

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – FEBRUARY 21, 2017  
MILFORD ANNEX BUILDING

Board Members Present

Mrs. Wiley – President  
Mr. Fry – Vice President  
Mrs. Dennehy  
Mr. H. Emory - Absent  
Ms. Kirby - Absent  
Mr. Rust  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Walmsley  
Dr. Stevenson  
Mrs. Manges  
Mrs. Croce  
Mrs. Alfaro  
Mr. J. Parsley  
Mrs. McKenzie  
Mrs. Hallman  
Mrs. Carnevale  
Mrs. Wallace

Public

S. Whaley  
S. Firch  
C. Carreno  
J. Edwards  
K. Stahl  
L. Folke  
C. Folke  
J. Folke  
G. Folke  
F. Delli Paoli  
D. Weaver  
Y. Hinton  
H. Walters  
S. Kadera  
T. Bloodsworth  
L. Moorman  
K. Moorman  
T. Moorman  
A. Sivels, Jr.  
J. Raymond  
S. Yatuzis  
A. Jones  
A. Parsons  
M. Wilcher  
L. Shorts  
S. Whaley  
E. Rust  
D. Villa  
V. Jarillo-Villa  
J. Sadowski  
*T. Rogers*

*Milford Live:*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 5:45 PM on Tuesday evening, February 21, 2017, in the Annex Board Room.

**ROLL CALL**

**MOTION MADE BY MR. FRY/SECONDED BY MR. RUST** to adjourn into Executive Session at 5:46 PM. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Legal Matter – See 29 Del. C. § 10004(b)(4)

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to adjourn Executive Session at 7:00 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. RUST** for the Board to approve the minutes of the January 17, 2017 Regular School Board Meeting. **Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. RUST** for the Board to approve the minutes of the February 6, 2017 Special School Board Meeting. **Motion carried unanimously.**

## **CHANGES AND ADDITIONS**

14A. Building, Grounds and Operations

## **ACHIEVEMENTS AND ACCOMPLISHMENTS**

### ***Elementary Spelling Bee Winners***

Banneker Champion – Larsson Folke – 5<sup>th</sup>; Runner Up – Isabella Oxlaj-Deiner – 4<sup>th</sup>  
Mispillion Champion – Vahsti Jarillo-Villa – 4<sup>th</sup>; Runner Up – Frank Delli Paoli – 5<sup>th</sup>  
Ross Champion – Kara Sivels – 4<sup>th</sup>; Dennis Bosley – 4<sup>th</sup>

### ***County Fire Prevention Winner***

Karah Jones – 3<sup>rd</sup> grade Mispillion student; 3<sup>rd</sup> Place State Winner

### ***Banneker Safety Patrol***

Banneker 5<sup>th</sup> grade Bulldog Brigade Safety Patrol student Kylie Moorman was recognized for performing the Heimlich maneuver to assist a classmate who was choking and being a positive role model for students across the district. John Sadowski, School Climate and Discipline Education Associate, on behalf of the Delaware Department of Education, also recognized Kylie.

### ***Ross League of Gentlemen***

Lamarr Shorts, a staff member at Ross Elementary, initiated League of Gentlemen (LOG) to assist at risk boys in becoming well-rounded citizens. Assisting with the program is Mr. Jason Raymond, an ILC teacher at Ross. The group meets twice a month and participates in structured basketball activities. Students are provided proper social etiquette instruction as well as appropriate ways to handle confrontation.

### ***Special Education Parent Advisory Committee***

Ms. Yamma Hinton was recognized for her leadership role with the Special Education Parent Advisory Committee.

### ***Recognition of Mrs. Sue Gentsch***

Sue Gentsch, on behalf of the Rachel Gentsch Memorial Fund, donated 40 new coats to the district for families in need. All have been distributed.

### ***Recognition of School Counselors***

Dr. Dickerson recognized Milford School District's Counselors: Maud Forsberg-Davis –Morris; Janice Jester – Banneker; Elizabeth Luff – Mispillion; Jay Lingo – Ross; Stacy Greenly and Monica Morrow – MCA and John Berry, Christine Reece and Mike Sharp – MHS. He thanked them for their excellent work and dedication to our students, staff and schools. Dr. Dickerson recognized February 6-10 as National School Counselors Week.

### ***MCA Geography Bee Winners***

Alex Dignon -8<sup>th</sup> grade – 1<sup>st</sup> Place  
Shawn Saxon – 7<sup>th</sup> grade – 2<sup>nd</sup> Place  
Cannon Cline – 8<sup>th</sup> grade – 3<sup>rd</sup> Place

***Salvation Army Thank You Letter***

Mispillion Elementary received a thank you letter from the Salvation Army for raising \$191.15 during their time at the Kettle during the holidays.

***Special Olympics Polar Bear Plunge***

Students and staff across the district were recognized for their participation in the Special Olympics Polar Bear Plunge.

***Marking Period 2 Honor Roll Recipients***

A total of 1,807 Milford School District students made the Honor Roll for the 2<sup>nd</sup> marking period: Banneker had 348, Ross had 388, Mispillion had 299, MCA had 481 and MHS had 291. The district recognized those students and congratulated them for their efforts.

***College Athletic Signings***

Tyler Timson signed with Cabrini College to play basketball.  
Greg Clark signed with Wesley College to play football.  
Congratulations to these young men and best wishes!

***Banneker Jump Rope for Heart***

Banneker Elementary raised \$7,633.62 for Jump Rope for Heart. Almost 300 students participated. Top fundraising student was Lara Pink, 4<sup>th</sup> grade who raised \$461.00. The top fundraising class was Mr. French's class with \$1,062.00.

**SUPERINTENDENT REPORTS – Dr. Kevin A. Dickerson**

***District administrators presented Newsletters and individual school information.***

Mrs. Hallman reported Morris students enjoyed participating in random acts of kindness during Kindness Week. She thanked the MHS student athletes for interacting with the students during their assembly.

Mrs. Alfaro stated there has been increased interest around safety at Banneker. DeIDOT engineers visited Banneker 2<sup>nd</sup> graders during the month of January to speak about the engineering process and designing bridges.

Mrs. McKenzie reported Ross Elementary recently held their Family Literacy Night. The classroom doors were decorated with a book theme. Approximately 135 students and their families attended.

Mrs. Wallace said Mispillion held an ELL Family Night. There were about 116 families in attendance who enjoyed a fun evening with a variety of activities.

Mrs. Carnevale reported that Central Academy held their Spelling and Geography Bees. February is Black History month and a program will include their Gospel Choir. She also stated that the FFA is currently selling strawberries.

Mr. Parsley shared that two Milford High School Band members were selected to the DE All State Ensembles. Nicholas Mentzer was selected to the DE Junior All State Band (grades 7-9) for trumpet, and Melina Hudson was selected to the DE All State Jazz Ensemble for bass. Jessica Creigh earned Honorable Mention for her Personal Essay and Jennifer Rust earned a

Gold Key for her play in the Scholastic Writing Competition. Jennifer's play moves on to the national level of competition. Mr. Parsley congratulated Kyle Strassle for placing 1<sup>st</sup> in the Professional Selling Travel & Tourism at the State DECA Conference.

***Collaboration with Parks & Recreation, Boys & Girls Club and City of Milford***

A meeting was held with representatives from these organizations within Milford to discuss ways to share resources to best serve the youth in the community.

***Daily Instructional Time***

It was reported that preliminary discussions are being held regarding the total minutes/hours students are in school during the day, with a particular analysis of the elementary schools and MCA. The district is looking to possibly expand the student instructional day.

***Special Programs***

Dr. Dickerson shared that the district is looking to expand educational programs for students with special needs in an effort to provide services within the district. Providing these programs will require additional training and resources for our staff.

Discussion of tax rate projections will begin at next month's Board meeting.

Representatives from the City of Milford, Delaware Department of Labor, Delaware Technical and Community College, Delaware Department of Education and Milford School District participated on a panel during the Workforce Development Forum sponsored by Milford's Chamber of Commerce. Dr. Dickerson represented Milford School District. The panel collaborated with many business and industry representatives from the Greater Milford area.

**PERSONNEL – Dr. Paul Walmsley**

***Personnel Reports***

RECOMMEND FOR EMPLOYMENT

SHOCKLEY, Kristine

Banneker – Senior Secretary

Effective: March 6, 2017

BRADFORD, Melissa

Mispiration – Child Nutrition Manager

Effective: February 22, 2017

MURPHY, Rosa

Banneker – Child Nutrition (3 hrs.)

Effective: February 22, 2017

AMEND RESIGNATION DATE

JOSEPH, Joann

Mispiration – Child Nutrition Manager

Amend Effective Date: February 28, 2017 (from February 24, 2017)

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High Baseball Coach, Asst.

Overstreet, James

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

Central	Baseball Coach, Asst.	Rogers, Jack
Central	Baseball Coach, Head	Bailey, Matthew
Central	Baseball Volunteer	Roberts, Justice
Central	Soccer, Girls Coach, Head	Holloway, Sam
Central	Soccer, Girls Coach, Asst.	Kemmerlin, Prince (21B)
Central	Soccer, Volunteer	Allaway, Justine
Central	Softball Coach, Asst.	McKee, Jerry (21B)
Central	Softball Coach, Head	McKee, Marcy
Central	Track Coach, Asst.	Thompson, Kris (21B)
Central	Track Coach, Head	McKellop, Holly
High	Baseball Coach, Asst.	McNulty, Ryan
	Baseball, Volunteer	Casale, Mike
High	Golf Coach, Head	French, Todd
High	Lacrosse Coach, Asst.	Lopez, Malik (21B)
	Lacrosse, Volunteer	Deeney, Ryan (21B)
	Lacrosse, Volunteer	Rice, Chris (21B)
	Lacrosse, Volunteer	Boyd, Bryan (21B)
High	Softball, Girls Coach, Asst.	Masten, Robert (21B)
High	Softball, Girls Coach, Asst.	Barkley, Kevin (21B)
High	Tennis, Boys Coach, Head	Williamson, Paul (21B)
	Tennis, Volunteer	Williamson, Rex (21B)
High	Weight Room Coordinator-Winter/Spring	Strickland, Shaun
High	Track Coach, Asst.	Jumper, Jason
High	Track Coach, Asst.	Pepper, Rebecca

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to approve the Personnel Report. **Motion carried unanimously.**

**INSTRUCTION AND STUDENT PROGRAMS**

***Director of Secondary Education – Dr. Jason Peel***

***MCA Presentation***

Mrs. Carnevale gave a power point presentation showcasing MCA's educational programs, courses and services.

***School Choice***

Tabled until the next Board meeting.

***School Counselors***

Dr. Peel expressed gratitude for the district's school counselors for working with staff, students and families. February 6<sup>th</sup>-10<sup>th</sup> was school counseling week and school counselors were celebrated. On February 9<sup>th</sup>, Milford was well represented at the Kent County School Counselor recognition event hosted by Wilmington University and the Delaware School Counseling Association.

***MHS AP Recognition***

Milford High School was recently recognized by College Board for increased Advanced Placement course access and success by students. In school year 2015-2016 the number of students taking AP courses grew almost 50%. Additionally, there was a 60% increase in the

total number of exams taken and almost a 40% increase in the number of students who scored 3+. This is a wonderful achievement. Representatives will be giving a presentation at an upcoming DOE event to share this data and the steps to earning this achievement.

### ***MHS Course Catalog***

The updated Milford course catalog is complete. Course catalogs are available for student scheduling. A scheduling meeting for 8<sup>th</sup> grade students and parents is scheduled for March 9, 2017 from 6:00-8:00PM. School counselors at Milford High School are currently meeting with students at all grade levels for course requests.

### ***Curriculum Advisory Council***

A Curriculum Advisory Council meeting was held in February. The meeting included teachers from every school and grade level to discuss curriculum alignment and development, as well as professional development for next school year.

### ***Discipline System Review Committee***

A committee has been assembled with representatives from each school to review current discipline policies and new state regulations with the purpose of making changes to align to all regulations. Of particular importance are the codes and definitions for behaviors that must match state requirements. In addition, there are new regulations for expulsions and out-of-school placements that will be included in the Discipline Policy. Recommendations will be brought to the board at a later date for review and approval.

### ***MCA Fundraiser***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to approve the MCA/MHS Cheerleaders Fundraiser. **Motion carried unanimously.**

### ***Director of Elementary Education***

#### ***Calendar – First Read – Dr. Kevin A. Dickerson***

The 2017-2018 School Calendar was presented for a first-read. A survey was conducted to gather stakeholder input. The proposed calendar includes an orientation date of August 31, 2017 for Kindergarten, 6<sup>th</sup> grade and 9<sup>th</sup> grade; with all other students beginning on September 4, 2017. All staff would return on August 28, 2017.

#### ***Summer Programming – Dr. Jason Peel***

The district is planning to provide proactive instructional opportunities this summer for elementary students using Title I grant funds. *Setting Sail for the New School Year* will launch in early August for two weeks. The intent is to provide select students the opportunity to preview the curriculum and become acclimated to the school environment prior to the arrival of the rest of their peers. The district hopes to expand upon summer programming in the future and include local partnerships with the Boys and Girls Club and/or Milford Parks and Recreation.

#### ***NAEP Testing Updates – Dr. Jason Peel***

During the 2016-17 academic year, NAEP will be administered to samples of students in grades four and eight. The assessments will include Mathematics, Reading, and Writing and pilot tests on Civics, Geography, Mathematics, Reading, U.S. History, and Writing. Schools are scheduled to participate in the NAEP assessment on the following dates:

MCA – Reading and Mathematics for 8<sup>th</sup> grade on 2/23/2017

Banneker Elementary – Reading and Mathematics for 4<sup>th</sup> grade on 3/2/2017  
Ross Elementary – Reading and Mathematics for 4<sup>th</sup> grade on 3/7/2017  
Mispillion Elementary – Reading and Mathematics for 4<sup>th</sup> grade on 3/8/2017

***ACCESS Testing Updates – Dr. Jason Peel***

Participation in the ACCESS test is a requirement for all English as a Second Language Learners. The revised test window is now scheduled for February 23 – April 13, 2017 for all Delaware students. All Milford School District ESL staff members in each of the schools have completed the necessary training to begin administering the assessment. ACCESS is administered in Kindergarten through 12<sup>th</sup> grade to assess English language learners (ELLs) students' progress in acquiring academic English.

***Immersion – Dr. Jason Peel***

The district has expanded the first cohort of students to include first grade classes at Banneker Elementary and at Ross Elementary for 2017-2018 academic year. Some students remain on the waitlist; however, the number of participants nearly double in the program. Kindergarten registration begins in March and the district will begin identifying students who are interested in joining the second cohort as Kindergarten students next year.

***Director of Special Education – Mrs. Laura Manges***

***Special Education Parent Advisory Committee***

Ms. Yamma Hinton was acknowledged for her leadership on the Special Education Parent Advisory Committee. Mrs. Manges also discussed Regulation 3125 surrounding the responsibilities of districts, on an annual basis, to contact the parents of each child identified with a disability in order to facilitate the creation and maintenance of such a committee. The Advisory Committee advocates for students with disabilities and provides person to person support for one another.

***Athletics – Mr. Ryan Winkleblech***

Morris Elementary was thanked for inviting MHS winter student athletes for a winter sports assembly. Swimmers Breanna Wells and Megan Wolfe; wrestlers Gavin Garcia and Robbie Rosser; and basketball players Brion Murray, Kiarra Brittingham and Rajene Bowe participated. Mr. Winkleblech thanked Jon LoBiondo and Maude Forsberg-Davis for organizing the event and acknowledged Ryan Moore of DNB bussing for donating the bus transportation to Morris.

Girls Basketball record is 12-7. Rajene Bowe and Kiarra Brittingham were congratulated for being selected to the Gold All-Star Team for participation in the annual Blue-Gold Girls basketball game.

Boys Basketball record is 12-7. Tymere Riddick and Brion Murray were congratulated for being selected to the Gold All-Star Team for participation in the annual Blue-Gold Boys basketball game. Brion Murray was also congratulated for scoring his 1,000<sup>th</sup> career point on Friday, February 17<sup>th</sup>, against Seaford.

Henlopen Conference Wrestling Tournament Place winners included Robbie Rosser who finished 1<sup>st</sup>; Dom Hovington and Bryan Wynes who finished 2<sup>nd</sup>; Gavin Garcia, Alex Creasy, and Bevensky Augustin who finished 4<sup>th</sup>, and Kaje Reynolds who finished 5<sup>th</sup>. These wrestlers will compete at the state individual tournament in Dover on February 24<sup>th</sup> & 25<sup>th</sup>.

Mr. Winkleblech congratulated Robbie Rouser, Gavin Garcia and Bryan Wynes who all recorded their 100<sup>th</sup> career win this season. He also congratulated Alex Creasey for becoming the winningest wrestler in school history with 145 wins.

The MHS swim team competed in the recent Henlopen Conference Swim Championships. Ben Sobota placed 3<sup>rd</sup> in the 50-meter freestyle and 5<sup>th</sup> in the 100m freestyle. Stone Davis placed 7<sup>th</sup> in the 200m IM and 7<sup>th</sup> in the 100m breaststroke. Brea Wells placed 10<sup>th</sup> in the 200m IM and 6<sup>th</sup> in the 100m backstroke. Megan Vezmar placed 10<sup>th</sup> in the 100m backstroke. Nathaniel Hall placed 9<sup>th</sup> in the 100m butterfly. Ryan Mackesey placed 9<sup>th</sup> in the backstroke. Ben Sobota, Stone Davis, Brea Walls and Megan Wolfe all qualified for states at UD. Girls preliminaries will be held on February 22<sup>nd</sup> and the boys will be held on February 23<sup>rd</sup>. The finals will take place on February 25<sup>th</sup>.

The wrestling team defeated Laurel in the semifinals and Indian River in the finals to claim their 4<sup>th</sup> consecutive Division II Dual Meet State Championship on February 14<sup>th</sup>.

## **BUSINESS – Mrs. Sara Croce**

### ***Revenue and Expenditure reports as of January 31, 2017***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** to approve the Revenue and Expenditure Reports as of January 31, 2017. **Motion carried unanimously.**

### ***Statewide Budget Update***

The State of Delaware is facing a budget deficit of \$350 million for Fiscal Year 2018. State officials have notified State Agencies and School Districts to expect cuts heading into next year. As discussed last month, the Former-Governor Markell's budget released at the beginning of January had serious financial impacts to local school districts. District staff will be attending the budget reset meetings for Governor Carney and his administration. The Delaware School Finance Directors have been working with the transition team to provide input around school finance. The district has been working with the Department of Education and fellow school district officials to provide impacts of proposed cuts as the budget is reviewed by the Joint Finance Committee. JFC is taking a different approach to cuts and districts may see flexibility in how to implement reductions. Impacts were initially around 1.25% or \$419,412 for our district. There has also been discussion around a 2.5% reduction which would equate to approximately \$838,824 for Milford. In discussions with the state officials and legislators, we continue to show strong opposition to additional local tax burden or the phrase "match taxes".

## **ADMINISTRATIVE SERVICES**

### ***Buildings & Grounds – Dr. Glen Stevenson***

**MOTION MADE BY MR. FRY/SECONDED BY MRS. DENNEHY** to approve Furlow Associates, Inc. for the Ross Elementary chiller replacement design services. **Motion carried unanimously.**

### ***Tennis Courts***

Dr. Stevenson reported that there is serious cracking on the tennis courts and will need to be repaired and resealed. He will have quotes at the March meeting.

### ***Transportation – Mr. Harold Walters***

Mr. Walters stated that transportation is in the process of bidding routes for next year, and safety evacuations will take place in the near future.



***Technology – Mr. Scott Whaley***

The department has been preparing for the testing season to start. Most of the labs and laptop carts that will be used for testing have been checked and are prepared for assessments.

The e-rate RFP has been posted and a few vendors have expressed interest in bidding. The RFP closes in mid-March. After it closes, a committee will meet to evaluate the bids and a recommendation will be presented at the April Board meeting.

**ADJOURNMENT**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. FRY** that the Regular Meeting of the Milford Board of Education held on Tuesday, February 21, 2017 is adjourned at 9:18 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary