



Book	Policy Manual
Section	900 Community
Title	Booster Clubs
Code	915
Status	Active
Adopted	January 10, 2022

Purpose

The Board accepts the concept of citizen and community support of extracurricular activities, parent/guardian, teacher and/or student organizations, and intramural and interscholastic athletic programs sponsored by the school district. The Board further recognizes that involvement and contributions by booster clubs can add to the quality of a student's school life at the district.

The purpose of the booster club is to support and further the activities within the district; therefore, these activities should be consistent with the philosophy and objectives of the district and applicable Board policies. As such, the activities and actions of booster clubs can impact whether or not a school group, athletic team and/or individual is eligible to participate in sanctioned events.

Definition

A booster club shall be defined as any parental or community support group that provides services, supplies, awards, funds, equipment, materials or instruction for a district-sponsored program. These programs include, but are not limited to athletic, nonathletic, interscholastic, and extracurricular programs.

Authority

The Board acknowledges that the purpose of booster clubs is to assist and support, but not to direct or supplant, the operation of school-sponsored activities and programs. All district-sponsored activities remain under the control, direction and supervision of the Board through its administrative team and its duly appointed professional employees or subcontractors. Only those booster clubs operating under bylaws approved by the Board may apply for recognition from the Board on an annual basis. A booster club, in order to be recognized and acknowledged by the Board, must conduct its activities in a manner that is consistent with the philosophy, mission and objectives of the district and this policy.

Guidelines

The Board is well aware that members of booster clubs donate countless hours and financial resources to their respective organizations and that certain district programs would suffer without the assistance and involvement of booster clubs. The Board also recognizes that the focus of each booster club is on the students and that these groups contribute in a material way through the provision of services, supplies and equipment to district students, thereby reducing the financial burden to district taxpayers. However, all contributions of services, supplies and equipment must be preapproved by the Athletic Director.

The Board wishes to further provide booster clubs the opportunity to support local school programs (both athletic and nonathletic); however, the Board also requires that these booster clubs adhere to all applicable Board policies, district rules, and state and federal laws and regulations. In order to maintain good standing with the Board, all booster clubs which are recognized by the Board shall adhere to the guidelines set forth in this policy. Failure to comply shall result in the loss of Board recognition and the right to utilize school facilities in accordance with Board policy.[1]

In order to maintain the recognition of the Board, booster clubs must adhere to the following on an annual basis:

1. Verify that the booster club is in compliance with all applicable rules and regulations promulgated by the Board and the P.I.A.A., and applicable state and federal laws and regulations.
 2. Submit the following to the Board, through the Athletic Director: booster club's nondiscrimination statement; bylaws or similar rules; purpose; membership eligibility criteria; dues structure, if any; names and titles of all officers and the duties of each officer; meeting schedules and requirements; the names of all subcommittees; and a summary of procedures to amend the bylaws.
 3. Submit to the Board, through the Athletic Director, a comprehensive financial plan which shall, at a minimum, outline the proposed fundraising activities, the specific purpose of fundraising activities, and any anticipated or recently completed major expenditures for said time period. The Board shall coordinate the proposed fundraising and expenditures so that the administration and Board can oversee the comprehensive fundraising plan for all organizations to avoid duplication of effort and improper activities. For purposes of this policy, **annual basis** shall mean and require that the organization submit its financial report and fundraising plan no later than September 7 of each year.
 4. Submit to the Board, through the Athletic Director, a list of all officers by name and address and names of any additional contact persons. Any change of officers or contact persons after September 7 shall be reported immediately in writing to the Athletic Director.
 5. Submit a letter to the Board to confirm that its finances are in good standing and have been reviewed and approved by the treasurer. The letter must be signed by both the booster club president and treasurer. For the purposes of financial accountability, the booster club shall ensure that its treasurer is bonded.
 6. Confirm that the booster club shall not require student participation in any fundraising activity as a condition of participation in the school-sponsored program or activity.
 7. Confirm that the booster club prohibits the sale or consumption of alcoholic beverages at any and all functions on school district property or at any booster club sponsored function attended by students.
 8. Confirm that the booster club prohibits the use of any tobacco products at any and all functions on school district property or at any booster club sponsored function attended by students.
 9. Ensure that all requests for the use of school facilities and equipment comply with applicable Board policies.[1][2]
 10. Confirm that no gift or award may be given to a student, directly or indirectly, without the prior approval of the Superintendent and/or the Board, as may be appropriate. Further, the booster club shall confirm that all awards, gifts, or other items given to students do not violate Board policies and rules of the district, the P.I.A.A. or the NCAA.[3]
- Concerns or issues of booster clubs should first be directed through the appropriate coach, then through the Athletic Director, then to the Superintendent and finally, to the Board. The Board, the

Superintendent, the building principal and/or the Athletic Director shall have the authority to void or cancel any and all fundraising activities or expenditures which they determine are not necessary, appropriate, or in the best interest of the district and its students.

In conducting its activities, each booster club shall comply with the Solicitation of Funds for Charitable Purposes Act, as amended, the Pennsylvania Small Games of Chance Act, or any other requirements established regarding fundraising. No booster club shall engage in any activities outside the guidelines established by the P.I.A.A. or the Commonwealth of Pennsylvania.[\[4\]](#)[\[5\]](#)

Any money which is to be spent for the purposes of maintaining a support staff of an instructional program for any high school, athletic, music programs or other extracurricular activities and programs must be approved by the Athletic Director. Such contributions shall be deposited to the district's general fund, and the district shall direct the payments in accordance with applicable law, upon approval by the Board. Any and all purchases of services, supplies, equipment, materials or instruction for a program or organization must be preapproved by the Athletic Director. Prohibition of the contribution of services, supplies, equipment, materials and instruction without preapproval by the Athletic Director is necessary to comply with Title IX regulations.

No direct payments, outside P.I.A.A. guidelines, shall be made to any student for attendance at tournaments, camps, or the like, without the expressed written consent of the Athletic Director, principal or Superintendent.

Only those booster clubs formally recognized by the Board shall be eligible to be associated with the respective district activity which it supports. Unrecognized booster clubs shall be denied the use of school facilities and equipment, in accordance with Board policy, unless they have properly submitted a third party request for use of facilities and equipment, paid the applicable fee and complied with all other requirements.[\[1\]](#)[\[2\]](#)

Legal

1. Pol. 707
2. Pol. 708
3. Pol. 913
4. 10 P.S. 162.1 et seq
5. 10 P.S. 328.101 et seq
- 24 P.S. 511
- Pol. 618