



HOME of the BUCCANEERS

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**AGENDA FOR MONDAY, OCTOBER 16, 2017 AT 6:30 PM  
PUBLIC SCHOOL BOARD MEETING  
MILFORD CENTRAL ACADEMY**

*It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of the meeting for the reasons identified below, then return to a regular session meeting at approximately 7:00 pm.*

1. Call to Order by President
2. Roll Call
  - \_\_\_\_\_ Mrs. Dennehy
  - \_\_\_\_\_ Mr. Emory
  - \_\_\_\_\_ Mr. Evans
  - \_\_\_\_\_ Ms. Kirby
  - \_\_\_\_\_ Mrs. Purcell
  - \_\_\_\_\_ Mr. Schelhouse
  - \_\_\_\_\_ Mrs. Wiley
3. Adjournment to Executive Session
  - A. Personnel Matters – See 29 Del. C § 10004(b)(9)
    1. Discussion of the personnel report and the competencies of staff recommended for hire.
4. Introduction of Visitors
5. Pledge of Allegiance
6. Approval of Minutes
  - A. Regular Meeting Minutes for September 18, 2017 Action Item (Attachment 1)
  - B. Special Meeting Minutes for September 21, 2017 Action Item (Attachment 2)
  - C. Regular Meeting Minutes for October 3, 2017 Action Item (Attachment 3)
8. Changes and Additions to the Agenda (items that arose after posting and cannot be deferred, if any)
9. Public Comment
10. Recognition and Accomplishments
  - A. Omnibus School Safety Act Recognition

**11. Superintendent Reports – Dr. Kevin Dickerson**

- A. Reports from School Administrators
  - 1. Evelyn I. Morris Early Childhood Center
  - 2. Benjamin Banneker Elementary School
  - 3. Lulu M. Ross Elementary School
  - 4. Mispillion Elementary School
  - 5. Milford Central Academy
  - 6. Milford High School
  - 7. Athletics
- B. Taste of Milford – Mr. Craig Warrington
- C. Upcoming Events
- D. Board Representation on MMS Committee

**12. Personnel – Dr. Jason Peel**

- A. Personnel ***Action Item*** (Attachment 4)

**13. Instruction and Student Programs**

- A. **Director of Student Learning – Dr. Bridget Amory**
  - 1. Graduation Date ***Action Item***
- B. **Director of Student Services – Ms. Laura Manges**

**14. Business – Mrs. Sara Croce**

- A. Revenue and Expenditure Report as of September 30, 2017 ***Action Item*** (Attachment 5)
- B. First read of revisions to Student Fees – Food Service Board Policy #3303 (Attachment 6)

**15. Administrative Services**

- A. **Buildings, Grounds and Operations – Dr. Glen Stevenson**
  - 1. MHS Auditorium Lighting Console Update
  - 2. Board Approval Threshold
- B. **Technology – Mr. Scott Whaley**
  - 1. E-Rate Update

**16. Adjournment**

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – SEPTEMBER 18, 2017  
MILFORD CENTRAL ACADEMY

Board Members Present

Mrs. Wiley – President  
Mrs. Dennehy –V. President  
Mr. Emory  
Mr. Evans  
Ms. Kirby - Absent  
Mrs. Purcell  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce  
Dr. Peel  
Dr. Amory  
Dr. Stevenson  
Ms. Manges  
Mrs. Alfaro  
Mr. Snyder  
Mrs. Hallman  
Mrs. McKenzie  
Mrs. Wallace

Public

J. Cinelli-Miller  
E. Rust  
R. Winkleblech  
A. Lewis  
S. Whaley  
K. Stahl

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*Milford Live: Terry Rogers*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:02 PM on Monday evening, September 18, 2017 in the Central Academy Cafeteria.

**ROLL CALL**

**THANK YOU FROM MCA STUDENTS**

Mr. John Rodgers and Ms. Elizabeth Elder brought several students to meet the Board. Sefora Magdelagna Ramos-Velasquez, Avery Smith, Rashad Saddiq, Nathan Wydelis and Jeffrey Abourg expressed their gratitude to the Board for their work.

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Legal Matters – See 29 Del. C § 10004(b)(4)(2)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY** to adjourn into Executive Session at 6:09 PM. **Motion carried unanimously.**

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. PURCELL** to adjourn Executive Session at 7:05 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. EVANS/SECONDED BY MRS. DENNEHY** to approve the minutes of the August 21, 2017 Regular Board Meeting. **Motion carried unanimously.**

**Recognition and Accomplishments**

### ***MHS Delaware Scholars***

This is a partnership with Department of Education to inspire our students to apply, matriculate and flourish in college. Brenda Barron, Joshua Burgos, Jessica Creigh, Nathaniel Hall, Cindy Lin and Sebastian Cortes-Zambrano attended this residential, academic enrichment program with other students from Delaware at St. Andrew's School during the summer.

### ***5K Run Volunteer Course Guides***

Milford High School's Field Hockey and Soccer teams helped with the Milford Boys and Girls Annual 5K Running of the Goat event.

### ***Milford Police Department Donation***

Sg. Robert Masten and Cpl. Theresa Bloodsworth organized a school supply drive collecting supplies and materials for elementary students. The drive received many donations including a substantial donation of supplies from the construction team at the Bayhealth Sussex Campus, spearheaded by Whiting-Turner, the construction management company. The donations were distributed to Ross and Mispillion Elementary schools.

### ***Local Businesses Support of New Teacher Orientation***

Special thanks goes to all the Milford Businesses that contributed to "A Taste of Milford" for our new staff: Abbott's Grill, Arenas Deli, Chick-Fil-A Milford, Dolce Bakery and Coffee Shop, Georgia House, Redners' Warehouse Market, The Palace, Walmart and Westside Restaurant.

### ***Immersion Institute Training***

The Annual Immersion Institute is intended to serve as the launch event for the professional development series, which helps support the administrators and teachers working with implementing immersion in their schools. This past summer Senor Jorge Moreno-Jaen, Morris Kindergarten Spanish Immersion Teacher, served as a teacher leader and worked with teachers entering the program across the state.

### ***AP Scholars***

Congratulations to our AP Scholars! AP Scholars scoring 3 or higher on 3 or more exams were: Steven Alvarado, Margaret Amory, Summer Arthurs, Leah Barnett, Gloria Bontrager-Thomas, Genesis Chamberlayne, Alexander Creasey, Jessica Creigh, Joseph Dean, Emma Dehel, Ethan Dehel, Millisen Dill, Hunter Frey, Shane Gaglione, Tyler Herholdt, Rebecca Hutchinson, Daphne Leighty, Katelyn Melvin, Minerva Morado, Kieran Pheasant, Michael Roach, Deja Rodriguez-Santiago, Kevin Rossetti, Jennifer Rust, Amanda Sauer and Megan Stevenson. AP Scholars who scored 3.25 or higher on 4 or more exams were: Melina Hudson, Claire Landon, Lauren McNulty, Alexis Peterson and Gabriel White. AP Scholars scoring 3.5 or higher on 5 or more exams were: Valeria Coverdale and Daniel Zang.

## **SUPERINTENDENT'S REPORTS**

### ***Morris Early Childhood Center***

Mrs. Hallman, Principal, reported the Kindergarten Orientation was a huge success for the families, teachers and staff. The Immersion Open House will be Thursday, September 21st. Mrs. Hallman proudly announced Morris Early Childhood Center earned Phase 1 Recognition for PBS.

### ***Benjamin Banneker Elementary School***

Ms. Alfaro, Assistant Principal, stated that the Safety Patrol Induction Ceremony would be October 11<sup>th</sup> at 5:00PM in the High School Auditorium. This ceremony will include Banneker Elementary, Mispillion Elementary and Ross Elementary. Walgreens Pharmacy provided Flu shots to all staff who were interested. Students and staff will collect donations and participate in "Go Pink" on October 6, 2017.

***Lulu M. Ross Elementary School***

Mrs. McKenzie, Principal, reported that the Immersion Program is off to a good start. Students transitioning into Ross are adapting very well. Enrollment for Polytech's GED and ESL classes at Ross has doubled since last year.

***Mispillion Elementary School***

Mrs. Wallace, Principal, reported the Alternative Breakfast Program which allows students to have breakfast in the classroom instead of the cafeteria has more students eating. They are using the extra ten minutes for teaching and learning in the classroom. Mrs. Wallace stated there is less discipline in the morning with this change. Misfillion's Mini Fall Festival will be September 27, 2017 from 4:30-6:30 PM. Applications for the PRIDE Patrol are available for students.

***Milford Central Academy***

Mrs. Nancy Carnevale, Principal, commented that the Open House was the largest in many years for middle school students. Representatives Kenton and Postles will be visiting the We the People classrooms. The FFA is selling mums for a fundraiser. On Thursday, September 21, 2017, a Crisis Drill will be held with the High School. Students are really enjoying having a Beginner Guitar Class.

***Milford High School***

Mr. Snyder, Principal, reported the high school had a very nice turnout for their Open House and the Freshman Orientation had very positive responses. Several teachers have formed a Clothing Closet/Food Program for students in need. The Honor Roll Breakfast was well attended by parents and students.

Mrs. Dennehy asked if a 1<sup>st</sup> Grade Orientation Day was considered. Dr. Dickerson stated that it has been discussed. The parents of 1<sup>st</sup> grade students are currently welcome to walk their student to their classroom the first day of school.

***Athletics***

Mr. Winkleblech stated the Central Academy football team is practicing onsite this year and playing their games on the high school field. At Friday night's game, Matt Byrum, Alex Bell, Tim Hudson and Jack Simon were inducted into the Football Hall of Fame. Football games are broadcast on 102.1 FM, 930 AM and on the web at [www.espn930.com](http://www.espn930.com). This year will include a senior spotlight of a male and female athlete. A couple of Boys and Girls Basketball games will also be broadcasted this year.

***Upcoming Events***

Dr. Dickerson noted the upcoming events for the end of September and October.

**PERSONNEL**

***Personnel Reports***

**RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\***

SHORTS, Lamarr

Central Academy – Special Education Teacher

Effective: September 13, 2017 and ending June 30, 2017

SOSA, Erin

Central Academy – Spanish Teacher

Effective: September 25, 2017 and ending June 30, 2017

Bachelor's Degree: University of Delaware

AMEND HIRE DATE

GORLICH, Suzanna  
High School – Math Teacher  
Amend Hire Date: September 18, 2017 (from August 23, 2017)

RECOMMEND FOR EMPLOYMENT\*

ROBINSON, Yesenia  
Morris – World Language Paraprofessional  
Effective: September 11, 2017

WEATHERSPOON, Ricky  
High School – Night Custodian  
Effective: October 2, 2017

NEEMAN, Frank  
High School – Night Custodian  
Effective: September 19, 2017

GONZALEZ-SOTO, Marli  
Banneker – Part Time Paraprofessional (27.5 hrs.)  
Effective: September 19, 2017

MEYER-FLYNN, Alexandra  
Ross – Child Nutrition (3 hrs.)  
Effective: September 19, 2017

RESIGNATION

YOST, Maria  
Mispillion – Child Nutrition  
Effective: September 1, 2017  
Years of Service to MSD: 4

SIVELS, Loretta  
District – Bus Driver  
Effective: September 4, 2017  
Years of Service to MSD: 1

HARRIS, Scott  
Central Academy – Technology Teacher  
Effective: October 6, 2017  
Years of Service to MSD: 8

TRANSFER

HAMMOND, Dale  
Transfer from Milford High School Night Custodian to Mispillion Night Custodian  
Effective: September 19, 2017

HOLMES, Helen  
Transfer from Morris Early Childhood Center Child Nutrition (3 hrs.) to Mispillion Elementary  
School Child Nutrition (3 hrs.)  
Effective: August 28, 2017

SIMON, Jack  
Transfer from Milford Senior High Custodian to Central Academy Night Custodian  
Effective: September 5, 2017

WILCHER, Mercedes  
Transfer from Banneker Elementary Part Time Paraprofessional (27.5 hrs.) to Full Time  
Paraprofessional Ross Elementary  
Effective: September 5, 2017

MCDANIEL, Kathryn  
Transfer from Ross Child Nutrition (3 hrs.) to Mispillion Child Nutrition (5 hrs.)  
Effective: September 18, 2017

HUFNAGEL, Jennifer  
Transfer from Central Academy Child Nutrition (3 hrs.) to High School Child Nutrition (6 hrs.)  
Effective: September 18, 2017

MANN, Devin  
Transfer from High School Full Time Student Support Paraprofessional to Full Time School  
Climate Paraprofessional  
Effective: October 2, 2017

FMLA  
Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High Football Coach, Asst. Allen, Jerrell (21B)

RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES\*

High	Football Coach, Asst.	Boyd, Bryan
High	Boys Soccer, Volunteer	Carranza, Antonio (21B)
High	Boys Basketball, Volunteer	Turner, Bill (21B)
High	Cheerleading, Volunteer	Walls, Kelly (21B)
Central	Cross Country, Volunteer	Phillips, Doug (21B)

RECOMMEND CONTINUATION OF EMPLOYMENT – FOOD PANTRY ATTENDANT\*

Morris Leisner, Ray Ann (21B)

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** that the Board approve the Personnel report as written.

<b>Roll Call Vote:</b>	Mrs. Dennehy – yes	Mrs. Purcell – yes
	Mr. Evans – yes	Mr. Schelhouse – yes
	Mr. Emory – abstain	Mrs. Wiley – yes

**Motion passed: 5 yes, 1 abstain, 1 absent**

**INSTRUCTION AND STUDENT PROGRAMS**

***Director of Student Learning***  
***Graduation Dates***

A request has been made to consider changing Milford's graduation date for this year. After some discussion, the Milford School District's graduation date will be decided at the October meeting.

***Field Trip Approvals***

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. SCHELHOUSE** to approve the field trips. **Motion carried unanimously.**

***Director of Student Services***

***MHS ILC Program***

Mrs. Manges reported that the ILC is being supported by High Roads, LLC. The students are adapting very positively to the behavioral model, schedule and academic structure that the ILC program has in place. Ms. Manges thanked the MHS administrative team and Dr. Stevenson for their support.

**BUSINESS**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. PURCELL** to approve the Revenue and Expenditure Report as of August 31, 2017. **Motion carried unanimously.**

***Freedom of Information (Sunshine Law) Board Policy #8501***

**MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EVANS** to approve the changes to Freedom of Information Board Policy #8501. **Motion carried unanimously.**

**ADMINISTRATIVE SERVICES**

***BUILDINGS, GROUNDS, and OPERATIONS***

***High School Weight Room/Stadium Cameras***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** to approve Advantech Incorporated to provide and install Honeywell IP high definition cameras in the high school weight room and stadium area. **Motion carried unanimously.**

***Building Automation***

Dr. Stevenson will gather specifications and explore moving forward with replacing our current Building Automation System, which is near the end of its life cycle.

**ADJOURNMENT**

**MOTION MADE BY MRS. PRUCCELL/SECONDED BY MRS. DENNEHY** that the Regular Meeting of the Milford Board of Education held on Monday, September 18, 2017 adjourned at 8:22 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – SEPTEMBER 21, 2017  
MILFORD CENTRAL OFFICE BOARDROOM

Board Members Present

Mrs. Wiley – President  
Mrs. Dennehy –V. President  
Mr. Emory  
Mr. Evans  
Ms. Kirby  
Mrs. Purcell  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce  
Ms. Manges

Public

E. Rust

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The Special Meeting of the Milford Board of Education was called to order by President Wiley at 8:02 AM on Thursday morning, September 21, 2017 in the Central Office Boardroom.

**ROLL CALL**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING LEGAL MATTER.**

A. Legal Matters – See 29 Del. C § 10004(b)(4)(2)

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to adjourn into Executive Session at 8:05 AM. **Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EMORY** to adjourn Executive Session at 8:44AM. **Motion carried unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. SCHELHOUSE** that the Special Meeting of the Milford Board of Education held on Thursday, September 21, 2017 adjourned at 8:44 AM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – OCTOBER 3, 2017  
MILFORD CENTRAL OFFICE BOARDROOM

Board Members Present

Mrs. Wiley – President  
Mrs. Dennehy –V. President  
Mr. Emory - Absent  
Mr. Evans  
Ms. Kirby  
Mrs. Purcell  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce  
Dr. Stevenson

Public

S. Whaley  
P. Short

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The Special Meeting of the Milford Board of Education was called to order by President Wiley at 8:01 AM on Tuesday morning, October 3, 2017 in the Milford Central Office Boardroom.

**ROLL CALL**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C §10004(b)(9)
- B. Legal Matters – See 29 Del. C § 10004(b)(4)(2)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY** to adjourn into Executive Session at 8:02 AM. **Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** to adjourn Executive Session at 8:15AM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**PERSONNEL**

***Personnel Reports***

RESCIND EMPLOYMENT – PROFESSIONAL CONTRACT

BOYD, Julie

Ross – Immersion Teacher

RESCIND EMPLOYMENT

MEYER-FLYNN, Alexandra

Ross – Child Nutrition

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\*

KNAPP, Nancy

Central Academy – Computer Science and Technology Teacher

Effective: October 5, 2017 and ending June 30, 2018

RECOMMEND FOR EMPLOYMENT\*

HUBBARD, Lynette Robinson  
Ross – Child Nutrition (3 hrs.)  
Effective: October 4, 2017

MURPHY, Charity  
High School – Child Nutrition (3 hrs.)  
Effective: October 4, 2017

DEENEY, Ryan  
High School – Full-Time Paraprofessional  
Effective: October 4, 2017

NEWSOME, Robert  
Ross – Full-Time Paraprofessional  
Effective: September 22, 2017

JONES, Kyle  
Central Academy – Part-Time Paraprofessional (27.5 hrs.)  
Effective: October 4, 2017

MULHOLLAND, Derek  
Morris – Part-Time Paraprofessional (27.5 hrs.)  
Effective: October 9, 2017

AMEND RESIGNATION

HARRIS, Scott  
Central Academy – Technology Teacher  
Amend Resignation Date: October 4, 2017 (from October 6, 2017)

TRANSFER

HUFNAGEL, Jennifer  
Transfer from High School Child Nutrition (6 hrs.) to Central Academy Child Nutrition (6 hrs.)  
Effective: October 2, 2017

FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Coordinator, Band Front (Color Guard)	McKinney, Heather (21B)
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RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES\*

High	Advisor, Senior Class	Voshell, Ron
High	Swim Coach, Asst.	Terray, Amanda (21B)
High	Coordinator, Band Front (Color Guard)	Parker, Khadija (21B)

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MRS. PURCELL** that the Board approve the Personnel Report as written.

**Roll Call Vote:**

Mrs. Dennehy – yes	Mrs. Purcell – yes
Mr. Evans – abstain	Mr. Schelhouse – yes
Ms. Kirby – yes	Mrs. Wiley – yes

**Motion passed: 5 yes, 1 abstain, 1 absent**

**ADMINISTRATIVE SERVICES**

***BUILDING, GROUNDS, OPERATIONS***

***Light Board Replacement for Milford High School***

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** to award B&B Sound Designs the contract to replace the Lighting Console in the Milford High School Auditorium.

**Motion carried unanimously.**

***Purchasing Threshold***

The current threshold for purchases over \$5,000 have to be board approved. Dr. Dickerson advised the board he would like to have a discussion with them in the future about possibly raising the threshold to \$10,000 or \$15,000.

**ADJOURNMENT**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY** that the Regular Meeting of the Milford Board of Education held on Tuesday, October 3, 2017 adjourned at 8:28 AM.

**Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Peggy Short, Recording Secretary

## PERSONNEL REPORT

### RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\*

DOHENY, Carmen

Ross – Spanish Immersion Teacher

Effective: October 27, 2017 and ending June 30, 2018

Bachelor's and Master's Degree: Arcadia University

Years of Experience: 11

### RECOMMEND FOR EMPLOYMENT\*

SAPP, Carol

Morris – Child Nutrition (3 hrs.)

Effective: October 17, 2017

TOWE, Debra

Morris – F/T Paraprofessional

Effective: October 18, 2017

PFLUMM, Kristy

Central Academy – P/T Paraprofessional (27.5 hrs.)

Effective: October 18, 2017

BREWER, Ronald

Banneker – P/T Paraprofessional (27.5 hrs.)

Effective: October 25, 2017

### TRANSFER

HUFNAGEL, Jennifer

Transfer from Central Academy Child Nutrition (6 hrs.) to Central Academy Child Nutrition (3 hrs.)

Effective: October 2, 2017

GIELAROWSKI, Robin

Transfer from Mispillion F/T Paraprofessional to Central Academy F/T Paraprofessional

Effective: October 17, 2017

FRAMPTON, Sherry

Transfer from High School Child Nutrition (3 hrs.) to High School Child Nutrition (6 hrs.)

Effective: October 17, 2017

STEVENSON, Karen

Transfer from Morris P/T Paraprofessional to Morris F/T Paraprofessional

Effective: October 17, 2017

### FMLA

Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Coordinator, Band Front (Color Guard)	Parker, Khadija (21B)
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RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES\*

Central	Basketball, Boys Coach, Head	Shorts, Lamarr
Central	Basketball, Boys Coach, Asst.	Jones, Kyle
Central	Basketball, Girls Coach, Asst.	Curry, Mitchell (21B)
Central	Basketball, Girls Coach, Head	Tice, Keisha (21B)
Central	Soccer, Girls Coach, Asst.	Kemmerlin, Prince (21B)
Central	Track Coach, Asst.	Thompson, Kris (21B)
Central	Wrestling Coach, Asst.	Mills, Judd (21B)
High	Basketball Boys Coach, Asst.	Mann, Devin
High	Coordinator, Band Front (Color Guard)	McKinney, Heather (21B)
High	Wrestling Coach, Asst.	Strickland, Shaun
Central	Wrestling Volunteer	Kendzierski, Keith
Central	Cross Country Volunteer	Willey, Richard (21B)
High	Basketball Boys Volunteer	Helmick, Patrick (21B)
High	Wrestling Volunteer	Reid, Willey (21B)
		Moore, Randy (21B)
		Killinger, Dustin (21B)
High	Swimming Volunteer	Wells, Kelly (21B)

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2018 Monthly Revenue Report**  
**As of September 30, 2017**  
**25.0% of the Fiscal Year completed**

REVENUE SOURCE	Preliminary FY 2018 Budget	Actual to date	% received
<b>STATE FUNDS</b>			
Formula Salaries	\$25,384,566	20,177,522	79.49%
Cafeteria Salaries	460,980	414,882	90.00%
Delaware Sustainment Fund	575,455	496,164	86.22%
Academic Excellence Cash Option	-	0	
Related Services Cash Option	119,331	116,160	97.34%
Division II, All Other Costs	823,752	889,553	107.99%
Division II, All Other Costs - VOC	94,632	70,974	75.00%
Division II, Energy	721,636	661,307	91.64%
Division III, Equalization	5,155,072	4,674,639	90.68%
State Transportation	2,600,000	1,310,134	50.39%
Homeless Transportation	375,000	152,895	40.77%
Foster Care Transportation	-	24,703	
Transportation Supply	1,000	1,000	100.00%
Unique Alternatives Transportation	279,468	268,930	96.23%
Drivers' Education	16,958	15,263	90.00%
Professional Development	-	0	
Technology Block Grant	62,912	56,677	90.09%
Professional Instruction - State Grant(s)	-	35,481	
World Language Expansion	10,000	30,000	300.00%
Readiness with a Purpose Grant	21,682	21,682	100.00%
Minor Capital Improvements	291,143	0	0.00%
Major Capital Improvements	-	0	
<b>TOTAL STATE FUNDS</b>	<b>\$36,993,587</b>	<b>29,417,965</b>	<b>79.52%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	\$7,480,925	949,338	12.69%
Current Expense (capitations)	500	177	35.46%
Athletics	40,000	6,745	16.86%
Interest	85,000	18,320	21.55%
Building Rental	15,000	2,063	13.75%
Other Local Revenue	18,500	14,076	76.08%
Sol - Systems	1,500	1,029	68.63%
Energy Curtailment	15,000	0	0.00%
CSCR	15,000	0	0.00%
Indirect Costs	190,000	14,156	7.45%
Cafeteria	2,070,000	50,359	2.43%
Net Choice Billings	(128,399)	0	0.00%
Net Charter Billings	(132,547)	0	0.00%
Social Studies Coalition/Donations	107,000	46,597	43.55%
Debt Service	1,275,000	154,241	12.10%
Debt Service - County Impact Fees	235,241	0	0.00%
Tuition	2,875,000	344,568	11.98%
Minor Capital Improvements	194,095	23,262	11.99%
E-Rate	25,000	9,049	36.20%
Extra Time Local Match	-	0	
Reading and Match Specialist Match Tax	-	0	
Technology Maintenance Match	-	0	
Major Capital Improvements	-	0	
<b>TOTAL LOCAL FUNDS</b>	<b>14,381,814</b>	<b>1,633,981</b>	<b>11.36%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	\$1,065,421	1,065,421	100.00%
IDEA - Preschool	45,979	45,979	100.00%
IDEA - Preschool (Morris Grant)	30,000	-	0.00%
Title I	1,665,027	1,665,001	100.00%
Title II	333,718	333,718	100.00%
Title III English Acquisition	48,104	48,104	100.00%
Education for the Homeless	10,000	-	0.00%
School Based HIV/STD Prevention	-	-	
Perkins	115,022	115,022	100.00%
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>\$3,313,271</b>	<b>3,273,245</b>	<b>98.79%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$54,688,672</b>	<b>34,325,191</b>	<b>62.76%</b>

**Milford School District**  
**Monthly Report of Expenditures**  
**For the month ended September 30, 2017**

Operating Unit	Budget Line	Preliminary				
		Budget Amount	Encumbered	Expended	Budget Remaining	% Remaining
9180668A	Benjamin Banneker Elementary School	\$ 60,463.70	8,514.65	2,129.36	\$ 49,819.69	82.40%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 45,466.55	4,215.70	2,790.96	\$ 38,459.89	84.59%
9180672A	Lulu M. Ross Elementary School	\$ 73,568.00	5,084.94	969.34	\$ 67,513.72	91.77%
9180673A	Mispillion Elementary School	\$ 64,257.05	1,000.00	5,343.48	\$ 57,913.57	90.13%
9180675A	Milford Central Academy	\$ 120,661.20	5,074.05	29,755.82	\$ 85,831.33	71.13%
9180678A	Milford Senior High School	\$ 143,164.33	18,197.25	19,424.91	\$ 105,542.17	73.72%
99900000	Board Of Ed/District Expenses	\$ 2,000.00	-	55.99	\$ 1,944.01	97.20%
	School Resource Officer	\$ 160,000.00	9,710.00	150,290.00	\$ -	0.00%
99900100	Legal Services, Audit and Insurance Premiums	\$ 50,959.00	7,162.35	7,909.65	\$ 35,887.00	70.42%
99900300	District Expenditures	\$ 25,000.00	763.83	(2,494.04)	\$ 26,730.21	106.92%
	Public Relations and Communication	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
	Copy Center (District Wide)	\$ 95,000.00	52,953.84	31,533.84	\$ 10,512.32	11.07%
	Student Emergency Fund	\$ 4,000.00	500.00	2,900.00	\$ 600.00	15.00%
99910100	Superintendent	\$ 1,500.00	-	490.60	\$ 1,009.40	67.29%
99920000	World Language Immersion (State Grant)	\$ 10,000.00	-	17,162.88	\$ (7,162.88)	-71.63%
	Readiness with a Purpose (State Grant)	\$ 21,681.67	-	21,681.67	\$ -	0.00%
	Summer School	\$ 25,000.00	-	11,880.70	\$ 13,119.30	52.48%
	Translators	\$ 20,000.00	-	474.30	\$ 19,525.70	97.63%
	Extra Time Programs	\$ 12,000.00	-	2,962.32	\$ 9,037.68	75.31%
	Curriculum and Instruction	\$ 168,600.00	-	46,067.71	\$ 122,532.29	72.68%
99920500	State Professional Development	\$ -	-	-	\$ -	
99920700	Athletics - High School	\$ 151,050.00	55,540.57	21,672.82	\$ 73,836.61	48.88%
	Athletics - Milford Central Academy	\$ 24,500.00	7,440.65	2,691.87	\$ 14,367.48	58.64%
99920800	Driver's Education	\$ 16,958.00	917.01	5,746.79	\$ 10,294.20	60.70%
99930200	Tuition - Special Services	\$ 2,579,500.00	-	29,716.07	\$ 2,549,783.93	98.85%
	Tuition - Special Services - ILC	\$ 295,500.00	2,733.62	9,348.23	\$ 283,418.15	95.91%
	Unique Alternatives (State Funds)	\$ 279,468.00	-	-	\$ 279,468.00	94.57%
99930300	Special Services	\$ 48,000.00	21,283.71	5,685.33	\$ 21,030.96	43.81%
	Special Services - State Related Services	\$ 119,331.00	-	2,365.00	\$ 116,966.00	98.02%
99940200	Division I/Formula Salaries	\$ 25,384,566.00	-	7,216,132.28	\$ 18,168,433.72	71.57%
99940300	Division II - Vocational	\$ 94,632.00	-	144.15	\$ 94,487.85	99.85%
99940400	Division III/Local Salaries	\$ 9,983,600.00	-	2,423,085.87	\$ 7,560,514.13	75.73%
	Union agreed Limited Contracts	\$ 363,000.00	-	1,307.22	\$ 361,692.78	99.64%
99940500	Title I	\$ 1,665,027.00	-	83,069.58	\$ 1,581,957.42	95.01%
	Title II	\$ 333,718.00	43,375.00	1,625.00	\$ 288,718.00	86.52%
	Title III	\$ 48,104.00	-	-	\$ 48,104.00	100.00%
	IDEA Part B	\$ 1,065,421.00	35,023.79	200.19	\$ 1,030,197.02	96.69%
	IDEA Preschool	\$ 75,979.00	-	-	\$ 75,979.00	100.00%
	Perkins	\$ 115,022.00	11,818.31	12,276.27	\$ 90,927.42	79.05%
	Homeless	\$ 10,000.00	-	-	\$ 10,000.00	100.00%
	Other Federal Grants	\$ -	-	-	\$ -	
99940600	Insurance Expense	\$ 82,000.00	-	13,931.00	\$ 68,069.00	83.01%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	2,250.00	34,292.58	\$ 70,457.42	65.85%
99940810	Technology Equipment & Repair	\$ 264,050.00	26,469.79	31,388.91	\$ 206,191.30	78.09%
	Technology Block Grant	\$ 62,912.00	-	-	\$ 62,912.00	100.00%
99940900	Tuition Reimbursement	\$ 60,000.00	-	-	\$ 60,000.00	100.00%
99950000	Personnel/Human Resources	\$ 6,500.00	88.53	-	\$ 6,411.47	98.64%
99960000	Child Nutrition Operations	\$ 2,100,980.00	456,153.17	429,076.33	\$ 1,215,750.50	57.87%
	Cafeteria Salaries	\$ 430,000.00	-	90,836.01	\$ 339,163.99	78.88%
99960100	Facilities Maintenance	\$ 90,000.00	18,123.02	8,079.05	\$ 63,797.93	70.89%
	Custodial Services and Supplies	\$ 90,000.00	44,581.87	22,453.53	\$ 22,964.60	25.52%
99960200	Operations and Utilities	\$ 345,703.90	90,894.18	49,100.15	\$ 205,709.57	59.50%
	Energy Division II	\$ 721,636.10	154,812.65	121,387.35	\$ 445,436.10	61.73%
99960300	State Transportation	\$ 2,600,000.00	769,986.86	282,852.66	\$ 1,547,160.48	59.51%
	State Homeless Transportation	\$ 375,000.00	142,164.00	489.60	\$ 232,346.40	61.96%
	Transportation Supplies	\$ 1,000.00	-	1,000.00	\$ -	0.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	644.99	14,651.79	\$ 7,703.22	33.49%
	Local Activities Transportation	\$ 3,000.00	-	45.07	\$ 2,954.93	98.50%
	Local Homeless Transportation Match	\$ 60,000.00	15,796.00	54.40	\$ 44,149.60	73.58%
	Local Transportation Match	\$ 300,000.00	85,554.10	29,939.82	\$ 184,506.08	61.50%
<b>Total Operating Budget</b>		<b>\$ 51,480,479.50</b>	<b>\$ 2,098,828.43</b>	<b>\$ 11,295,974.41</b>	<b>\$ 38,085,676.66</b>	<b>73.98%</b>
99970000	Local Debt Service	\$ 1,510,240.78	-	296,533.22	\$ 1,213,707.56	80.37%
99970200	Minor Capital Improvements	\$ 485,238.00	-	-	\$ 485,238.00	100.00%
<b>Total Capital Budget</b>		<b>\$ 1,995,478.78</b>	<b>\$ -</b>	<b>\$ 296,533.22</b>	<b>\$ 1,698,945.56</b>	<b>85.14%</b>
<b>Grand Total</b>		<b>\$ 53,475,958.28</b>	<b>\$ 2,098,828.43</b>	<b>\$ 11,592,507.63</b>	<b>\$ 39,784,622.22</b>	<b>74.40%</b>

*Note: Budgets are based on preliminary budget allocations as voted by the MSD Board of Education  
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

3303

**STUDENT FEES – CHILD NUTRITION PROGRAM**

**MEAL PRICE – DAILY**

	Lunch	Breakfast
High School	\$0.00	\$0.00
Central Academy	\$0.00	\$0.00
Elementary School	\$0.00	\$0.00

**ADULT FEES – DAILY**

	Lunch	Breakfast
All Schools	<del>\$3.50</del> <b>\$3.60</b>	<del>\$2.30</del> <b>\$2.35</b>

Ala carte prices are subject to change based on market prices.

Students purchasing a second breakfast will be charged \$2.35, and Students purchasing a second complete lunch meal will be charged \$3.60.

APPROVED: 8/18/75; 9/20/76; 3/21/77; 7/24/78; 2/26/79; 2/23/81; 8/17/81; 8/16/82; 8/15/83;  
8/9/85; 8/24/87; 7/10/89; 4/13/92; 4/26/93; 7/1/98; 4/26/04; 4/21/08

AMENDED: 8/22/11; 6/24/13; 7/15/13, 9/19/16, 10/16/17