

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – OCTOBER 16, 2017  
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members Present

Mrs. Wiley – President  
Mrs. Dennehy –V. President  
Mr. Emory  
Mr. Evans  
Ms. Kirby  
Mrs. Purcell  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Ms. Manges  
Dr. Stevenson  
Dr. Kilgore  
Mrs. Hallman  
Mr. Snyder  
Mrs. McKenzie  
Mrs. Wallace  
Mr. Parsley

Public

A. Schall  
W. Patrick  
K. Stahl  
G. Mason  
S. Whaley  
E. Rust

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:31 PM on Monday evening, October 16, 2017 in the Milford Central Academy Cafeteria.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS.**

A. Personnel Matters – See 29 Del. C §10004(b)(9)

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. PURCELL** to adjourn into Executive Session at 6:33 PM. **Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. PURCELL** to adjourn Executive Session at 6:59 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

Dr. Dickerson recognized Dr. Gary Annett for working with students, staff and community members. Dr. Annett had 42 years of service in education with 26 years being Principal at Milford Middle School and 10 years as Director of Personnel for Milford School District.

Dr. Dickerson expressed his gratitude to all the schools for their participation in the week's Homecoming activities.

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY** to approve the minutes of the September 18, 2017 Regular Board Meeting. **Motion carried unanimously.**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY** to approve the minutes of the September 21, 2017 Special Board Meeting. **Motion carried unanimously.**

**MOTION MADE BY MR. EVANS/SECONDED BY MRS. DENNEHY** to approve the minutes of the October 3, 2017 Regular Board Meeting. **Motion carried unanimously.**

## **RECOGNITION AND ACCOMPLISHMENTS**

### ***Omnibus School Safety Act Recognition***

Mr. Willie Patrick and Mr. A.J. Schall from the Delaware Department of Safety and Homeland Security presented certificates of completion and appreciation to all school principals and district representative, Dr. Glen Stevenson. The certificates recognize each school's compliance with the Omnibus School Safety Act.

## **SUPERINTENDENT REPORTS**

### ***Morris Early Childhood Center***

Mrs. Hallman, Principal, reported that Parent Conferences were held. The Ellendale Fire Company visited the students for Fire Prevention week and students really enjoyed their trip to Fifer Orchards. A Fall Family Fun Night will be held on October 25, 2017.

### ***Benjamin Banneker Elementary***

Dr. Kilgore, Principal, announced Banneker students and staff raised \$706.50 for the Go Pink fundraiser held on October 6, 2017. This money will be donated to Bayhealth. Safety Patrol inductions were held on October 11, 2017, in the Milford High School Auditorium; Banneker inducted 30 students. A Math Family Focus Night will be held on October 19<sup>th</sup> for students, parents and staff. Grandparents are invited to have lunch with their grandchild on October 26, 2017.

### ***Lulu M. Ross Elementary***

Mrs. McKenzie, Principal, informed everyone that Ross students participated in the Safety Patrol Ceremony inducting 26 students. Student Council and Honor Society students enjoyed participating in the Homecoming Parade. Ross PTP's annual Walk-a-Thon fundraiser had a lot of support from family and friends. The Ross Project Unify Club had a group in the "Buddy Walk" in Rehoboth in support of Down Syndrome. Teachers from Ross raised \$350 through the purchase of Go Pink t-shirts from Bayhealth to support Breast Cancer Awareness. Ross students and staff celebrated "Pink Day", raising additional funds to support this cause. The Ross Fall Family Night is scheduled for November 16, 2017.

### ***Mispillion Elementary***

Mrs. Wallace, Principal, reported Mispillion PTP and Staff hosted a Mini Fall Festival on Wednesday, September 27, 2017. She proudly announced there were 15 students inducted in the Safety Patrol Ceremony. Students participated in an Anti-Bully Dance a Thon. A Fuel Up to Play 60 kickoff event was held on October 12<sup>th</sup> from 5:00-7:00pm. Mr. John Moore from Delaware United Way will be Mispillion's Principal for a Day.

### ***Central Academy***

Mr. Parsley, Assistant Principal, stated MCA students and teachers, Mr. Rogers and Ms. Elder, were featured in an article in the Sunday News Journal. The FFA float that was in the Homecoming Parade will also be in the Community Parade on October 18, 2017. Mr. Parsley said recent Professional Development

was very successful for the MCA staff. Preparations are being made for the 5<sup>th</sup> Grade Open House held on November 6<sup>th</sup>.

### ***Milford High School***

Mr. Snyder, Principal, stated that the 8<sup>th</sup> Grade Open House will be held on November 8, 2017. Students are diligently filling out college applications. FAFSA workshops have been held during the day and after school to help students and parents fill out applications. Governor John Carney will visit the High School on Wednesday, October 25<sup>th</sup>, for College Application Week.

Congratulations to David Bowman and Anna Sollie for being selected by their peers as Homecoming King and Queen. In addition, congratulations to the Varsity Football Team for ending Woodbridge's 18-game winning streak with a 20-6 victory Homecoming game. Mr. Snyder expressed thanks to all the individuals helping with the Homecoming festivities, including a float from the Class of '87 that participated in the parade.

The FFA Livestock Evaluation team won 3<sup>rd</sup> place at the Big E in the Massachusetts Regional Competition.

Congratulations to Dr. Kevin DiCostanzo for being selected as one of two Delaware educators participating in the Education Testing Service's multi-state standard setting study for the regenerated School Leaders Licensure Assessments.

Ninth, tenth and eleventh grade students took the PSAT test on October 11, 2017.

### ***Athletics***

Mr. Winkleblech, Athletic Director, gave the following report: Cross County Boys and Girls are 2-5 on the season; Field Hockey is 5-5-1; Boys Soccer is 4-6-1; Volleyball is 2-9 and Football is 4-2 with a big homecoming win over Woodbridge. Congratulations to David Bowman for becoming MHS's all-time leading rusher and touchdown leader.

### ***Taste of Milford***

Dr. Dickerson announced the 11<sup>th</sup> Annual Holiday Auction and Taste of Milford will be held on November 16, 2017 at The Rookery North. A portion of the proceeds will be donated to Milford School District's Performing and Visual Arts programs. Doors open at 6:00 pm.

### ***Upcoming Events***

Dr. Dickerson noted the upcoming events for the rest of October and November.

### ***Board Representation on MMS Committee***

Dr. Dickerson asked if one or two board members would be interested in being on the Milford Middle School Committee. Mr. Evans and Mrs. Dennehy will be the representatives.

## **PERSONNEL**

### ***Personnel Reports***

#### **RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\***

DOHENY, Carmen

Ross – Spanish Immersion Teacher

Effective: October 27, 2017 and ending June 30, 2018

RECOMMEND FOR EMPLOYMENT\*

SAPP, Carol  
Morris – Child Nutrition (3 hrs.)  
Effective: October 17, 2017

TOWE, Debra  
Morris – F/T Paraprofessional  
Effective: October 18, 2017

PFLUMM, Kristy  
Central Academy – P/T Paraprofessional (27.5 hrs.)  
Effective: October 18, 2017

BREWER, Ronald  
Banneker – P/T Paraprofessional (27.5 hrs.)  
Effective: October 25, 2017

TRANSFER

HUFNAGEL, Jennifer  
Transfer from Central Academy Child Nutrition (6 hrs.) to Central Academy Child Nutrition (3 hrs.)  
Effective: October 2, 2017

GIELAROWSKI, Robin  
Transfer from Mispillion F/T Paraprofessional to Central Academy F/T Paraprofessional  
Effective: October 17, 2017

FRAMPTON, Sherry  
Transfer from High School Child Nutrition (3 hrs.) to High School Child Nutrition (6 hrs.)  
Effective: October 17, 2017

STEVENSON, Karen  
Transfer from Morris P/T Paraprofessional to Morris F/T Paraprofessional  
Effective: October 17, 2017

FMLA  
Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High Coordinator, Band Front (Color Guard) Parker, Khadija (21B)

RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES\*

Central	Basketball, Boys Coach, Head	Shorts, Lamarr
Central	Basketball, Boys Coach, Asst.	Jones, Kyle
Central	Basketball, Girls Coach, Asst.	Curry, Mitchell (21B)
Central	Basketball, Girls Coach, Head	Tice, Keisha (21B)
Central	Soccer, Girls Coach, Asst.	Kemmerlin, Prince (21B)

Central	Track Coach, Asst.	Thompson, Kris (21B)
Central	Wrestling Coach, Asst.	Mills, Judd (21B)
High	Basketball Boys Coach, Asst.	Mann, Devin
High	Coordinator, Band Front (Color Guard)	McKinney, Heather (21B)
High	Wrestling Coach, Asst.	Strickland, Shaun
Central	Wrestling Volunteer	Kendzierski, Keith
Central	Cross Country Volunteer	Willey, Richard (21B)
High	Basketball Boys Volunteer	Helmick, Patrick (21B)
High	Wrestling Volunteer	Reid, Willey (21B)
		Moore, Randy (21B)
		Killinger, Dustin (21B)
High	Swimming Volunteer	Wells, Kelly (21B)

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** that the Board approve the Personnel Report as written. **Motion passed unanimously.**

#### **INSTRUCTION AND STUDENT PROGRAMS**

##### ***Director of Student Learning***

##### ***Graduation Date***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** to leave the graduation date as May 31, 2018. **Motion carried unanimously.**

Dr. Amory informed the Board the School Choice Meeting will be held on October 23, 2017 from 5:30-6:30 pm at Milford High School.

#### **BUSINESS**

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. PURCELL** to approve the Revenue and Expenditure Reports as of September 30, 2017. **Motion carried unanimously.**

##### ***Student Fees – Food Service Board Policy #3303 First Read***

Ms. Manges presented the first read of revisions for Student Fees – Food Service Board Policy #3303.

#### **ADMINISTRATIVE SERVICES**

##### ***BUILDING, GROUNDS, OPERATIONS***

##### ***MHS Auditorium Lighting Console Update***

Dr. Stevenson stated the Lighting Console has been ordered.

##### ***Board Approval Threshold***

Dr. Dickerson stated that currently any item purchased through Operations for more than \$5,000 needs to be approved by the Board. There was discussion regarding the appropriate threshold. Mr. Emory suggested that this be an action item at the December meeting, after Mrs. Croce presents procurement regulations at the November meeting.

Dr. Stevenson expressed thanks to all the district custodian and maintenance staff for the work they do every day. The custodians from each school were very appreciative of Mr. Rodger's and Ms. Elder's students presenting a thank you to them for recognition of Custodial Recognition Week.

**TECHNOLOGY**

***E-Rate Update***

E-Rate funding has been approved and orders for equipment and services have been placed. Cabling installation is being scheduled. Everything should be installed by winter break. Planning is starting for next year's funding.

Dr. Dickerson gave thanks to Mr. Whaley and his technology staff for the superb job they do. He specifically noted their excellent work in configuring recent Chromebook shipments and delivering the Chromebooks quickly to classrooms for student use.

**ADJOURNMENT**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. PURCELL** that the Regular Meeting of the Milford Board of Education held on Monday, October 16, 2017 adjourned at 8:04 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary