



# Mittleman

Jewish Community Center

Schnitzer Family Campus  
6651 SW Capitol Highway, Portland, OR 97219  
P: 503.244.0111 | Fax: 503.245.4233 | [oregonjcc.org](http://oregonjcc.org)

## Job Announcement

Job Title: Fitness and  
Sportsplex Attendant

**WAGE:** \$15/hr

**SCHEDULE:** Mix of Mornings, Afternoons and Evenings- flexibility is key! Schedule to be determined.

The MJCC has been serving families in the Portland area for over 100 years. Our facilities include a full-size gymnasium with basketball courts and a rock climbing wall, an indoor soccer field that can be utilized for a variety of field games, and an area that can be used for gymnastics or volleyball. The MJCC is open to everyone!

**JOB SUMMARY:** The Fitness and Sportsplex Attendant is responsible to maintain, oversee and provide customer service in the cardio-fitness center and sportsplex facility.

### **RESPONSIBILITIES:**

1. Conduct equipment orientations. Offer useful, tactful and safe advice regarding the use of equipment.
2. Greet participants and provide excellent customer service. Provide information specific to fitness center programs, and general information about MJCC operations. Answer questions and address concerns within scope of authority. Offer information specific to sportsplex programs.
3. Ensure that equipment is properly maintained and is in safe working condition. Clean exercise equipment as needed. Report hazards and unsafe conditions.
4. Keep Fitness Floor Supervisor/Program Manager informed of needs, questions, and changes of the clientele.
5. Enforce facility and fitness program policies.
6. Conduct equipment orientations. Offer useful, tactful and safe advice regarding the use of equipment.
7. Provide excellent customer service. Provide information specific to fitness center/sportsplex programs, and general information about MJCC operations. Answer questions and address concerns within scope of authority.

### **QUALIFICATIONS:**

- Current certifications in First Aid, CPR and AED (required).
- Six months' experience assisting customers in a fitness center or gym that includes work with strength training and cardiovascular equipment (preferred).
- Knowledge of the safe use and operation of strength training and cardiovascular equipment; general knowledge of body mechanics and anatomy (preferred).

**Knowledge:** Knowledge of field sports such as soccer and/or knowledge of gymnastics. Knowledge of customer service practices and techniques. Knowledge of safety practices related to field sports and/or gymnastics.

**Ability:** Ability to project a positive, professional image; ability to communicate effectively with others, both orally and in writing; ability to understand and follow oral and/or written policies, procedures, and instructions; ability to work effectively with co-workers in a diverse workforce; ability to respond appropriately to question/concerns from other employees and the public; ability to work independently and make decisions within established procedures; ability to work a flexible schedule as needed.

**PHYSICAL REQUIREMENTS OF THE POSITION:**

Duties are performed in a fitness/sportsplex center and require the ability to set up equipment and move quickly throughout the facility. This typically involves lifting up to 30 pounds, pushing, pulling, gripping, bending, stooping, walking and running.

**TO APPLY:** Apply online at our website: [www.oregonjcc.org](http://www.oregonjcc.org) (select "About Us," then select "Employment"). Mittleman Jewish Community Center is an Equal Opportunity Employer.

Applications may also be obtained at Mittleman Jewish Community Center, 6651 SW Capitol Hwy, Portland OR, 503.244.0111.

MJCC IS AN EQUAL OPPORTUNITY EMPLOYER