705.52	185,168.66	\$ 840,057.82	81.64%
	IDEA Preschool	\$ 45,978.00	-	-	\$ 45,978.00	100.00%
	Perkins	\$ 136,326.08	30,455.68	76,203.32	\$ 29,667.08	21.76%
	Homeless	\$ 10,000.00	595.53	2,705.18	\$ 6,699.29	66.99%
	Other Federal Grants	\$ 4,500.00	3,711.30	1,451.86	\$ (663.16)	-14.74%
99940600	Insurance Expense	\$ 82,000.00	-	81,863.00	\$ 137.00	0.17%
99940700	Social Studies Coalition/Donations	\$ 250,000.00	3,907.94	72,599.95	\$ 173,492.11	69.40%
99940810	Technology Equipment & Repair	\$ 301,500.00	1,572.58	276,986.91	\$ 22,940.51	7.61%
	Technology Block Grant	\$ 62,912.00	-	62,912.00	\$ -	0.00%
99940900	Tuition Reimbursement	\$ 60,000.00	-	29,999.93	\$ 30,000.07	50.00%
99950000	Personnel/Human Resources	\$ 12,000.00	-	13,141.43	\$ (1,141.43)	-9.51%
99960000	Child Nutrition Operations	\$ 2,070,000.00	157,010.98	2,145,183.42	\$ (232,194.40)	-11.22%
	Cafeteria Salaries	\$ 430,000.00	-	262,736.27	\$ 167,263.73	38.90%
99960100	Facilities Maintenance	\$ 90,000.00	12,745.65	75,081.75	\$ 2,172.60	2.41%
	Custodial Services and Supplies	\$ 90,000.00	13,406.14	73,119.08	\$ 3,474.78	3.86%
99960200	Operations and Utilities	\$ 373,454.00	31,999.23	241,633.02	\$ 99,821.75	26.73%
	Energy Division II	\$ 734,786.00	32,546.55	702,239.45	\$ -	0.00%
99960300	State Transportation	\$ 2,400,000.00	260,453.63	2,350,139.70	\$ (210,593.33)	-8.77%
	State Homeless Transportation	\$ 405,000.00	76,528.50	278,933.40	\$ 49,538.10	12.23%
	Transportation Supplies	\$ 1,000.00	-	1,000.00	\$ -	0.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	124.44	25,649.75	\$ (2,774.19)	-12.06%
	Local Activities Transportation	\$ 3,000.00	-	934.49	\$ 2,065.51	68.85%
	Local Homeless Transportation Match	\$ 60,000.00	8,292.50	30,992.60	\$ 20,714.90	34.52%
	Local Transportation Match	\$ 265,000.00	29,023.40	259,114.67	\$ (23,138.07)	-8.73%
<b>Total Operating Budget</b>		<b>\$ 52,203,242.96</b>	<b>\$ 908,727.56</b>	<b>\$ 45,876,291.41</b>	<b>\$ 5,418,223.99</b>	<b>10.38%</b>
99970000	Local Debt Service	\$ 1,556,440.45	-	1,556,440.45	\$ -	0.00%
99970200	Minor Capital Improvements	\$ 493,868.00	99,718.00	190,604.22	\$ 203,545.78	41.21%
<b>Total Capital Budget</b>		<b>\$ 2,050,308.45</b>	<b>\$ 99,718.00</b>	<b>\$ 1,747,044.67</b>	<b>\$ 203,545.78</b>	<b>9.93%</b>
<b>Grand Total</b>		<b>\$ 54,253,551.41</b>	<b>\$ 1,008,445.56</b>	<b>\$ 47,623,336.08</b>	<b>\$ 5,621,769.77</b>	<b>10.36%</b>

Note: Budgets are based on final budget allocations as voted by the MSD Board of Education  
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.



MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

3304A

**WELLNESS POLICY**

**PURPOSE:**

The Milford School District is committed to promoting and enhancing the health and well-being of all students. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, a positive, safe and health-promoting learning environment must be created at every level, in every setting, throughout the school year. This policy outlines the District's approach to ensuring there are environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions.

The Milford Child Nutrition Program is managed in accordance with the regulations and policies from the Delaware Department of Education, State Division of Purchasing, the United States Department of Agriculture (USDA), the State Board of Health, and the Milford Board of Education. Continuous goals and objectives of the program are pursued in a professional, efficient and fiscally sound and responsible manner.

**GOALS:**

The goals of this policy are:

- to ensure that Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and State nutrition standards;
- to ensure that Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- to provide Students with opportunities to be physically active before, during and after school;
- to engage Schools in nutrition and physical activity promotion and other activities that promote student wellness;
- to engage the community in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- to establish and maintain an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.

**MILFORD SCHOOL DISTRICT WELLNESS COMMITTEE:**

The Milford School District shall work within the existing district wellness committee to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The wellness committee shall serve as a resource to school sites for implementing those policies. The Milford School District Wellness Committee shall consist of a group of individuals representing the school and community, and will include parents, students, and representatives of the school food authority, members of the

school board, school administrators, teachers, health professionals, and members of the public. The Superintendent or designee(s) will convene the District Wellness Committee and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

#### NUTRITION STANDARDS FOR FOOD AND BEVERAGES SOLD AND SERVED IN SCHOOLS:

During each school day the school food service program shall offer breakfast and lunch, as well as snacks for students in organized after-school education or enrichment programs.

In addition:

- Free breakfast and lunch shall be offered in all schools through the USDA Community Eligibility Provision.
- If schools are eligible to administer the After School Snack Program, they will do so.

Each school shall encourage all students to participate in these meal opportunities. The school food service program shall operate in accordance with The Healthy Hunger-Free Kids Act of 2010 and applicable laws and regulations of the State. Schools shall offer varied and nutritious food choices that are consistent with the federal government's Dietary Guidelines for Americans. Menus should be planned with input from students, family members, and other school personnel and should take into account students' cultural norms and preferences. Food-pricing strategies shall be designed to encourage students to purchase nutritious items. Procedures shall be in place for providing information to families about the ingredients and nutritional value of the foods served. This information may be made available on menus, website, cafeteria menu boards, placards, newsletters, email, or point-of-purchase materials.

Alternative meals shall be made available for students with physician documented food allergies. Information on the ingredients used in preparation of school meals shall be provided to parents upon request, and parents shall be notified about this option.

All foods, especially healthy options like fruits and vegetables, shall be presented in an appealing and attractive manner and served in a clean and pleasant setting. All food service equipment and facilities must meet applicable local and state standards concerning health, safe food preparation, handling and storage, drinking water, sanitation, and workplace safety. Students and staff shall have adequate space to eat meals in pleasant surroundings and shall have adequate time to eat. Nutrition guidelines should be considered for all school events including celebrations, promotions and incentives.

#### STAFFING:

Properly qualified nutrition professionals shall administer the school meal programs. The district shall provide annual certification/training via organizations such as the USDA, School Nutrition Association, and National Food Service Management Institute. Staff development programs shall include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers according to their level of responsibility.

Newly hired district food service coordinators shall be registered dietitians or have a four-year degree in nutrition science or dietetics.

**WATER:**

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus. The District will make drinking water available in close proximity to where school meals are served during mealtimes.

**FOOD AND BEVERAGES OFFERED OUTSIDE FEDERAL NUTRITION PROGRAMS:****Elementary School**

The school food service program shall manage all food and beverage sales to students in elementary schools. All Foods and beverages sold individually in elementary schools shall be compliant with the USDA Smart Snack guidelines.

**Middle/High School**

In middle and high schools, all foods and beverages sold outside the reimbursable school meal programs (including those sold through a la carte lines, vending machines, or student stores) during the school day shall meet the USDA Smart Snack guidelines.

Foods and beverages offered outside the reimbursable school meal program, including those served for celebrations, shall meet the USDA Smart Snack guidelines. Any food brought into the school for consumption by students shall be commercially packaged and labeled with ingredients to meet allergen requirements.

**Competitive Food Service and Standards USDA Regulation 7CFR 210.1:**

All foods or beverages sold must meet USDA Smart Snack guidelines. This rule is in effect for the defined school day of midnight to 30 minutes past the end of the school day.

Food provided or offered, but not sold, should meet the Milford School District nutrition guidelines. Any food brought into the school for consumption by students shall be commercially packaged and labeled with ingredients to meet allergen requirements.

All foods served, sold, or given out as free promotion anywhere on school property at any time during the defined school day must meet Competitive Food Service and Standards per USDA Regulation 7CFR 210.11. These foods are defined as foods which provide less than five percent of the Reference Daily Intakes (RDI) for each of eight specified nutrients per serving, and foods which provide less than five percent of the RDI for each of eight specified nutrients per 100 calories and less than five percent of the RDI for each of eight specified nutrients per serving.

Examples: soda water, water ices, chewing gum, and certain candies (hard candy, Jellies/gums, marshmallow, fondant, licorice, spun candy, candy coated popcorn).

**SCHOOL-RELATED PROGRAMS OR NON-SCHOOL SPONSORED PROGRAMS OUTSIDE OF THE SCHOOL DAY:**

In order to support our students and their families in leading healthy lifestyles, all school-related programs that occur outside of the school day shall be encouraged to ensure:

- there is a selection of food and beverages that meet the nutritional standards of food sold during the school day;

- food and beverages that meet the nutrition standards are sold at a price equivalent to or lower than similar items that do not meet the standards; and
- food and beverages meeting the standards will be as visible or more visible as items that do not meet the standards.

**REWARDS:**

Schools shall not withhold meals or physical activity from students as punishment. Schools shall encourage the use of non-food performance incentives and rewards.

**FOOD MARKETING:**

School-based marketing shall promote only foods and beverages that meet the adopted nutrition standards in this policy. Schools shall actively market fruits, vegetables, and 1% and fat-free dairy products. Procedures shall be in place for providing families information about the ingredients and nutritional value of the food served. This information may be made available on menus, website, cafeteria menu boards, placards, newsletters, email, or point-of-purchase materials.

Any food and beverage marketed in the school buildings or on school campuses, including areas adjacent to the building, such as athletic fields, must include only foods and beverages that meet the competitive foods requirements per FNS rule 210.30(c)(iii). This includes the marketing of products on the exterior of vending machines, through posters, menu boards, coolers, trash cans, and other food service equipment, as well as cups used for beverage dispensing. Under these standards, the logos and products marketed in these areas are required to meet the competitive foods standards for foods sold in schools. This policy does not require these items to be immediately disposed of; however, as these items are replaced, they must be replaced with compliant marketing materials.

**FUNDRAISING AND CELEBRATIONS:**

The School District encourages fundraising and celebrations that promote non-food items and/or physical activity. The School District shall provide a list of ideas for healthy fundraising activities. Any food items brought to school shall meet the Milford School District nutrition guidelines.

**PHYSICAL EDUCATION AND PHYSICAL ACTIVITY:**

Schools shall be encouraged to provide all students with the opportunity to participate in physical activity through physical education, recess, and classroom activities.

**DAILY RECESS:**

All elementary school students shall have at least 20 minutes a day of recess, preferably outdoors. Elementary schools shall have a back-up plan in the event that outdoor recess is not possible due to weather conditions. It is safe for children to be outside when the temperatures are above 20° F, including wind chill factor. Outdoor play time should be limited to 20-30 minutes when temperatures are between 21-32° F. When the outdoor temperature is equal to or higher than 95 ° F including humidity factors there should be no outside activity.

Middle schools should encourage outside activities when possible, and offer meaningful opportunities for physical activity.

**NUTRITION EDUCATION:**

The health education program shall include nutrition education that:

- is integrated within the comprehensive health education program taught at every grade level and may be integrated not only in health education classes, but also in classroom instruction in other subjects, with links to school meal programs, school foods, physical education, nurses, guidance counselors, and health-related community services;
- is based on theories and methods proven by published research to improve behaviors consistent with the state's health education standards;
- emphasizes healthy eating, screen time (including use of electronic devices) and physical activity;
- is developmentally-appropriate and culturally-relevant, such as nutrition promotion activities that include taste testing, farm visits, school gardens, etc.;
- includes measurable goals and outcomes related to student wellness.

#### MONITORING AND POLICY REVIEW:

The Superintendent or designee shall ensure compliance with established state and district nutrition and physical activity wellness policies. In each school, the principal or designee shall ensure compliance with those policies in his/her school and report on the school's compliance to the school district Superintendent or designee.

The Superintendent or designee shall develop a summary report annually on each school's progress in meeting the goals of the district's established nutrition and physical activity wellness policies. That report will be provided to the Milford School Board and distributed to all school principals. A final copy of the report shall be made available on the school district webpage for all stakeholders.

ADOPTED: